



TENDER NO. 33/2025

INVITATION FOR SERVICE PROVIDERS TO UNDERTAKE WATER QUALITY MONITORING SERVICE FOR uMGUNGUNDLOVU DISTRICT MUNICIPALITY

The uMgungundlovu District Municipality seeks to appoint professional service provider to collect and analyse water samples from all identified water supply systems over a three (3) year period.

Tender documents can be downloaded from the municipal website at www.umdmd.gov.za or alternatively can be collected from offices of the Cashier at the uMgungundlovu District Municipality, 242 Langalibalele Street, Pietermaritzburg. If tenders are collected, a non-refundable tender deposit of R150.00 is payable to the uMgungundlovu District Municipality. Any queries can be directed to Mr. N. Zwane via email scm@umdmd.gov.za.

A Compulsory Briefing Session will be held on 24 October 2025 at 10H00, at the uMgungundlovu District Municipality, D12 Board Room, 242 Langalibalele Street, Pietermaritzburg. Non-attendance at the Compulsory Briefing Session will render any submission invalid. Please note that latecomers will not be permitted to join the briefing session.

Tender submissions must be properly bound and must be placed in the tender box situated on the ground floor of the uMgungundlovu District Municipality, 242 Langalibalele Street, Pietermaritzburg, before 12H00 on 18 November 2025, in a sealed envelope which is clearly marked with the Tender Number and Tender Description. Tenders received by way of Facsimile or E-Mail will under no circumstances be considered.

Tenderers will be evaluated in terms of functionality as part of the minimum requirements before evaluated on price and preference based on the following criteria:

Evaluation Criteria	Weight
EXPERIENCE OF TENDERER	40
SCIENTISTS	30
SANAS APPROVED LABORATORY	30
TOTAL	100

- A bidder/s that scores less than 70 points out of 100 in respect of functionality will be regarded as submitting a non-responsive bid and will be disqualified.
- It is compulsory to respond and submit evidence to support Functionality Evaluation Criteria 1,2 & 3 in its entirety.

The 80/20 preference point system in terms of the municipality's SCM Policy will be applicable as follows:

		POINTS
PRICE		80
SPECIFIC GOALS (20 Points)		
Race (Points are not cumulative)	Sub-points	10
- $\geq 50\%$ Black Owned (HDP)	10	
- $< 50\%$ Black Owned (HDP)	5	
Locality (Points are not cumulative)	Sub-points	10
- Office based in uMgungundlovu District	10	
- Office based in KwaZulu-Natal (outside uMDM)	5	
- Office based outside of KwaZulu-Natal	3	
Total points for Price and Specific Goals		100

- Bidders must have specific experience in providing water quality and monitoring services (water quality analysis, interpretation of data and reporting and monitoring services) and submit a minimum of 1 recent reference (in a form of written proof/(s) on organization's letterhead including relevant contact person, nature of service and contact details) of similar work undertaken or currently contracted in in either municipalities and/or government entities, over the past 5 years (2020-2025), with a minimum value of R 300 000 per project;
- The Tenderers has attached CV and Qualifications of Registered Scientist, skills, and experience of individual to be assigned and committed to be working with the Municipality on the project be registered with relevant professional body.
- The Tenderers has attached a valid certificate of technical specifications for a SANAS approved laboratory.
- The tenderers scores more than or equal to 70 points out of 100 in respect of the Functionality Test

All service providers intending to submit a tender are required to be registered on the Central Supplier Database. Tenderers shall take note of the following Tender Conditions:

- uMgungundlovu District Municipality's procurement policy will apply,
- uMgungundlovu District Municipality does not bind itself to accept the lowest tender or any other tender and reserves the right to accept the whole or part of the tender,
- Tenders submitted are to be valid for a period of 90 days from the closing date for submissions of tenders.



Dr. EX Muthwa
Municipal Manager
uMgungundlovu District Municipality