INVITATION TO TENDER

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| **Short description of requirements:** | Panel for Recruiting Agencies for the period of three years |

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| **Tender number:** | RFP14/08/2021 |

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| **Tender documents available from:** 03 September 2021 | Tender documents can be downloaded from:E-Tender portal on the below link: <http://e-tenders.gauteng.gov.za/pages/home.aspx>  |

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| **Price of tender documents:** | **N/A:** Bidders to download the tender document on the below link:<http://e-tenders.gauteng.gov.za/pages/home.aspx> |

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| **Closing date:** | **27 September 2021** |

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| **Closing time:** | **11H00 (no late submissions will be accepted)** |

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| **Address for submission of tenders:** | Department of Infrastructure DevelopmentGround Floor, Corner House Building, Corner Commissioner and Pixley Ka Isaka Seme (Sauer Street) Marshalltown Johannesburg |

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| **Compulsory pre-bid meeting/site meeting:** | **N/A** Any queries related to the advert will be responded to both individually and published on E-Tender portal on a weekly basis. |

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| **Applicable PPPFA point system:** |  **N/A**  |

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| **Functionality requirements:** | X**Yes** If “yes” this tender will be evaluated against functionality and only tenderers that obtain the required minimum score indicated in the Tender documents will be further evaluated.**Bidders must obtain a minimum of 70 points to be considered for tendering** **Total Functionality: 100 points.** **Functionality Criteria:**

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| Functionality Criteria | Weighting Factor |
| Company Experience | 40 |
| Roll out plan | 40 |
| Resources vetting Systems | 20  |
| TOTAL | 100 |

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| **Compulsory Subcontracting requirements:** | X**NO** |
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| **Stipulated pre-qualification criteria:** | X**YES**If “yes” only those tenderers meeting the stipulated pre-qualification criteria stipulated below will be evaluated:1. A tenderer must be a level 1, 2 and 3 B-BBEE Contributor.
2. A tenderer must be an EME or QSE
* Bidders must submit original or certified copy of a valid B-BBEE certificate issued by SANAS Accredited Agency or original /certified copy of valid sworn affidavit with the bid document! Sworn affidavit must be signed by deponent and attested by a Commissioner of Oath not older than 12 months attach 18 months financial statement.
* A trust, consortium or JV must submit an original and valid SANAS accredited consolidated B-BBEE certificate, No sworn affidavit will be accepted for a trust, consortium or JV.
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| **Mandatory**  | **Failure to submit/meet or comply with the following requirements constitute automatic disqualification of tender offer** |
| [x]  | Invitation to Bid (SBD 1) |
| [x]  | Submission of (SBD 4): Declaration of Interest and bidder’s past supply chain management practices. |
| [x]  | Submission of (SBD 8): Bidder’s past supply chain management practices |
| [x]  | Submission of (SBD 9): Certificate of independent bid determination |
| **Administrative Compliance**  | **Administrative Compliance that will be applicable to this bid** |
| [x]  | Certified copies of the Founding Statement – CK1 |
| [x]  | Certificate of Incorporation – CM1 |
| [x]  | Certified copy of the Identity Document of owners  |
| [x]  | Joint venture agreement |
| [x]  | Bidders are required to submit their unique personal identification number (pin) issued by SARS to enable the organ of state to view the taxpayer’s profile and tax status |
| [x]  | Registration with Central Supplier Database (CSD)/ MMMA number |

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| **Stipulated CIDB registration requirement:** | **N/A** |
| **Local production and content threshold requirements:** | X**No**  |
|  **Technical Enquiries:** | **Project Manager: Kanukani Tshindane****Email Address: kanukani.tshindane@gauteng.gov.za**  |
| **Administrative Enquiries:** | **SCM: Millicent Chauke****Email Address**: millicent.chauke@gauteng.gov.za  |

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| Note to tenderers:This tender is subject to the General Conditions, the Preferential Procurement Policy Framework Act no 5 of 2000 and its Regulations of 2017. |