

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	FTSEZ/2023/24-02	CLOSING DATE:	20 OCTOBER 2023	CLOSING TIME:	11H00
DESCRIPTION	APPOINTMENT OF A PROFESSIONAL SERVICES PROVIDER TO DEVELOP A DETAILED PLAN FOR THE ICT INFRASTRUCTURE NETWORK AT FETAKGOMO TUBATSE SPECIAL ECONOMIC ZONE				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
LIMPOPO ECONOMIC DEVELOPMENT AGENCY					
ENTERPRISE DEVELOPMENT HOUSE,					
MAIN ROAD, LEBOWAKGOMO, 0739					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	SUZAN MABEBA		CONTACT PERSON	SKHUMBUZO KHOZA	
TELEPHONE NUMBER	015 633 4700		TELEPHONE NUMBER	015 633 4700	
FACSIMILE NUMBER			FACSIMILE NUMBER		
E-MAIL ADDRESS	SUZAN.MABEBA@LIEDA.CO.ZA		E-MAIL ADDRESS	SKHUMBUZO.KHOZA@LIEDA.CO.ZA	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER PART B:3]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

PART B

TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:	
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2.	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4.	THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS	
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA .
2.4	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7	NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

DATE:

PRICING SCHEDULE
(Professional Services)

NAME OF BIDDER:	BID NO.:
CLOSING TIME 11:00	CLOSING DATE:.....

OFFER TO BE VALID FORDAYS FROM THE CLOSING DATE OF BID

ITEM NO	DESCRIPTION	BID PRICE IN RSA CURRENCY **(ALL APPLICABLE TAXES INCLUDED)	
1.	The accompanying information must be used for the formulation of proposals.		
2.	Bidders are required to indicate a ceiling price based on the total estimated time for completion of all phases and including all expenses inclusive of all applicable taxes for the project.	R.....	
3.	PERSONS WHO WILL BE INVOLVED IN THE PROJECT AND RATES APPLICABLE (CERTIFIED INVOICES MUST BE RENDERED IN TERMS HEREOF)		
4.	PERSON AND POSITION	HOURLY RATE	DAILY RATE
	R.....
	R.....
	R.....
	R.....
	R.....
5.	PHASES ACCORDING TO WHICH THE PROJECT WILL BE COMPLETED, COST PER PHASE AND MAN-DAYS TO BE SPENT		
	R..... days
	R..... days
	R..... days
	R..... days
5.1	Travel expenses (specify, for example rate/km and total km, class of airtravel, etc). Only actual costs are recoverable. Proof of the expenses incurred must accompany certified invoices.		
	DESCRIPTION OF EXPENSE TO BE INCURRED	RATE	QUANTITY

TOTAL: R.....

** "all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

5.2 Other expenses, for example accommodation (specify, eg. Three star hotel, bed and breakfast, telephone cost, reproduction cost, etc.). On basis of these particulars, certified invoices will be checked for correctness. Proof of the expenses must accompany invoices.

DESCRIPTION OF EXPENSE TO BE INCURRED	RATE	QUANTITY	AMOUNT
.....	R.....
.....	R.....
.....	R.....
.....	R.....

TOTAL: R.....

6. Period required for commencement with project after acceptance of bid
7. Estimated man-days for completion of project
8. Are the rates quoted firm for the full period of contract? *YES/NO
9. If not firm for the full period, provide details of the basis on which adjustments will be applied for, for example consumer price index.
.....
.....
.....

*[DELETE IF NOT APPLICABLE]

Any enquiries regarding bidding procedures may be directed to the –

Name :.....

Address :.....

Tel :.....

Or for technical information –

Name :.....

Address :.....

Tel :.....

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

- 2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

- 2.2.1 If so, furnish particulars:

.....
.....

- 2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

- 2.3.1 If so, furnish particulars:

.....
.....

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

(delete whichever is not applicable for this tender).

a) The applicable preference point system for this tender is the 80/20 preference point system.

b) 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) “**tender**” means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) “**price**” means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) “**rand value**” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) “**tender for income-generating contracts**” means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) “**the Act**” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20	or	90/10
$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$	or	$P_s = 90 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{min} = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20	or	90/10
$P_s = 80 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right)$	or	$P_s = 90 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right)$

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{max} = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)	Means of verification
Black people ownership	6		South African ID and company registration documents
Women equity	2		South African ID
Youth equity	2		South African ID
Disability	2		Medical certificate or equivalent
Promotion of small businesses	3		Staff complement and annual turnover
Enterprises located within Limpopo	3		Proof of address
Locally manufactured products	2		Declaration letter from the manufacturer

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

..... SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:
DATE:
ADDRESS:

TERMS OF REFERENCE FOR

**APPOINTMENT OF A PROFESSIONAL SERVICES PROVIDER TO
DEVELOP A DETAILED PLAN FOR THE ICT INFRASTRUCTURE
NETWORK AT FETAKGOMO TUBATSE SPECIAL ECONOMIC ZONE.**

BID NUMBER : FTSEZ/2023/24-02

CLOSING DATE : 20 OCTOBER 2023

CLOSING TIME : 11H00

VALIDITY PERIOD : 180 DAYS

1. INTRODUCTION

1.1. SPECIAL ECONOMIC ZONES IN SOUTH AFRICA

The South African Government seeks to transform the economy into a globally competitive industrial economy, built on the full potential of all citizens and regions. The National Development Programme (NDP) outlines a long-term development path towards a prosperous and successful economy characterized by high levels of economic growth, employment generation and an equitable society. Both the New Growth Path (NGP) and the Industrial Policy Action Plan (IPAP) outline the Government's industrial agenda, the critical jobs drivers, prioritised industrial sectors and a range of interventions required to accelerate economic growth, create jobs and fight poverty and under-development.

SEZs are being introduced as a tool to:

- Promote industrial agglomeration;
- Build the required industrial infrastructure;
- Promote coordinated planning among key government agencies and the private sector; and
- Use the zones to guide the deployment of other necessary development tools. As industrial and economic development tools, SEZs only work over the long term and are not suitable as short-term interventions.

1.2. THE TUBATSE SEZ

The Limpopo Province, despite its historical underdevelopment, is potentially the major contributor to the sustainable competitiveness and growth of the South African economy. Due to its geographical location bordering three SADC countries, it is in a position to enhance regional integration and further enable entry into the important continental markets as well as minimizing the disadvantages of being a land-logged province through opening commercial routes to the ports in the neighbouring Mozambique and Tanzania thus improving trade efficiency. Since 1995 there has also been an impressive growth in the province's contribution to the national economy.

The cluster-based Limpopo Development Plan which is aligned with the National Development Plan aims to build competitive industrial clusters that are hinged on the basic endowments of the province. The Tubatse Special Economic Zone therefore constitutes an important milestone in the planned Platinum and Chrome Cluster and Spatial Development Initiative that has yielded positive growth over the years in creating a demand base for mining input supplies as a result of the growth in the mining sector in the area.

The demand for the mining inputs supplies and growth in the mining sector's contribution to the Provincial economy created an opportunity for large scale industrialisation for both the manufacturing of mining and agricultural inputs and the beneficiation of mining outputs. The province and the Tubatse area are in need of economic diversification to create stability and optimize the use of resources. The provincial government had early in the new democratic dispensation and through partnership with other government institutions and the private sector, agreed on the strategy that provided for a sound collaborative framework for the allocation of resources for development and consensus on targeted needs and areas for development thus increasing opportunities for optimum impact due to focused total effort.

The Limpopo Development Plan is an industrial cluster based growth strategy. The Tubatse SEZ is an industrial cluster initiative that falls within the planned Limpopo Platinum and Chrome cluster which has two components of industrial formations. At the upstream it involves the formation of the mining input supplies manufacturing industries and the downstream component involves the formation of the mineral beneficiation industries. The latter has a high potential for contribution to the production of clean energy and thus contribution to sustainable development and good health.

The Tubatse Special Economic Zone will impact positively on more than a million people in the province due to improved economic activities within the Dilokong Spatial Economic Initiative as well as improving economic progress within other districts and municipalities. These economic activities will not only yield improvements in the wellbeing of the provincial citizens but will also contribute to the enhancement of requisite skills and of South Africa's role in regional integration.

Apart from its resources the area has been targeted to address the fact that despite its resources, development in this area has been lagging behind for many decades. Government has therefore targeted the development of the infrastructure in this region starting with developments such as the De Hoop Dam and road improvements to unlock the potential of this region.

2. BACKGROUND

Fetakgomo-Tubatse Special Economic Zone (FTSEZ) is in Steelpoort, Limpopo, under the local jurisdiction of Fetakgomo-Tubatse Local Municipality which falls within the Sekhukhune District. The Limpopo province is endowed with natural resources including Platinum Group Metals, coal, copper, gold, iron ore, phosphate etc. In the endeavour to continue developing and growing its economy, the province was selected as part of the broader industrialization strategy of the national government in a bid to enhance economic development. The planned SEZ is situated between two mining corridors i.e. Dilokong Platinum Corridor and the Steelpoort-Stoffberg Chrome Corridor, with the R 555 provincial road running through the property. The Tubatse Platinum SEZ is situated on portions of the farm Spitskop 333KT, measuring 1 780 ha in extent. The maps in the figure below depicts the site location nationally, within the municipality area as well as the outline of the property itself.

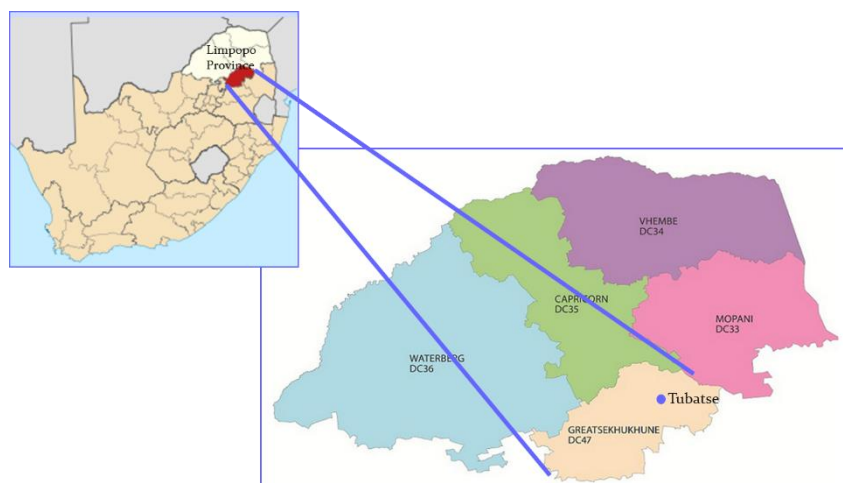


Figure 1: Location of Tubatse within Sekhukhune District, Limpopo Province

A Special Economic Zone (SEZ) is geographically selected within South Africa, designated for specifically targeted economic activities and supported through the establishment of a legal framework, SEZ Act no. 16 of 2015. The SEZ allows for a number of incentives, which ensures the SEZ's growth, revenue generation, job creation, Foreign Direct Investment (FDI) and international integration, collaboration and competitiveness. The Fetakgomo-Tubatse SEZ will be a multi sectoral SEZ that focuses on but is not restricted to, mineral beneficiation, mining inputs, clean energy generation and general manufacturing, as indicated in the table below.

	Clusters	Projects	Products
Mineral Beneficiation	Platinum	Smelter and Refinery	Refined Platinum
	Chrome	Chrome Chemical plant, Ferrochrome	Chrome Chemicals Ferrochrome
	Vanadium	Vanadium Pentoxide plant,	Lithium & Redox Batteries
Mining Inputs Supply	Manufacturing, Assembling and Components	Assembling and Fabrication plant Electrical and electronics Engineering Services	Mining equipment's and Components Roof bolts Off-road tyres Hydrogen fuel cell dozers
Energy	Green energy Fossil fuel	Solar Energy generation Pyrolysis Plant Oil Blending plant	Solar energy Diesel and gas Tyre carbon black lubricants
General Manufacturing	Chemical, Pharmaceutical, General Processing	Sweet sorghum processing plant Modular concrete slab manufacturing plant Water pipes manufacturing plant Heavy metal assembly plant PV modules manufacturing plant Yarn mill Torrefication plant	Ethanol and sugar Modular concrete products Pipes Mining equipment PV modules Protective clothing Charcoal

2.1. PROJECT LOCATION

The Tubatse SEZ will be located on portion 11 – 18; 20 – 23 and 28 of Farm Steelpoort 333 KT, which is along the R555 road, in the Fetakgomo-Tubatse Local Municipality (FTLM) in the Sekhukhune District (Figure 2). The central coordinates of the proposed area are (S24 48 04.5; E30 07 53.8)

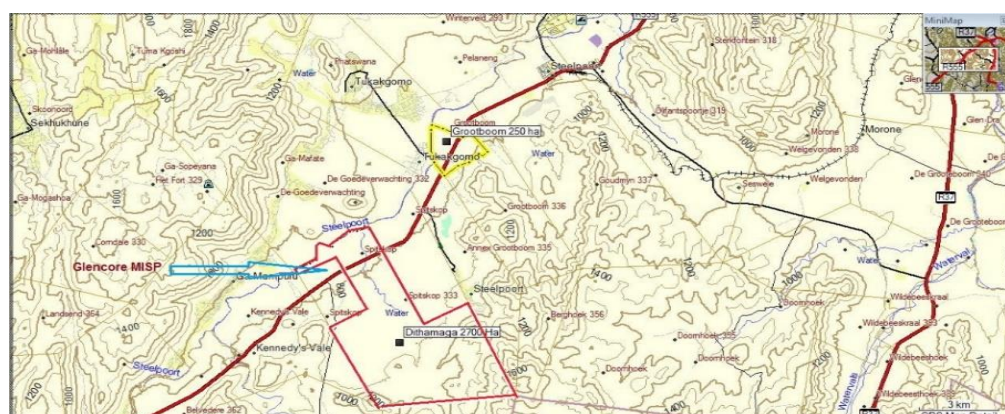


Figure 2: Location of Tubatse SEZ

3. PROJECT DESCRIPTION AND OBJECTIVES

The Fetakgomo-Tubatse Special Economic Zone (FTSEZ) is seeking the services of a qualified provider for the design, development of a comprehensive Information and Communication Technology (ICT) infrastructure plan and blueprint for the Fetakgomo-Tubatse Special Economic Zone.

The infrastructure is intended to serve not only the needs of the organization managing the FTSEZ but, more importantly, it's aimed at supporting and advancing the operations of all the tenants within the SEZ.

Our diverse tenant base spans numerous sectors, including mineral beneficiation, mining inputs, clean energy generation, and general manufacturing. Therefore, the designed ICT infrastructure and services should be robust, scalable, and flexible enough to accommodate the diverse needs of these sectors, enhancing their productivity and fostering innovation.

The main purpose of this work is as follows:

- 3.1 To develop a detailed plan for ICT infrastructure network at Fetakgomo Tubatse Special Economic Zone.
- 3.2 To Ensure ICT investments are aligned with legislation and business strategy.
- 3.3 To Ensure ICT solutions are aligned with stakeholder needs.

4. SCOPE OF WORK

The provider will be expected to deliver on all the areas outlined in the scope of work, providing tangible deliverables such as design documents, implementation plans and cost estimates. These deliverables should serve as a comprehensive representation of the systems or strategies to be implemented. They will be crucial for future maintenance, upgrades, troubleshooting, and for ensuring regulatory compliance.

The selected service provider will be expected to deliver on the following areas:

1. Network Infrastructure Planning & Deployment

- Develop a detailed plan for the network to be installed across the SEZ. While fibre optics is likely to be the backbone of the network, the use of other technologies such as microwave, satellite, and radio waves should also be considered to address unique geographical and operational characteristics of the SEZ.
- Implement a robust networking solution that includes both wired and wireless connectivity, taking into account both current and future data volume and speed requirements. The wireless solutions should also cater to the needs of mobile or remote users.
- Ensure all networking solutions incorporate the necessary redundancies and failover mechanisms to maintain connectivity even during potential system failures or maintenance periods.
- The plan should provide detailed specifications for all layers of the OSI model, from the physical infrastructure such as trenches, ducts, and hardware, through to the network protocols, addressing schemes, and security measures. It should also include the configuration of switches, routers, and other networking devices.

- The design must adhere to industry standards and regulations, such as those set by the Telecommunications Industry Association (TIA) and the Institute of Electrical and Electronics Engineers (IEEE), as well as any relevant local regulations.
- 2. Data Centre Design & Implementation**
 - Design a state-of-the-art data centre compliant with TIA-942 standards (Tier III minimum) with robust power backup, cooling, and fire suppression systems.
 - Develop and implement a Disaster Recovery Plan (DRP) that includes offsite data backup and recovery procedures to ensure business continuity.
 - 3. Cloud Services**
 - Architect and implement solutions for public, private, or hybrid cloud services, based on the unique needs of the various businesses within the SEZ.
 - Ensure these solutions include robust data migration and management strategies as well as security measures.
 - 4. IP Telephony**
 - Deploy an IP telephony system that can efficiently handle the voice communication needs of the SEZ, while ensuring compatibility with other communication and data systems.
 - 5. Real-Time Monitoring System**
 - Develop and implement a real-time camera surveillance system to ensure the security of the SEZ while also supporting quality control and operational efficiency.
 - Develop and implement a PLC monitoring system for real-time tracking of industrial processes and automation tasks, especially in mining and manufacturing operations.
 - 6. Energy Management Systems**
 - Implement smart grid technologies that can effectively manage energy supply and demand, especially given the SEZ's focus on green energy.
 - Integrate renewable energy sources, specifically solar energy, and future-proof the system to be compatible with potential hydrogen fuel cell deployments.
 - 7. Cybersecurity Measures**
 - Develop and implement a comprehensive cybersecurity strategy that includes firewalls, intrusion detection systems, encryption, and regular security audits.
 - Develop and conduct a security training program for staff and tenants to minimize the risk of security breaches.
 - 8. ICT Policy and Regulatory Framework**

Develop a robust ICT policy framework that addresses governance, data management, privacy, service standards, and regulatory compliance, with an enforcement mechanism to ensure adherence by all SEZ tenants.

9. Digital Transportation Systems

Design and implement a digital transportation system, including IoT-based vehicle tracking and traffic management, to improve efficiency and safety of mineral transportation in the SEZ.

10. 4IR Technology Integration

Fourth Industrial Revolution (4IR) technologies such as drones, 3D printing, artificial intelligence (AI), and others will play a crucial role in shaping the ICT architecture and strategic development of the Fetakgomo-Tubatse Special Economic Zone (FTSEZ).

Develop technical specifications for all 4IR technologies to be implemented, ensuring compatibility with the existing and planned ICT infrastructure including the following:

10.1 Drones for Surveillance and Inspection

Technical specifications related to drone models, flight duration, range, payload capacity, image/video capture resolution, night vision capabilities, data transfer rates, and security features should be established. Drones can provide enhanced security surveillance and carry out inspections of infrastructure, particularly in the mining and energy sectors.

10.2 3D Printing

Specifications for 3D printers, such as the types of materials they can work with, printing speed, resolution, build volume, and safety features should be defined. 3D printing can be used in the general manufacturing cluster for rapid prototyping, producing parts on-demand, and reducing waste.

10.3 Artificial Intelligence and Machine Learning

Requirements for AI/ML platforms, including processing speed, data storage, compatibility with different data types, learning algorithms, security, and privacy features need to be established. AI/ML can be applied across various clusters for predictive maintenance, process optimization, data analysis, and decision-making support.

10.4 Robotics and Automation

Detailed specifications for industrial robots, such as payload capacity, reach, precision, speed, power requirements, safety features, and compatibility with other systems should be created. Robotics can be used for automating repetitive tasks in manufacturing and improving efficiency.

10.5 Augmented Reality (AR) / Virtual Reality (VR)

Specifications for AR/VR systems, including hardware requirements, image resolution, field of view, tracking systems, and integration with other systems should be defined. AR/VR can be utilized for training purposes, remote assistance, and product design in various sectors.

10.6 Blockchain Technology

Requirements for blockchain platforms, including block size, consensus mechanism, transaction speed, security features, and interoperability with other systems should be established. Blockchain can provide secure and transparent transactions, supply chain management, and contract execution.

10.7 Internet of Things (IoT)

Specifications for IoT devices and sensors, communication protocols, data storage and processing, power requirements, security features, and interoperability should be determined. IoT can enable smart factories, real-time monitoring, and control of various systems.

10.8 5G Technology

Defining the requirements for implementing a 5G network, including bandwidth, latency, number and placement of base stations, security features, and integration with current infrastructure.

Incorporating 4IR technologies into the ICT architecture will transform operations, enhance productivity, and generate new economic opportunities within the FTSEZ. Each technology will require a specific technical document, prepared by a qualified team, to ensure that the solutions implemented meet the requirements of the SEZ and comply with the necessary standards.

11. Monetization of ICT Infrastructure

Develop a comprehensive plan for monetizing the ICT infrastructure. This should include detailed strategies and implementation plans for the following:

- Infrastructure as a Service (IaaS): Offering data centre resources such as storage, servers, and network resources to businesses within the SEZ.
- Network Connectivity Packages: Creating different connectivity packages based on speed and data requirements that businesses can choose from.
- Value-Added Services: Providing additional services such as cloud services, IP telephony, data analytics, cybersecurity services, and technical support, which businesses can opt to use.
- Smart Factory/Industrial IoT Services: Offering automation and digital transformation services for manufacturing companies.
- Sponsorships and Partnerships: Identifying and securing partnerships with technology companies that want to test or showcase their new technologies within the SEZ.
- The plan should also consider pricing regulations for the offered services, enforcement mechanisms, and potential impact on the SEZ's operations and tenants.

12. Develop FTSEZ Document management system for Filing Purposes.

- Online Document management system to be developed as per the FTSEZ filing structure.
- Train FTSEZ employees on how to use the system.

5. DELIVERABLES

1. Network Infrastructure Planning & Deployment

- Network infrastructure design document outlining the layout, hardware selection, redundancy plans, data speed, and volume considerations. The document should also detail the use of various technologies (such as fiber optics, microwave, satellite, and radio waves) and how they support current data requirements and can be scaled to meet future needs. The design must adhere to industry standards, such as those set by the Telecommunications Industry Association (TIA) and the Institute of Electrical and Electronics Engineers (IEEE), as well as any relevant local regulations.
- Detailed specifications for all layers of the OSI model, from the physical infrastructure (including trenches, ducts, and hardware), through to the network protocols, addressing schemes, and security measures. The specifications should also include details of the configuration of switches, routers, and other networking devices.
- Cost estimate for the development and deployment of the network infrastructure, detailing the costs associated with each component and phase of the implementation.
- Implementation and roll-out plan indicating phases, key milestones, potential challenges, and contingency plans.

2. Data Centre Design & Implementation

- Data centre design document detailing the physical layout, power backup, cooling solution, security measures, and rack configurations.
- Cost estimate for the development and implementation of the data centre.
- Detailed DRP with offsite data backup and recovery procedures.

3. Cloud Services

- Cloud services design and architecture document detailing the type of cloud services (public, private, hybrid), service models (IaaS, PaaS, SaaS), data migration strategy, and security measures.
- Cost estimate for the design, implementation, and management of the cloud services.

4. IP Telephony

- IP telephony system design document outlining the system's functionality, hardware, communication protocols, and integration with other systems.
- Cost estimate for the deployment of the IP telephony system.
- Implementation plan detailing the steps and timeline for the deployment.

5. Real-Time Monitoring System

- Detailed designs and implementation plan for the camera and PLC monitoring systems, outlining the type of equipment, data storage, image/video resolution, frame rate, and integration with other systems.
- Cost estimate for the development and deployment of the monitoring systems.

6. Energy Management Systems

- Energy management system design document outlining the type of renewable energy sources, the capacity, energy storage solutions, and energy management software.
- Cost estimate for the design and implementation of the energy management system.
- Implementation and integration plan detailing the steps, timeline, and potential challenges.

7. Cybersecurity Measures

- Detailed cybersecurity strategy document outlining the type of firewalls, intrusion detection systems, encryption methods, secure access controls, and frequency of security audits.
- Cost estimate for the design and implementation of the cybersecurity measures.

8. ICT Policy and Regulatory Framework

- ICT policy and regulatory framework document outlining the governance structure, data management and privacy policies, service level agreements (SLAs), and regulatory compliance requirements.
- Cost estimate for the implementation of the ICT policy and regulatory framework.
- Plan for communication and enforcement of the policy within the SEZ, detailing the communication channels, timeline, and enforcement mechanisms.

9. 4IR Technology Integration

- Detailed technical specifications and design documents for drone, 3D printing, AI, and other 4IR technologies detailing their functionality, integration with existing systems, and any operational considerations.
- Cost estimate for the implementation of each 4IR technology.
- Implementation plans for each technology detailing the steps, timeline, and potential challenges.

10. Digital Transportation Systems

- Digital transportation system design document detailing the functionality, vehicle tracking and traffic management systems, and integration with existing systems.
- Cost estimate for the design and implementation of the digital transportation system.
- Implementation plan detailing the steps, timeline, and potential challenges.

11. Monetization of ICT Infrastructure

- Detailed monetization strategy outlining the strategy for offering IaaS, network connectivity packages, value-added services, industrial IoT services, and potential sponsorships and partnerships.
- Pricing and enforcement plan outlining the pricing for each service, enforcement mechanisms, and potential impact on the SEZ's operations and tenants.

These deliverables should serve as concrete evidence of progress and completion of each area in the Scope of Work. Each deliverable should be completed in a manner that aligns with the FTSEZ's strategic goals and complies with local and international standards. The cost estimates will aid in budgeting and planning for the implementation phase.

6. TECHNICAL SPECIFICATIONS

The proposal should include detailed technical specifications for each of the items mentioned in the Scope of Work. The specifications should align with the requirements of the SEZ and adhere to national and international standards.

7. IMPLEMENTATION PLAN

Provide a detailed project plan indicating the timeline, key milestones, potential risks, and mitigation strategies.

8. COLLABORATION WITH LIMPOPO CONNEXION

As a condition of engagement, the appointed service provider will be required to work in collaboration with Limpopo Connexion, a Provincial State-Owned ICT company and subsidiary of LEDA. This partnership aims to ensure alignment with local regulatory standards and facilitate seamless integration with existing provincial ICT infrastructure.

Limpopo Connexion will play a key role in providing guidance, support, and resources throughout the project execution. The service provider is expected to maintain open and regular communication with Limpopo Connexion, aligning on key project milestones, addressing any challenges, and seeking approvals as necessary. This collaboration will be crucial in ensuring the successful and efficient delivery of the project, enhancing the capabilities of the Fetakgomo-Tubatse Special Economic Zone (FTSEZ), and ultimately, serving the needs of the FTSEZ's diverse tenant base.

As part of the response to this RFP, the service provider should include a signed agreement to work in collaboration with Limpopo Connexion, outlining the key areas of collaboration and the framework for communication and decision-making throughout the project.

9. BUSINESS REQUIREMENTS

Qualifications of Team Leader

The work will be undertaken by a professional team consisting of:

- 9.1. IT Specialist with a qualification in Information Technology or equivalent, preferably a B-Tech or BSc degree.
- 9.2. Minimum of 5 years previous relevant experience post registration with the professional body.
- 9.3. Proof of experience and track record of work previously conducted, with signed reference letters.
- 9.4. Active member of any ICT professional Bodies and/or any professional body that is relevant to this project.

Previous Experience

The Professional service provider should demonstrate the capacity to carry out all the requirements of the assignment. Extensive experience on related studies is important to be able to successfully carry out the study. Key skill areas include hydraulic engineering and modelling, master plan development, water engineering, economic evaluation of engineering projects, socio economics & community profiling, and environmental assessment.

Methodology

The proposed methodology must clearly show the bidder understands the work. The methodology finally adopted will be set out in the approved inception report. Key milestone events and target dates must be given together with the estimated cost of each activity. Complementing this must be a resource schedule for personnel to be used.

10. PROJECT DURATION

The duration of the assignment will be for the period of six (6) months. The successful bidder is requested to present a work plan and any assumptions made regarding the level of effort indicated in this TOR prior to the start of the assignment.

11. EVALUATION OF PROPOSAL

Proposals will be evaluated in accordance with the 80/20 preference point portal as contemplated in the Preferential Procurement Regulations of 2022, and all bid offers received shall be evaluated based on the following criteria:

Preference points for this bid shall be awarded for:

- a. Functionality 100
- b. Price 80
- c. Specific goals 20

11.1. Evaluation stage one: Administrative compliance

Compliance with administrative requirements as stated in the Standard Bidding Documents. In this evaluation stage, all bidders that fail to provide the required information and documentation will be disqualified from further evaluation:

Requirement	Comply/not comply	Disqualifying factor
Is the bidder tax compliant		No
Is the bidder registered on the National Treasury Central Supplier Database (CSD)		Yes
SBD Documents signed by an authorized person from the company (attached proof)		Yes
All SBD documents completed and signed by authorized person from the company		Yes
Active membership certificate of ECSA (Engineering Consulting of South Africa) and/or any professional body that is relevant to Civil Engineering)		Yes

11.2. Evaluation stage Two: Functionality criteria

The following criteria will be used for evaluating all bids/proposal for functionality and bidders are expected to obtain a minimum of **80** out of 100 points to precede quality for further evaluation. Failure to obtain prescribed 80 points will automatically disqualify the bidder from proceeding to the next evaluation stage. Below is a table that shows how the 100 points of functionality will be allocated.

Functionality criteria*

CRITERIA	MEANS OF VERIFICATION	POINTS	MAXIMUM POINTS TO BE AWARDED
Capability (Qualifications and competency)			
Company with Minimum of ten (10) years' experience in executing similar assignments	Experience should be backed by references of similar work undertaken (preferably last 3 similar projects) and Company Profile.	(5 points per each reference letter & 10 points for Company profile) 25 points	25 points
Project Leader: Degree in ICT with a minimum of 5 years' experience (post registration with the professional body relevant to ICT).	Attach copies of CV, certified Qualification and relevant professional registration certificates	(15 points for experience and 10 points for certified qualifications) 25 points	25 points
Four of its key personnel worked in the ICT infrastructure of the similar project for at least 7 years.	Attach copies of CV, certified Qualification and relevant professional registration certificates	20 points	20 points
Methodology and Approach to Executing the Project (Including Understanding of Assignment (10), Approach(5), Methodology(10), Delivery Plan(5))	Attach Proposal	30 points	30 points
Total			100

11.3. Evaluation Stage Three: Price and Specific Goals

Only qualifying bids that met the minimum functionality criteria (70) will be evaluated applying the 80/20 preference points portal in accordance with the PPPFA Regulations of 2022 where points are awarded to bidders on the basis of Price (80) and Specific goals (20), using the following formula to calculate points for price:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

- P_s = Points scored for comparative price of bid under consideration
 P_t = Comparative price of bid under consideration
 P_{\min} = Comparative price of lowest acceptable bid

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Black people ownership	6	
Women equity	2	
Youth equity	2	
Disability	2	
Promotion of small businesses	3	
Enterprises located within Limpopo	3	
Locally manufactured products	2	

12. BID/PROPOSAL SUBMISSION

The format of the bid proposals to be submitted shall comprise cover letter and the following documents:

- 12.1. Returnable bid document with all the required documents fully completed and signed;
- 12.2. Detailed cost breakdown schedule.
- 12.3. Reference letters with contact details on a company letter head and/or stamped;
- 12.4. Entity/ Company registration documents;
- 12.5. Entity/ company profile (Company profile) that illustrates the core business, services offered, company profile and staff compliment;
- 12.6. Comprehensive methodology and Implementation plan;
- 12.7. Summary of verifiable previous projects with contact details of the project owners;
- 12.8. Certified copy of ID documents of all owners/directors of the Entity (certification should not be more than 3 months old);
- 12.9. Register with project relevant recognized South African Government Professional Organization (Please attach copy of paid up to date membership)

13. SPECIAL CONDITIONS

- 13.1. FTIP SOC reserves the right to appoint the bidder who proves to be fully capable and qualified to handle and execute the job.
- 13.2. Bids submitted must be in line with the detailed specifications. Failure to bid accordingly will automatically disqualify the submitted bid.
- 13.3. FTIP SOC reserves the right to cancel or withdraw this bid if:
 - 13.3.1. Due to changed circumstances, there is no longer a need for these services; or
 - 13.3.2. Funds are no longer available to cover the total envisaged expenditure; or
 - 13.3.3. No acceptable bids are received; or
 - 13.3.4. Negotiating a fair market price has failed; or
 - 13.3.5. There is a material irregularity in the Bid process.

- 13.4. In the case of a sub-contracting or joint venture agreement, FTIP SOC will enter into a single contract with the principal bidder.
- 13.5. FTIP SOC reserves the right to call interviews with short-listed bidders before final selection.
- 13.6. FTIP SOC reserves the right to conduct supplier due diligence prior to the final award or at any time during the contract period. This may include surprise site visits.
- 13.7. Bidders who are not registered on the Central Supplier Database (CSD) must register before submitting bids.
- 13.8. Any completion of the bid document in pencil or erasable ink will not be acceptable and will automatically disqualify the submitted bid.
- 13.9. Successful bidder will be required to sign a Service Level Agreement (SLA).
- 13.10. Notwithstanding shortcomings and/or inconsistencies, if any, in this specification, which is only a minimum specification, a bidder shall make provision for a complete solution that will deliver the required service efficiently and cost-effectively.
- 13.11. Bid documents should be deposited in the tender box situated at 1 Main Road Lebowakgomo on or before **20 October 2023 at 11h00** which is the closing date for this bid.
- 13.12. This request for bid document contains confidential information about FTIP SOC, which has been provided to supply potential bidders with the data necessary to provide a holistic response.
- 13.13. No part of the contents may be used, copied, disclosed or conveyed in whole or in part to any party, in any manner whatsoever without the prior written permission of FTIP SOC.
- 13.14. Any reproduction or transmission of information contained in this document except for the sole purpose of responding to this bid is strictly prohibited.
- 13.15. References to FTIP SOC must not be made in any literature, promotional material, and brochures or sales presentations without the express written consent of FTIP SOC.
- 13.16. It is the responsibility of the bidder to ensure that FTIP SOC can receive and open the submitted proposal (electronic and otherwise).
- 13.17. Potential bidders acknowledge and expressly consent to the gathering and utilization of their Personal Information by the FTIP SOC for the specific purposes for which it is required. It is understood that the acquisition of said information will be facilitated through the submission of the tender document(s).

14. CLARIFICATION / QUERIES

- 14.1. The process of clarification required by a bidder regarding the meaning or interpretation of the specification or any other aspects concerning the bid will be done in writing (letter, facsimile or e-mail).
- 14.2. Telephonic requests for clarification will not be considered.
- 14.3. The cut-off date for queries is 17 October 2023 at 16:00 pm.
- 14.4. The bid reference number should be quoted in all correspondence.
- 14.5. Queries can be directed to Ms Suzan Mabeba at Suzan.mabeba@lieda.co.za.
- 14.6. Queries received will be responded to within a day of receiving them.

**GOVERNMENT PROCUREMENT
GENERAL CONDITIONS OF CONTRACT
July 2010**

NOTES

The purpose of this document is to:

- (i) Draw special attention to certain general conditions applicable to government bids, contracts and orders; and
- (ii) To ensure that clients be familiar with regard to the rights and obligations of all parties involved in doing business with government.

In this document words in the singular also mean in the plural and vice versa and words in the masculine also mean in the feminine and neuter.

- The General Conditions of Contract will form part of all bid documents and may not be amended.
- Special Conditions of Contract (SCC) relevant to a specific bid, should be compiled separately for every bid (if applicable) and will supplement the General Conditions of Contract. Whenever there is a conflict, the provisions in the SCC shall prevail.

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General Conditions of Contract

1. Definitions

1. The following terms shall be interpreted as indicated:

- 1.1. "Closing time" means the date and hour specified in the bidding documents for the receipt of bids.
- 1.2. "Contract" means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- 1.3. "Contract price" means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
- 1.4. "Corrupt practice" means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.
- 1.5. "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
- 1.6. "Country of origin" means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
- 1.7. "Day" means calendar day.
- 1.8. "Delivery" means delivery in compliance of the conditions of the contract or order.
- 1.9. "Delivery ex stock" means immediate delivery directly from stock actually on hand.
- 1.10. "Delivery into consignees store or to his site" means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
- 1.11. "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.
- 1.12. "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 1.13. "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.14. "GCC" means the General Conditions of Contract.
- 1.15. "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
- 1.16. "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty,

sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.

- 1.17. "Local content" means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.
- 1.18. "Manufacture" means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.19. "Order" means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20. "Project site," where applicable, means the place indicated in bidding documents.
- 1.21. "Purchaser" means the organization purchasing the goods.
- 1.22. "Republic" means the Republic of South Africa.
- 1.23. "SCC" means the Special Conditions of Contract.
- 1.24. "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.
- 1.25. "Written" or "in writing" means handwritten in ink or any form of electronic or mechanical writing.

2. Application 2.1. These general conditions are applicable to all bids, contracts and orders including bids for

functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.

2.2. Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.

2.3. Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

3. General 3.1. Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for

any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.

3.2. With certain exceptions, invitations to bid are only published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from www.treasury.gov.za

4. Standards 4.1 The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

5. Use of contract documents and information; inspection.

5.1. The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.

5.2. The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause except for purposes of performing the contract.

5.3 Any document, other than the contract itself mentioned in GCC clause shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.

5.4 The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

6. Patent rights

6.1 The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

7. Performance security

7.1. Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.

7.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.

7.3 The performance security shall be denominated in the currency of the contract, or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:

- (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
- (b) a cashier's or certified cheque

7.4 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.

8. Inspections, tests and analyses

8.1 All pre-bidding testing will be for the account of the bidder.

8.2 If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the Department or an organization acting on behalf of the Department.

8.3 If there are no inspections requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.

8.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.

8.5 Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.

8.6 Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.

8.7 Any contract supplies may on or after delivery be inspected, tested or analysed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier.

8.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms

9. Packaging

9.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.

9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.

- 10. Delivery and documents** 10.1 Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.
- 10.2 Documents to be submitted by the supplier are specified in SCC.
- 11. Insurance** 11.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.
- 12. Transportation** 12.1 Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.
- 13. Incidental services** 13.1 The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:
- (a) performance or supervision of on-site assembly and/or commissioning of the supplied goods;
 - (b) furnishing of tools required for assembly and/or maintenance of the supplied goods;
 - (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;
 - (d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and
 - (e) training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.
- 13.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.
- 14. Spare parts** 14.1 As specified in SCC, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:
- (a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and
 - (b) in the event of termination of production of the spare parts:
 - (i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
 - (ii) Following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

15. Warranty

15.1 The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.

15.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.

15.3 The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.

15.4 Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.

15.5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights

16. Payment

16.1 The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC.

16.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfilment of other obligations stipulated in the contract.

16.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.

16.4 Payment will be made in Rand unless otherwise stipulated in SCC.

17. Prices

17.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.

18. Contracts Amendments

18.1 No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.

19. Assignment

19.1 The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

20. Subcontract

20.1 The supplier shall notify the purchaser in writing of all subcontracts awarded under these contracts if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.

21. Delays in the supplier's performance

21.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.

21.2 If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.

21.3 No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.

21.4 The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.

21.5 Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 21.2 without the application of penalties.

21.6 Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without cancelling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

22. Penalties

22.1 Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

23. Termination for default

23.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:

- (a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
- (b) if the Supplier fails to perform any other obligation(s) under the contract; or
- (c) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.

23.3 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

23.4 If a purchaser intends imposing a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the intended penalty as not objected against and may impose it on the supplier.

23.5 Any restriction imposed on any person by the Accounting Officer /Authority will, at the discretion of the Accounting Officer / Authority, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the Accounting Officer / Authority actively associated.

23.6 If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:

- (i) the name and address of the supplier and / or person restricted by the purchaser;
- (ii) the date of commencement of the restriction
- (iii) the period of restriction; and
- (iv) the reasons for the restriction.

These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.

23.7 If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

24. Anti-dumping and countervailing duties and rights

24.1 When, after the date of bid, provisional payments are required, or antidumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him.

- 25. Force Majeure**
- 25.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.
- 25.2 If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.
- 26. Termination for Insolvency**
- 26.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.
- 27. Settlement of Disputes**
- 27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
- 27.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.
- 27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.
- 27.4 Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.
- 27.5 Notwithstanding any reference to mediation and/or court proceedings herein,
- (a) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and
 - (b) the purchaser shall pay the supplier any monies due the supplier.
- 28. Limitation of liability**
- 28.1 Except in cases of criminal negligence or wilful misconduct, and in the case of infringement pursuant to Clause 6;
- (a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and
 - (b) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.
- 29. Governance language**
- 29.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.

- 30. Applicable law** 30.1 The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.
- 31. Notices** 31.1 Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice
- 31.2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.
- 32. Taxes and duties** 32.1 A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.
- 32.2 A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.
- 32.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid the Department must be in possession of a tax clearance certificate, submitted by the bidder. This certificate must be an original issued by the South African Revenue Services.
- 33. National Industrial Participation (NIP) Programme** 33.1. The NIP Programme administered by the Department of Trade and Industry shall be applicable to all contracts that are subject to the NIP obligation
- 34. Prohibition of restrictive practice** 34.1 In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder (s) is / are or a contractor(s) was / were involved in collusive bidding (or bid rigging).
- 34.2 If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the purchaser, has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in the Competition Act No. 89 of 1998.
- 34.3 If a bidder(s) or contractor(s), has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned.