


Functional Evaluation Criteria for Enquiry No: KBG XXXX. The servicing of fire extinguishers at Koeberg Operating Unit and Fire system cylinders

	Requirements	Criteria	Deliverables	Weighting	Rating	% Score	Supplier's Response	Eskom Comments
COMPANY PROFILE AND EXPERIENCE OF KEY PERSONNEL	Well balanced organisational structure	Provide organisational structure highlighting key positions and how they will interface with <i>Employer</i>	The structure needs to show the function areas for the entire organisation and the roles each member plays in delivering the specific required services, including the interface with the <i>Employer</i>	20%		0.0%		
	Quantitative & practical experience of Company	< 2 years experience = Not meet > 2 – 3 years experience = Partial Meet > 3 years experience = Meet	Submit a portfolio that demonstrates where the experience was involved in previous contracts or projects. Submit a list of contactable references that the Employer can contact during tender evaluations. A list of referrals will be useful.	40%		0.0%		
	Appropriately skilled & qualified personnel at all operational levels	< 2 years experience = Not meet > 2 – 3 years experience + relevant qualifications = Partial Meet > 3 years experience + relevant qualifications= Meet	Detailed CVs of all accredited service technicians and learner technicians (if applicable) including relevant qualifications and references of past experience.	40%		0.0%		
	TOTAL WEIGHTING			100%	FALSE	0%		
PRESERVATION & STORAGE	The supplier shall ensure that the premises where Koeberg fire extinguishers are serviced is secured at all times and that unauthorized persons will not gain access to any of the fire extinguishers.	No locked secure storage area + no locked delivery vehicle = Not Meet Locked secure storage area + no locked delivery vehicle = Partial Meet No locked secure storage area + locked delivery vehicle = Partial Meet Locked secure storage area + locked delivery vehicle = Meet	Submit a process for preservation and storage. Site visit of premises to be conducted as well.	100%		0.0%		
	TOTAL WEIGHTING			100%	FALSE	0%		
CERTIFICATION	Current certificates of registration in accordance with SANS 1475. (If no Certificate, immediate disqualification as this is a legal requirement)	SANS-1475 makes it compulsory for all fire extinguisher service providers to be registered with the registering body.	Submit certificates of registration in accordance with SANS 1475	40%		0.0%		
	Certification of competence for all technicians in accordance with SANS 1475. (If no Certificate, immediate disqualification as this is a legal requirement)	SANS-1475 makes it compulsory for all service personnel to be trained and to be in possession of a Certificate of Competency.	Submit Certification of competence for all technicians in accordance with SANS 1475	20%		0.0%		
	Certificate of registration of all service personal in terms of SAQA. (If no Certificate, immediate disqualification as this is a legal requirement)	SANS-1475 makes it compulsory for all service personnel to be registered with the registering body.	Submit Certificate of registration of all service personal in terms of SAQA.	40%		0.0%		
	TOTAL WEIGHTING			100%	FALSE	0%		
TECHNICAL	Conformance to approved international, national codes, standards and specifications. Review the supplier's certification of compliance with the relevant codes and standards for the unit in service at Koeberg.	Copies of the varius OEM's standards and requirements for servicing to be available. Copies of all thre relevant SANS Standards, calibration certificates, materials and equipment check list to be available and on hand.	Submit evidence of comformance	100%		0.0%		
	TOTAL WEIGHTING			100%	FALSE	0%		
QUALITY ASSURANCE PROGRAM	A Quality Assurance Program that meets the requirements of 238-103 Rev 3 as identified in 238-769T.	The returnable is a document or method statement describing the supplier Quality Programme that provide a description of the processes and supporting information that reflects how processes are managed and work/operation is prepared, reviewed, carried out, recorded, assessed and improved . Examples of processes to be described can include Resource Selection, Quality Control, Receipt Inspection, Purchasing, etc.	100% - Compliance with the requirements of 238-103 Rev 3 75% - Major gaps identified with compliance with the requirements of 238-103 Rev 3 50% - Minor gaps identified with compliance with the requirements of 238-103 Rev 3 0% - No documents submitted	35%		0.0%		

QUALITY CONTROL PROGRAM	Control of nonconforming product or service and application for concession.	Tenderer to submit procedure, process document and records demonstrating implementation of Non-conformance and Corrective Action Process.	100% - Non-conformance and Corrective Action procedure and retained documented information (record) demonstrating criteria implementation. E.g. Non-conformance report with Corrective Actions. 75% - Non-conformance and Corrective Action procedure and retained documented information (record) demonstrating criteria implementation. 50% - Method Statement or documented procedure that defines processes followed for dealing with nonconforming product/service. 0% - No documents submitted	35%		0.0%		
NONCONFORMING PRODUCT/SERVICE	Control of nonconforming product or service and application for concession.	Tenderer to submit procedure, process document and records demonstrating implementation of Non-conformance and Corrective Action Process.	100% - Non-conformance and Corrective Action procedure and retained documented information (record) demonstrating criteria implementation. E.g. Non-conformance report with Corrective Actions. 75% - Non-conformance and Corrective Action procedure and retained documented information (record) demonstrating criteria implementation. 50% - Method Statement or documented procedure that defines processes followed for dealing with nonconforming product/service. 0% - No documents submitted	30%		0.0%		
	TOTAL WEIGHTING			100%	FALSE	0%		

Final Analysis			
COMPANY PROFILE AND EXPERIENCE OF KEY PERSONNEL		25%	0.0%
PRESERVATION & STORAGE		5%	0.0%
CERTIFICATION		30%	0.0%
TECHNICAL		10%	0.0%
QUALITY ASSURANCE PROGRAM		30%	0.0%
TOTAL		100%	0.0%
RECOMMENDED			
NOT RECOMMENDED			
RE-EVALUATE			
		#REF!	#REF!
			#REF!

SUPPLIERS MUST OBTAIN A SCORE OF 80% OR MORE TO MEET FUNCTIONALITY AND BE EVALUATED FURTHER
The scoring of the Quality Evaluation is conducted as follows:
A supplier is given a score in each of the sub-categories. These sub-categories are requirements detailed in the specification or contract. Scores are allocated as follows:
0 - 0% - Does not meet
1 - 75% - Partial meet
2 -100% - Meet

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