


TENDER NO. 404Q/2022/23		 CITY OF CAPE TOWN ISIXEKO SASEKAPA STAD KAAPSTAD	
SCM – 509	Approved by Branch Manager: 03/04/2020	Version: 6	Page 1 of 231

CONTRACT DOCUMENT

FOR THE

CONSTRUCTION OF LATERAL SUPPORT AT ERF 145-RE, VICTORIA ROAD, CLIFTON

VOLUME 1: TENDERING PROCEDURES

NOTE:

- The Form of Offer and Acceptance (C1.1) is on **page 36** of this document
- Table 1: Preference Schedule (is on **page 100** of this document)

ISSUED BY: DIRECTOR: ROADS INFRASTRUCTURE AND MANAGEMENT: URBAN MOBILITY DIRECTORATE CITY OF CAPE TOWN	COMPILED BY: HHO Consulting Engineers (Pty) Ltd 14 th Floor The Towers South 2 Hertzog Boulevard CAPE TOWN 8001	For official use.
		TENDER SERIAL No.:
		SIGNATURES OF CITY OFFICIALS AT TENDER OPENING
		1.
		2.
		3.

JUNE 2023

NAME OF TENDERING ENTITY	
EMAIL ADDRESS OF TENDERING ENTITY	
FAX NUMBER OF TENDERING ENTITY	
NATURE OF TENDER OFFER (please indicate below)	
Main Offer (see clause C.2.12)	
Alternative Offer (see clause C.2.12)	

CITY OF CAPE TOWN

URBAN MOBILITY DIRECTORATE: ROADS INFRASTRUCTURE AND MANAGEMENT

CONTRACT NO. 404Q/2022/23

CONSTRUCTION OF LATERAL SUPPORT AT ERF 145-RE, VICTORIA ROAD, CLIFTON

General Tender Information

TENDER ADVERTISED	:	15 JUNE 2023
ESTIMATED CIDB CONTRACTOR GRADING DESIGNATION	:	4SC / 4CE or higher
SITE VISIT/CLARIFICATION MEETING	:	29 JUNE 2023 (Compulsory clarification meeting)
VENUE FOR SITE VISIT/CLARIFICATION MEETING	:	Skype for Business
CLOSING DATE	:	19 July 2023
CLOSING TIME	:	10h00
TENDER BOX & ADDRESS	:	Tender Box 173 at the Tender & Quotation Box Office , 2 nd Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.
	:	The Tender Document (which includes the Form of Offer and Acceptance) completed in all respects, plus any additional supporting documents required, must be submitted in a sealed envelope with the name and address of the tenderer, the tender No. and title, the tender box No. and the closing date indicated on the envelope. The sealed envelope must be inserted into the appropriate official tender box before closing time.
		If the tender offer is too large to fit into the abovementioned box or the box is full, please enquire at the public counter (Tender Distribution Office) for alternative instructions. The onus remains with the tenderer to ensure that the tender is placed in either the original box or as alternatively instructed.

TENDERERS MUST NOTE THAT WHEREVER THIS DOCUMENT REFERS TO ANY PARTICULAR TRADE MARK, NAME, PATENT, DESIGN, TYPE, SPECIFIC ORIGIN OR PRODUCER, SUCH REFERENCE SHALL BE DEEMED TO BE ACCOMPANIED BY THE WORDS 'OR EQUIVALENT'

CITY OF CAPE TOWN

URBAN MOBILITY DIRECTORATE: ROADS INFRASTRUCTURE AND MANAGEMENT

CONTRACT NO. 404Q/2022/23

CONSTRUCTION OF LATERAL SUPPORT AT ERF 145-RE, VICTORIA ROAD, CLIFTON

Contents			
Number	Heading	Colour	Page No
VOLUME 1			
The Tender			
Part T1: Tendering procedures			
T1.1	Tender Notice and Invitation to Tender	White	2 to 3
T1.2	Tender Data	Pink	4 to 32
VOLUME 2			
Part T2: Returnable documents			
T2.1	List of Returnable Documents	Yellow	35
C1.1	Form of Offer and Acceptance	Yellow	36 to 38
C1.2	Contract Data (data provided by the Contractor)	Yellow	39
C2.2	Bills of Quantities (please see clause C.2.13.3)	Yellow	40 to 68
T2.2	Returnable Schedules (please see clause C.2.13.3)	Yellow	69 to 104
VOLUME 3			
Draft Contract			
Part C1: Agreements and Contract Data			
C1.2	Contract Data (data provided by the Employer)	Yellow	107 to 121
C1.3	Form of Performance Guarantee	White	122 to 124
C1.4	Form of Advance Payment Guarantee	White	126
C1.5	Occupational Health and Safety Agreement	White	127
C1.6	Protection of the Environment Declaration	White	128
C1.7	Insurance Broker's Warranty	White	129
C1.8	Contract of Temporary Employment as Community Liaison Officer	White	130
Part C2: Pricing data			
C2.1	Pricing Assumptions	Yellow	132 to 133
Part C3: Scope of Work			
C3.1	Description of the Works	Blue	135 to 137
C3.2	Engineering	Blue	138
C3.3	Procurement	Blue	139 to 140
C3.4	Construction	Blue	141 to 149
C3.5	Management	Blue	150 to 218
C3.6	Annexes	Blue	220 to 226
Part C4: Site information			
C4	Site Information	Green	228 to 231

Part T1: Tendering procedures

	Pages
T1.1 Tender Notice and Invitation to Tender.....	2 – 3
T1.2 Tender Data	4 – 32

CITY OF CAPE TOWN

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CONSTRUCTION OF LATERAL SUPPORT AT ERF 145-RE, VICTORIA ROAD, CLIFTON

T1.1 Tender Notice and Invitation to Tender

The **CITY OF CAPE TOWN**, URBAN MOBILITY DIRECTORATE, Roads Infrastructure and Management, invites tenders for Tender No. **404Q/2022/23: CONSTRUCTION OF LATERAL SUPPORT AT ERF 145-RE, VICTORIA ROAD, CLIFTON**.

Tenderers must be registered on Supplier Databases as described in the tender conditions.

Tenderers who are not registered on these Supplier Databases are not precluded from submitting tenders, but must however be registered upon being requested to do so in writing and within the period contained in such a request.

It is estimated that tenderers must have a CIDB contractor grading designation of 4SC / 4CE or higher.

Preferences are offered to tenderers who tender in accordance with the Preferential Procurement Regulations and the City of Cape Town's Supply Chain Management Policy (SCM Policy). Furthermore, in terms of these Regulations and the SCM Policy, tenderers are required to meet the HDI and/or RDP specific goals

The physical address for collection of tender documents is:

Tender Distribution Office, 2nd Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.

Documents may be collected during working hours between 08:30 – 15:00 from **15 June 2023**.

A non-refundable tender fee of **R300.00** is required on collection of the tender document by cash or EFT made out in favour of the City of Cape Town, is required on collection of the tender documents.

Queries relating to any issues in these documents may be addressed to Mr Bruce Barratt, Tel No. 021 425 2870, Email: bruce@hho.co.za

A compulsory clarification meeting with representatives of the Employer will be held on Skype for Business.

The closing time for receipt of tenders is **10:00** on **19 July 2023**.

Telegraphic, telephonic, telex, facsimile, e-mail and late tenders will not be accepted.

Tenders may only be submitted on the tender documents that have been issued. Printed Bills of Quantities, in the same format (that is, layout, billed items and quantities) as those issued electronically by the Employer upon request, may be submitted as stated in the Tender Data.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

The Employer's Information Officer who is responsible for overseeing questions in relation to data protection may be contacted at Popia@capetown.gov.za.

By submitting a tender to the City of Cape Town, (and by concluding any ensuing related agreement with the City of Cape Town, if applicable), the Tenderer thereby acknowledges and unconditionally agrees:

- 1.1. that the tenderer has been informed of the purpose of the collection and processing of its personal information as defined in the Protection of Personal Information Act of 2013 ("POPIA"), which, for the avoidance of doubt is for, and in relation to, the tender process and the negotiation, conclusion, performance and enforcement of the ensuing agreement, if applicable, as well as for the City of Cape Town's reporting purposes;
- 1.2 to the collection and processing of the tenderer's personal information by the City of Cape Town and agrees to make available to the City of Cape Town, all information reasonably required by the City of Cape Town for the above purposes;

- 1.3 that the personal information the City of Cape Town collects from the tenderer or about the tenderer may be further processed for other activities and/or purposes which are lawful, reasonable, relevant and not excessive in relation to the purposes set out above, for which it was originally collected;
- 1.4 that, the tenderer indemnifies the City of Cape Town and its officials, employees, and directors and undertakes to keep the City of Cape Town and its officials, employees, and directors indemnified in respect of any claim, loss, demands, liability, costs and expenses of whatsoever nature which may be made against the City of Cape Town (including the costs incurred in defending or contesting any such claim) in relation to the tenderer or the tenderer's employees', representatives' and/or sub-contractors' non-compliance with POPIA and/or the City of Cape Town's failure to obtain the tenderer's consent or to notify the tenderer of the reason for the processing of the tenderer's personal information;
- 1.5 to the disclosure of the tenderer's personal information by the City of Cape Town to any third party, where the City of Cape Town has a legal or contractual obligation to disclose such personal information to the third party (or a legitimate interest exists therein);
- 1.6 that, under POPIA, the tenderer may request to access, confirm, request the correction, destruction, or deletion of, or request a description of, personal information held by the City of Cape Town in relation to you, subject to applicable law; and
- 1.7 that under POPIA, subject to applicable law, the tenderer also has the right to be notified of a personal information breach and the right to object to, or restrict, the City of Cape Town's processing of its personal information.