



SOC LIMITED

(Reg. No. 1992/006368/30)

Incorporated by Act No 116 of 1992

ALEXKOR RMC JV

Orange Road
Private Bag X5
ALEXANDER BAY
8290

Tel. : +27 (027) 831 8300

Fax : +27 (027) 831 1910



(Reg. No. 2006/034807/07)

RFQ No: 18/2026-2027

REQUEST FOR QUOTATION: TRANSLATIONS IN WRITING FOR PAIA MANUAL TO AFRIKAANS, SETSWANA AND NAMA

Date: 13 MAY 2026.

Dear Sir/Madam,

1. Alexkor RMC PSJV requests your price quotation proposal for the item(s) specified in this request for quotation (RFQ).
2. Your quotation proposal should be received on or before **25 May 2026 at 16h00** to the email below.

Email address: tenders@alexkor.co.za

3. Quotation(s) proposal should be sent by email to the address given above.
 - 3.1. It is the exclusive responsibility of the bidders to ensure that the email containing the quotation reaches the above address before the time and date.
4. Quotations should remain valid for a period not less than 60 days after the deadline date specified for submission.
5. The terms and conditions specified in the RFQ will take precedence over any terms and conditions stated in your quotation.
6. Quotations shall give a comprehensive description of the proposed service and or items supplied.
7. **The rates quoted should be fixed for the duration of the contract period and should not be subject to adjustment on any account.**
8. The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive to the stated RFQ requirements.
 - 8.1 Notwithstanding the above, Alexkor RMC JV reserves the right to accept or reject any quotation(s) and to cancel the bidding process or reject all quotation at any time prior to the award of the contract.



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9. The normal payment terms of Alexkor RMC JV is 30 days upon satisfactory delivery of goods or services and acceptance thereof by Alexkor RMC JV.
10. We look forward to receiving your quotation and thank you for your interest in supplying/servicing Alexkor RMC PSJV.
11. The RFQ will be evaluated in two (2) stages that is:
 - Compulsory Admin compliance documents
 - And 80/20 specific goals

12. Scope of Work/Services

PAIA manual translations in Afrikaans, Setswana and Nama

Please indicate with yes or no below which language will be translated by the service provider.

Yes or No	Languages
	Afrikaans
	Setswana
	Nama

The PAIA Manual is attached for ease reference.

All prices must be VAT INCLUSIVE and quotation must include all costs.



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13. Basis of Award

The appointment will be made to the bidder that meets the mandatory requirements and obtains the highest overall score after the application of price and preference in accordance with the applicable legislative framework, the Preferential Procurement Regulations, 2022, and the entity's SCM policy.

1. Compulsory administrative required documents

Document description	Attached Yes or No
1. Quotation (ON SUPPLIER LETTER HEAD) should be based on the rates for the required resources	
1. Recent, Valid Tax Clearance Certificate/SARS pin (copy).	
2. Declaration Form (SBD 4) must be completed and signed	
3. Valid BBBEE Certificate or Sworn affidavit (copy)	
4. Copy of Central Supplier Database(CSD) registration from National Treasury. (the latest report not older than 1 month).	
5. Copy of Company Registration.	
6. Company profile	
7. CVs and qualifications of the person who will be translating the document	
8. One example of the translated book/document	

2. Specific goals

The specific goals allocated points in terms of this tender	Source document required as evidence	Number of points allocated (20)
Black owned (51% or more black ownership)	BBBEE certificate/Sworn affidavit	3
Black women(51% or more women ownership)	BBBEE certificate/Sworn affidavit	4
Black youth (51% or more youth ownership)	BBBEE certificate/Sworn affidavit	2



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People with disability(20% or more disabled people ownership)	BBBEE certificate/Sworn affidavit	1
Locality	Proof of business address must be submitted	10
	Namaqualand Area (10 points)	
	Northern Cape (6 points)	
	Other province (4 points)	
TOTAL		20

APPROVED BY:

Mr. DIVAN DE WET
STAKEHOLDER MANAGER

DATE: 15/05/2026