

KGBXXX: Functional Evaluation (The provision of Crane Services s at Koeberg Operating Unit Q3/L3)									
Requirements		Criteria	Deliverables	Weighting	Rating	Score			Eskom Comments
COMPANY PROFILE	Well balanced organisation structure	The structure needs to show the organizational functional areas from CEO/MD down to the site management and the roles each member fulfill in delivering the specific required services. Not Meet: No Organogram or an Organogram with no roles or interface with Employer indicated Partial Meet: Partial Organogram supplied with either roles or Employer interface indicated Meet: Full Organogram supplied indicating roles and interface with Employer	Provide organisational structure highlighting key positions and how they will interface with Employer	25%	0	0%	0.0%		
	Quantitative and practical experience of Company	The supplier needs to have minimum 5 years cranes and lifting equipment maintenance, repairs, servicing, and load testing as stipulated in OH&SA DMR Section 8 must has 5 years' experience in rigging and lifting. Submit a minimum of three contactable references. Not Meet: <4 years Partial Meet: ≥4 but <5 years Meet: ≥5 years	Submit a portfolio that demonstrates where the experience was gained, previous contract and their durations. Submit letters signed by senior or contract managers of the referenced companies or projects.	25%	0	0%	0.0%		
	Succession and retention planning of skillful staff	Submit a skills retention strategy and/or training plan to ensure key experienced personnel are retained. Not Meet: No strategy submitted Partial Meet: Retention strategy without yearly milestones Meet: Retention strategy with yearly milestones covering the contract duration	Provide skills retention strategy, for the duration of the contract.	25%	0	0%	0.0%		
	Ability to refurbish cranes and source spares from overhead crane component suppliers.	Organisational structure to highlight Ability to refurbish cranes and source spares from overhead crane component suppliers or provide MoU/letter from overhead crane component suppliers. Not Meet: No structure, MoU or letter supplied Partial Meet: Incomprehensive statement letter or partial structure. Meet: Structure highlighting ability to refurbish cranes and source spares from overhead crane component suppliers or MoU/letter from overhead crane component suppliers.	Organisational structure to highlight Ability to refurbish cranes and source spares from overhead crane component suppliers or provide MoU/letter from overhead crane component suppliers.	25%	0	0%	0.0%		
	TOTAL WEIGHTING			100%	FALSE	0%	0%		
EXPERIENCE OF KEY PERSONNEL	Appropriately skilled & qualified personnel at all operational levels with base team having more than 2 years experience.	Criteria for qualifications, experience, and skills as described in contract (Appendix F(A) and Appendix A. Key Personnel: Site Manager (5 years minimum experience in overhead cranes maintenance and services as well as NEC contract certificate), Supervisor (Minimum 5 years' experience past trade test completion, LMI registration with a minimum of 7 years working experience and or supervisory experience), Crane technician (5 years of overhead cranes and lifting equipment maintenance and service experience, with a recognized electrical or millwright trade test certificate), Lifting Machine Inspector (LMI) (recognized electrical or millwright trade test certificate with 3 years post trade test certificate in cranes an lifting equipment, Register LMI with a minimum of 2 years' experience, Semi-skilled (minimum two years in maintenance environment as a semi-skilled, be able to read and write English and be computer literate), Technician/Package compiler (ND or NHD N6 Mechanical/Electrical, 2 years experience in maintenance environment), Safety Officer (Minimum 3 years experience as a safety officer, Registered with SACPCMP), Administrator (Minimum Grade 12 or Equivalent with minimum 3 years' experience, be computer literate and compete has a SAP front end program), Assistant (a minimum of 1 year experience in Maintenance environment) Not Meet: Qualifications of Site Manager, Safety officer, Administrator, Supervisor, Lifting Machine Inspector, Technician, semi-skilled and assistant not supplied as per Appendix A. Partial Meet: Not all required Qualifications for Site Manager, Safety officer, Administrator, Supervisor, Lifting Machine Inspector, Technician, semi-skilled and assistant are supplied as per Appendix A. Meet: All key personnel qualifications supplied, and criteria met as per Appendix A.	Detailed CVs of all base team members with proof of proficiency and certificates. Site Manager - NEC qualified. Technical qualifications for the Artisans, Lifting Machine Inspector and Lifting Tackle Inspector.	30%	0	0%	0.0%		
	References to confirm the experience listed in the CVs of key personnel.	Site Manager (5 years minimum experience in overhead cranes maintenance and services), Supervisor (Minimum 5 years' experience past trade test completion, LMI registration with a minimum of 7 years working experience and or supervisory experience), Crane technician (5 years of overhead cranes and lifting equipment maintenance and service), Lifting Machine Inspector (LMI) (Register LMI with a minimum of 2 years' experience), Semi-skilled (minimum 2 years in maintenance environment as a semi-skilled), Technician/Package compiler (2 years' experience in maintenance environment), Safety Officer (Minimum 3 years' experience as a safety officer), Administrator (Grade 12 or Equivalent with minimum 3 years' experience, be computer literate and compete has a SAP front end program), Assistant (minimum of 1 year experience in Maintenance environment) Not Meet: References to confirm Experience of Site Manager, Safety officer, Administrator, Supervisor, Lifting Machine Inspector, Technician, semi-skilled and assistant not supplied. Partial Meet: Not all the key personnel references were supplied. Meet: All key personnel references were supplied.		25%	0	0%	0.0%		
	Ability to provide training and development of staff	Submit company training process or procedure. Not Meet: No documents describing HR training needs analyses, induction, qualification, authorisation and certification of personnel supplied. Partial Meet: Most documents describing HR training needs analyses, induction, qualification, authorisation and certification of personnel supplied. Meet: All Most documents describing HR training needs analyses, induction, qualification, authorisation and certification of personnel supplied.	Documents describing HR training needs analyses, induction, qualification, authorisation and certification of personnel	25%	0	0%	0.0%		
	Registered Lifting Machine Entity (LME)	Submit valid registration certificates and registration numbers. Not Meet: No registration certificates and registration numbers submitted. Partial Meet: Most registration certificates and registration numbers are submitted. Meet: All registration certificates and registration numbers are submitted.	LMI to be registered with ECSA and LTI to have certificate, and LME to be registered with the DOL	20%	0	0%	0.0%		
	TOTAL WEIGHTING			100%	FALSE	0%	0%		
3. SPECIAL TOOLS & EQUIPMENT	Established equipment and tools of the trade (lifting equipment, hoists, lifting tackle test jigs etc.)	Asset register indicating that at least 50% of the Contractors equipment and tools, are on the register or an Agreement with Suppliers for hiring of equipment if not all equipment belongs to Contractor Not Meet: <50% of Contractors equipment on asset register and no hiring agreement in place Meet: ≥50% of Contractors equipment on asset register or hiring agreement in place	Submit the company's Asset list and hired equipment	35%	0	0%	0.0%		
	Personnel that are able to operate cranes (pendent operator), cherry peacker and sky jack.	Base team that can operate overhead cranes (pendent operator), cherry picker and sky jack. Provide certificates as proof. Not Meet: No certificates submitted. Partial Meet: Base team does not meet all the requirements (Certificates were provided). Meet: Base team meets all the requirements.	Provide training records/certificates and experience records required skills.	25%	0	0%	0.0%		
	Ability to give technical assessments of cranes and provided report and actions, e.g. engineering support	Structure needs to highlight support or provide MoU/letter from engineering company. Not Meet: No structure, MoU or letter supplied Partial Meet: Incomprehensive statement letter or partial structure. Meet: Structure highlighting support or MoU/letter from engineering company supplied	Organisational Structure with engineering support or links with engineering and technical support	40%	0	0%	0.0%		
	TOTAL WEIGHTING			100%	FALSE	0%	0%		
	4. BREAKDOWNS/ OUTAGES	Ability to resource emergency/breakdowns requirements	Contractor to show an organisational structure to enable it to mobilise a recovery team within 2 hours of receiving the confirmation from the Employer to respond. Not Meet: No organizational recovery structure supplied. Partial Meet: Organisational structures shows that it takes >2 hours to mobilize recovery team. Meet: Organisational structures shows that it takes 2 hours or less to mobilize recovery team.	Submit an organisational structure that would support emergency breakdown situations within 2 hours or less.	30%	0	0%	0.0%	
Call outs and standby mobilisation		Contractor must be able to mobilise a standby team within 1 hour of receiving the confirmation from the Employer to respond. Supply Methodology statement. Not Meet: No methodology statement supplied. Partial Meet: Methodology statement indicates that it will take >1 hour to mobilize standby. Meet: Methodology statement indicates that it will take 1 hour or less to mobilize standby.	Methodology statement in terms of how the tenderer is planning to meet call out response within an hour or less as well a meeting standby requirements.	30%	0	0%	0.0%		
Resourcing for outages and skills retention		Strategy to source skilled resources at short notice (company data base or agreements with other companies to assist). Not Meet: Strategy supplied with ability to source required resources in >48 hours. Partial Meet: Strategy supplied with ability to source required resources in >24 hours but <48 hours Meet: Strategy supplied with ability to source required resources in <24 hours	Submit a process to show how skills will be retained and how the Tenderer will mobilise Outage teams <24 hours	40%	0	0%	0.0%		
TOTAL WEIGHTING			100%	FALSE	0%	0%			
Final Analysis									
1. COMPANY PROFILE				20%		0.0%			
2. EXPERIENCE OF KEY PERSONNEL				20%		0.0%			
3. SPECIAL TOOLS & EQUIPMENT				20%		0.0%			
4. BREAKDOWN/OUTAGES				10%		0.0%			
5. QUALITY ASSURANCE PROGRAM (QAP)				30%		0.0%			
TOTAL				100%		0.0%			

