

NAME OF BIDDER: _____ OFFER TO BE VALID FOR 90 WORKING DAYS FROM THE CLOSING DATE OF RFP.
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Number	Description	Cost
1	3 rd Floor Meeting Room	
2	3 rd Floor Boardroom	
3	3 rd Chief Risk and Chief Investment Officer	
4	3 rd Floor Offices	
5	4 th Human Resources Manager and Chief Finance officer	
6	4 th Floor Offices	
Sub-total		
VAT@ 15%		
Grand Total		

Tenderers signature.....

COMPANY STAMP

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**Annexure B:
OFFICE FURNITURE SPECIFICATION**

Floor	Room	Furniture Specification	Qty	Cost incl. of VAT
3 rd	Meeting room adjacent to Reception / Lobby	Boardroom table (Size - 1,8m wide x 4,8m long) (Colour – dark wood colour box base with 32mm dark wood colour Top and Inlay on black colour Metal legs) Table to have 3 number “ Silver Ware ” black in colour Pivot Power docks	1	R
		4-hinge door unit cabinet (Colour - dark wood colour with black handles) Note: Top of cabinet to receive glass of some sort to prevent damage against tea / coffee cup stains	1	R
TOTAL				R

Below image is for reference purposes only



Floor	Room	Furniture Specification	Qty	Cost incl. of VAT
3 rd	Boardroom table by open plan area	Boardroom table (Size - 1,8m wide x 4,8m long) (Colour – dark wood colour box base with 32mm dark wood colour Top on black colour Metal legs) Table to have 3 number “Silver Ware” black in colour Pivot Power docks	1	R

Below image is for reference purposes only



Floor	Room	Furniture Specification	Qty	Cost incl. of VAT
3 rd	Chief Risk Officer	Allure executive desk (Colour – Natural Walnut)	1	R
		4-hinge door unit cabinet (Colour - dark wood colour with black handles) Note: Top of cabinet to receive glass of some sort to prevent damage against tea / coffee cup stains	1	R
		Office Chair with Headrest – Dynamic Headrest with standard armrests with Duron cover and polished aluminium frame and base. Colour of material – Black	1	R
		Visitors Chair – Black Netted Back with Chrome Sleighbase Frame, Stackable Frame Design	2	R
3 rd	Chief Investment Officer	Allure executive desk (Colour – Natural Walnut)	1	R
		4-hinge door unit cabinet (Colour - dark wood colour with black handles) Note: Top of cabinet to receive glass of some sort to prevent damage against tea / coffee cup stains	1	R
		Office Chair with Headrest – Dynamic Headrest with standard armrests with Duron cover and polished aluminium frame and base. Colour of material – Black	1	R
		Visitors Chair – Black Netted Back with Chrome Sleighbase Frame, Stackable Frame Design	2	R
TOTAL				R

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Floor	Room	Furniture Specification	Qty	Cost incl. of VAT
3 rd	Marketing Manager	Desk with dropped L-extension (Colour – Natural walnut and black)	1	R
	General legal Council	Desk with dropped L-extension (Colour – Natural walnut and black)	1	R
	Principal Credit Officer	Desk with dropped L-extension (Colour – Natural walnut and black)	1	R
	Risk and Compliance	Desk with dropped L-extension (Colour – Natural walnut and black)	1	R
	Money Laundering	Desk with dropped L-extension (Colour – Natural walnut and black)	1	R
	Principal Debt Officer	Desk with dropped L-extension (Colour – Natural walnut and black)	1	R
	Principal Equity Officer	Desk with dropped L-extension (Colour – Natural walnut and black)	1	R
	IT Manager	Desk with dropped L-extension (Colour – Natural walnut and black)	1	R
	IT Desktop Technician	Desk with dropped L-extension (Colour – Natural walnut and black)	1	R
		Visitors Chair – Black Netted Back with Chrome Sleighbase Frame, Stackable Frame Design	18	R
TOTAL				R

Below image is for reference purposes only

XPRESS ME DESK WITH DROPPED L-EXTENSION



Floor	Room	Furniture Specification	Qty	Cost incl. of VAT
4 th	Human Resources Manager	Allure executive desk (Colour – Natural Walnut)	1	R
		4-hinge door unit cabinet (Colour - dark wood colour with black handles) Note: Top of cabinet to receive glass of some sort to prevent damage against tea / coffee cup stains	1	R
		Office Chair with Headrest – Dynamic Headrest with standard armrests with Duron cover and polished aluminium frame and base. Colour of material – Black	1	R
		Visitors Chair – Black Netted Back with Chrome Sleighbase Frame, Stackable Frame Design	2	R
4 th	Chief Finance Officer	Allure executive desk (Colour – Natural Walnut)	1	R
		4-hinge door unit cabinet (Colour - dark wood colour with black handles) Note: Top of cabinet to receive glass of some sort to prevent damage against tea / coffee cup stains	1	R
		Office Chair with Headrest – Dynamic Headrest with standard armrests with Duron cover and polished aluminium frame and base. Colour of material – Black	1	R
		Visitors Chair – Black Netted Back with Chrome Sleighbase Frame, Stackable Frame Design	2	R
TOTAL				R

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Floor	Room	Furniture Specification	Qty	Cost incl. of VAT
4th	Finance Manager	Desk with dropped L-extension (Colour – Natural walnut and black)	1	R
	Management Accountant	Desk with dropped L-extension (Colour – Natural walnut and black)	1	R
	Financial Accountant	Desk with dropped L-extension (Colour – Natural walnut and black)	1	R
	Supply Chain Manager	Desk with dropped L-extension (Colour – Natural walnut and black)	1	R
	Projects Manager	Desk with dropped L-extension (Colour – Natural walnut and black)	1	R
		4-hinge door unit cabinet (Colour - dark wood colour with black handles) Note: Top of cabinet to receive glass of some sort to prevent damage against tea / coffee cup stains	1	R
	Company Secretary	Desk with dropped L-extension (Colour – Natural walnut and black)	1	R
		4-hinge door unit cabinet (Colour - dark wood colour with black handles) Note: Top of cabinet to receive glass of some sort to prevent damage against tea / coffee cup stains	1	R
	Company Secretary Assistant	Desk with dropped L-extension (Colour – Natural walnut and black)	1	R
		Visitors Chair – Black Netted Back with Chrome Sleighbase Frame, Stackable Frame Design	12	
TOTAL				R

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XPRESS ME DESK WITH DROPPED L-EXTENSION

