

## Quotation Notice and Invitation to Quote

### THE CAPE TOWN INTERNATIONAL CONVENTION CENTRE INVITES QUOTATIONS FOR RFQ NO. 005/2026: COMPILING OF A COMPETITOR'S ANALYSIS

Suitably qualified, experienced, and registered companies are hereby invited to submit proposals to the Cape Town International Convention Centre (CTICC) for the following quotation:

BID NUMBER & DESCRIPTION	SCORING MECHANISM	RFQ DOCUMENT COLLECTION DETAILS		
		DATE	TIME	VENUE
<b>RFQ 005/2026: Compiling of a Competitor's Analysis</b>	80/20  80 = PRICE 15 = B-BBEE STATUS 5 = LOCALITY	AS OF 20 AUGUST 2025,	10H00	PLEASE REQUEST A COPY OF THE DOCUMENT VIA E-MAIL.

The quotations will be evaluated on the functionality criteria as stated in the RFQ document. The minimum qualification score for functionality is **70**.

The following department may be contacted only in writing in respect of enquiries with the subject line:

- **"RFQ NO. CTICC 005/2026 – Enquiries"**
  - General Enquiries: Tenders Department at [tender2@cticc.co.za](mailto:tender2@cticc.co.za)

Bidders not registered on the CTICC Database, or the Central Supplier Database are not precluded from submitting quotations but must be registered prior to the award of the quotation in order to be responsive.

Physical RFQ documents can be requested and be collected directly from the tender's department as of the dates indicated above. Please reserve yourself a set of RFQ documents, by sending an email to the above-mentioned personnel. Preferably, tender documents must be requested electronically, free of charge, by sending a request to the above email addresses. Additionally, RFQ's can be downloaded from the CTICC's website: [www.cticcc.o.za](http://www.cticcc.o.za).

To ensure that bids are not invalidated, bid documents must be completed in accordance with the terms and conditions stated on them. The completed original bid documents must be placed in a sealed A4 envelope – clearly stating the bid number and name of tender. The sealed bids must be deposited into **"RFQ BOX"** situated at the reception area on the ground floor of the Cape Town International Convention Centre 1 (1 Lower Long Street, Convention Square, Foreshore, Cape Town).

#### **CLOSING DATE AND TIME FOR BID: THURSDAY 28 AUGUST 2025 AT 12:00**

All bids received will be opened in public, late proposals and proposals submitted by e-mail or fax will under no circumstances be accepted. The CTICC reserves the right to withdraw any proposal, invitation and/or to re-advertise or to reject any proposals or to accept any part of it. The CTICC does not bind itself to accepting the lowest bid or to award a contract to the bidder who scores the highest number of points.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Quotation Data.