



CITY OF CAPE TOWN
ISIXEKO SASEKAPA
STAD KAAPSTAD

FRAMEWORK CONTRACT DOCUMENT (PANEL TYPE)

73Q/2025/26 TERM TENDER FOR HARD SURFACING, RESURFACING AND ANCILLARY WORKS FOR ROAD AND PATHWAYS IN THE CITY OF CAPE TOWN

SITE CLARIFICATION MEETING (Hybrid), Friday, 17 October 2025 10:00 - 11:00

Making progress possible. **Together.**

GOOD MORNING

Meeting to open at 10h10

NOTE:

For record purposes, please complete the following in the IM upon entering this meeting:

Company Name

Name of Representative

Email Address

Any questions during the meeting – please do the following:

Type “Q:” followed by your question/query

Questions will **ONLY** be answered after the presentation

GENERAL

- Questions reflecting in the IM during the presentation will be addressed after the presentation
- Please use “Q:” in the IM to easily identify questions/queries
- Unanswered questions – send an email to SCM.Tenders25@capetown.gov.za
- Unanswered questions emailed today, will be addressed via the minutes of the meeting
- Presentation will be sent to all who have provided email addresses

Agenda

- The Tender:
 - Part T1: Tendering Procedure;
 - Part T2: Returnable Schedules;
- The Contract:
 - Part C.1: Agreements and Contract Data;
 - Part C.2: Pricing Data;
 - Part C.3: Scope of Works;
- General;
- Questions.

THE TENDER



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PART T1: TENDERING PROCEDURES

Part T1.1: Tender Notice

- Tender advertised **03 October 2025**;
- Documents obtainable from Tender Distribution Office, 2nd floor, Civic Centre, Cape Town;
- Tender closes **06 November 2025 at 10:00 am**;
- **Tender Box 198** at the Tender & Quotation Box Office, 2nd floor, Civic Centre, Cape Town.

Tender Volumes

- **Tendering Procedures:** - Tender Notice and Invitation to tender
 - Tender Data;
- **Returnable Documents:** - Form of Offer
 - Contract Data
 - Schedule of Rate
 - Returnable Schedules;
- **Draft Contract:**
 - Agreements and Contract Data
 - Pricing Data
 - Scope of Work
 - Site Information

Tender Volumes

- In addition to the above, the following further documents are part of the tender:
- The **General Conditions of Contract for Construction Works, Third Edition, 2015**, prepared by the South African Institution of Civil Engineering (SAICE). This publication is available and tenderers must obtain copies at their own cost from the South African Institution of Civil Engineering (SAICE), Private Bag X200, Halfway House 1685, Tel: (011) 805 5947, Fax: (011) 805 5971, e-mail: civilinfo@saice.org.za.
- The **COTO Standard Specifications for Road and Bridge Works for State Road Authorities** prepared by the Committee of Transport Officials (COTO). This publication is available and tenderers can obtain copies from: South African National Roads Agency Ltd (SANRAL) website: <https://www.nra.co.za/sanral-downloads/detail/coto-standard-specifications>
Department of Transport's website: <https://www.transport.gov.za/>
- The Works Project contract document (this is a separate document to be issued for each Works Project)

Part T1.2: Tender Data - General

- The framework contract period shall be for a period of 36 Months from the commencement date of the contract, as stated in Part C1.2 Contract Data.
- The Employer intends to appoint a panel of three tenderers for each region, but reserves the right to appoint fewer tenderers to a panel, or not to appoint a panel at all, for a region or regions.
- Each Works Project shall be in the value range of between R0 and R10 million (including contingencies and VAT, but excluding contract price adjustment, if applicable).

Part T1.2: Tender Data – General (cont')

- For the purposes of this tender, five regions within the City of Cape Town municipal area have been identified and are outlined in the table below. (C.1.6.1):

CIDB Contractor Grading	Works Project Range	Region	Total No. of awards
1CE or Higher	Above R0 up to R500 000	Central	3
		South	3
		East	3
		North	3

CIDB Contractor Grading	Works Project Range	Region	Total No. of awards
2CE or Higher	Above R500 000 up to R1 000 000	Citywide	3
3CE or Higher	Above R1 000 000 up to R3 000 000	Citywide	3
4CE or Higher	Above R3 000 000 up to R6 000 000	Citywide	3
5CE or higher	Above R6 000 000 up to R10 000 000	Citywide	3

Part T1.2: Tender Data – General (cont')

- Four area's within the City of Cape Town municipal area have been identified for Works Projects
Above R0 up to R500 000: 1CE or higher which will be a region based award.
- Four Works Project Ranges within the City of Cape Town municipal area have been identified for the followings works project ranges:

Above R500 000 up to R1 000 000: 2CE or higher

Above R1 000 000 up to R3 000 000: 3CE or higher

Above R3 000 000 up to R6 000 000: 4CE or higher

Above R6 000 000 up to R10 000 000: 5CE or higher

,which will be a Citywide based award.

The Employer intends to appoint a panel of three tenderers for each of the below Works Project Ranges, but reserves the right to appoint fewer tenderers to a panel, or not to appoint a panel at all, for a Works Project Range or Works Project Ranges.

- Tenderers must be registered on CCT Supplier Database as a service provider (C.1.7):
- National Treasury Web Based Central Supplier Database Registration (C.1.8);

Part T1.2: Tender's Obligations

Responsiveness

C.2.1.4.1 Construction Industry Development Board (CIDB) Registration

Only those tenderers who are registered with the CIDB, or capable of being so prior to the evaluation of submissions, in a contractor grading designation equal to or higher than a grading designation stated below, are eligible to have their tenders evaluated.

Above R0 - R500 000: 1CE or higher

Above R500 000 – R1 000 000: 2CE or higher

Above R1 000 000 – R3 000 000: 3CE or higher

Above R3 000 000 – R6 000 000: 4CE or higher

Above R6 000 000 – R10 000 000: 5CE or higher

Joint Ventures are eligible to submit tenders provided that:

- a) every member of the joint venture is registered with an active status with the CIDB;
- b) the lead partner has a contractor grading designation of not lower than one level below the required grading designation in the CE class of construction work; and
- c) the combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than

Above R0 - R500 000: 1CE or higher

Above R500 000 – R1 000 000: 2CE or higher

Above R1 000 000 – R3 000 000: 3CE or higher

Above R3 000 000 – R6 000 000: 4CE or higher

Above R6 000 000 – R10 000 000: 5CE or higher

contractor grading designation.

Part T1.2: Tender's Obligations (cont')

- Notwithstanding the above, tenderers who are capable of being so registered with an active status with the CIDB prior to the evaluation of submissions may be evaluated at the sole discretion of the Employer (the evaluation of tenders takes place when the Employer's Bid Evaluation Committee meets to make a final recommendation to the Bid Adjudication Committee).

Part T1.2: Tender Data - Tenderer's Obligations (cont')

Construction Industry Development Board (CIDB) Registration (cont')

- NOTE: City of Cape Town CCT does not have an organization Development Programme for emerging contractors that promotes the development of PE contractors, irrespective of the grading. Therefor there are no structures to support PE suppliers. The City hence strictly adheres to the CIDB grading as specified in the tender.

Part T1.2: Tender Data - Tenderer's Obligations (cont')

C.2.1.4.2 Compliance with requirements of CCT SCM Policy and procedures

Only those tenders that are compliant with the requirements listed in C.2.1.4.2 will be declared responsive.

Part T1.2: Tender Data - Tenderer's Obligations (cont')

C.2.1.4.3 Minimum score for functionality

- Not applicable to this tender.

C.2.1.4.7 Good standing with Bargaining Council

- Only those tenders submitted by tenderers who are in good standing with the **Bargaining Council for the Civil Engineering Industry (BCCEI)** at the time of the tender award will be declared responsive. Tenderers must attach such proof to the schedule titled **Declaration in Respect of Compliance with Labour Legislation** or obtain such upon being requested to do so in writing and within the period contained in such a request, failing which their tenders will be declared non-responsive.
- The above clause is not applicable to 1CE, 2CE and 3CE CIDB graded Contractors.

Note: Letter of Good Standing, not registration.

Part T1.2: Tender Data - Tenderer's Obligations (cont')

C.2.23.1 Evidence of Tax Compliance

- Valid Tax Clearance Certificate to be submitted. (C.2.23.1);

NOTE: Each party to a Consortium/Joint Venture shall submit a separate Tax Clearance Certificate.

C.2.23.2 Preference Points for Specific Goals

- In order to qualify for preference points for HDI and/or Specific Goals, it is the responsibility of the tenderer to submit documentary proof, as either certificates, sworn affidavits or any other requirement prescribed in terms of the B-BBEE Act or any other legislation relevant for the points claimed for that specific goal.
- Tenderers are further referred to the content of the **Preference Schedule 23** for the full terms and conditions applicable to the awarding of preference points.

NOTE: Consortiums/Joint Ventures will qualify for preference points, provided that the entity submits the relevant certificate/scorecard in accordance with the applicable codes of good practise. Note that, in the case of unincorporated entities, a verified consolidated B-BBEE scorecard must be submitted in the form of a certificate with the tender.

Part T1.2: Tender Data - Employer's Undertakings

- The 80/20 or 90/10 preference point system is applicable to this tender (C.3.11.3.1) and the lowest acceptable tender will be used to determine the applicable preference point system:
 - Financial Offer scores a maximum of 80 or 90 points;
 - Preference Points are based on PREFERENCE SCHEDULE (Preference Points for Specific Goals) with a maximum of 20 or 10 points;
- The Employer shall create, for tender evaluation purposes, simulated (representative) Works Projects, indicative of the nature of works required in each Works Project Range, and which shall include a typical project relating to the construction of new, repairs and maintenance of hard surfacing, resurfacing and ancillary works for road and pathways, made up of various line items as contained in the Schedule of Rates.

Part T1.2: Tender Data - Employer's Undertakings (cont')

- The Employer shall have assigned quantities to the items in the Schedules of Rates necessary for the execution of the representative Works Projects. The assigned quantities shall be multiplied by the tendered rates submitted by the tenderers to obtain amounts that will be totalled to provide a financial offer for each tenderer for the representative Works Projects. The financial offer per Works Project Range/Region, required in terms of the Preferential Procurement Regulations shall be determined by the total of the sum of the representative Works Project ranges/regions for each tenderer.
- Based on the tender evaluation points scored in terms of the Preferential Procurement Regulations, the responsive tenderers per Works Project Range/Regions will be considered, taking into account that each tenderer may only be awarded a maximum of three awards; however, in the event that any of the Works Project Ranges/Regions is left without a tenderer, the Employer reserves the right to offer an already successful tenderer more than three awards, provided the tenderer can prove he has the capacity to undertake the additional work in the additional Works Project Ranges/Regions.

Part T1.2: Tender Data - Employer's Undertakings (cont')

- if a tenderer has the highest tender evaluation points scored in more than three Works Project Ranges/Regions, the preference for Works Project Ranges/Regions will be considered, where possible.
- the tender evaluation points (in terms of the Preferential Procurement Regulations) would be the primary basis upon which awards will be made and the preference per Works Project Ranges/Regions as indicated by tenderers in the Schedule 20 titled Works Projects Ranges/Regions of Preference would be the secondary basis that will be considered by the Employer within the outcomes determined by the tender evaluation points.
- Up to three tenderers may be appointed to a panel, per Works Project Ranges/Regions (refer to C.1.6.1).

PART C1: RETURNABLE DOCUMENTS

Part C1: Agreements and Contract Data

- Agreements and Contract Data must be duly completed and signed and returned as part of the offer:
 - Form of offer;
 - Schedule of rates;
 - Returnable schedules and supporting documents;
- **All forms, schedules etc. must be fully completed and signed;**
- **Ensure that supporting documentation is appended where requested** – additional pages may be appended to schedules where insufficient space is provided.

THE CONTRACT



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PART C1: AGREEMENTS AND CONTRACT DATA

Part C1: Agreements and Contract Data

- Form of Offer & Acceptance:
 - Form of offer to be completed and signed; **Only the form of offer applicable for regions tendered for **MUST** be completed**
- Contract Price Adjustment will be applicable in accordance with Clause 6.8 of the General Conditions of Contract.
- Defects Liability Period Clause 1.1.1.13:
 - The defects liability period for the **works** shall commence on the **calendar day** following the date of **practical completion** and end at midnight twelve 12) **months** from the date of **practical completion** or when work on the **list for completion** has been satisfactorily completed whichever is the later;

Part C1: Agreements and Contract Data (cont')

- Penalties for late completion (*Clause 5.13.1*): The penalty for failing to complete the Works of each Works Project within the time referred to in Clause 1.1.1.14 will be calculated based on the individual Works Project contract period and price (excluding VAT and contingencies but including escalation) as follows:

Penalties (cont')

CONTRACT PERIOD		RATE PER R100 OF ESTIMATE	
1	month	27,5	cents
1,5	months	22	cents
2	months	18,5	cents
2,5	months	13,5	cents
3	months	11	cents
3,5	months	9,5	cents
4	months	8,5	cents
4,5	months	7,5	cents
5	months	6,25	cents
6	months	5,75	cents
7	months	4,75	cents
8	months	4	cents
9	months	3,75	cents
10	months	3,5	cents
11	months	3	cents
12	months	2,75	cents
14	months	2,5	cents
15	months	2,25	cents
16	months	2	cents
18	months	1,75	cents
20	months	1,5	cents
21	months	1,5	cents
24	months	1,25	cents
30	months	1	cent
36	months	1	cent
42	months	1	cent



Penalties (cont')

- PENALTY PER DAY ROUNDED OFF AS FOLLOWS:**

R 0– R 500	nearest R 5
R 501– R 1 000	nearest R 10
R 1 001– R 5 000	nearest R 50
R 5 001 and above	nearest R 100

Calculation Example

$$\begin{aligned}\text{Estimated contract value} &= \text{R2 500 000 (excluding VAT)} \\ \text{Contract period} &= 12 \text{ months} \\ &= \frac{\text{R2 500 000} \times 0.0275}{100} \\ &= \text{R687-50/day}\end{aligned}$$

Therefore rounded off to the nearest R10-00 = R690-00/day

PART C2: PRICING DATA

Part C2: Pricing Data

- All Returnables and the Schedule of rates to be filled in using black ink;
- No Tippex to be used, errors must have a line drawn through them (and initialed)
- Every item must be priced: if a nil rate is entered against an item, it will be considered that there is no charge for that item (C.2.10.5);
- No changes to the units or items in the Schedule of Rates can be made;
- All rates to exclude VAT;
- **Tenderers must note that wherever this document refers to any particular trade mark, name, patent, design, type, specific origin or producer, such reference shall be deemed to be accompanied by the words “or equivalent”.**

PART C3: SCOPE OF WORKS

Part C3.1: Description of Works

- **Overview:**

- The City of Cape Town needs to construct new, maintain existing, and install ancillary works relating to roads, pathways and other hard surfacing in the City of Cape Town municipal area as and when required.

Work items under this term tender contract may include any one or more of the following:

General items:

- Establishment on site by the Contractor;
- The supply of labour, tools, equipment, materials and supervision to complete the works;
- Setting out of the works;
- Accommodation of vehicular traffic and pedestrians during all construction work;
- Maintenance of the works during and after construction.

Part C3.1: Description of Works (cont')

Surfacing items:

- Site clearance and mass earthworks;
- Breaking up and disposing of existing hard surfacing;
- Repairing and/or resurfacing existing hard surfacing;
- Installation / adjustment of Pavement layers of gravel, concrete, brick paving and/or asphalt;
- Asphalt and bituminous seals.

Ancillary works:

- Drainage;
- Construction of gabions, mole barriers and erosion protection;
- Road signage and markings;
- Installation of traffic calming measures.

Part C3.1: Description of Works (cont')

- The Works that are to be carried out will be specified in Works Project contract documents as and when required and as provided for in the Bills of Quantities therein. However, if during the course of construction conditions are found to differ from those anticipated, the Employer's Agent may modify the scope of the work to suit the prevailing conditions and circumstances.

Part C3.5: Management

- **Targeted Labour:**
 - **Minimum Goal 7.5 %;**
 - Targeted labour will be specific to the Ward/s within and/or around the area of each works project;
- **Targeted Enterprises:**
 - **Minimum Goal 3.5 %;**
 - Targeted Enterprises will be specific to the identified targeted area for each works project;
- Penalties are applicable if targets are not achieved;
- A Community Liaison Officer will be required if necessary in the specific works project.

GENERAL



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General

- All information relayed in the briefing meeting is outlined in the tender document;
- Complete all schedules **as instructed** in the tender document;
- **Append all required information**, as stated in the tender document, to the tender submission;
- Ensure Form of Offer is completed and signed;
- **Technical queries** to be **emailed** to:
 - SCM.Tenders25@capetown.gov.za

QUESTIONS?

Questions & Answers

- **Q1** - Can the schedule of rates (SOR) be submitted electronically?

Answer – C.2.13.11 *The Employer shall not formally issue tender documents in electronic format and shall only issue tender documents in hardcopy. An electronic version of the issued tender documents, or elements thereof, may be made available to the tenderer at the Employer's discretion, upon written request in terms of this clause, subject to the following:*

- a) Electronic copies of the issued tender documents, or parts thereof, will only be provided to tenderers who have been issued with the tender documents as contemplated in C.1.2 in hardcopy.*
- b) The electronic version shall not be regarded as a substitute for the issued tender documents.*
- c) The Employer shall not accept tenders submitted in electronic format. Only those tenders that have been completed on the issued hard copy tender document shall be considered, provided that printed Schedules of Rates, in the same format (that is, layout, billed items, etc.) as those issued electronically by the Employer, may be submitted with the tender as stated in C.2.13.2.*
- d) Where Addenda have been issued which amend the Schedules of Rates, then the printed Schedules of Rates shall take these into account. The pages of the issued Schedules of Rates should not be removed from the tender document.*
- e) The Employer accepts no responsibility or liability arising from any reliance on or use of the electronic version provided in terms of this clause. Tenderers are alerted to the fact that electronic versions of the tender documents may not reflect any notices or addenda that amend the tender document.*
- f) Any non-compliance with these provisions, including effecting any unauthorised alterations to the tender documents as contemplated in C.2.11, shall render the tender non-responsive. The Employer reserves the right to take any action against such tenderer allowed in law including, in circumstances where the tender had already been awarded, the right to cancel the contract.*

g) In requesting the electronic version of the tender documents or parts thereof, the tenderer is deemed to have read, understood and accepted all of the above conditions.

- **Q2** – When will the electronic SOR be shared?

Answer – Once the corrections are incorporated as per queries received during the clarification meeting an Addendum will be sent and the electronic SOR in Excel format will be circulated.

Questions & Answers (cont'd)

- **Q3** – Does good standing with the BIBC meet the requirements of the tender?
Answer – Only those tenders submitted by tenderers who are in good standing with the **Bargaining Council for the Civil Engineering Industry (BCCEI)** at the time of the tender award will be declared responsive. Tenderers must attach such proof to the schedule titled **Declaration in Respect of Compliance with Labour Legislation** or obtain such upon being requested to do so in writing and within the period contained in such a request, failing which their tenders will be declared non-responsive.
The above clause is **not** applicable to 1CE, 2CE and 3CE CIDB graded Contractors.
Note: Letter of Good Standing, not registration.
- **Q4** – Is it compulsory to appoint Subcontractors ? And what are the requirements?
Answer – No it is not compulsory – but the minimum Targeted Enterprises goal is compulsory (refer 3.5.4, p.267)
- **Q5** – For targeted labour, must they be registered on the subcouncil database? What if there is no targeted labour for a respective project? Enterprises – suppliers/subbies?
Answer – In order to qualify toward the targeted enterprise goal, labour must be registered on the local subcouncil database. If it is not possible to meet the minimum goal for a respective project, an exemption may be applied for via a motivation to the project manager.
- **Q6** – Do targeted enterprises refer to subcontracting?
Answer – Targeted enterprises can be both local suppliers and/or local subcontractors.
- **Q7** – Requested to register with BCCEI but no response has been received to date.
Answer – question asked by **Bidder - 1CE** so not effected by BCCEI due to 1CE, 2CE and 3CE not applicable as per **C.2.1.4.7 Good standing with Bargaining Council**
- **Q8** – Is it possible to extend the tender closing date?
Answer – Requests for extension with valid reason may be emailed to SCM.Tenders25@capetown.gov.za for consideration.



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Thank You

For queries contact (SCM.Tenders25@capetown.gov.za)

Making progress possible. Together.