



REQUEST FOR QUOTATION

Terms of Reference

**APPOINTMENT OF A SERVICE PROVIDER TO DESIGN, MANUFACTURE AND
DELIVER INTERPRETATION SIGNAGE**

RFQ NUMBER: TMNP100/2025-26R

REQUEST FOR QUOTATION

You are hereby invited to submit price quotation for:
APPOINTMENT OF A SERVICE PROVIDER TO DESIGN, MANUFACTURE AND DELIVER
INTERPRETATION SIGNAGE

RFQ NUMBER:	TMNP100/2025-26R
ADVERTISEMENT DATE:	10 December 2025
CLOSING DATE:	30 January 2026
CLOSING TIME:	11.00 am
RFQ DOCUMENT DELIVERY ADDRESS:	tablemountain.scm@sanparks.org (Please note that any submissions made to any other email other than the designated email will not be accepted)
RFQ VALIDITY PERIOD:	90 days (commencing from the RFQ Closing Date)
TECHNICAL RELATED QUERIES	Augustine Morkel Augustine.Morkel@sanparks.org
SCM RELATED QUERIES	Lubabalo.Moni@sanparks.org

Bidders should ensure that bids are delivered timeously to the correct address. If the bid is late, it will not be accepted for consideration.

Bidders shall submit proposal responses in accordance with the prescribed manner of submissions as specified above. Bids received after the time stipulated shall not be considered.

Where applicable, the successful bidder will be required to fill in and sign a written Contract Form (SBD 7).

Bidders are not allowed to contact any other SANParks staff in the context of this RFQ other than the indicated officials under SBD 1 or as indicated above.

NB: No proposal shall be accepted by SANParks if submitted in any manner other than as prescribed above.

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)

BID NUMBER:	TMNP100/2025-26R	CLOSING DATE:	30 January 2026	CLOSING TIME:	11:00
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DESCRIPTION	APPOINTMENT OF A SERVICE PROVIDER TO DESIGN, MANUFACTURE AND DELIVER INTERPRETATION SIGNAGE
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BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED

VIA EMAIL: tablemountain.scm@sanparks.org

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO		TECHNICAL ENQUIRIES MAY BE DIRECTED TO:	
CONTACT PERSON	Lubabalo Moni	CONTACT PERSON	Augustine Morkel
TELEPHONE NUMBER	021 741 2350	TELEPHONE NUMBER	021 741 2350
E-MAIL ADDRESS	Lubabalo.Moni@sanparks.org	E-MAIL ADDRESS	Augustine.Morkel@sanparks.org

SUPPLIER INFORMATION

NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE SERVICES OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE SERVICES OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]

QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	<input type="checkbox"/> YES <input type="checkbox"/> NO
DOES THE ENTITY HAVE A BRANCH IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	<input type="checkbox"/> YES <input type="checkbox"/> NO
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.	

PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g. company resolution)

DATE:

1. PURPOSE

The purpose of this RFQ is to appoint a capable service provider to design layout, manufacture and deliver the signage.

2. BACKGROUND

South African National Parks (SANParks) is a public entity functioning under *National Environmental Management: Protected Areas Act 57 of 2003 (Act 57 of 2003)*; with the mandate to conserve; protect; control; and manage national parks and other defined protected areas and their biological diversity (Biodiversity). As a public entity, SANParks is also governed by the *Public Finance Management Act, Act 1 of 1999 (as amended by Act 29 of 1999)*, and it is listed as *Schedule 3 Part A: 25 public entities*.

Table Mountain National Park is currently being funded by the Agence Française de Développement (AFD), the French Development Agency to implement a number of projects. The programme seeks to enable strategic learning exchange between the leaders of Table Mountain National Park and Reunion Island National Park.

This RFQ is approved by both SANParks and AFD in terms of the Procurement requirements of both institutions, and as such, this body of work is subject to meeting the Procurement requirements of both institutions.

3. SCOPE OF WORK

SANParks needs to appoint a supplier to design, manufacture and deliver signage:

- 1) Full digital print solution
 - a. 18 x digital prints with adhesive application on powder coated structures, including application
- 2) Signage structures production solution
 - a. 6 x Angled Interpretation sign boards
 - b. 1 x Vertical Interpretation sign boards
 - c. 14 x cylindrical structure with design symbol embedded
- 3) Platteklip Wash Houses Interpretation signage structures
 - a. 10 x 400mm (h) x 700 mm (w) on poles (angled)
 - b. 1 x 1000 mm x 1000 mm
- 4) Cave Conservation Structures
 - a. Peers Cave
 - i. 5 x 1000mm x 1000mm on poles (angled)
 - b. Other
 - i. 7 x 1000mm x 1000 mm on poles (angled)
- 5) Delivery to Tokai, Cape Town
- 6) Must deliver CI guideline outcomes
- 7) Final Invoices must be submitted before **31 March 2026**

4. ELIGIBILITY CRITERIA

Only those service providers who satisfy the following eligibility criteria proceed to the next phase of evaluation.

The bidder to indicate its compliance / non-compliance to the requirements and should substantiate its response with **supporting evidence** to be attached as part of the submission.

NO	CRITERIA	COMPLY	NOT COMPLY
1	Portfolio of relevant work		
2	3 Reference letters		
3	<p>Evidence of Material to be used for <u>Cylindrical Shaped structure: Annexure C</u></p> <p><i>Suitable, long-lasting, environmentally friendly material to be used (e.g., weathering steel, Bamboo, laminated poles, Recycled plastic composite, Reinforced concrete low-carbon cement, treated FSC certified hardwood)</i></p>		

5. TECHNICAL REQUIREMENTS

In this phase All service providers that met all the mandatory requirements in terms of mandatory evaluation process will be evaluated as per the below set of criteria:

NB: Qualification Thresholds

Bidders must submit all requested information under Technical Requirements for consideration to the next phase evaluation. Service Provider(s) who do not met the required minimum threshold of **70%** on the below technical requirements, will be eliminated and will not proceed further for evaluation on price.

The service provider must furnish the following information as part of the BID response.

FUNCTIONALITY CRITERIA			MAXIMUM TO BE AWARDED
FUNCTIONALITY	Weight	Points	Points
1. Proven Work Experience: Portfolio of	50		Point will be awarded for each of the functional areas, as follows:

FUNCTIONALITY CRITERIA			MAXIMUM TO BE AWARDED
<p>relevant work demonstrating production ability (1 example of commissioned work for each of the 3 types of signs in this RFQ)</p>			<p>8-10 = Exceptional: The track record & experience demonstrates exceptional ability to deliver on the requirements.</p> <p>6-7 = Good: The track record & experience is clear and relevant and demonstrates good ability to deliver on the requirements.</p> <p>4-5 = Average: The track record & experience provided demonstrate average ability to deliver on the requirements.</p> <p>1-3 = Low: The track record & experience provided demonstrates low ability to deliver on the requirements.</p> <p>0 = Insufficient: Nothing was presented, or it could not be found, or does not demonstrate any ability to deliver on the requirements.</p>
<p>2. Provide evidence of Material suitability being environmentally safe and material durability to withstand outdoor wear and tear for the Cylindrical Shaped structure</p>	<p>20</p>		<p>Point will be awarded for each of the functional areas, as follows:</p> <p>8-10 = Exceptional: The capacity of material demonstrates exceptional ability to deliver on the requirements.</p> <p>6-7 = Good: The capacity of material is clear and relevant and demonstrates good ability to deliver on the requirements.</p> <p>4-5 = Average: The capacity of material provided demonstrate average ability to deliver on the requirements.</p> <p>1-3 = Low: The capacity of material provided demonstrates low ability to deliver on the requirements.</p> <p>0 = Insufficient: Nothing was presented, or it could not be found, or does not demonstrate any ability to deliver on the requirements</p>
<p>3. 3 Reference letters, related work completed (2 years old).</p>	<p>30</p>		<p>Point will be awarded for each of the functional areas, as follows:</p> <p>8-10 = Exceptional: The record demonstrates exceptional ability to deliver on the requirements.</p> <p>6-7 = Good: The record is clear and relevant and demonstrates good ability to deliver on the requirements.</p> <p>4-5 = Average: The record provided demonstrate average ability to deliver on the requirements.</p>

FUNCTIONALITY CRITERIA			MAXIMUM TO BE AWARDED
			<p>1-3 = Low: The record provided demonstrates low ability to deliver on the requirements.</p> <p>0 = Insufficient: Nothing was presented, or it could not be found, or does not demonstrate any ability to deliver on the requirements</p>

6. FEE SUMMARY

APPOINTMENT OF A SERVICE PROVIDER TO DESIGN, MANUFACTURE AND DELIVER INTERPRETATION SIGNAGE				
Item No	Item Description	Quantity per order	Unit Price	Price exclusive of VAT
1.	<p>Interpretation signs <u>Full Colour Digital Print and application:</u></p> <ol style="list-style-type: none"> Signal Hill Rhodes Memorial Lower Tokai Boulders – Side 1 Cape Point Cape of Good Hope Chapmans Peak <p>Specification:</p> <ul style="list-style-type: none"> - Full colour digital print - Landscape - W: 780 mm x L: 1030 mm - Covered with clear cast, UV protection, vinyl - Adhesive application to sign structure <p>Two different designs to be supplied (7 sites x 2) PRODUCE and APPLY to signage structure</p>	14		
2.	<p>Interpretation signs <u>Full Colour Digital Print and application:</u> Boulders sign – Side 2</p> <p>Specification:</p> <ul style="list-style-type: none"> - Full colour digital print - Landscape - W: 2000 mm x L: 800 mm - Covered with clear cast, UV protection, vinyl - Adhesive application to sign structure <p>Design to be supplied PRODUCE and APPLY to signage structure</p>	1		
3.	<p>Interpretation signs <u>angled structure:</u></p> <ol style="list-style-type: none"> Signal Hill Rhodes Memorial Lower Tokai Cape Point Cape of Good Hope 	12		

	<p>6. Chapmans Peak</p> <p>PRODUCE SIGNAGE STRUCTURE for digital print to be applied to.</p> <p>Specification:</p> <ul style="list-style-type: none"> - Chromadek 1.4 mm plate - Powder coated SANParks Green (Pantone 357 CVC) - Landscape - W: 780 mm x L: 1030 mm - See Annexure A - Mounted onto galvanized steel square tubes to anchor onto the pine treated poles - 90 mm H4 treated turned pole – length 1300 mm (800 mm from ground to sign mount) - Signboard 30-degree tilt - Hole in pole (100 mm from bottom) for Steel Pegs: 10mm x 300 mm for ground anchor - Sign boards should be weather resistant – will be exposed to very harsh and severe weather conditions (wind, rain, fog, and sun) for durability. - Sign boards should be at a reasonable height and an angle for adults and school-going children to easily read. 			
4.	<p>Interpretation sign <u>vertical structure</u>: Boulders</p> <p>PRODUCE SIGNAGE STRUCTURE for digital print to be applied to.</p> <p>Must be able to have stickers on both sides – sides 1 and 2</p> <p>Specification:</p> <ul style="list-style-type: none"> - Chromadek 1.4 mm plate - Powder coated SANParks Green (Pantone 357 CVC) - Landscape - W: 1300 mm x L: 2400 mm - See Annexure B for design - 90 mm H4 treated turned poles - Hole in pole (100 mm from bottom) for Steel Pegs: 10mm x 300 mm for ground anchor 	1		
5.	<p>Cylindrical Shaped <u>structure</u> with embedded symbol on the surface</p> <p>Activation sites and Symbol</p> <ol style="list-style-type: none"> 1. Signal Hill 2. Rhodes Memorial 3. Lower Tokai 4. Cape Point 5. Boulders 6. Cape of Good Hope 7. Chapmans Peak <p>Specification:</p> <ul style="list-style-type: none"> - See Annexure C - Cylindrical shape with a symbol embedded on the surface side. - 7 symbols to be provided 	14		

	<ul style="list-style-type: none"> - Diameter: 150 mm x L: 300 mm - Suitable, long-lasting, environmentally friendly material to be used (e.g., weathering steel, Bamboo, laminated poles, recycled plastic composite, Reinforced concrete low-carbon cement, treated FSC certified hardwood) - The symbol must be prominent with a darker color but embedded. - Hole in cylinder (50 mm from bottom) for Steel Pegs: 10mm x 300 mm for ground anchor <p>PRODUCE TWO OF EACH – ONE TO USE AND A BACK UP.</p>			
6.	<p>Platteklip Wash Houses Interpretation structures</p> <p>PRODUCE SIGNAGE STRUCTURES for digital print to be applied to.</p> <p>Specification:</p> <ul style="list-style-type: none"> - Chromadek 1.4 mm plate - Powder coated SANParks Green (Pantone 357 CVC) - 400 MM (H) X 700 MM (W) - See Annexure B for design - 90 mm H4 treated turned poles - Hole in pole (100 mm from bottom) for Steel Pegs: 10mm x 300 mm for ground anchor - Sign boards should be weather resistant – will be exposed to very harsh and severe weather conditions (wind, rain, fog, and sun) for durability. - Sign boards should be at a reasonable height and an angle for adults and school-going children to easily read. 	10		
7.	<p>Platteklip Wash Houses Interpretation structures</p> <p>PRODUCE SIGNAGE STRUCTURES for digital print to be applied to.</p> <p>Specification:</p> <ul style="list-style-type: none"> - Chromadek 1.4 mm plate - Powder coated SANParks Green (Pantone 357 CVC) - 1000 MM (H) X 1000 MM (W) - See Annexure B for design - 90 mm H4 treated turned poles - Hole in pole (100 mm from bottom) for Steel Pegs: 10mm x 300 mm for ground anchor - Sign boards should be weather resistant – will be exposed to very harsh and severe weather conditions (wind, rain, fog, and sun) for durability. - Sign boards should be at a reasonable height and an angle for adults and school-going children to easily read. 	1		

8.	<p>Caves Signage Structures</p> <p>PRODUCE SIGNAGE STRUCTURES for digital print to be applied to.</p> <p>Specification:</p> <ul style="list-style-type: none"> - Chromadek 1.4 mm plate - Powder coated SANParks Green (Pantone 357 CVC) - 1 000 mm x 1 000 mm - See Annexure B for design - 90 mm H4 treated turned poles - Hole in pole (100 mm from bottom) for Steel Pegs: 10mm x 300 mm for ground anchor - Sign boards should be weather resistant – will be exposed to very harsh and severe weather conditions (wind, rain, fog, and sun) for durability. - Sign boards should be at a reasonable height and an angle for adults and school-going children to easily read. 	12		
9.	Delivery: Assembled for SANParks to plant.	1		
TOTAL				R
VAT (15%)				R
GRAND TOTAL				R

7. COMPLIANCE AND GOVERNANCE VERIFICATION DOCUMENTS (Standard Bidding Documents)

*In this phase all proposals received will be verified for compliance and completeness of the submitted proposal per the set of **minimum requirements as listed below**. Service Providers who comply with the listed requirements progresses to the next phase.*

The verification during this phase is to assess the bid responses for purposes of verifying compliance with RFQ requirements, whereby a bidder may be disqualified if they do not fully comply which requirements as stipulated below:

- Submission of fully completed SBD1 (Invitation to Bid),
- Submission of fully completed SBD 4 (Bidder's disclosure),
- Submission of fully completed SBD7.2 (Contract Form),
- Submission of fully completed SBD 6.1

*In order to qualify for preference points for HDI and/or Specific Goals, it is the responsibility of the bidder to submit documentary proof (**BBEE certificate or sworn affidavits**,) in support of bidders claims for such preference for that specific goal. Bidders are further referred to the content of the (SBD 6.1) Preference Schedule for the full terms and conditions applicable to the awarding of preference points*

- TCS PIN
- Submission of fully completed AFD Statement of Integrity

8. CENTRAL SUPPLIER DATABASE INFORMATION

Bidders are required to be registered on the Central Supplier Database (CSD) of National Treasury. Failure to submit the requested information may lead to disqualification. (**Please provide proof of registration on the Central Supplier Database**).

9. PROTECTION OF PERSONAL INFORMATION ACT, 4 OF 2013 (POPIA)

SANParks adheres to the Protection of Personal Information Act, 4 of 2013 (POPIA) requirements regarding personal information which came into effect 1 July 2021.

As SANParks, we are committed to protecting your privacy and ensuring that personal information collected is used properly, lawfully and transparently.

10. TIMELINES

The Successful supplier will be required to start delivery of the services within 30 days after appointment as per the terms of reference on the RFQ and complete the programme as per the submitted plan, failure to deliver SANParks reserve the right to cancel the Purchase Order.

11. FINANCIAL PAYMENT

Payment will be made in accordance to the PFMA (within 30 days of receipt of invoice) after delivery of service rendered or goods delivered. Final Invoices must be submitted before 29 May 2026

12. FINAL AWARD

SANParks nominates the bidder with the highest combined score for the contract award subject to the bidder having supplied the relevant administrative documentation.

SANParks reserves the right not to award to the highest points scorer in accordance with S 2(1) (f) of the Act (PPPFA).

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. BIDDER'S DECLARATION

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

- 2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

- 2.2.1 If so, furnish particulars:

.....

- 2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

¹ The power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.3.1 If so, furnish particulars:

.....
.....

3. DECLARATION

I, the undersigned, (name) in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect.

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.11 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.12 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.13 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.14 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.15 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

(delete whichever is not applicable for this tender).

a) The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) “**tender**” means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) “**price**” means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) “**rand value**” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) “**tender for income-generating contracts**” means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) “**the Act**” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ \\ \mathbf{Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)} & \mathbf{or} & \mathbf{Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)} \end{array}$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ \\ \mathbf{Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)} & \mathbf{or} & \mathbf{Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)} \end{array}$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Percentage of ownership		
Black people with at least 51% shareholding or more	5	
Exempted Micro Enterprises; - 10 points Qualifying Small Enterprise; - 5 points Generic; - 2 points	10	
Woman ownership with at least 30% shareholding or more – 5 points maximum	5	
TOTAL POINTS CLAIMED BY THE SERVICE PROVIDER	20	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct.
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process.
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct.
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation.
 - (d) recommend that the tenderer or contractor, its shareholders, and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....

CONTRACT FORM - RENDERING OF SERVICES

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SERVICE PROVIDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SERVICE PROVIDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE SERVICE PROVIDER)

1. I hereby undertake to render services described in the attached bidding documents to (name of the institution).....SANPARKS..... in accordance with the requirements and task directives / proposals specifications stipulated in Bid Number... TMNP100/2025-26R at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the Purchaser during the validity period indicated and calculated from the closing date of the bid .
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bidding documents, viz
 - Invitation to bid;
 - Proof of tax compliance status;
 - Pricing schedule(s);
 - Filled in task directive/proposal;
 - Preference claim form for Preferential Procurement in terms of the Preferential Procurement Regulations;
 - Bidder's Disclosure form;
 - Special Conditions of Contract;
 - (ii) General Conditions of Contract; and
 - (iii) Other (specify)
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the services specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT)

CAPACITY

SIGNATURE

NAME OF FIRM

DATE

WITNESSES

1

2

CONTRACT FORM - RENDERING OF SERVICES

PART 2 (TO BE FILLED IN BY THE PURCHASER)

1. I..... in my capacity as..... accept your bid under reference numberdated.....for the rendering of services indicated hereunder and/or further specified in the annexure(s).
2. An official order indicating service delivery instructions is forthcoming.
3. I undertake to make payment for the services rendered in accordance with the terms and conditions of the contract, within 30 (thirty) days after receipt of an invoice.

DESCRIPTION OF SERVICE	PRICE (ALL APPLICABLE TAXES INCLUDED)	COMPLETION DATE	TOTAL PREFERENCE POINTS CLAIMED	POINTS CLAIMED FOR EACH SPECIFIC GOAL
APPOINTMENT OF A SERVICE PROVIDER TO DESIGN, MANUFACTURE AND DELIVER INTERPRETATION SIGNAGE				

4. I confirm that I am duly authorised to sign this contract.

SIGNED ATON.....

NAME (PRINT)

SIGNATURE

OFFICIAL STAMP

--

WITNESSES

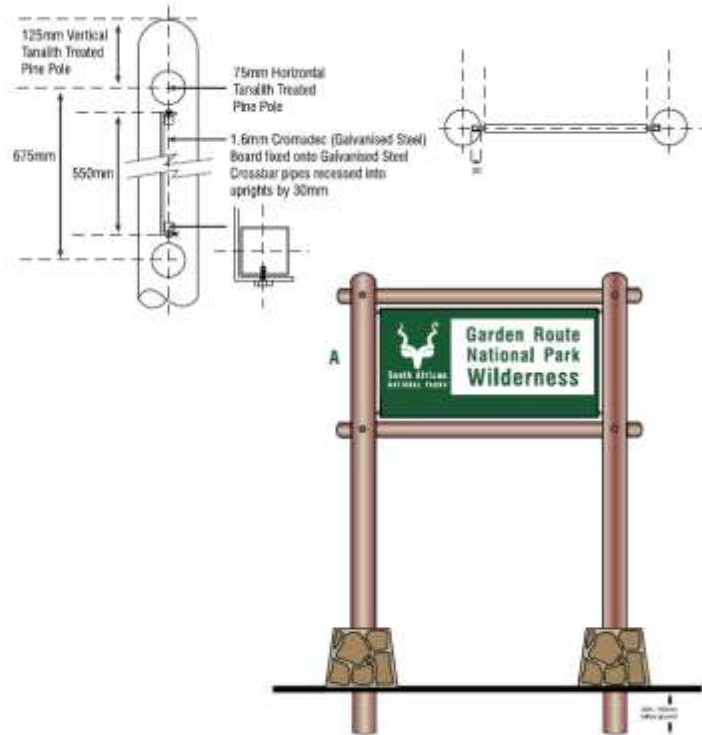
1

2

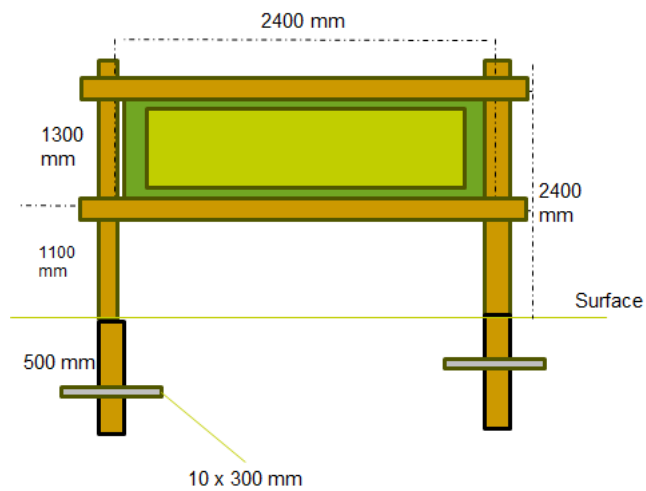
Annexure A

A: Example of how to label an Identification Sign in eg. Wilderness, other parks can replace the location with their own name, for example, Knyana, Totsikamma.

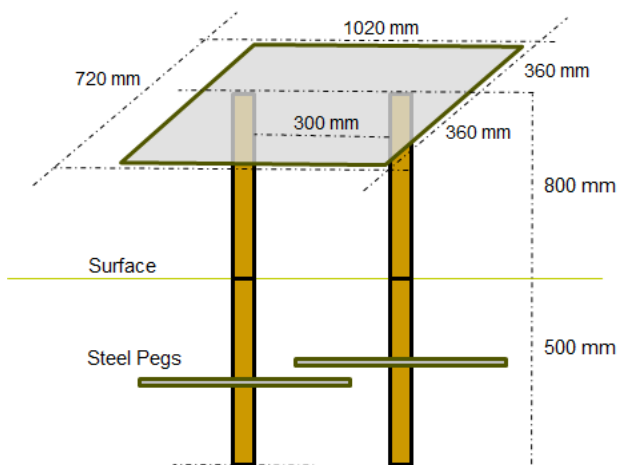
Example: Educational Promotional Signs



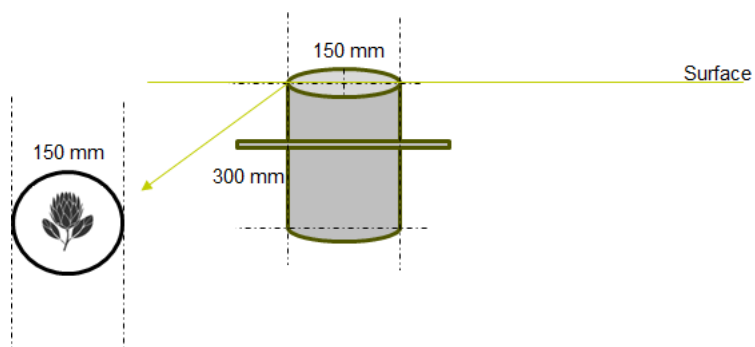
Must allow for artwork application on both sides of the sign



Annexure B



Annexure C



MARKET THIRD

This declaration is part of AFD Group's anti-corruption compliance system, pursuant to Law No. 2016-1691 of 9 December 2016 on transparency, the fight against corruption and the modernization of economic life, known as the Sapin II law. The purpose of this declaration is to enable the identification and assessment of the risk of corruption associated with AFD's third-party market parties at the time of entry and throughout the business relationship with them in the context of its market operations.

This declaration is also part of AFD Group's system for compliance with financial and economic sanctions, which prohibits it from making funds available to a person or entity appearing on the lists of financial sanctions that apply to a French taxable person by regulation.

All information provided in this statement will be considered confidential: it is not intended to be made public and is intended to be used only in the context of the contractual relationship envisaged by the departments needing to know it. The processing of the data collected on this occasion will be carried out in compliance with the laws and regulations applicable to personal data.

We thank you for your cooperation and kindly ask that you return this completed and signed declaration.

Note: Please consider the "entity" as a "credit institution or investment firm" that intends to enter/is in a business relationship with AFD for market operations.

Please provide the following:

General information about the entity:	
Legal name	
Legal form	
Head Office Contact Information	
Corporate purpose / sector(s) of activity	
Composition of the shareholding structure with more than 25% of the share capital or voting rights and identification of the beneficial owner, if applicable ³	
Key Executives	

³ Indicate the composition of the entity's shareholding (natural persons and/or commercial entities) going back to the beneficial owner, understood as the natural person directly or indirectly owning more than 25% of the capital or voting rights of your entity, or, failing that, the person exercising control over the management or management bodies.

STATEMENTS

Hereby, _____, as represented by its duly authorized signatory:

☐ Certifies that neither it nor any of its managers and shareholders or beneficial owners directly or indirectly holding more than 25% of the capital or voting rights are on the financial sanctions lists adopted by the United Nations, the European Union and/or France, and undertakes to inform AFD without delay of any change in situation in this regard

Certifies that neither it nor any of its managers and shareholders or beneficial owners directly or indirectly holding more than 25% of the capital or voting rights have been subject for less than five years to administrative sanctions, investigations, criminal prosecutions or convictions that may be linked to acts of money laundering or fraud, corruption, influence peddling (or any other equivalent and related offence) and undertakes to inform AFD without delay in the event that such sanctions, investigations, prosecutions or convictions take place, throughout its relationship with AFD (in the event of administrative sanctions, investigations, prosecutions or convictions, please provide additional information) ☒

☐ Certifies that it and none of its managers and shareholders or beneficial owner is in a situation of conflict of interest in the context of the planned market transactions with FCA (in the event of a conflict of interest, please describe the situation)

☐ Acknowledges that it has read and adheres to AFD's commitments in the fight against corruption as reproduced in particular in the AFD Group Code of Conduct available here [and its general policy on the fight against Prohibited Practices available here](#)

☐ By signing this declaration, the undersigned declares that he/she is duly authorized to make the above commitments and certifies that all the information provided is accurate and complete, knowing that any false or misleading statement on his/her part could result in the termination of the contract with AFD.

On _____, at _____

Mr/Mrs/Ms/Prof/Dr _____, acting

as _____.

Signature

Date