

MAKHUDUTHAMAGA LOCAL MUNICIPALITY

Lim473/Rep Main-Phokwane Cluster/25/26/008

APPOINTMENT OF SERVICE PROVIDERS FOR THE REPAIRS AND MAINTENANCE OF WATER AND SANITATION INFRASTRUCTURE AT PHOKWANE CLUSTER ON AN "AS AND WHEN REQUIRED" BASIS FOR A PERIOD OF THREE (3) YEARS

ISSUED BY:	PREPARED BY:
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NAME OF BIDDER	:
TENDER AMOUNT	:
TEL NUMBER	:
FAX NUMBER	:
EMAIL ADDRESS	:

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The Bid

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MAKHUDUTHAMAGA LOCAL MUNICIPALITY Bid Notice and Invitation to Bid

Bidders are here invited to bid for the following projects:

No.	Project Number	Project Description.	Compulsory Briefing Date & Venue	CIDB grading	Closing Date.
01	Lim473/Rep Main- Phokwane Cluster/25/26/008	Appointment of Service Providers for the Repairs and Maintenance of Water and Sanitation Infrastructure at Phokoane	03/09/ 2025, Municipal Chamber@10:00am	5 CE or Higher	03/10/2025,12:00
		Cluster on an "As and When Required" Basis for a Period of Three (3) Years			

Bid documents will be obtainable from Makhuduthamaga Local Municipal offices from 03 September 2025 (Mon-Fri from 08:00-16:30) from the cashiers at a non-refundable deposit of R560.00 payable in cash or bank-guaranteed cheque. Bid documents can also be downloaded from www.etender.gov.za at no cost.

Completed and signed tender documents must be sealed in an envelope and marked with the relevant project number and project description and be deposited in the tender box at Makhuduthamaga Local Municipality Offices in Jane Furse before the closing date and time.

The municipality shall adjudicate and award tenders in accordance with the Preferential Procurement Policy Framework Act. 5/2000 and the revised procurement regulation with effect 16 January 2023 and on 100 points for functionality and 80/20 points system where 80 points are for the price and 20 points for Municipal specific goals (according to the said legislation). Details of functionality and specific goals are in the bid document. Bids will remain valid for 90 (ninety) days.

The lowest tender will not necessarily be accepted and the municipality reserves the right not to consider any tender not fully completed. Tenderers are required to initial each page of the tender document and sign where necessary.

Enquiries contact:

Supply Chain Unit : Mr Mothapo KJ - 013 265 8607 Infrastructure Unit : Mr Senong PA - 013 265 8651

MUNICIPAL MANAGER: Moganedi MR Private bag x434, Jane Furse 1085

APPOINTMENT OF SERVICE PROVIDERS FOR THE REPAIRS AND MAINTENANCE OF WATER AND SANITATION INFRASTRUCTURE AT PHOKWANE CLUSTER ON AN "AS AND WHEN REQUIRED" BASIS FOR A PERIOD OF THREE (3) YEARS

Bid offers will only be accepted if the bidder is free of any common conflict of interest with the Makhuduthamaga Local Municipality.

Part 3. Bid Data Number

- 1.2.1. The employer is MAKHUDUTHAMAGA LOCAL MUNICIPALITY
- 1.2.2 The bid documents issued by the employer comprise:
 - 1.1 Bid notice and invitation to bid
 - 1.2 Bid data
 - 2.1 List of returnable documents

Part 1: Agreements and contracts data

C1.1 Form of offer and acceptance

Part 2: Pricing data

C2.1 Pricing instructions

C2.2 Specification

1.2.3 The employer's agent is: Municipal manager

Tel: (013) 265 8600 Fax: (013) 265 1975

- 1.2.4 Only Bidders who are registered with central supplier database (CSD) will be considered.
- 1.2.5 The arrangements for a compulsory clarification meeting are as stated in the Bid Notice and Invitation to Bid where applicable.
- 1.2.6 If a bidder wishes to submit an alternative bid offer, the only criteria permitted for such alternative bid offer is that it demonstrably enables the Employer's objectives for the services as stated in the Scope of Work to be achieved.
- 1.2.7 All parts of each bid offer communicated on paper shall be submitted as the original.
- 1.2.8 The employer's address for delivery of bid offers and identification details to be shown on each bid offer package is:

BID BOX (TENDER BOX)
MAKHUDUTHAMAGALOCALMUNICIPALITY
GROBLERSDAL ROAD
JANE FURSE

- 1.2.9 The closing time for submission of bid offers is as stated in the Bid Notice and Invitation to Bid.
- 1.2.10 Telephonic, telegraphic, telex, facsimile or e-mailed bid offers will not be accepted.
- 1.2.11 The bid offer validity period is ninety (90) days.
- 1.2.12 The bidder is required to submit with his/her bid all required documents as listed in the list of returnable documents as part of the eligibility criteria.
- 1.2.13 The Bid/Proposal will be opened immediately after the closing time for bids only to confirm the bidder, at:

MAKHUDUTHAMAGALOCALMUNICIPALITY GROBLERSDAL ROAD JANE FURSE

- 1.2.14 The procedure for the evaluation of responsive bids will be on 100 points for functionality and 80/20 points system, where 80 points are for price and 20 points are for Municipal Specific goals
 - 1.2.15 Bid offers will only be accepted if:
 - 1.2.15.1 The bidder or any of its directors is not listed on the Register of Bid Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector;
 - 1.2.15.2 The bidder has not:
 - abused the Employer's Supply Chain Management System; or
 - failed to perform on any previous contract and has been given a written notice to this effect;
 - 1.2.15.3 The bidder has completed the Compulsory Enterprise questionnaire and there are no conflicts of interest which may impact on the bidder's ability to perform the contract in the best interests of the employer or potentially compromise the bid process; and
 - 1.2.15.3 The bidder or any of its directors is not employed by the state.

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4. Evaluation criteria

4.1. Returnable documents

The following returnable documents will be examined to determine compliance with bidding requirements and conditions. Bids with obvious deviations from the requirements/conditions, will be eliminated from further evaluation.

- Fully completed and initialised original bid document
- Attach Company profile
- Attach Proof of company registration, the bidders should provide two proof of company registrations where the bidder is in joint agreement or consortium
- JV agreement submitted (Where applicable)
- venture/consortium, must be submitted with the bid document;
- Attach CSD registration documents or provide MAAA number for CSD verification, In the case
 of a joint venture/consortium, CSD registration documents or provide MAAA number for CSD
 verification of each entity constituting the joint venture/consortium, must be submitted with the
 bid document;
- Attach SARS or TCS PIN Number, In the case of a joint venture/consortium, the TCS Pin number of each entity constituting the joint and whether any portion of payment from the municipality is expected to be transferred out of the Republic
- Attach Certified ID copies of directors/shareholders/members to be attached
- Attach Valid letter of good standing (Compensation for Occupational Injuries and Disease Act (COIDA) from Department of Labour OR any company accredited by Department of Labour (to be verified), In the case of a joint venture/consortium each entity constituting the joint venture/consortium, COIDA letters must be submitted with the bid document;
- Attach UIF Proof of registration In the case of a joint venture/consortium each entity constituting the joint venture/consortium, Proof of UIF must be submitted with the bid document;
- Attach Copy of Municipal rates and taxes not older than 3 months to be attached (Both for the company and each of the directors) or a recent affidavit from SAPS must be attached in case of bidders who are not paying rates and taxes e.g. in a rural areas, rates must not owe over ninety (90) days (Not over ninety days in arrear)
- Attach Relevant required CIDB Grading as per the advert (in case of Joint Venture both individuals and combined CIDB must be attached)

NB: All copies must be certified, the certification must not be older than 3 months of the closing date.

: Use black pen only.
: All correction must be signed by the authorised person.
: Use of correction pen (tippex) is prohibited.
: Failure to adhere any of the above will lead to automatic disqualification

:Bill of quantities to be filled in black ink

:Initial all alterations in the BoQ

4.2. FUNCTIONALITY

The quality criteria and maximum score in respect of each of the criteria are as follows:

Quality Criteria	Sub-Criteria	Weighting
Methodology: Approach paper depicting the service provider's understanding of the required assignment	 ✓ Organogram ✓ Curriculum Vitae ✓ Qualifications ✓ Bill of Quantities ✓ Milestone plan 	20
Experience and qualifications of the project leader (assigned	Curriculum vitae	15
personnel) concerning the scope of work	Qualifications	30
Company Experience NB: Only services previously rendered to an organ of state will be considered. Signed confirmation letters from the relevant organ of state(s) of state must be attached	✓ Reference letters or completion certificates attached	35
The maximum possible score for quality (M _s)		100 points

1. Methodology (20)

Item	Organisational structure	Points allocations	Tick the applicable one	Points by the municipality
1.	No methodology attached or methodology attached with any missing sub-criteria	0		
2.	Methodology attached with all sub-criteria ✓ Organogram ✓ Curriculum Vitae ✓ Qualifications ✓ Bill of quantity (BOQ) ✓ Milestone plan	20		
The methodology should address the need, terms of references, and the output expected to be achieved by the municipality.				

2. Experience of Project Leader in relation to the repair and maintenance of water reticulation and related projects - Attach CV (15)

Item	Experience in curriculum vitae	Points	Tick the	Points by the municipality	
		allocation	applicable one		
1.	1 – 2 projects led and completed	5			
2.	3 – 4 projects led and completed	10			
3.	With >5 projects led and	15			
	completed				
Curriculum Vitae should have contactable references, failure to disclose references will result in a zero					

score.

3. Qualifications of the project leader in Construction/Civil engineering – Attach qualifications (30),

Item	Qualifications	Points allocation	Tick the applicable one	Points by the municipality
1.	No qualification attached	0		
2.	NQF level 6	10		
3.	NQF level 7	20		
4.	NQF level 8 or above	30		

4. Company Experience in the repair and maintenance of water reticulation and supply projects: (35)

NB: Only services previously rendered to an organ of state (i.e., government departments, municipalities, public entities, etc.) will be considered.

Bidders must attach signed confirmation letters on official letterheads/stamped by the respective organs of state, as proof of services rendered

- ✓ Tick the applicable one and attach the previous reference letters or completion certificates.
- ✓ Reference letters or completion certificates attached should have the contact details for verification purposes.

Item	Experience	Points allocation	Tick the applicable one	Points by the municipality
1.	No reference letters with completion certificates attached.	0		
2.	1–2 reference letters and completion certificates attached	20		
3.	3-4 reference letters and completion certificates attached	30		
4.	>4 reference letters and completion certificates attached	35		

The minimum score for functionality is 60%. Bidders who score 60 points and above, will be evaluated further on the 80/20 points system.

REFERENCE LETTERS

\Box	≏ar	C	ir/	N/	2	40	m
1)6	⊃ລເ	. `	11/	IV/I	-	912	ш

I, the undersigned, being duly authorised to do so and having direct knowledge of the contractor and project information outlined below, hereby certify that the information provided is true and accurate to the best of my knowledge

The following scorecard provides a summary of the service provider's overall performance across key metrics

Description	Score
Very good	
Good	
Poor	
Not acceptable	

I do recommend this Service Provider without reservations

CONTACTABLE REFERENCE Contact Person:	
Capacity:	
Telephone:	
Email:	
Date:	
	Official Stamp

4.3. Price formula

$$Np = \underbrace{80[1 - (Pt - Pmin)]}_{Pmin}$$

Where-

Ps = Points scored for price of tender under consideration;

Pt = Price of tender under consideration; and

Pmin = Price of lowest acceptable tender.

4.4. 20 points will be for specific goals

NO	DESIGNATED GROUP	SPECIFIC
		GOALS
		(20 POINTS)
1	Black People	4
2	Youth	4
3	Women- ownership of more than 50 %	2
4	Small, Medium and Micro Enterprises (SMMEs)	4
5	People with disability	2
6	Enterprises within the Makhuduthamaga jurisdiction	4

- a. The points scored by a tenderer in respect of the specific goals above must be added to the points scored for price.
- b. Only the tender with the highest number of points scored may be selected.

4.4.1. Criteria for breaking deadlock in scoring

- (1) If two or more tenderers score an equal total number of points, the contract must be awarded to the tenderer that scored the highest points for specific goals.
- (2) If two or more tenderers score equal total points in all respects, the award must be decided by the drawing of lots.

4.4.2. Exemption

The Minister may, on request, exempt an organ of state from any or all the provisions of this Act if-

- (a) It is in the interest of national security
- (b) The likely tenderers are international suppliers; or
- (c) It is in the public interest

4.4.3. AWARD OF CONTRACTS TO TENDERERS NOT SCORING HIGHEST POINTS

- 2.3.1. contract may be awarded to a tenderer that did not score the highest points only in accordance with Section 2(1)(f) of the Act.
- 2.3.2. If the entity intends to apply objective criteria in terms of Section 2(1)(f) of the Act, the entity should stipulate in the tender documents.

We confirm that the following communications received from the Employer before the submission

5. Record of Addendum to Bid Documents

	Date	Title or Details	
1.			
)			
3.			
1.			
5.			
3 .			
7.			
8.			
ttacl	 ned additional բ	ages if more space is required.	
igne	d	Da	te
lame		Po	sition
·	·	Po:	

6. Compulsory Enterprise Questionnaire

	rticulars must be furn nust be completed ar		int venture, separate ent	terprise questionna	ires in respect
Section 1:	Name of enterpris	e:			
Section 2:	VAT Registration	number, if any:			
Section 3: Name*	Particulars of sole	proprietors and partne Identity Number*		ncome tax numbe	er*
*Complete only if	f sole proprietor or pa	artnership and attach sep	arate page if more than 3	partners	
Section 5:	Particulars of com	panies and close corpo	orations		
Company registra	ation number				
Close corporation	n number				
Tax reference nu	mberRecord in the serv				
principal share months in the smonths in the smonth	cholder or stakeholder service of any of the of any municipal cour of any provincial legit of the National Asset ouncil of Province of the board of direct entity or municipality or bove boxes are mathematical services.	r in a company or close of following: acil		has been within the cial department, nate or constitutional instructional instructional instruction of a cial department of a cial department or a provincial department or a provincia	tional or stitution within nent Act, (Act 1 ny national or al legislature
		Name of institution, organ of state and p	public office, board or position held	Status of s appropriat Current	ervice (tick e column) Within last 12 months
*insert separate	page if necessary			•	

Section 7: Record of spouse	s, children and parents i	in the service of the state		
Indicate by marking the relevant boxe partnership or director, manager, princhas been within the last 12 months be	cipal stakeholder or stake	holder in a company or clos	e proprietor, parti se corporation is	ner in a currently or
a member of any municipal cour a member of any provincial legi-		employee of any provincial provincial public entity or o		
a member of the National Asset of 1999) National Council of Province a member of the board of direct municipal entity an official of any municipality or entity	ors of any	meaning of the Public Fir a member of an accounting provincial public entity an employee of parliame	ng authority of ar	ny national or
Name of spouse, child or parent	Name of institution, organ of state and po	public office, board or osition held	Status of ser appropriate of	
				months
*insert separate page if necessary				
The undersigned, who warrants that h	,		,	ot my / our tay
i) authorizes the Employer to obtain a matters are in order; ii) confirms that the neither the name who wholly or partly exercises, or may established in terms of the Prevention iii) confirms that no partner, member, over the enterprise appears, has within iv) confirms that I / we are not associated no other relationship with any of the beinterpreted as a conflict of interest; and iv) confirms that the contents of this quantum true and correct.	of the enterprise or the native exercise, control over the and Combating of Corruldirector or other person, when the last five years been uted, linked or involved with idders or those responsibles.	nme of any partner, manage e enterprise appears on the pt Activities Act of 2004; who wholly or partly excerci- convicted of fraud or corrup th any other biding entitities le for compiling the scope of	er, director or othe Register of Bid ses, or may exer otion; submitting bid of work that could	er person, Defaulters cise, control ffers and have I cause or be
Signed		Date		
Name		Position		

7. Certificate of Authority

Indicate the status of the tenderer by ticking the appropriate box hereunder. The tenderer must complete the certificate set out below for the relevant category.

A Company	B Partnership	C Joint Venture	NOID DIADRIGIAN	E Close Corporation

A. Certificate t	for company			
I,	, chai	irperson of the board of	directors of	
	, here	eby confirm that by reso	lution of the board (copy	
attached) taken on	20, Mr/Mrs.	acti	ng in the capacity	
of	,w	as authorised to sign all	documents in connectio	n with
this tender and any	contract resulting from it on	behalf of the company.		
As witness				
1				
		Chairman		
2				
B. Certificate	of partnership	Date		
hereby authorise M	d, being the key partners in tr/Mrsto sign all	documents in connection	acting in the capacity on with the tender for	
behalf.		and any so	made rooding from it of	roui
NAME	ADDRESS	SIGNATURE	DATE	

NOTE:	This certificate i	s to be complet	ed and signed	by all of the	key partners	upon whom	rests the
direction	n of the affairs of	the Partnershi	o as a whole.				

C.	Certifica	te for .	Inint \	/enture
U .	OCI HIIGA	LC ICI V	JOILL	CILCIC

	•	Joint Venture and hereby authorise the company,
	_	ents in connection with the tender offer for ner contract resulting from it on our behalf.
This authorisation is evidenced by	y the attached power o	f attorney signed by legally authorised
signatories of all the partners to tl	he Joint Venture.	
NAME OF FIRM	ADDRESS	AUTHORISING SIGNATURE, NAME & CAPACITY
D. Certificate for sole prop	rietor	
l,	, hereby con	firm that I am the sole owner of the busines
trading as		
As Witness:		
1		Signature: Sole owner
2		Date

E. Certificate for Close Corporation

pers in the business trading
by authorise Mr/Mrs
, to sign all documents in
and any contract resulting

NAME	ADDRESS	SIGNATURE	DATE

NOTE: This certificate is to be completed and signed by all key members upon who rests the direction of the affairs of the Close Corporation as a whole.

8. CERTIFICATE FOR MUNICIPAL SERVICES AND PAYMENTS

TO: MUNICIPAL I	ANAGER, MAKHUDUTHAMAGA LOCAL MUNICIPALITY				
FROM:			(Name of Bidder)		
FURTHER DETAILS	S OF BIDDER(S); DIRE	CTORS/SHA	REHOLDERS/PARTNERS	, ETC.	
Directors/shareholder s/Partner	Physical address of the Business	Municipal Account No.	Physical residential address of the Director/Shareholder/Partner	Municipal Account No.	
NB: Please attach of than 3 months		ID document	(s) and proof of payment	not older	
Signatory			Date		
Witnesses 1.					
Full Names	Signature		Date		
2					
Full Names	Signature	:	Date		

9. AUTHORISATION FOR DEDUCTION OF OUTSTANDING AMOUNTS OWED TO COUNCIL.

TO: MUNICIPAL MANAGER	, MAKHUDUTHAMA	AGA LOCAI	MUNICIPALITY	,
FROM:	(N	lame of the	Bidder or Conso	rtium)
I,	the under pality to deduct the der/Partner, etc. fror	full amount	outstanding by th	ne business
Signed at	Date	_ Month	20	_
Print Name:				
Signature:				
This done and signed for and o	n behalf of the bidde	er		
Signatory		_	Date	
Witnesses				
1				
Full Names	Signature		Date	
2				
Full Names	Signature		Date	

APPOINTMENT OF SERVICE PROVIDERS FOR THE REPAIRS AND MAINTENANCE OF WATER AND SANITATION INFRASTRUCTURE AT PHOKWANE CLUSTER ON AN "AS AND WHEN REQUIRED" BASIS FOR A PERIOD OF THREE (3) YEARS

10. Form of Offer and Acceptance

Offer

The employer, identified in the acceptance signature block, has solicited offers for

APPOINTMENT OF SERVICE PROVIDERS FOR THE REPAIRS AND MAINTENANCE OF WATER AND SANITATION INFRASTRUCTURE AT PHOKWANE CLUSTER ON AN "AS AND WHEN REQUIRED" BASIS FOR A PERIOD OF THREE (3) YEARSThe bidder, identified in the offer signature block, has examined the documents listed in the bid data and addenda thereto as listed in the returnable schedules, and by submitting this offer has accepted the conditions of bid.

By the representative of the bidder, deemed to be duly authorized, signing this part of this form of offer and acceptance, the bidder offers to perform all of the obligations and liabilities of the service provider under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of contract identified in the contract data.

THE OFFERE	may be accepted by the employer by signing the acceptance part of this form of offer and ce and returning one copy of this document to the bidder before the end of the period of ated in the bid data, whereupon the bidder becomes the party named as the Service Provider aditions of contract identified in the contract data.	
	(Rands VAT Inclusive / exclusive)	
	(Amount In words)	
acceptance an validity stated i	nd returning one copy of this document to the bidder before the end of the period of in the bid data, whereupon the bidder becomes the party named as the Service Provide	
for the bidder	-	
Signature	Date	
Name		
Capacity		
(Name and address of		
organization)		
Name and signature		
of witness Acceptanc	:e	

By signing this part of this form of offer and acceptance, the employer identified below accepts the bidder's offer. In consideration thereof, the employer shall pay the service provider the amount due in accordance with the conditions of contract identified in the contract data. Acceptance of the bidder's offer shall form an agreement between the employer and the bidder upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the bidder receives on fully completed original copy of this document. Unless the bidder (now service provider) within five working days of the data of such receipt notifies the employer in writing of any reason why he cannot accept the contents of this agreement, this agreement shall constitute a binding contract between the parties.

Signature		Date	
Name			
Capacity			
for the Makhı	uduthamaga Local Municipality		
Name and signature of witness		Date	

11. Data Provided by the Service Provider.

Clause	
7.4	The Service Provider is
7.1	Address: Telephone: Fax simile:
7.2	The authorized and designated representative of the Service Provider is: Name:
	The address for receipt of communication is:
7.3	Telephone: Fax simile: Address:

12. Pricing Instructions.

The Service Provider is required to provide the services in accordance with the Scope of Work. This embraces all things necessary and incidental to complete the work.

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13. SCOPE OF WORKS

a. Overview

The Makhuduthamaga Local Municipality invites experienced and suitably qualified service providers to submit bids for the provision of **repairs and maintenance services** related to **water and sanitation infrastructure**. The appointed service providers will be required to carry out works **on an as-and-when-required basis** over a contract period of **three (3) years**.

b. Key Responsibilities may include (but are not limited to):

- ✓ Repair of water pipelines, valves, pumps, reservoirs, and meters
- ✓ Upgrading of the existing reticulation system
- ✓ Maintenance of sanitation facilities and sewer pipelines
- ✓ Emergency response to burst pipes and blocked sewers
- ✓ Upgrades and replacements of outdated water and sanitation systems
- ✓ Compliance with health, safety, and environmental regulations
- ✓ Record keeping and reporting of maintenance activities

c. Project Location

This project will be implemented at the Phokwane clusters

d. Deliverables

- ✓ Functional and safe water and sanitation systems throughout the contract duration.
- ✓ Timely response to maintenance and repair requests.
- ✓ Compliance with all relevant health, safety, and environmental regulations.

e. Payment Terms

Payment shall be made against verified invoices submitted upon completion of work, in accordance with the specifications and bill of quantities.

RATES FOR SPECIAL MATERIALS IF APPLICABLE.

Only bitumen products will be dealt with as a special material in terms of sub-clause 46.3 of the General Conditions of Contract. All bitumen products as indicated in the contract data must be stated in the list below.

The rates and prices for the special materials shall be furnished by the contractor, which rates and prices shall exclude VAT but shall include all other obligatory taxes and levies.

The Compiler should state the Base Month.

SPECIAL MATERIALS	UNIT *	RATE OR PRICE FOR THE BASE MONTH

^{*} Indicate whether the material will be delivered in bulk or in containers.

When called upon to do so, the contractor shall substantiate the above rates or prices with acceptable documentary evidence from the applicable refinery supplying the bitumens.

SIGNED ON BEHALF OF TENDERER:	SIGNED	ON BEHALF OF	TENDERER:
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BILL OF QUANTITIES

ATTACHED

ALTERATIONS BY TENDERER

Should the Tenderer desire to make any departures from or modifications to the General or Special Conditions of Contract, the Specifications, the Schedule of Quantities or the Drawings, or to qualify his/her tender in any way, he/she shall set out his/her proposals hereunder or state them in a covering letter attached to his tender and referred to hereunder, failing which the tender will be deemed to be unqualified.

Page	Clause or Item

SIGNATURE OF TENDERER:	DATE:
------------------------	-------

THE BIDDER SHOULD ENSURE THAT HE COMPLY WITH THE FOLLOWING ACTS ON THE IMPLEMENTATION OF THE PROJECT.

- The Constitution of South Africa Act No.108 of 1996
- Basic Conditions of Employments Act (Act 75 of 1997)
- Labour Relations Act (Act 66 of 1995)
- Municipal Systems Act (Act 32 of 2000)
- Municipal Finance Management Act (Act 56 of 2003)
- Locally negotiated agreements (LL F Resolutions)
- Occupational Health and Safety Act (Act 85 of 1993 + Regulations)
- Compensation for Occupational Injury and Diseases (Act 85 of 1993)
- Medical, Dental and Supplementary Health Service Professions Act, 1974 (Act No.56 of 1974) or South African Nursing Council as referred to in the Nursing Act, 1978 (Act No.50 of 1978)
- General conditions of contract (GCC) and, if applicable, any other special conditions of contract. It is the responsibility of the bidder to ensure that they comply with the GCC, and by completing this bid, they agree to the regulations of the general conditions of contract.

MAAA NO

10. DURATION OF CONTRACT

The duration of this project is 36 months. Invoices will be paid upon completion of work in accordance with the specifications and the bill of quantities.

11. Payments

Payments will be made when tax invoices are submitted, which are subject to being paid within thirty days of submission of the Tax invoice.

SBD 4.

DECLARATION OF INTEREST

- 1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an ofor offers in terms of this invitation to bid (includes a price quotation, advertised competitive bid, limited bid or proposal). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorized representative declare his/her position in relation to the evaluating/adjudicating authority where-
 - The bidder is employed by the state; and/or
 - The legal person on whose behalf the bidding document is signed, has a relationship with persons/ a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.
- 2. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

2.1.	Full Name of bidder or his or her representative:
2.2.	Identity Number:
2.3.	Position occupied in the Company (director,trustee.shareholder²):
2.4.	Company registration number:
2.5.	Tax Reference Number:
2.6.	VAT Registration Number:

- 2.6.1 The names of all directors/ trustees/ shareholders/ members, their individual identity numbers, tax reference numbers and, if applicable, employee/ persal numbers must be indicated in paragraph 3 below.
- 1"State" means
 - a. Any national or provincial department, national or provincial public entity or constitution within the meaning of Public Finance Management Act, 1999 (Act No. 1 of 1999);

- b. Any municipality or municipal entity;
- c. Provincial legislature;
- d. National Assembly or the national Council of provinces; or
- e. Parliament.

2"shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

NO	u or any person connected with them bidder YES NO employed by the state?
2.7.1. If	so, furnish the following particulars: e of person / director / trustee/ shareholder/ member:
	e of state institution at which you or person ected to the bidder is employed:
Positi	on occupied in the public institution:
Any c	other particulars:
the a	you are presently employed by the state, did you obtain YES NO propriate authority to undertake remunerative outside employment in the public sector?
2.7.2.1.	If yes, did you attached proof of such authority to the YES NO document?
	(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.
2.7.2.2.	If no, furnish reasons for non-submission of such proof:
shareh	u or your spouse, or any of the company's directors/ trustees/ YES NO olders/ members or their spouses conduct business with the the previous twelve months?

2.8.1.	If so, furnish particulars:		
2.9. Do :	you, or any person connected v	with the bidder, have any	relationship YES
(fam	ily, friend, other) with a person nvolved with the evaluation and		
2.9.1.	If so, furnish particulars:		
rela	you, or any person connected tionship (family, friend, other) b bloyed by the state who may be	etween any other bidder	and any person
	stment of this bid?		
2.10.1.	If so, furnish particulars:		
com	you or any of the directors/ trus pany have any interest in any c hey are bidding for this contrac	other related companies,	
2.11.1.	If so, furnish particulars:		
ull details o	f directors/ trustees/ member	s/ shareholders	
Full Names	Identity Number	Personal Tax Reference Number	State Employee Number/ Persal Number

3. DECLARATION

I, THE UNDERSIGNED (NAME)		
CERTIFY THAT THE INFORMATION FURNISHED CORRECT. I ACCEPT THAT THE STATE MAY REJECT THE BPARAGRAPH 23 OF THE GENERAL CONDITIONS DECLARATION PROVE TO BE FALSE.	ID OR ACT AGAINST ME IN TERMS C)F
Signature	Date	
	Name Of Bidder	
CERTIFICATE OF INDEPENDENT BID DETERMIN I, the undersigned, in submitting the accompanying b		
(Bid Number and Description) in response to the invitation for the bid made by:		
(Name of Municipality / Municipal Entity) do hereby make the following statements that I certify respect:	•	
l certify, on behalf of:(Name of Bidder)	tr	nat:

- 1. I have read and I understand the contents of this Certificate:
- 2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
- 3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
- 4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
- 5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.

MBD 9.

- 7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
- 8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- ³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

MBD9

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No. 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No. 12 of 2004 or any other applicable legislation.

Signature	Date				
Position	Name of Bidder				

MBD1

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID ENTITY)	FOR REQUIREMENT	S OF TH	IE (NA	ME OF MUN	ICIP)	ALITY/ MUNICIPAL
BID NUMBER:	CLOSING DATE:			CLO	SING	TIME:
DESCRIPTION				•		
THE SUCCESSFUL BIDDER WILL B		. IN AND	SIGN	A WRITTEN	COI	NTRACT FORM (MBD7).
BID RESPONSE DOCUMENTS MAY	_					
THE BID BOX SITUATED AT (STREE	I ADDRESS					
SUPPLIER INFORMATION						
NAME OF BIDDER						
POSTAL ADDRESS						
STREET ADDRESS						
TELEPHONE NUMBER	CODE			NUMBER		
CELLPHONE NUMBER						
FACSIMILE NUMBER	CODE			NUMBER		
E-MAIL ADDRESS						
VAT REGISTRATION NUMBER				T	1	
TAX COMPLIANCE STATUS	TCS PIN:		OR	CSD No:		
B-BBEE STATUS LEVEL	Yes		B-BBI	EE US LEVEL	 ,	Yes
VERIFICATION CERTIFICATE	☐ Tes		SWORN			100
[TICK APPLICABLE BOX]	□ No		AFFI			No
[A B-BBEE STATUS LEVEL VERIFICATI IN ORDER TO QUALIFY FOR PREFEREI			DAVIT	(FOR EMES &	. QSE	Es) MUST BE SUBMITTED
				YOU A		
ADE VOLLTUE ACCREDITED				EIGN BASED)	
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH				PLIER FOR GOODS		□Yes □No
AFRICA FOR THE GOODS	□Yes	□No		RVICES		
/SERVICES /WORKS OFFERED?			/WO			[IF YES, ANSWER
	[IF YES ENCLOSE P	ROOF]	OFF	ERED?		PART B:3]
TOTAL NUMBER OF ITEMS						
OFFERED			TOT	AL BID PRIC	Ε	R
SIGNATURE OF BIDDER						
			DAT	E		
CAPACITY UNDER WHICH THIS BID IS SIGNED						
BIDDING PROCEDURE ENQUIRIES	MAY BE DIRECTED					
TO:					ION	MAY BE DIRECTED TO:
DEPARTMENT		CONT	ACTP	ERSON		

CONTACT PERSON	TELEPHONE NUMBER
TELEPHONE NUMBER	FACSIMILE NUMBER
FACSIMILE NUMBER	E-MAIL ADDRESS
E-MAIL ADDRESS	

Where the recommended bidder is not tax compliant, the bidder should be notified of their non-compliant status and the bidder must be requested to submit to the municipality or municipal entity, within 7 working days, written proof from SARS of their tax compliance status or proof from SARS that they have made an arrangement to meet their outstanding tax obligations. The proof of tax compliance status submitted by the bidder to the municipality or municipal entity must be verified via the CSD or e-Filing.

The accounting officer should reject a bid submitted by the bidder if such a bidder fails to provide proof of tax compliance status within the timeframe stated above.

PART B TERMS AND CONDITIONS FOR BIDDING

1.	BID SUBMISSION:	
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.	S
1.2.	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED OR ONLINE)
1.3.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.)
	TAX COMPLIANCE REQUIREMENTS	
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.	
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.	
2.3	APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTE WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.	R
2.4	FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B:3.	
2.5	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.	
2.6	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MU02ST SUBMIT A SEPARATE $$ TCS CERTIFICATE / PIN / CSD NUMBER.	
2.7	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST E PROVIDED.	
3.	QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS	
3.1.	IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? YES □ NO	
3.2.	DOES THE ENTITY HAVE A BRANCH IN THE RSA? YES □ NO	
3.3.	DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? YES NO	
3.4.	DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	
3.5.	IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? YES $\ \square$ NO	
FO	THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER RATAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE RVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.	
	FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID. BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.	
SIG	NATURE OF BIDDER:	
CAF	PACITY UNDER WHICH THIS BID IS SIGNED:	
DAT	··	

MBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
 - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 To be completed by the organ of state (delete whichever is not applicable for this tender)
 - a) The applicable preference point system for this tender is the 80/20 preference point system.
- 1.3 Points for this tender shall be awarded for:
 - (a) Price; and
 - (b) Specific Goals.
- 1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of

this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) "tender" means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) "price" means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) "tender for income-generating contracts" means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) "the Act" means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80\left(1 - \frac{Pt - Pmin}{Pmin}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Black People	4	
Youth	4	
Women- ownership of more than 50 %	2	
Small, Medium and Micro Enterprises (SMMEs)	4	
People with disability	2	
Enterprises within Makhuduthamaga juristiction	4	
Total	20	

DECLARATION WITH REGARD TO COMPANY/FIRM

	4.2.	Name of company / firm
	4.3.	Company registration number:
	4.4.	TYPE OF COMPANY/ FIRM
	Partne	rship/Joint Venture / Consortium
	One-pe	erson business/sole propriety
	Close	corporation
	Public	Company
	Person	al Liability Company
	(Pty) L	imited
	Non-Pr	ofit Company
	State C	Owned Company
[Tick	applical	ble box]

- 4.5. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:
- The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining

business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution, if deemed necessary

	SIGNATURE(S) OF TENDERER(S)
SURNAME AND NAME:	
DATE:	
ADDRESS:	

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Standard Bidding Document must form part of all bids invited.
- It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- The bid of any bidder may be disregarded if that bidder, or any of its directors have
 - a. abused the institution's supply chain management system;
 - b. committed fraud or any other improper conduct in relation to such system; or
 - c. failed to perform on any previous contract.
- In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

ltem	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?	Yes	No
	(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied).		
	The Database of Restricted Suppliers now resides on the National Treasury's website(www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.		
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?	Yes	No
	The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.		
4.2.1	If so, furnish particulars:		

4.3	Was the bidder or any of its directors convicted court outside of the Republic of South Africa) for past five years?		Yes	No 🗌	
4.3.1	If so, furnish particulars:				
4.4	Was any contract between the bidder and any o during the past five years on account of failure to the contract?		Yes	No	
4.4.1	If so, furnish particulars:				
SBD 8					
CERT	FICATION				
I, THE	UNDERSIGNED (FULL NAME)				
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.					
I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.					
Signa	ture	Date			
Positi	on	Name of Bidder			