INVITATION TO TENDER

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| **Short description of requirements:** | Panel for Recruiting Agencies for the period of three years |

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| **Tender number:** | RFP14/08/2021 |

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| **Tender documents available from:**  03 September 2021 | Tender documents can be downloaded from:  E-Tender portal on the below link:  <http://e-tenders.gauteng.gov.za/pages/home.aspx> |

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| **Price of tender documents:** | **N/A:** Bidders to download the tender document on the below link:  <http://e-tenders.gauteng.gov.za/pages/home.aspx> |

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| **Closing date:** | **27 September 2021** |

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| **Closing time:** | **11H00 (no late submissions will be accepted)** |

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| **Address for submission of tenders:** | Department of Infrastructure Development  Ground Floor, Corner House Building,  Corner Commissioner and Pixley Ka Isaka Seme (Sauer Street) Marshalltown  Johannesburg |

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| **Compulsory pre-bid meeting/site meeting:** | **N/A**  Any queries related to the advert will be responded to both individually and published on E-Tender portal on a weekly basis. |

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| **Applicable PPPFA point system:** | **N/A** |

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| **Functionality requirements:** | X  **Yes**  If “yes” this tender will be evaluated against functionality and only tenderers that obtain the required minimum score indicated in the Tender documents will be further evaluated.  **Bidders must obtain a minimum of 70 points to be considered for tendering**  **Total Functionality: 100 points.**  **Functionality Criteria:**   |  |  | | --- | --- | | Functionality Criteria | Weighting Factor | | Company Experience | 40 | | Roll out plan | 40 | | Resources vetting Systems | 20 | | TOTAL | 100 | |

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| **Compulsory Subcontracting requirements:** | X  **NO** |
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| **Stipulated pre-qualification criteria:** | X  **YES**    If “yes” only those tenderers meeting the stipulated pre-qualification criteria stipulated below will be evaluated:   1. A tenderer must be a level 1, 2 and 3 B-BBEE Contributor. 2. A tenderer must be an EME or QSE  * Bidders must submit original or certified copy of a valid B-BBEE certificate issued by SANAS Accredited Agency or original /certified copy of valid sworn affidavit with the bid document! Sworn affidavit must be signed by deponent and attested by a Commissioner of Oath not older than 12 months attach 18 months financial statement. * A trust, consortium or JV must submit an original and valid SANAS accredited consolidated B-BBEE certificate, No sworn affidavit will be accepted for a trust, consortium or JV. |
| **Mandatory** | **Failure to submit/meet or comply with the following requirements constitute automatic disqualification of tender offer** |
|  | Invitation to Bid (SBD 1) |
|  | Submission of (SBD 4): Declaration of Interest and bidder’s past supply chain management practices. |
|  | Submission of (SBD 8): Bidder’s past supply chain management practices |
|  | Submission of (SBD 9): Certificate of independent bid determination |
| **Administrative Compliance** | **Administrative Compliance that will be applicable to this bid** |
|  | Certified copies of the Founding Statement – CK1 |
|  | Certificate of Incorporation – CM1 |
|  | Certified copy of the Identity Document of owners |
|  | Joint venture agreement |
|  | Bidders are required to submit their unique personal identification number (pin) issued by SARS to enable the organ of state to view the taxpayer’s profile and tax status |
|  | Registration with Central Supplier Database (CSD)/ MMMA number |

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| **Stipulated CIDB registration requirement:** | **N/A** |
| **Local production and content threshold requirements:** | X  **No** |
| **Technical Enquiries:** | **Project Manager: Kanukani Tshindane**  **Email Address: kanukani.tshindane@gauteng.gov.za** |
| **Administrative Enquiries:** | **SCM: Millicent Chauke**  **Email Address**: [millicent.chauke@gauteng.gov.za](mailto:millicent.chauke@gauteng.gov.za) |

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| Note to tenderers:  This tender is subject to the General Conditions, the Preferential Procurement Policy Framework Act no 5 of 2000 and its Regulations of 2017. |