



POP 02/2024FY/JPC: REQUEST FOR PROPOSALS TO BE INCLUDED ON THE JPC PANEL FOR THE SUPPLY AND DELIVERY OF BUILDING MATERIALS AND TOOLS TO BE UTILISED AS AND WHEN REQUIRED FOR JPC FOR A PERIOD OF 3 YEARS

Please note: Do not remove the front page of this document. Keep in order as downloaded.
City of Joburg Property Company (SOC) Ltd
Department of Finance: Supply Chain Management Unit

POP 02/2024FY/JPC

Note: Tender document can be downloaded from JPC and E-tenders website at no cost. www.jhbproperty.co.za and www.etenders.gov.za

No submission(s) transmitted by fax or other electronic means will be accepted

Closing date of submission: 4 December 2023 at 10:30 (Telkom Time) – at Braamfontein, 33 Hoofd Street, Forum 1, A-Block, 3rd Floor (entrance level) - no bid received after the closing date and time will be accepted or considered.

Opening of submissions: 10h30 (Telkom Time) – All proposals are to be submitted at the JPC offices, on or before the closing date and time. Bids will be opened in public in the designated boardrooms at City of Joburg Property Company (SOC) Ltd, Block A, 3rd Floor Forum I, Braampark Office Park, 33 Hoofd street Braamfontein. The Opening Register will be uploaded on the JPC website.

No briefing session: All technical enquiries to be emailed to tenders@jhbproperty.co.za from 3 November 2023 and JPC to ensure that all enquiries have been responded to by no later than 1 December 2023

Document availability : 3 November 2023

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NAME OF BIDDER:

DOCUMENTS TO BE SUBMITTED: ONE (1) ORIGINAL DOCUMENT, ONE (1) COPY OF THE ORIGINAL CLEARLY MARKED IN BIDDER'S NAME

Submissions under sealed cover must be addressed to City of Joburg Property Company (SOC) Ltd endorsed with bid number and description, and placed in the tender box no later than the date and time indicated above. City of Joburg Property Company (SOC) Ltd does not take any responsibility for any bids deposited into an incorrect box.

THIS DOCUMENT CONSISTS OF 74 PAGES, IT IS THE RESPONSIBILITY OF THE TENDERER/BIDDER TO SEE THAT ALL PAGES ARE INCLUDED IN THE DOCUMENT

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INTRODUCTION

The City of Johannesburg

- a) In 2000, Johannesburg was restructured to become a single metropolitan authority and elections were held for an executive mayor and unified local government.
- b) Since then, the City has enjoyed a financial turnaround, with the creation of a credible and stable operating environment. This stability, strong centralised co-ordination and oversight has allowed the City to play a crucial role in building the economy, and implementing policies and structures to support economic growth and poverty alleviation.
- c) All urban development in Joburg is guided by the Growth and Development Strategy.

The City of Joburg Property Company (JPC)

- a) The City of Joburg Property Company SOC Ltd (JPC), established in 2000, is a dynamic company mandated to manage and develop the City of Johannesburg's (CoJ) property assets for the purpose of maximising both social and commercial opportunities for the Council.
- b) Dedicated to finding solutions to the developmental challenges facing the City of Johannesburg, the JPC utilises council-owned land assets to leverage private sector investment in public infrastructure. The JPC, on behalf of the CoJ, provides Property Asset Management, Property Management (Commercial), Property Management (Social), as well as Facilities Management and Maintenance Services; and its relevant subsidiary services.
- c) Therefore the JPC prides itself as the arm responsible for maximising the social, economic and financial value of the CoJ's total property portfolio and enhancing its efficient use of property to drive investment, economic growth and job creation. The JPC aims to achieve its objectives by focusing on the following imperatives:
 - Realising value (social, financial and economic) for the CoJ;
 - Supporting economic development and aligning the CoJ property portfolio with CoJ priorities;
 - Increasing the effectiveness of economically viable municipalities and social use of properties; and
 - Management of risk and return with respect to the property portfolio and property transactions for the CoJ.



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INVITATION TO BID (MBD1)

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE CITY OF JOBURG PROPERTY COMPANY SOC LTD					
BID NUMBER:	POP 02/2024FY/JPC	CLOSING DATE:	4 December 2023	CLOSING TIME:	10:30 (Telkom Time)
DESCRIPTION	REQUEST FOR PROPOSALS TO BE INCLUDED ON THE JPC PANEL FOR THE SUPPLY AND DELIVERY OF BUILDING MATERIALS AND TOOLS TO BE UTILISED AS AND WHEN REQUIRED FOR JPC FOR A PERIOD OF 3 YEARS				
THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7.1).					

BID RESPONSE DOCUMENTS MUST BE DEPOSITED IN THE BID BOX SITUATED AT 33 HOOFD STREET, FORUM 1, BLOCK A, 3RD FLOOR, ENTRANCE LEVEL, BRAAM PARK, BRAAMFONTEIN, JOHANNESBURG. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS – (NOT TO BE RE-TYPED OR AMENDED)

SUPPLIER INFORMATION				
NAME OF BIDDER				
POSTAL ADDRESS				
STREET ADDRESS				
TELEPHONE NUMBER	CODE		NUMBER	
CELLPHONE NUMBER				
FACSIMILE NUMBER	CODE		NUMBER	
E-MAIL ADDRESS				
VAT REGISTRATION NUMBER				
TAX COMPLIANCE STATUS	TCS PIN:		OR	CSD No:

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER PART B:3]
TOTAL NUMBER OF ITEMS OFFERED		TOTAL BID PRICE	R
SIGNATURE OF BIDDER	DATE	
CAPACITY UNDER WHICH THIS BID IS SIGNED			
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:		TECHNICAL INFORMATION MAY BE DIRECTED TO:	
DEPARTMENT	Supply Chain Management	CONTACT PERSON	
CONTACT PERSON	Supply Chain Management	TELEPHONE NUMBER	
TELEPHONE NUMBER	010 219 9000	FACSIMILE NUMBER	
FACSIMILE NUMBER	010 219 9400	E-MAIL ADDRESS	
E-MAIL ADDRESS	tenders@jhbproperty.co.za		

PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR ONLINE**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
- 2.4 FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B:3.
- 2.5 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.6 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.7 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

- 3.1. IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?
☐ YES ☐ NO
- 3.2. DOES THE ENTITY HAVE A BRANCH IN THE RSA?
☐ YES ☐ NO
- 3.3. DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?
☐ YES ☐ NO
- 3.4. DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?
☐ YES ☐ NO
- 3.5. IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?
☐ YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.



NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.

SIGNATURE OF BIDDER:.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:.....

DATE:.....

TENDER ADVERT FOR BID: POP 02/2024FY/JPC (JPC MBD 2)

City of Joburg Property Company (SOC) Ltd (Reg. No 2000/017147/07) ("JPC"), hereby invites interested service providers to submit proposals in order to be considered for inclusion on the JPC panel to supply and deliver building materials and tools to be utilised on an as and when required basis for JPC for a period of 3 years.

Bid Number	POP 02/2024FY/JPC
Bid Description	REQUEST FOR PROPOSALS TO BE INCLUDED ON THE JPC PANEL FOR THE SUPPLY AND DELIVERY OF BUILDING MATERIALS AND TOOLS TO BE UTILISED AS AND WHEN REQUIRED FOR JPC FOR A PERIOD OF 3 YEARS
Briefing Session	There will be no briefing session held
Document Availability Date	3 November 2023
Tender document	The tender document can be downloaded from JPC and E-tenders website at no cost, via www.etenders.gov.za or www.jhbproperty.co.za
Closing Date	4 December 2023 at 10h30 (Telkom time)
Compliance Requirements before an award is made to the successful Bidder	<ul style="list-style-type: none"> Valid Tax Compliant Verification PIN number issued by South African Revenue Services (SARS). Proof of registration of the Bidder as follows: <ul style="list-style-type: none"> Natural persons- certified copy of ID document/ passport Partnership- copy of Partnership Agreement plus IDs of all partners Company- current CM29/COR 20.1 Close Corporation- current copy of CK1 and/or CK2C and/or COR 20.1 Trust- letter of appointment from the Master of the High Court of SA and deed of trust JV/Consortium- JV/Consortium Agreement plus CIPC and/or ID documents of all JV/Consortium partners Entity valid B-BBEE Certificate issued by agency accredited by SANAS /Valid Sworn affidavit or valid B-BBEE certificate JV/Consortium issued by agency accredited by SANAS. Up to date Municipal Account not older than three (3) months and not over three (3) months in arrears for the individual / Proof that acknowledgements or arrangements have been made to settle arrears / Affidavit stating why an up to date municipal account cannot be submitted / valid lease agreement. Up to date Municipal Account not older than three (3) months and not over three (3) months in arrears for the Entity / Proof that acknowledgements or arrangements have been made to settle

	<p>arrears / Affidavit stating why an up to date municipal account cannot be submitted / valid lease agreement.</p> <ul style="list-style-type: none"> Up to date Municipal Account not older than three (3) months and not over three (3) months in arrears for the Director (s) or Member (s) / Proof that acknowledgements or arrangements have been made to settle arrears / Affidavit stating why an up to date municipal account cannot be submitted / valid lease agreement. If the director does not own any property at least lease agreement or certified affidavit need to be provided. In the event the bidder is tendering as a Joint Venture/Consortium, all members of the JV/Consortium must submit all required documentation, a JV / Consortium agreement, and a consolidated B-BBEE certificate issued by an agency accredited by SANAS. Recent/Latest Central Supplier Database (CSD) registration. Company resolution for bid signing powers The following documents must be duly completed and signed <ul style="list-style-type: none"> Declaration of interest in MBD 4, Declaration of the Bidder's Past Supply Chain Practices in MBD 8, Certificate of Independent Bid Determination in MBD 9, and Bidders Information in JPC MBD 7.1 If the entity or any of its directors are listed on the National Treasury register of defaulters, the bid will be rejected.
Evaluation Criteria	<p>Functionality and Price using the 80/20 preference point system 80 for price and 20</p> $P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$
Address	City of Joburg Property Company SOC Ltd, 3 rd Floor, Forum I, A-Block reception level, 33 Hoofd Street, Braampark Office Park, Braamfontein
Enquiries	tenders@jhbproperty.co.za

Please note the following conditions of submission:

- No late proposals will be considered.
- City of Joburg Property Company (SOC) Ltd reserves the right not to accept any proposals/accept part of the proposals, or to withdraw the call for proposals.

Helen Botes
Chief Executive Officer
City of Joburg Property Company SOC Ltd
3rd Floor, Forum I Building, Braampark
Office Park, 33 Hoofd Street,
Braamfontein Johannesburg

Contact Details

**Supply Chain
Management
Department**

Tel: (010) 219-9000

ALL TECHNICAL ENQUIRIES TO BE EMAILED TO TENDERS@JHBPROPERTY.CO.ZA FROM 03 NOVEMBER 2023 AND JPC TO ENSURE THAT ALL ENQUIRIES HAVE BEEN RESPONDED TO BY NO LATER THAN 1 DECEMBER 2023

BID DOCUMENTS CANNOT BE POSTED.

BID DOCUMENTS TO BE SUBMITTED: ONE (1) ORIGINAL DOCUMENT, ONE (1) COPY OF THE ORIGINAL, CLEARLY MARKED IN BIDDER'S NAME AND DEPOSITED IN THE BID BOX SITUATED AT: JPC'S OFFICES, SITUATED AT 33 HOOFD STREET, FORUM 1, BLOCK A, 3RD FLOOR, ENTRANCE LEVEL, BRAAM PARK, BRAAMFONTEIN, JOHANNESBURG.

BIDDERS SHOULD ENSURE THAT BIDS ARE DELIVERED TIMEOUSLY AT THE CORRECT ADDRESS.

INCOMPLETE, UNSIGNED DOCUMENTS/FORMS MAY BE REJECTED. JPC WILL NOT ACCEPT LATE RESPONSES.

ALL PAGES MUST BE INITIALLED.

THE BID BOX IS ACCESSIBLE FROM MONDAY – FRIDAY AT 08H00 – 16H00.

ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS (NOT TO BE REPRODUCED OR AMENDED, ANY ADDITIONAL INFORMATION MUST BE SUBMITTED AS A SEPARATE ANNEXURE TO THIS DOCUMENT)

GENERAL TERMS OF REFERENCE PROCEDURES AND CONDITIONS (JPC MBD3)

1. Purpose

The purpose of this request is to invite interested service providers to submit proposals to be included in the JPC's Panel to supply and deliver and building material and tools to be utilised on an as and when required basis for JPC for a period of 3 years from the date of appointment onto the panel.

2. Conditions of Proposal

- 2.1 The City of Joburg Property Company (SOC) Ltd (Reg No 2000/017147/07) ("JPC"), hereby invites interested suitable qualified/experienced Bidders to submit proposals for consideration for the appointment for the work described in this POP.
- 2.2 Appointment will be made in accordance with JPC's standard conditions of contract
- 2.3 The appointment into the JPC's panel to supply and deliver building material and tools does not guarantee that the service provider will receive actual appointment for the items as required. JPC to run a competitive process within the established panel.

3. Submission of Proposals

- a. The Bidder(s) must submit one (1) original document, one (1) copy of the original plus one (1) clearly marked in bidder's name.
- b. Proposals must be submitted on or before 10:30 (Telkom Time) on the closing date.
- c. Each Proposal must be clearly marked with the title of the bid as per the cover page.
- d. The completed proposal call documents must be deposited in the box made available at the JPC Offices, Third Floor, Forum I Building, Braampark Office Park, 33 Hoofd Street, Braamfontein.

BID DOCUMENTS CANNOT BE POSTED

BID DOCUMENTS MUST BE PLACED IN A SEALED MARKED ENVELOPE AND DEPOSITED IN THE BID BOX SITUATED AT: JPC'S OFFICE, SITUATED AT 33 HOOFD STREET, FORUM 1, BLOCK A RECEPTION AREA, 3RD FLOOR, ENTRANCE LEVEL, BRAAM PARK, BRAAMFONTEIN, JOHANNESBURG.

BIDDERS SHOULD ENSURE THAT BIDS ARE DELIVERED TIMEOUSLY TO THE CORRECT ADDRESS. BID SUBMITTED AFTER THE CLOSING DATE AND CLOSING TIME WILL NOT BE ACCEPTED FOR CONSIDERATION.

4. Further Conditions

- a. The Bidder(s) shall be deemed to have satisfied itself as to all of the conditions, procedures and performance and discharge of the obligations required in terms of this document.
- b. The Bidder(s) shall be deemed to know and understand the content of this document and a submission of a Proposal will indicate the Proposer(s) unconditional acceptance of all the terms and conditions contained in this document.
- c. The information required in the Proposal must be provided accurately and honestly. Bidder(s), who fail to provide such information to the satisfaction of the JPC, will be disqualified from the proposal call process.
- d. All details provided by the Bidder(s) will be regarded as material representations, on the basis of which the JPC based the evaluation of the proposal. Any misrepresentation will be treated as material and will, result in the disqualification of the specific proposal by JPC and/or termination of the subsequent appointment.
- e. JPC will not be held responsible or liable for any costs whatsoever and /or losses incurred or suffered by the Bidder(s) or any other party or parties for whatsoever reason as a result of the Proposal.
- f. Neither the appointed Bidder(s) nor the resulting contract may be ceded or assigned to a third party unless the Bidder(s) state that he/she/it is acting as agent on behalf of a another person or entity or such cession or assignment is approved by JPC for justifiable reasons.
- g. The evaluation of bids will be completed by the JPC.
- h. JPC reserves the right to seek clarification or further information from Bidders and or to the request the submission of required documents within a specified time, and to appoint professionals to advice on aspects of the proposals submitted.
- i. JPC reserve the right to make an appointment to more than one bidder, in whole or in part.
- j. JPC reserve the right to negotiate a final proposal with any of the Bidder(s).
- k. JPC does not bind itself to accept any proposal submitted.
- l. JPC may at its discretion withdraw the proposal call process at any stage during the process.

Enquiries

Only email enquiries will be accepted, such enquiries must be directed to:
tenders@jhbproperty.co.za

POSTAL ADDRESS

STREET ADDRESS

TELEPHONE NUMBER CODE NUMBER

CELLPHONE NUMBER CODE NUMBER

FACSIMILE NUMBER CODE NUMBER

E-MAIL ADDRESS

SIGNATURE OF BIDDER

DATE

CAPACITY UNDER WHICH THIS BID IS SIGNED

DECLARATION OF INTEREST (MBD 4)

1. No bid will be accepted from persons in the service of the state¹.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favoritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorized representative declare their position in relation to the evaluating/adjudicating authority.
3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

No.	Information	Please provide detail	
3.1	Full name of bidder or his or her representative		
3.2	Identity number		
3.3	Position occupied in the company (director, trustee, shareholder ²)		
3.4	Company registration number		
3.5	Tax reference number		
3.6	VAT registration number		
Note	<i>(The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph</i>		
3.7	Are you presently in the service of the state?	Yes	No
	If yes, please furnish particulars :		
3.7.1	Name of director		

No.	Information	Please provide detail	
3.7.2	Service of state organization		
3.8	Have you been in the service of the state for the past twelve months? If yes, please furnish particulars :	Yes	No
3.8.1	Name of director		
3.8.2	Service of state organization		
3.9	Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? If yes, please furnish particulars :	Yes	No
3.9.1	Name of person in the service of state		
3.9.2	Relationship		
3.10	Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? If yes, please furnish particulars :	Yes	No
3.10.1	Name of person in the service of state		
3.10.2	Relationship		
3.11	<i>Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state?</i> If yes, please furnish particulars :	Yes	No
3.11.1	Name of director		
3.11.2	Service of state organization		
3.12	Is any spouse, child or parent of the company's director trustees, managers, principle shareholders or stakeholders in service of the	Yes	No

No.	Information	Please provide detail	
	If yes, please furnish particulars:		
3.12.1	Name of director		
3.12.2	Name of relative		
3.12.3	Relationship		
3.13	Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are	Yes	No
	If yes, please furnish particulars:		
3.13.1	Name of director		
3.13.2	Related company		
Note:	<p>SCM Regulations:</p> <p>"1In the service of the state" means to be –</p> <ul style="list-style-type: none"> (a) a member of – <ul style="list-style-type: none"> (i) any municipal council; (ii) any provincial legislature; or (iii) the national Assembly or the national Council of provinces; (b) a member of the board of directors of any municipal entity; (c) an official of any municipality or municipal entity; (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999); (e) a member of the accounting authority of any national or provincial public entity; or (f) an employee of Parliament or a provincial legislature. <p>"2 Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.</p>		



4. Full details of directors / trustees / members / shareholders

Full Name	Identity Number	State Employee Number

5. I, the undersigned certify that the information furnished on this declaration form is correct.

I accept that the state may act against me should this declaration prove to be false.	
NAME OF REPRESENTATIVE	AUTHORIZED SIGNATURE (UNDERSIGNED)
DATE	CAPACITY

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022 (MBD 6.1)

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

- a) The applicable preference point system for this tender is the 90/10 preference point system.
- b) The applicable preference point system for this tender is the 80/20 preference point system.
- c) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	
SPECIFIC GOALS	
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 or 90/10

$$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right) \quad \text{or} \quad Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmin = Price of lowest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system, then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company

- ☐ Personal Liability Company
 - ☐ (Pty) Limited
 - ☐ Non-Profit Company
 - ☐ State Owned Company
- [TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....

SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....

.....

.....

DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS (MBD 6.2)

This Municipal Bidding Document (MBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2017, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

1. General Conditions

- 1.1. Preferential Procurement Regulations, 2017 (Regulation 8) make provision for the promotion of local production and content.
- 1.2. Regulation 8.(2) prescribes that in the case of designated sectors, organs of state must advertise such tenders with the specific bidding condition that only locally produced or manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for tenders referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) on the date of advertisement of the bid as indicated in paragraph 3.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on <http://www.thedti.gov.za/industrial development/ip.jsp> at no cost.

1.6. A bid may be disqualified if this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation;

2. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:

<u>Description of services, works or goods</u>	<u>Stipulated minimum threshold</u>
_____	_____ %
_____	_____ %
_____	_____ %

3. Does any portion of the goods or services offered have any imported content?

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

3.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on www.resbank.co.za

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

4. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.

LOCAL CONTENT DECLARATION
(REFER TO ANNEX B OF SATS 1286:2011)

LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)

IN RESPECT OF BID NO.

ISSUED BY: (Procurement Authority / Name of Institution):

.....
NB

- 1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.
- 2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on http://www.thedti.gov.za/industrial_development/ip.jsp. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, (full names), do hereby declare, in my capacity as of (name of bidder entity), the following:

- (a) The facts contained herein are within my own personal knowledge.
- (b) I have satisfied myself that:
 - (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 3.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.

The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 3.1 above and the information contained in Declaration D and E.

- (d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.
- (e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 14 of the Preferential Procurement Regulations, 2017 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

SIGNATURE: _____

WITNESS No. 1 _____

DATE: _____

WITNESS No. 2 _____

DATE: _____

BIDDER'S INFORMATION (JPC MBD 7)

Name of Bidder			
ID /Passport/ Registration Number			
Nature of bidder (tick one)	Natural Person/ Sole Proprietor		
	School/NGO/Trust		
	Company/ CC/ Partnership		
	Joint Venture (JV)		
Postal Address		Tel	
		Cell	
		Email	
		Fax	

BIDDER BANKING DETAILS

Name of bidder's Banker	
Contact details of banker	

Please indicate how you became aware of the invitation to submit this Proposal

The Star		JPC Web site	
Sowetan		E- Tenders	
JPC Social Media Accounts			

I, the undersigned certify that the information furnished on this declaration form is correct.

I accept that the state may act against me should this declaration prove to be false.	
NAME OF REPRESENTATIVE	AUTHORIZED SIGNATURE (UNDERSIGNED)
DATE	CAPACITY

DECLARATION OF BIDDERS PAST SUPPLY CHAIN MANAGEMENT PRACTICES (MBD 8)

1. This municipal bidding document must form part of all bids invited.
2. It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
3. The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - 3.1. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
 - 3.2. been convicted for fraud or corruption during the past five years;
 - 3.3. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - 3.4. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No. 12 of 2004).
4. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this database were informed in writing of this restriction by the accounting officer / authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied). The Database of Restricted Suppliers now resides on the National Treasury's website www.treasury.gov.za and can be accessed by clicking on its link at the bottom of the home page	Yes	No
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No. 12 of 2004)? The Register for Tender Defaulters can be accessed on the National Treasury's website www.treasury.gov.za by clicking on its link at the bottom of the home page.	Yes	No
4.2.1	If so, furnish particulars:		

Item	Question	Yes	No
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes	No
4.3.1	If so, furnish particulars:		

I, the undersigned certify that the information furnished on this declaration form is correct.

I accept that the state may act against me should this declaration prove to be false.	
NAME OF REPRESENTATIVE	AUTHORIZED SIGNATURE (UNDERSIGNED)
DATE	CAPACITY

CERTIFICATE OF INDEPENDENT BID DETERMINATION (MBD 9)

1. This municipal bidding document (MBD) must form part of all bids¹ invited.
2. Section 4(1)(b)(iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
3. Municipal Supply Regulation 38(1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - 3.1. take all reasonable steps to prevent such abuse;
 - 3.2. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - 3.3. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
4. This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid rigging.
5. In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)

- (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid;
or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....

Signature

.....

Date

.....

Position

.....

Name of Bidder

SCOPE OF WORK (JPC MBD10)

1. BACKGROUND

The City of Johannesburg Property Company JPC) is requesting proposals from competent, qualified and accredited service providers to supply and delivery of Building Materials and Tools for the City of Joburg Property Company for a period of 3 years from the date of appointment.

2. PROPOSAL OBJECTIVE

The purpose of this bid is to request suitable service providers to submit proposals with regard to supply and delivery of Building Materials and Tools for JPC for a period of 3 years from the date of appointment.

The term is three (3) years, JPC will appoint maximum of ten (10) bidders with the highest points for the supply and delivery of Building Materials and Tools from the date of appointment.

BID SPECIFICATIONS (JPC MBD 11)

JPC will require the appointed service providers to supply and deliver building materials and tools comprising of the following items to the City of Joburg stores:

MATERIALS AND TOOLS

ALL TRADE TOOLS (Building; carpentry; electrical; painting; plumbing and welding)

TOOLS
NB: all materials/ tools to be of approved quality, locally manufactured and SABS approved.
Concertina 5 tray steel tool box lockable
brick 72 trowel 250mm
brick 72 trowel 275mm
ruby trowel 280mm
ruby trowel 300mm
pointing trowel 175mm
brick continental trowel 250mm
tilers/ gauging trowel 150mm
tilers/ gauging trowel 175mm
margin trowel
brick jointer trowel
brick jointer trowel - 8mm
brick jointer trowel 9.5mm long
brick jointer trowel 9.5mm square
plastering trowel- standard wooden handle
plastering trowel plastic handle derated
flooring trowel- standard
flooring trowel separated edge
corner trowel
corner trowel
corner cove trowel
corner cove outside trowel
corner cove outside trowel
corner cove inside trowel
corner cove inside trowel
corner sharp trowel
skirting trowel
single groove grano join trowel
nosing trowel
margin trowel- standard
adhesive trowel square notch 6mm
adhesive trowel square notch 10mm
adhesive trowel U notch 20mm
combination spreader/ filler- standard

combination spreader/ squeegee- standard
profile gauge- standard
large grouting sponge
builder's brush- standard, plastic or wooden handle
handhoks - steel
builder's square- standard 400x600mm
try squares
Builders trestle 1400mm(h)x1200mm(w)
Knapsack pressure sprayer 16 litres
straight edges- 1800mm
straight edges- 2400mm
Adhesive mixer
Tile nipper
Heavy duty utility shears: 200mm
Heavy duty utility shears: 225mm
Plastic/ garden rake- standard
Shrub trimmer
Bow saw 530mm
bolsters: 75mm
bolsters: 100mm
bolsters: 150mm
bolsters: 200mm
bolsters: 250mm
bolsters: 300mm
concrete chisels 150mm
concrete chisels: 200mm
concrete chisels: 250mm
concrete chisels: 300mm
Rubber non marking mallet
Fish lines – 0.8mm gauge
Concrete nipper 250mm

Solid steel and rubberized handle claw hammer
Professional magnetic tipped flat set of screw drivers
Professional Phillips screwdriver set
Pliers: Fencing plier 250mm
Pliers: Fencing plier 300mm
Pliers: Precision needle nose plier 120mm
Pliers: Precision long nose plier 120mm
Pliers: Long nose plier 150mm
Pliers: Long nose plier 200mm
Pliers: Water pump plier 250mm
Pliers: Water pump plier 300mm
Pliers: Combination plier 200mm

Pliers: Diagonal plier 150mm
Pliers: Diagonal plier 200mm
Pliers: Circlip bent plier internal 175mm
Pliers: Circlip bent plier external 175mm
Pliers: Circlip straight plier internal 175mm
Pliers: Circlip straight plier external 175mm
Pliers: Wire stripping plier 160mm
vice grip: Straight jaw 250mm
vice grip: Curved jaw 250mm
rule combination square 300mm
jack plane (number 4)
jack plane (number 5)
Chalk line and red oxide powder: 15m
Chalk line and red oxide powder: 30m
Rubber handled set of mortise chisels: 6mm
Rubber handled set of mortise chisels: 8mm
Rubber handled set of mortise chisels: 12mm
Rubber handled set of mortise chisels: 16mm
Rubber handled set of mortise chisels: 19mm
Rubber handled set of mortise chisels: 25mm
Marking gauge
Tape measure: 5 meters
Tape measure: 10 meters
Tape measure: 10x25mm- flex
Tape measure: Measuring wheel with stand and reset dial.
Tungsten steel set of drill bits
SDS tungsten tipped bits 150mm long: 6mm
SDS tungsten tipped bits 150mm long: 8mm
SDS tungsten tipped bits 150mm long: 10mm
SDS tungsten tipped bits 150mm long: 12mm
SDS tungsten tipped bits 150mm long: 14mm
SDS tungsten tipped bits 150mm long: 16mm
Masonry bits: 6mm
Masonry bits: 8mm
Masonry bits: 10mm
Masonry bits: 12mm
Masonry bits: 14mm
Masonry bits: 16mm
Riveter: Heavy duty hand riveter
Riveter: Swivel head hand riveter
Riveter: Lazy tong riveter
Tin snips: Aviation 250mm

Tin snips: Normal straight 250mm
Tin snips: Left 250mm
Tin snips: Right 250mm
Sliding square 250mm
Sash clamps:
1. 900mm
2. 1200mm
3. 1500mm
4 piece clamps spreader 100mm
Rubber handle scraper: 25mm
Rubber handle scraper: 50mm
Rubber handle scraper: 75mm
Rubber handle scraper: 100mm
Bolt cutter: 350mm
Bolt cutter: 450mm
Bolt cutter: 600mm
Graduated carpenter's square- standard
Hand saws: Panel saw 550mm
Hand saws: Cross cut saw 550mm
Hand saws: Rip saw 550mm
Hand saws: Back/ Tenon saw and mitre box 300mm
Pipe cutter 3-30mm
Steel round frame and rubberized handle hack saw with 18 teeth per 25mm hack saw blade sets
Steel round frame and rubberized handle hack saw with 24 teeth per 25mm hack saw blade sets
Steel round frame and rubberized handle hack saw with 32 teeth per 25mm hack saw blade sets
Junior saw with a variety of blades
3 piece steel file set 300mm
3 piece rasp files 300mm
Punch 100mm
0.8mm fish line
Carpenter's pencil
300mm steel ruler
1000mm steel ruler
Matric Allen key set 13 pieces
Aluminium Spirit level: 450mm
Aluminium Spirit level: 600mm
Aluminium Spirit level: 800mm
Aluminium Spirit level: 1000mm

Aluminium Spirit level: 1200mm
Aluminium Spirit level: Torpedo level 225mm
Adjustable/ Shifter Wrench: 150mm
Adjustable/ Shifter Wrench: 200mm
Adjustable/ Shifter Wrench: 250mm
Adjustable/ Shifter Wrench: 300mm
G clamp: 100mm
G clamp: 150mm
G clamp: 200mm
G clamp: 300mm
Silicone/ Caulking gun: 225mmLD
Silicone/ Caulking gun: 225mmHD
Hammers: Sledge hammer- 3.6 and 6.3kg
Hammers: Club hammer- 1.1 and 1.8kg
Hammers: Ball peen hammer 200g
Hammers: Rubber dead blow hammer
Hammers: Smutch double ended hammer 600g
Hammers: Rubber mallet 500g
Hammers: Tiling mallet 450 and 900g
Spring clamp: 100mm
Spring clamp: 150mm
Spring clamp: 200mm
Wire brush: Soft
Wire brush: Medium
Wire brush: hard
F Clamp: 200mm
F Clamp: 300mm
F Clamp: 400mm
F Clamp: 600mm
Wrecking bar: 300mm
Wrecking bar: 450mm
Wrecking bar: 600mm
Wrecking bar: 900mm
Flat pry bar 375mm
Tommy bar 19x450mm
Staple gun 3 in 1
1000 piece staples: 6mm
1000 piece staples: 8mm
1000 piece staples: 10mm

1000 piece staples: 12mm
6 foot aluminium step ladder
8 foot aluminium step ladder
10 foot aluminium step ladder
12 foot aluminium step ladder
Lean to ladder: 12 and 14 step
Push up section aluminium ladder 9m

Soldering iron: 30W
Soldering iron: 60W
Soldering iron: 100W
Multimeter fluke testers
Electrician pliers
Electrician Phillips screw driver set
Cable knives
Crimping tools
Mt125 voltage tester
Major tech mtd8 programmable timer
Vacuum pump
Kdc22 50mm cable sheer

Putty knife
Putty chisel
Painter's extension stick/ pole 2.5m
Scraping knife
Utility knife: 507
Utility knife: 508
Diamond tip glass cutters

Monkey Wrench 300mm
Monkey Wrench 450mm
Monkey Wrench 600mm
Monkey Wrench 900mm
300mm ridged pipe wrench straight
450mm ridged pipe wrench straight
Gedore/ Stanley 350mm ridged pipe wrench off set
300mm ridged water pump pliers
Steel tap reseaters set
Basin spanner
Copper cutter 15-22mm
Galvanized pipe cutter 15-50mm
Gas torches
Socket basin spanner

Element spanner
Welding helmet, auto darkening with auto-off circuitry 15-20 minutes and full adjustable headgear.
Welders' wire brush
Chalk/ soapstone
Sliding bevel
Line level
Gedore/ Stanley Combination spanners 6- 19mm

GENERAL MAINTENANCE materials- building
NB: all materials to be of approved quality, locally manufactured and SABS approved.
50 kg all- purpose cement
40kg Rhinolite
Rhino tape 48mmx45m
20 kg tile cement
5kg dove grey grout
5kg white grout
5 litres tile bond
river sand
building sand
plaster sand
13mm concrete stone
19mm concrete stone
13mm concrete mix
3mm tile spacers
Anti- slip strips black 50mmx 18m
Anti- slip strips black 25mmx1m
Anti- slip strips black 50mm x1m
Anti- slip strips black 100mmx1m
Anti- slip strips grey 25mmx1m
Anti- slip strips grey 50mmx1m
PVC tile trims 9mmx25m various colours
PVC tile trims 12.5mm various colours
Aluminium tile trims various shapes
Concrete Lintels: 105x75mm x 0.9m
Concrete Lintels: 105x75mm x 1.2m
Concrete Lintels: 105x75mm x 1.5m
Concrete Lintels: 105x75mm x 1.8m
Concrete Lintels: 105x75mm x 2.1m
Concrete Lintels: 105x75mm x 2.4m
Concrete Lintels: 105x75mm x 2.7m
Concrete Lintels: 105x75mm x 3m

Concrete Lintels: 105x75mm x 3.3m
Concrete Lintels: 105x75mm x 3.6m
Concrete Lintels: 105x75mm x 3.9m
Concrete Lintels: 105x75mm x 4.2m
Concrete Lintels: 105x75mm x 4.5m
Concrete Lintels: 105x75mm x 4.8m
Concrete Lintels: 105x75mm x 5.1m
Concrete Lintels: 105x75mm x 5.4m
Concrete Lintels: 105x75mm x 5.7m
Concrete Lintels: 105x75mm x 6m
Concrete Lintels: 105x75mm x 6.6m
Brick Force: 75x2.8mmx 20m
Brick Force: 150x2.8mmx20m
Brick Force: 225x2.8mmx20m
Plastic terracotta air vent brick 220x140x18mm
Grey concrete air brick 220x140x18mm
Concrete window sills: 250x180mm
Concrete window sills: 510x180mm

GENERAL MAINTENANCE materials- carpentry NB: all tools/ materials to be of approved quality, locally manufactured and SABS approved.
soap dispensers
4 lever union mortise lock sets
3.6x 1.2x 6mm rhino ceiling boards
3m x 65mm cornices
3m x 6mm bishop strips
2030x813mm/ 2030x760mm flash panel doors- various finishes
2030x813mm/ 2030x760mmFLB/ Meranti solid door
2030x 813/760mm industrial steel door frames
Pad bolts: 100mm
Pad bolts: 150mm
Pad bolts: 200mm
Pad bolts: 250mm
Galvanised barrel bolts and screws: 102mm
Galvanised barrel bolts and screws: 150mm
Chrome/ Brass straight barrel bolts: 50mm
Chrome/ Brass straight barrel bolts: 64mm
Chrome/ Brass straight barrel bolts: 75mm
Chrome/ Brass straight barrel bolts: 100mm

Chrome/ Brass straight barrel bolts: 150mm
Pot/ 110 degree straight hinge nickel
50mm pad lock
40mm pad lock
40mm stainless steel discus padlock 3 keys.
60mm stainless steel discus padlock 3 keys
70mm stainless steel discus padlock 3 keys
5 litres roof sealer membrane included
IBR roof sheet (heavy duty): 1.8m
IBR roof sheet (heavy duty): 2.4m
IBR roof sheet (heavy duty): 3.0m
IBR roof sheet (heavy duty): 3.6m
IBR roof sheet (heavy duty): 4.2m
Galvanized ridges
Corrugated iron roof sheets (heavy duty): 1.8m
Corrugated iron roof sheets (heavy duty): 2.4m
Corrugated iron roof sheets (heavy duty): 3.0m
Corrugated iron roof sheets (heavy duty): 3.6m
75mm tek screws with washers
Rough cut dry wall screws: 16mm
Rough cut dry wall screws: 25mm
Rough cut dry wall screws: 31mm
Rough cut dry wall screws: 41mm
Rough cut dry wall screws: 65mm
Chip board screws: 13mm x 3.5mm/ 4mm/ 5mm
Chip board screws: 16mm x 3.5mm/ 4mm/ 5mm
Chip board screws: 25mm x 3.5mm/ 4mm/ 5mm
Chip board screws: 30mm x 3.5mm/ 4mm/ 5mm
Chip board screws: 36mm x 3.5mm/ 4mm/ 5mm
Chip board screws: 45mm x 3.5mm/ 4mm/ 5mm
6mx38x38mm Brandering
6mx114x38mm rafters
6mx75x50mm purloins
100mm wire nails
75mm wire nails
50mm wire nails
Window handles/ stays and pegs
5 litres cold wood glue
Wooden cover strips
Quarter round – various sizes
25/ 40mm clout nails
75mm roof screws with washers

Shelving boards: 300x16mmx3000mm
Shelving boards: 450x16x3000mm
Skirting boards: 15x65mmx3.6m
Skirting boards: 15x75mmx3.6m
Asbestos ceiling boards 3mx1.2m
Hinges- steel and brass: 25mm
Hinges- steel and brass: 38mm
Hinges- steel and brass: 50mm
Hinges- steel and brass: 64mm
Hinges- steel and brass: 75mm
Hinges- steel and brass: 10mm
Cylinder lock complete (thumb knob on one side)
Cylinder lock complete
Hacksaw blades: 18 per pack of 100
Hacksaw blades: 24 per pack of 100
Hacksaw blades: 30 per pack of 100
Utility blade knives
Gutter bolts and nuts: 25mm
Gutter bolts and nuts: 30mm
Gutter bolts and nuts: 40mm
Gutter bolts and nuts: 50mm
Gutter bolts and nuts: 75mm
Gutter bolts and nuts: 100mm
Brass window iron mongery
Silicon sealer general purpose- white and clear
contact glue @ 5 litres
Double sided tape all sizes
Wooden bit sets- 0.5 to 16mm

GENERAL MAINTENANCE materials- electrical NB: all tools/ materials to be of approved quality, locally manufactured and SABS approved.
100m x 2mm twin flex 1.5mm
100m twin and earth 1.5mm
100m x cable tyre wire white and black - 1.5mm and 2.5mm
Suffix white in cut lengths from 10m to 50m, 1.5mm and 2.5mm
Heavy duty extension cords - 3m;5m;10m & 20m
All colours household 1.5mm wire
All colours household 2.5mm wire

3 way; 6 way and 12 way multi plugs with overload protector.
Open reel 16A extension reel 20m - 4 socket
Switch plates single and double
Sockets - all colours, single and double 4 x 4
Cover plates white 4 x 4
galvanized wall boxes 4 x 2 and 4 x 4 complete
electric screws M4 in standard sizes from 12mm to 100mm long
electric screws M5 in standard sizes from 12mm to 100mm long
Switches - all colours 1 to 4 lever 1 way
cable clips 20's - round in sizes 3mm to 20mm
cable clips 20's - square in sizes all common sizes
Saddles galvanized and white - all common sizes
PVC wall boxes 20mm 1 way; 2 way; 3 way; 4 way
PVC wall box lids
PVC adaptors male and female 20mm
PVS loop and spout - 20mm 1 to 4 spout.
Cable lugs in all sizes
cable organizers black & white 15m
Circuit Breakers 10A 2.5kA to 60A 2.5kA CBI
Surge protectors / Earth leakage 63A
Circuit breakers 1P 10A mini to 32A mini
Insulator 1P+N 20A
Insulator 1P+N 63A
Distribution boards - Bus bar single phase; Sam no door 6 way surface, to 20 way surface
PVC wall box lids
PVC adaptors male and female 20mm
PVS loop and spout - 20mm 1 to 4 spout.
Cable lugs in all sizes
Lugs all sizes 1 to 27.
cable organizers black & white 15m
Circuit Breakers 10A 2.5kA to 60A 2.5kA CBI
Surge protectors / Earth leakage 63A
Circuit breakers 1P 10A mini to 32A mini
Insulator 1P+N 20A
Insulator 1P+N 63A
Distribution boards – Bus bar single phase; Sam no door 6 way surface, to 20 way surface
All colours insulation tapes
Trunking various sizes @ 3m x 16mm - 40mm
Conduit Pipes 20/25mm PVC 4m lengths
Double pole main Switch Isolator 60Amps CBI
Slim line fluorescent 2 x 18W; 2 x 36W; 2 x 58W
Prismatic fluorescent 1 x 18W; 1 x 36W
Open fluorescent 1 x 18W; 36W; 58W

Open fluorescent 2 x 18W; 36W; 58W
Led floodlights 10W;20W;30W;50W
CFL floodlight
Sensor floodlight 150W;500W
Contract plain oval bulkheads in black and white
contract round plain bulkhead in black and white
contract round eyelid bulkhead in black and white
large glass jam jar containers
4 foot fluorescent tubes 40 watts
compact fluorescent lamps 8 watts E27
compact fluorescent lamps 8 watts B22
18w watt miser par 38 CFL
2,5mm 2+E round nose cable
PL11 W 840/2P PHILIPS G23
PL9 W 840/2P PHILIPS G23
Gu10 240V 5W led lamp
12V 5W mr16 led lamps
40W U-shaped fluorescent tube (F40CW/U/6/EX)
54W/840 HO lumi lux cool white
Gu10 lamp holders
220V lead light
4 x 4 socket outlet Crabtree double red ded + cover
Alkaline battery AAA
9v square batteries
Alkaline batteries D
Alkaline batteries AA
Cable ties t18r
Cable ties t30r
Cable ties t50r
Cable ties t50l
Crc spray 2-26 or Q20
500kg box copper tek
500kg white copper tek
Refrigeration gauges
¼ roll copper pipe
3/8 roll copper pipe
Welding gas bottles refill
Conduit Pipes 20/25mm PVC
Circuit Breakers 5- 80Amps CBI
Earth leakage 60-80Amps CBI
Double pole main Switch Isolator 60Amps CBI

GENERAL MAINTENANCE materials painting
NB: all materials to be of approved quality, locally manufactured and SABS approved PRODUCTS paint products
20 litres luxurious silk and texture (all colours) of reputable brands for internal / external walls
20 litres white PVA
20 litres white road marking paint
20 litres yellow road marking paint
20 litres black road marking paint
20 litres plaster primer
5 litres enamel all colours
5 litres white enamel
5 litres black enamel paint
5 litres red oxide enamel
5 litres breakfast orange enamel paint
5 litres bonding liquid
5 litres brick dressing
5 litres universal undercoat
20 litres dull red roof paint
5 litres steel/ metal and wood primer
5 litres linseed oil
5 litres damp proof paint
5 litres school board paint
Stoop paint- various colours
5 litres Carbolineum
225mm PVA complete roller
5 litres turpentine
5 litres thinners
200mm Block/ roof paint brushes
75mm academy paint brushes
50mm academy paint brushes
25mm academy paint brushes
Sand paper- various grits
2kg interior Polly filler
10kg cotton waste
Mohair complete and refills 50mm
5 litres paraffin
Reinforced airline hose 8mm x 20m
Air regulator
Industrial spray gun
Extension pole/ stick 2.5m

Drop sheet

GENERAL MAINTENANCE materials- plumbing material
NB: all materials to be of approved quality, locally manufactured and SABS approved. on all Taps, Flush Masters and Flexi Connectors unless specified

15mm c/c female elbows

Pick handles

300mm flexi connectors

450mm flexi connectors

15mm copper pipe

20mm copper pipe

32mm copper pipe

40mm copper pipe

50mm PVC pipe

110mm PVC pipe underground

15mm Polly copper pipe

20mm Polly copper pipe

15mm Galvanized pipe

20mm Galvanized pipe

25mm Galvanized pipe

32mm Galvanized pipe

Hard Toilet seats

Toilet pans

100L geyser SABS approved

150L Geyser SABS approved

Closy valve 400 KPA

Closy valve 600 KPA

Drain cleaner - 20 litres

Stop ends 5e 501 – 110mm

Gutter angle 5a 504 – 110mm

Down pipe adaptor DO 500 – 80mm

Gutter outlet 50 503 – 75mm

75 x 10mm PVC gutter SGH 520 – 6m

Fascial bracket 5k 501 – 110mm

110mm two way vent valve

50mm two way vent valve

50mm PVC socket

32mm PVC socket

32mm male adaptors PVC

40x32mm male adaptors PVC

50x40mm female socket

50x32mm PVC socket

50mm Plascon male adaptor

15mm Plasson elbow
110mm PVC bends 450
110 I.E bend junction
110mm I.E bend
25mm Plasson tees
25mm Plasson elbows
50x32mm PVC socket
40mm Plasson elbow
32mm Plasson coupling
20mm Plasson coupling
PVC male coupling
32mm waste fitting
PTF tape
15mm sink mixes cobra
75mm x100mm box gutter
75mm x100m stop ends
75mm down pipe galvanized
75mm complete down pipe and shoe
75mm down pipe brackets
75mm outlets round
KM2.102 demand pillar taps
15mm wall mount elbow connex
15mm flexi connector pipes
15mm A.B.S taps with chrome
20mm galv t piece
50mm gate valve
Boxes of article drill bits
Medium PVC glue cement
15mm hose brass taps
15mm press button Cobra bib tap
15mm Cobra bib tap
20mm brass hose bib taps
Glazing putty- various weights
15mm press button Cobra pillar taps
15mm galv union tees pieces
20mm galv union tees pieces
32mm galv union tees pieces
H400 / W300 urinals
22mm c/c galv male elbow
25mm plastic bends
Dust musk single filters
50mm PVC bends
110mm PVC T-junctions
110mm x 1/8 bends

110mm x 900 bends
75mm PVC bends
75mm PVC tee junctions
50mm T-junctions
110x45mm PVC bends
32mm reducing bushes
15x20mm reducing bushes
25mm x20mm reducing bushes
22mm galv sockets
20mm galv sockets
15mm galv sockets
20mm galv nipples
15mm galv nipples
20mm galv plugs
PVC shower traps
32mm galv nipples
50mm galv elbows
32mm galv nipples
20mm galv elbows
15mm galv elbows
32mm galv elbows
15mm Johnson clamps
25mm Johnson clamps
50mm Johnson clamps
32mm Johnson clamps
20mm Johnson clamps
32mm galv nipples
15mm straight couplings
35mm male c/c elbows
35mm c/c tees 15mm tees connex
22mm c/c bends
Silicones glue
50mm s/traps
Pan seal
Internal over flow E.L.F cisterns
Senior flush masters- Cobra
Senior flush masters - Walcro
Junior flush masters- Cobra
Junior flush masters- Walcro
flush master repair kits- Cobra
Push button assembly- Cobra
flush master repair kits- Walcro
Push button assembly- Walcro
Metering press button pillar 15mm taps

20x15mm female c/c tees
15mm c/c female elbow
15mm plastic taps
15mm c/c tees equal com c/c fl
20mm c/c female elbows
Plastic pipe 20mm class 6 per roll - 100m
Plastic pipe 25mm class 6 per roll - 100m
Plastic pipe 32MM class 6 per roll - 100m
Plastic pipe 40mm class 6 per roll - 100m
Rubber bitumen 5 and 20l
Rubber bitumen roll all sizes

GENERAL MAINTENANCE materials- welding material	
NB: all materials to be of approved quality, locally manufactured and SABS approved.	
5kg welding rods 2.50mm	
5kg welding rods 3.15mm	
5kg Stainless steel welding rods 2.50mm	
5kg Cast iron welding rods 3.15mm	
Steel cutting disc 300 and 350mm (Cut off machine)	
Steel cutting disc 230mm (Big)	
Steel grinding disc 230mm (Big)	
Masonry cutting disc 230mm (Big)	
Steel grinding disc 115mm (Small)	
Steel cutting disc 115mm (Small)	
Masonry cutting disc 115mm (Small)	
Ultra-lock swing (Small)	
Ultra- lock swing (Large)	
Ultra- lock sliding (Small)	
Ultra- lock sliding (Large)	
Elzett security locks	
Elzett security lock boxes	
Warden cylinder lock complete	
Cylinder lock barrel (Only)	
Sliding gate wheel kit completed (60mm)	
Sliding gate wheel kit complete (80mm)	
Pair Heavy butter fly hinges (brass pin) (65mm)	
Pair bullet hinges (100mm x 20) Each	
Galv barrel bolts (150mm)	
Gate lugs (13mm holes) Each	
Gate lugs (16mm holes) Each	
Box Expansion bolts (Rawl bolts(M6mm) Each	
Box Expansion bolts (Rawl bolts(M 8mm)Each	

Box Expansion bolts (Rawl bolts(M 10 mm) Each
Box Expansion bolts (Rawl bolts(M 12 mm) Each
Box Expansion bolts (Rawl bolts(M16 mm) Each
50 x Couch screws M8 x 60mm
100 x Green Plastic plugs (for couch screws)
25mm Round tube 1.6mmx6m
38mm Round tube 1.6mm x6m
50mm Round tube 1.6mm x6m
100mm Round tube 2.0mm x6m
Alum B/Rivets 3.2x12mm 100 PK
Barrel Bolt 100x32mm
32x19x1.6mm Rectangular tube
38x25x1.6mm Rectangular tube
50x25x1.6mm Rectangular tube
76x25x1.6mm Rectangular tube
76x50x1.6mm rectangular tube
19x19x1.6mm Square tube
25x25x1.6mm Square tube
Drywall screws per set (Assortment pieces)
Nail in anchors screws with plug (Assortment pieces)
32x32x1.6mm Square tube
38x38x1.6mm Square tube
50x50x1.6mm Square tube
76x76x1.6mm Square tube
100x100x2.0mm Square tube
6mm Round bar
8mm Round bar
10mm Round bar
12mm Round bar
16mm Round bar
25x4.5mm Flat bar
30x4.5mm Flat bar
40x4.5mm Flat bar
50x5.0mm Flat bar
10mm Square bar
12mm Square bar
16mm Square bar
2450x1225x0.8mm Galv sheet
2450x1225x1.2mm Galv sheet
25x25x3mm Angle iron
30x30x3mm Angle iron
40x40x2.5mm Angle iron
40x40x5mm Angle iron
50x50 5mm Angle iron

2450x1225x1.6mm Sheet
2450x1225x2.5mm Sheet
2500x1200x5mm Sheet
2.4m Welded mesh (Expanded Metal)
75x50x20x2mm x6m Lip channel
100x50x20x2mm x 6m Lip channel
150x50x20x2mm x6m Lip channel
Palisade fence panels 3mx2m crown head
Palisade pickets loss 40x40x2.5mm x 2m crown head
76x76x2mmX 6m square tube (Fence post)
100 x Tex screws 6x25mm
100 x Tex screws washers
General purpose utility chain 10mm link (Per/meter)
Alum Pop Rivets 4.8x12mm 100 PK
Master Insurance Lock 76mm
Ski rope 10x10 x 10 meter
Ratchet tie Downs 25mmx4.6m
225Kg Folding Nose Trolley
25PCE Multi-Purpose Drill Bit Set Metal Case (1-13mm)
Masonry Drills Size: (3.5mm - 22mm straight shank
SDS Masonry Bits 6 -22mm
Self-tapping screws per set (Assortment pieces)
Wall spikes 1.6x1500mm w/doring
Wall spikes 1.6x1500mm swordfish
Wall spikes 1.6x1500mm porcupine

EQUIPMENT- All Trades NB: all materials to be of approved quality, locally manufactured and SABS approved.
Hand Stamper 7kg steel
petrol driven concrete mixer 400L, solid rubber wheel with tilt drum, Honda engine
Hose pipe 30m X 25mm SABS approved
Steel pick head C&D complete with wooden handle
Shovel - round and flat nose
Spade flat
All steel 16 tooth rake
Baby electric grinder 115mm
800 bridge saw and side table 400mm
Tyrolean flicking machine
Wheel barrow (Steel with rubber wheel)

Angle grinder 230mm 2100W
318mm Thicknesser Plainer
Combination woodworking machine
Orbital sander- PSS200AC
Circular saw GKS190
Table saw BT256
Band saw BSI356
Rotary hammer drill- HR2460 SDS plus drive
Impact drilling machine- GBS20-2
Cordless drill driver- 1.8V rechargeable battery
Glue gun- 100W
Electric planner- GHO15-82
Jig saw with blades- GST90BE
Laser distance measure- PLR 50 GRN
Multi detector-
Router and bits- POF1400ACE
Multifunctional tool PMF 180E
B 255mm compound mitre saw LS1040
Cordless circular saw GKS 18V LI
Cordless drill driver- 1.5Ah battery
Cordless impact drill GSB 18 V LI
Impact drill GSB16RE
Industrial Jigsaw 650 Watt
Combo Router 1400 Watt with bits
Laser Range Finder 150 Meters
318mm Thicknesser Plainer
Orbital sander- PSS200AC
Circular saw GKS190 1400W
Table saw BT256
Bosch/ Ryobi Band saw BSI356
Mitre saw CMS-1825L. 254mm
Cut off saw C-355. 354mm
50cc industrial brush cutter with blade and harness complete of a reputable brand.
Industrial quality chainsaw with 37cm guide bar and spare chain of a reputable brand
2mx6mm drain rods
6mm root auger
Torches- hyber brite T9
Lead lamps
Pump machine 12 volts 3inch
Various types of cock screws
Drain machines 4inch
Wall chaser drill

Pipe detector machine (15- 110mm)
Demolition hammer- H60MC- 20kg
Demolition hammer- H90SG- 45kg
Motorized water pump 80mm RWP-80 petrol
Industrial K- 1500SP Sectional Machine
Heavy duty Drain cleaning machine for outdoor pipes of 50 - 200mm, cleaning up to 50m long on wheels for easy mobility cleaning pipes of 50 - 200mm in diameter.
Industrial Water pressure booster system 800W
Air compressor 6.5HP 4 stroke 100litres
200lt petrol compressor
50lt compressor high air flow
Petrol Engine driven welding machine 7KVA with AVR and 2x220V plugs
Cut off saw GCO 2000 355mm
Electric inverter welder 220V DC with carry handles and all cables 200amp of reputable brand
Professional Bench grinder GBG8
Drill press ¾ HP 16mmBL
Radiant/ Roto Extension reel: Single plug 15x1.5mm
Radiant/ Roto Extension reel: Triple plug 25x2.5mm
Radiant/ Roto Extension reel: Triple plug 50x2.5mm
Generator welder 7kVA include welding kit

1. SERVICE GUARANTEE AND REQUIREMENTS

- The service provider should provide tools approved by SABS, where applicable or where it is required by regulations to be of certain standard and all tools and equipment must be sourced from a reputable manufacturer or supplier.

2. SPECIAL CONDITIONS

- ✓ **Confirmation that the tools are SABS approved, where applicable**
- ✓ **A maximum of ten (10) service providers with the highest points will be appointed on the panel**
- ✓ **RFQ's will be advertised on the JPC website for a minimum of 7 days, (only service providers appointed to the panel will be allowed to submit).**
- ✓ **The request for quotations will be sourced on an as and when required basis from panel in terms of JPC SCM Policy guidelines**
- ✓ **The appointed suppliers will be required to deliver tools at the various City Facilities.**
- ✓ **Other related items may be requested from time to time which do not appear on the list**
- ✓ **All items to be supplied must comply with Safety Measures and or SABS/ SANS requirements(SABS approved)**
- ✓ **The bidders will be required to provide samples of the tools to be procured during an RFQ process**
- ✓ **For certain tools and building materials that will require assembling/ assistance/ transferring of skills, the bidder shall be required/ requested to assemble/ demonstrate the application/ assembling on site.**

Bids will be evaluated as follows:

1. COMPLIANCE CRITERIA BEFORE AN AWARD IS MADE TO THE SUCCESSFUL BIDDER

- Valid Tax Compliant Verification PIN number issued by South African Revenue Services (SARS).
- Proof of registration of the Bidder as follows:
 - Natural persons- certified copy of ID document/ passport
 - Partnership- copy of Partnership Agreement plus IDs of all partners
 - Company- current CM29/COR 20.1
 - Close Corporation- current copy of CK1 and/or CK2C and/or COR 20.1
 - Trust- letter of appointment from the Master of the High Court of SA and deed of trust
 - JV/Consortium- JV/Consortium Agreement plus CIPC and/or ID documents of all JV/Consortium partners
 - Entity valid B-BBEE Certificate issued by agency accredited by SANAS /Valid Sworn affidavit or valid B-BBEE certificate JV/Consortium issued by agency accredited by SANAS.
- Up to date Municipal Account not older than three (3) months and not over three (3) months in arrears for the individual / Proof that acknowledgements or arrangements have been made to settle arrears / Affidavit stating why an up to date municipal account cannot be submitted / valid lease agreement.
- Up to date Municipal Account not older than three (3) months and not over three (3) months in arrears for the Entity / Proof that acknowledgements or arrangements have been made to settle arrears / Affidavit stating why an up to date municipal account cannot be submitted / valid lease agreement.
- Up to date Municipal Account not older than three (3) months and not over three (3) months in arrears for the Director (s) or Member (s) / Proof that acknowledgements or arrangements have been made to settle arrears / Affidavit stating why an up to date municipal account cannot be submitted / valid lease agreement.
- If the director does not own any property at least lease agreement or certified affidavit need to be provided.
- In the event the bidder is tendering as a Joint Venture/Consortium, all members of the JV/Consortium must submit all required documentation, a JV / Consortium agreement, and a consolidated B-BBEE certificate issued by an agency accredited by SANAS.
- Recent/Latest Central Supplier Database (CSD) registration.
- Company resolution for bid signing powers
- The following documents must be completed and duly signed
 - Declaration of interest in MBD 4,
 - Declaration of the Bidder's Past Supply Chain Practices in MBD 8,
 - Certificate of Independent Bid Determination in MBD 9, and Bidders Information in JPC MBD 7.1
- If the entity or any of its directors are listed on the National Treasury register of defaulters, the bid will be rejected.

EVALUATION CRITERIA FOR FUNCTIONALITY (JPC MBD 12)

A TWO-STAGE EVALUATION WILL BE APPLIED TO THE EVALUATION OF THE BIDS AS FOLLOWS:

STAGE 1: TECHNICAL EVALUATION

As a first stage, bids will be evaluated in order to establish whether they meet the minimum required thresholds for functionality. In this regard, Tenderers are required to achieve a functional score of not less than 70 points out of 100

	Evaluation Criteria	Evidence	Weight
A	<p>COMPANY EXPERIENCES AND REFERENCES</p> <p>Demonstrate company experience and references. Bidder to submit letters of reference from client on client's letterhead indicating the following; name of the project, project duration (start and completion date), value of project, client's email address and contact details.</p> <p>Letter of reference must be for the supply and delivery of building materials and tools.</p> <p><u>NB:</u> Only reference/appointment letters above R250k will be considered and evaluated.</p> <ul style="list-style-type: none"> • Provide 5 letters – 30 points • Provide 4 letters – 25 points • Provide 3 letters – 20 points • Provide 2 letters – 10 points • Provide 1 letter – 5 points • No letter – 0 points 	<p>Bidder to submit letters of reference from client on client's letterhead indicating the following; name of the project, project duration (start and completion date), value of project, client's comments on bidder's performance on the project, client representative responsible for the project, client's email address and contact details.</p> <p>Any reference letter that do not have the above will not be considered, furthermore completion certificate will not be considered as reference letters.</p>	30
B	<p>TRANSPORT Minimum 1 ton van/ bakkie</p>	<p>Vehicle registration documents on the Bidding Entity name/ letter from third party confirming leasing of minimum 1 ton van/ bakkie by the Bidding Entity.</p> <p>In case the vehicle is registered under the company director, proof of registration must be provided.</p>	30

	Evaluation Criteria	Evidence	Weight
		NB: if the vehicle is owned by the director, the director must provide an affidavit that he/ she is leasing the vehicle to the company.	
C	Financial Capability <ul style="list-style-type: none"> The Bidder to provide assurance of a detailed funding method for orders placed up to R250 000.00 or more. (40) Failure to provide above will result in the bidder scoring zero (0)	Provide a 3 months banks statement with a closing balance of more than R250 000 valid for 30 days before the tender closing date or Provide supporting documents of proof of credit availability of more than R250 000 from the supplier where the building materials and tools will be purchased from. Note: Bank codes from the bank will not be acceptable	40
TOTAL			100

PANEL AWARD BASIS

Only the top 10 scoring bidders on functionality over the threshold of 70 points that meet the criteria stated for Stage 1 will form part of the panel. Should there be a tie between bidders, the preferential points will be taken into account.

As and when the service is required, JPC will advertise on the JPC website the request for quotations which will be closed to the panel, where after Stage 2 will follow which will be based on price and preferential points as set out below.

STAGE 2 PRICE AND PREFERENTIAL POINTS

Bids will be evaluated using the 80:20 principles, as per MFMA Circular No.53 of the National Treasury, is as follows:

PREFERENTIAL POINTS (20 POINTS)

Goal 1: DESIGNATED GROUP	MEANS OF VERIFICATION (BIDDERS TO ATTACH THE FOLLOWING DOCUMENTS)	80/20
Maximum Points:		15
Business owned by 51% or more – Black People	Full CSD report and ID copy of Director\shareholders	5
Business owned by 51% or more – Women	Full CSD report and ID copy of Director\shareholders	10
GOAL 2: SPECIFIC GOALS	DOCUMENT REQUIRED	80/20
Maximum Points:		5
Enterprises located in a specific region within the City of Johannesburg Metropolitan Municipality for work to be done or services to be rendered in that region	CSD and proof of municipal account or lease agreement / proof of residence from the local councillor.	5

STANDARD CONDITIONS OF SUBMISSION (JPC MBD 13)

The following conditions apply to all bids submitted:

- All bids must be submitted in compliance with the Bid Specification specified in JPC MBD 11

SUBMISSION OF PROPOSALS

- Bidder(s) are invited to submit their Proposals by completing the returnable Municipal Bidding Documents (MBDs) and JPCs' MBDs contained in this document.
- In this regard:
 - No other form of Proposal will be accepted. The MBDs must not be construed as an offer.
 - The Bidder(s) must submit one (1) original document, one (1) copy of the original clearly marked in bidder's name
 - All Proposal documentation received shall be deemed JPC property and shall not be returned or thus requested back by any Bidder.
- Proposals must be sealed, clearly marked with POP name and number, and addressed to The Chief Executive Officer, City of Joburg Property Company (SOC) Ltd
- Bidder's return address must be clearly indicated at the back of the envelope.
- The fully completed document with annexures must be submitted before the closing date specified on the front cover, and be deposited in the tender box made available by the Client Services Centre of:

The City of Joburg Property Company (SOC) Ltd
Forum I Building, Braampark, 3rd Floor
33 Hoofd Street, Braamfontein

- **PROPOSALS WHICH ARE NOT SUBMITTED IN A PROPERLY SEALED AND MARKED ENVELOPE AND DEPOSITED IN THE BOX BEFORE THE CLOSING DATE, WILL NOT BE OPENED.**
- **PROPOSALS WHICH ARE NOT SUBMITTED IN THE CORRECT FORMAT WITH ANNEXURES ATTACHED, DULY COMPLETED, INITIALLED AND SIGNED, WILL NOT BE CONSIDERED.**
- The information required in the MBDs must be provided accurately and honestly. All details provided by the Bidder(s) will be regarded as material representations, which the JPC base the evaluation of the Proposal on. Any misrepresentation will be treated as material and will result in the disqualification of the Proposal by the JPC. Bidders, who fail to provide such information to the satisfaction of the JPC, will be disqualified.

OPENING OF PROPOSALS

- Proposals will be opened immediately after the closing time on the closing date at the offices of JPC at the mentioned address. The POP number, and the name of each Bidder(s) will be announced and recorded in a register.
- Bidder's return address must be clearly stipulated or indicated on the back of the envelope.

EVALUATION OF PROPOSALS

- JPC reserves the right to seek clarification or further information from Bidder(s) and to appoint professionals to advise and verify information on aspects of the Proposals submitted in a manner that the JPC or its agent deems appropriate.
- The preferred Bidder(s) may be required to make presentations to the JPC.
- The Bidder(s) shall be deemed to know and understand the content of the Proposal Call document and a submission of the MBDs will indicate the Bidder(s) unconditional acceptance of all the terms and conditions contained in the Proposal Call document.
- The Bidder(s) shall be deemed to have satisfied itself as to all of the conditions, procedures and performance and discharge of the obligations required in terms of the Proposal Call documents.
- The non-acceptance or variation of any of the conditions, or the inclusion of any other conditions in the Proposal Call document by the Bidder(s) will be treated as a qualified bid and will be disqualified
- The Proposal(s) will be evaluated by the JPC. JPC may accept any Proposal in whole or in part and is not bound to accept any Proposal
- Proposals will be evaluated using the evaluation criteria stated in JPC MBD 12.
- The Proposal(s) will be adjudicated by the JPC's Bid Adjudication Committee and awarded in terms of the JPC's Supply Chain Management Policy for Goods and Services.
- The JPC will not be held responsible or liable for any costs whatsoever and /or losses incurred or suffered by the Bidder(s) or any other party or parties for whatsoever reason as a result of the Proposal.
- Any Proposal in the name of a partnership or joint venture or consortium will, on acceptance, be deemed as joint and several agreements with all parties.
- All proposals shall remain valid for a period of **120 days** after the closing date, provided that bidders may extend the validity of the proposal on request of JPC.

RESOLUTIONS OF DISPUTES

- Persons or bidders who are aggrieved by decisions or actions taken in the implementation of Supply Chain Management system or in the awarding of the bid, must within 20 (twenty) days of the awarding of the bid, lodge a written complaint containing the details of the dispute arising to the Chief Executive Officer of JPC at the following address or telefax number:

3rd Floor, Forum 1, Braampark, 33 Hoofd Street, Braamfontein

Fax: (010) 219 9400

- The written complaint must contain the following information:
 - The bid reference number;
 - The section of the Policy, Regulations or Act that has been violated;
 - The details of the violation;
 - The City Department or Municipal Owned Entity involved;
 - Relief sought.
- The Chief Executive Officer may appoint an independent person, from outside or within the City or JPC, to investigate and propose a dispute resolution mechanism to address the complaint. The person so appointed will be someone who was not involved in the transaction in question.

PROHIBITIONS

- JPC will not, subject to such amendments to the Act and Regulations and any exemptions as the Minister may promulgate from time to time, award contracts to Bidder(s) who are owned directly or indirectly by the following categories of persons:-
 - defined as an employee or public servant in the service of the state working for Local, Provincial and National Government; or
 - defined as an employee in the service of a government owned entity including the municipal entities;
 - if the employee mentioned above is actively or inactively a director, manager or principal shareholder of the service provider concerned (refer to GN44 in GG 28411 of 18 January 2006 for the exemption);
 - is a member of the board of directors of a municipal entity within its area of jurisdiction (refer to GN44 in GG 28411 of 18 January 2006 for the exemption);
 - Who is an advisor or consultant contracted to the JPC for the purposes of assisting the JPC with defining of requirements, drafting of specifications or evaluation of the Proposals.
- JPC will not award Proposals to any Bidder(s) owned directly or indirectly by politicians serving as councillors for any municipality.
- JPC will not award Proposals to any Bidder(s) owned directly or indirectly by politicians serving in National Assembly, Provincial Legislatures and National Council of Provinces.
- Failure by the above mentioned persons to comply with the above shall lead to cancellation of the contract.

CONSIDERATION OF PROPOSALS FROM CLOSE FAMILY MEMBERS OF PERSONS IN THE SERVICE OF THE STATE

- The JPC does not encourage awarding of contracts to close family members of employees in decision-making positions.
- The bidder must declare and state whether a spouse, child or parent of the bidder or of a director, manager or shareholder is in the service of the City of Johannesburg Municipality, the City of Joburg Property Company, or has been in the service of the state in the previous twelve months.

GENERAL ENQUIRIES

Only email enquiries will be accepted, such enquiries must be directed to tenders@jhbproperty.co.za

JPC STANDARD CONDITIONS OF APPOINTMENT (JPC MBD 14)

1. **Appointment in Force and Authorised Signatories:** This appointment is considered to have come into force immediately after all the necessary signatures have been appended.
2. **Independent Contractor:** The Service Provider is appointed as an independent contractor and no contract of agency and/or employment is created. Save as may be expressly authorised by JPC from time to time in writing, the Service Provider shall not hold itself out to be the agent of JPC and/or commit JPC to any contract or obligation of whatever nature.
3. **Alterations:** Should circumstances arise which call for modifications of the appointment, these may be made by mutual consent given in writing. Proposals in this respect from one party shall be given due consideration by the other party.
4. **Assignment:** The Service Provider shall not without the prior written consent of JPC, cede or assign any of the benefits and obligations under this appointment.
5. **Sub-Contracts:** Any sub-contracts or modifications or termination thereof relating to the performance of the services by the Service Provider shall be made only with the prior written consent of JPC.
6. **Compliance with Laws, By-laws and Ordinance:** The Service Provider shall comply strictly with every applicable law, by-law and ordinance including every regulation, code of conduct or other directive to which the Service Provider may be subject in its professional capacity. In this regard, the Service Provider's particular attention is drawn to the requirements of the Occupational Health and Safety Act (OHSA) and its regulations as well as to the Financial Intelligence Centre Act (FICA).
7. **Insurance:** If applicable, the Service Provider shall at its own cost and expense maintain professional indemnity insurance and public liability insurance with an insurer approved of by JPC in an amount and for duration as specified in the letter of appointment to which these general conditions of appointment relate.
8. **Postponement and Termination:** JPC may give written notice to the Service Provider at any time of its intention to abandon the services, in whole or in part, or to terminate this appointment. The effective termination date of this appointment shall not be less than fourteen (14) days after receipt of such notice, or such other shorter or longer periods as may be agreed between the parties. Upon receipt of such notice, the Service Provider shall take immediate steps to bring the services to a close and to reduce expenditure to a minimum.

Upon termination of the appointment the Service Provider shall deliver to JPC the originals of all documents in the possession of the Service Provider relating to and/or in connection with the appointment in both hard copy and (insofar applicable) electronic format.
9. **Force Majeure:** The Service Provider shall promptly notify JPC, in writing, of any situation or event arising from circumstances beyond its control and which he could not reasonably foresee, which makes it impossible for the Service Provider to carry out in whole or in part, his obligations under this appointment. Upon the occurrence of such a situation or event, the services shall be deemed to be postponed for a period of time equal to the delay caused by the Force Majeure and a reasonable period not exceeding two weeks.
10. **Claims for Default:** Any claims for damages arising out of default and termination, shall be agreed between JPC and the Service Provider, or failing agreement, shall be referred to dispute resolution in accordance with clause 20.

- 11. *Rights and Liabilities of Parties:*** Termination of this appointment for whatever reason shall not prejudice or affect the accrued rights or claims and liabilities of either party to this appointment.
- 12. *Confidentiality:*** The Service Provider shall maintain all information relating to the appointment in the strictest confidence.
- 13. *Indemnity:*** The Service Provider indemnifies JPC and holds JPC harmless against any loss or damage that may be suffered by JPC (including and without limiting the generality of the foregoing any claim that may be brought or threatened against JPC by any third party) arising from or by reason of the failure by the Service Provider to comply with its obligation in terms hereof.
- 14. *Skill, Care and Diligence:*** The Service Provider shall exercise all reasonable skill, care and diligence in the performance of the services under the appointment and shall carry out all his responsibilities in accordance with recognised professional standards. If any documentation prepared or submitted by the Service Provider to JPC is approved by JPC such approval shall not limit the professional liability of the Service Provider in respect thereof. The Service Provider shall remain professionally liable in respect of such documentation notwithstanding the approval thereof by JPC.
- 15. *Faithful Advisor:*** The Service Provider shall, in all professional matters, act as a faithful advisor to JPC and, in so far as his duties are discretionary, act fairly as between JPC and third parties.
- 16. *Indirect Payments:*** The remuneration of the Service Provider charged to JPC, shall constitute his only remuneration in connection with the appointment and neither he nor his personnel shall accept any trade commission, discount, allowance or indirect payment or other consideration with or in relation to the appointment or to the discharge of his obligations thereunder.
- 17. *Royalties:*** The Service Provider shall not have the benefit, whether directly or indirectly, of any royalty on or of any gratuity or commission in respect of any patented article or process used on or for the purposes of the appointment, unless it is agreed to by JPC in writing that he may.
- 18. *Ownership of Equipment, Materials, Supplies and Facilities:*** Equipment, materials, supplies and facilities furnished to the Service Provider by JPC or purchased by the Service Provider with funds wholly supplied or reimbursed by JPC shall be the property of JPC and shall be so marked. Upon completion or termination of the services under this appointment, the Service Provider shall furnish to JPC, inventories of the equipment and materials referred to above as it then remains and dispose of same as directed by JPC.
- 19. *Copyright:*** All copyright in and to all documents, plans, designs and other material of whatever nature prepared or produced by the Service Provider in the course and scope of its appointment shall be and remain vested in JPC for which purpose the Service Provider cedes to JPC all such copyright.
- 20. *Dispute Resolution:***
 - a. Any dispute arising between the Parties in respect of this appointment shall in the first instance be referred in writing to the senior executives of the Parties by either Party for resolution. The senior executives of the Parties shall meet within five (5) business days after receiving the aforesaid written referral and shall use their best endeavours to resolve the dispute within the time foregoing.

- b. If the senior executives fails to meet within five (5) business days after a dispute has been referred to them or fail to resolve the dispute within the time in paragraph (a) above, then either Party shall be entitled to immediately institute legal proceedings from a competent court.
- c. Notwithstanding anything to the contrary contained in this paragraph 20, any party shall be entitled to approach a competent court for an appropriate relief.

21. *Sequestration or Liquidation of Service Provider*

In the event of an order being made for the sequestration of the Service Provider's estate, whether provisional or final, or in the event of an application being made for such order, or in the event of the Service Provider making application for the surrender of his estate, or if he shall enter into, make or execute any deed of assignment or other composition or arrangement with, or assignment for the benefit of his creditors, or purport to do so, or if the Service Provider, being a company, shall pass a resolution, or if the Court shall make an order for the liquidation of such company, the Council shall have the right, summarily and without recourse to law, to determine the contract without payment of any compensation to the Service Provider, and without prejudice to the right of the Council to sue the Service Provider for any damages sustained by it in consequence of one or other of the aforementioned events.

REGISTRATION DOCUMENTS (JPC MBD 15)

THE FOLLOWING DOCUMENTS MUST BE ATTACHED HEREAFTER (AS MBD) AS PROOF OF REGISTRATION:

- *Natural persons, Sole proprietors and JVs of these – copy of ID document/passport*
- *Schools – copy of Provincial School registration certificate*
- *Partnership -copy of partnership agreement plus IDs of all partners*
- *Closed Corporation - Copy of CK1 and/or CK2/COR 20.1 and members agreement*
- *Company – current CM29/COR 20.1*
- *Trust – letter of appointment from the Master of the High Court of SA and deed of trust*
- *Joint Venture/Consortium – JV/Consortium agreement plus ID documents/ company Registration document of all members of JV/Consortium*



POP 02/2024FY/JPC: REQUEST FOR PROPOSALS TO BE INCLUDED ON THE JPC PANEL FOR THE SUPPLY AND DELIVERY OF BUILDING MATERIALS AND TOOLS TO BE UTILISED AS AND WHEN REQUIRED FOR JPC FOR A PERIOD OF 3 YEARS

BIDDER'S COMPANY PROFILE (JPC MBD 16)



POP 02/2024FY/JPC: REQUEST FOR PROPOSALS TO BE INCLUDED ON THE JPC PANEL FOR THE SUPPLY AND DELIVERY OF BUILDING MATERIALS AND TOOLS TO BE UTILISED AS AND WHEN REQUIRED FOR JPC FOR A PERIOD OF 3 YEARS

POWER OF ATTORNEY OR COMPANY RESOLUTION (JPC MBD 17)



POP 02/2024FY/JPC: REQUEST FOR PROPOSALS TO BE INCLUDED ON THE JPC PANEL FOR THE SUPPLY AND DELIVERY OF BUILDING MATERIALS AND TOOLS TO BE UTILISED AS AND WHEN REQUIRED FOR JPC FOR A PERIOD OF 3 YEARS

PROOF OF UP TO DATE MUNICIPAL ACCOUNT / AFFIDAVIT / PROOF OF ARRANGEMENTS TO SETTLE ARREARS (JPC MBD 18)



POP 02/2024FY/JPC: REQUEST FOR PROPOSALS TO BE INCLUDED ON THE JPC PANEL FOR THE SUPPLY AND DELIVERY OF BUILDING MATERIALS AND TOOLS TO BE UTILISED AS AND WHEN REQUIRED FOR JPC FOR A PERIOD OF 3 YEARS

JOINT VENTURE / CONSORTIUM AGREEMENT (JPC MBD 19)



POP 02/2024FY/JPC: REQUEST FOR PROPOSALS TO BE INCLUDED ON THE JPC PANEL FOR THE SUPPLY AND DELIVERY OF BUILDING MATERIALS AND TOOLS TO BE UTILISED AS AND WHEN REQUIRED FOR JPC FOR A PERIOD OF 3 YEARS

PROJECT PLAN AND DETAILED METHODOLOGY (JPC MBD 20)

CONSENT AND ACKNOWLEDGMENTS IN TERMS OF THE PROTECTION OF PERSONAL INFORMATION ACT 2013 (POPI) (JPC MBD 21)

This section sets out how personal information will be collected, used and protected by the City of Joburg Property Company SOC Ltd (hereinafter referred to as “JPC”), as required by the Protection of Personal Information Act.

The use of the words “the individual” for the purposes of this document shall be a reference to any person, with reference to the bidder and its directors/shareholders/personnel, communicating with JPC and/or concluding any agreement, registration or application, with the inclusion of each of those individuals referred to or included in terms of such agreement, registration or application.

1. What is personal information?

The personal information that JPC may require relates to names and surnames, birth dates, identity numbers, passport numbers, demographic information, education information, occupation information, health information, addresses, memberships, and personal and work email and contact details.

2. What is the purpose of the collection, use and disclosure (the processing) of personal information?

JPC is legally obligated to collect, use and disclose personal information for the purposes of:

- reporting initiatives to the City of Johannesburg Metropolitan Municipality;
- reporting all contracts awarded to National Treasury;
- obtaining information related to Tax Compliance information from SARS;
- verifying information on the National Treasury database of defaulters;
- evaluating and processing applications for registration on the database;
- compiling statistics and other reports;
- providing personalised communication in respect of the tender/quotation submitted;
- complying with the law; and/or
- for a purpose that is ancillary to the above.
- for the evaluation and adjudication of Quotations, Request for Proposals and Panel of service providers
- posting all awards for Request for Proposals and Panel on the JPC website

Personal information will not be processed for a purpose other than what is identified (the purpose) above without obtaining consent beforehand.

3. How will JPC process personal information?

JPC will only collect personal information for the purpose as stated above. Information will be collected in the following manner:

- directly from the individual
- through the documents submitted with the tender/quotation;
- from service providers who provided services or goods to JPC;

- from JPC's own records relating to previous supply of services or goods; and/or
- from a relevant public or equivalent entity.

4. To whom will personal information be disclosed?

The personal information may be disclosed to other relevant public or other entities on whose behalf we act as intermediaries, other third parties referred to above in relation to the purpose or who are sources of personal information, service providers such as professional bodies who operate across the borders of this country (transborder flow of information), where personal information must be sent in order to provide the information and/or services and/or benefits requested or applied for.

In the event of another party/ies acquiring all of or a portion of JPC's mandate or functions, personal information will be disclosed to that party but they will equally be obliged as we are, to protect personal information in terms of this policy and the law.

In respect of Request for Proposals and Panel to the Bid Evaluation and Adjudication Committee members

5. Consent and Permission to process personal information:

I hereby agree with the policy and provide authorisation to JPC to process the personal information provided for the purpose stated:

- I understand that withholding of or failure to disclose personal information will result in JPC being unable to perform its functions and/or any services or benefits I may require from JPC.
- Where I shared personal information of individuals other than myself with JPC I hereby provide consent on their behalf to the collection, use and disclosure of their personal information in terms of this personal information policy and I warrant that I am authorised to give this consent on their behalf.
- To this end, I indemnify and hold JPC not responsible and harmless in respect of any claims by any other person on whose behalf I have consented, against JPC should they claim that I was not so authorised.
- I understand that in terms of POPIA and other laws of the country, there are instances where my express consent is not necessary in order to permit the processing of personal information, which may be related to police investigations, litigation or when personal information is publicly available.
- I will not hold JPC responsible for any improper or unauthorised use of personal information that is beyond its reasonable control.

6. Rights regarding the processing of personal information:

- The individual may withdraw consent to the processing of personal information at any time, and should they wish to do so, must provide JPC with reasonable notice to this effect. Please note that withdrawal of consent is still subject to the terms and conditions of any contract that is in place. Should the withdrawal of consent result in the interference of legal obligations, then such withdrawal will only be effective if JPC agrees to same in writing. JPC specifically draws

to the attention that the withdrawal of consent may result in it being unable to provide the requested information and/or services and/or financial or other benefits.

- In order to withdraw consent, please contact the JPC Information Officer/SCM
- Individuals are encouraged to ensure that where personal information has changed in any respect to notify JPC so that our records may be updated. JPC will largely rely on the individual to ensure that personal information is correct and accurate.
- The individual has the right to access their personal information that JPC may have in its possession and are entitled to request the identity of which third parties have received and/or processed personal information for the purpose. Please note however, that any request in this regard may be declined if:
 - the information comes under legal privilege in the course of litigation,
 - the disclosure of personal information in the form that it is processed may result in the disclosure of confidential or proprietary information,
 - giving access may cause a third party to refuse to provide similar information to JPC,
 - the information was collected in furtherance of an investigation or legal dispute, instituted or being contemplated,
 - the information as it is disclosed may result in the disclosure of another person's information,
 - the information contains an opinion about another person and that person has not consented, and/or
 - the disclosure is prohibited by law.

7. Queries relating to breach of personal information:

Please submit queries relating to the breach of personal information to the JPC's information officer and SCM in writing as soon as the breach is discovered.

Signature:	Date:
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RISK AND MITIGATIONS (JPC MBD 22)

RISK	PROPOSED MITIGATIONS	TIMELINES FOR RESOLUTIONS
1. Incorrect tools supplied		
2. Poor quality of products/goods/ tools supplied not to specifications / damaged (not SANS/SABS approved where required, non-compliance to quality requirements)		
3. Goods delivered not to specifications		
4. Risk of defaulting on delivery turnaround time as per specifications		
5. Risk of goods / tools lost/damaged in transit		