

REQUEST FOR QUOTATION – RFQ OVF 2026/001-UGU

KZN Growth Fund Agency (KZNGFA) would like to invite you to quote as per the below.

1. Scope of Work

Kindly send us a quotation for **SUPPLY & DELIVER APPLIANCES, EQUIPMENT & FURNITURE FOR THE UGU MUNICIPALITY AREA**. Kindly note that your quotations must be per quotation numbers.

2. Mandatory Requirements

All quotations must be completed and accompanied by:

2.1 Signed and completed SBD 1, 4 and 6.1

2.2 Evidence of registration on the National Treasury Central Supplier Database (MAAA) with confirmation of Tax Compliance Status (SARS Pin to be supplied if Tax Status non-compliant)

Failure to provide any mandatory information as requested above will result in the submission being deemed non-responsive.

3. Price and B-BBEE Evaluation

3.1 Quotations will be subject to an evaluation based on an 80/20 price/specific goals allocation - 80 points for price and 20 points specific goals.

3.2 Fixed price quotations on a company letterhead are required; price must be inclusive of VAT and all costs relating to disbursements.

SPECIFIC GOALS TABLE

SPECIFIC GOAL		POINTS
Black Ownership	51% - 100 %	10
	30% - 50%	6
	5% - 29%	4
	0% - 4%	0
Black Women Ownership	51% - 100 %	4
	30% - 50%	2
	5% - 29%	1
	0% - 4%	0
Black Youth Ownership	30% - 100 %	3
	5% - 29%	2
	0% - 4%	0
Disability	30% - 100 %	3
	5% - 29%	2
	0% - 4%	0
TOTAL POINTS		20

The following may be used as proof for claiming preference points

- BBBEE Certificate or BBBEE Affidavit
- CSD Report
- ID Documents of the owners of the company
- Municipal Account or Lease Agreement
- Doctors Certificate / disability database from relevant institutions (for more research)

4. SUBMISSION DEADLINE

You are requested and required to provide the KZNGFA with a quotation by **no later than 12:00pm on the 29 October 2026.**

5. SUBMISSION DETAILS

- Submissions can be emailed to OVF@kzngf.co.za attention **Mthokozisi Magcaba** by no later than the stipulated time above.

APPROVED 



M Dlamini 2026-10-12 (Electronic)
MXOLISI DLAMINI
Acting Chief Financial Officer

KWAZULU-NATAL GROWTH FUND AGENCY

OPERATION VULA FUND | UGU DISTRICT

CONSOLIDATED BENEFICIARY PRICING SCHEDULE — RFQ OVF 2026/001-UGU

Bidder instructions: Complete the blank pricing columns in South African Rand (ZAR). Quote against each listed item, specification and quantity. Do not alter the stated requirements. Each beneficiary is listed once, with all non-identical requirements consolidated beneath their name.

Bidder / Company Name:		CSD No.:	
Contact Person:		Contact No.:	
Email Address:		VAT Registered (Yes/No):	

001 KHANYISILE NZAMA

No.	Item / Commodity Description	Size / Specification	Qty	Unit Price Excl. VAT (R)	Total Excl. VAT (R)	Bidder Notes / Brand
1	DOUBLE FRYER	2x5L PAN	1			
2	BENNET READ VIRTUOSO 20 KITCHEN MACHINE/MIXER		1			
3	FOLDING TABLE	1.8M	1			
4	FREEZER	247L	1			
5	4 BURNER GAS STOVE	500MM	1			
6	ALUMINIUM STEEL PAN	50L	1			
7	ALUMINIUM STEEL PAN	36L	1			
8	HART SUFURIA 6 PCS SET		1			
9	HEAVY DUTY BLACK PLASTIC CHAIRS		1			
10	HAND MIXER	425W	1			
11	MICROWAVE	40L	1			
TOTAL EXCLUDING VAT						
15% VAT						
TOTAL INCLUDING VAT						

002 BALUNGILE CELE

No.	Item / Commodity Description	Size / Specification	Qty	Unit Price Excl. VAT (R)	Total Excl. VAT (R)	Bidder Notes / Brand
1	WHITE FREEZER	553L	1			
2	ELECTRIC STOVE	4 PLATES	1			
3	GAS STOVE	60CM	1			
4	ALUMINIUM STOCK POT	50L	1			
5	3 BURNER BOILING TABLE		1			
6	ALUMINIUM POT	21L	4			
7	CHOPPING BOARD		4			
8	STAINLESS STEEL CHEF KNIFE	20CM	4			
9	UTILITY KNIFE		4			
10	DISHING SPOONS		4			
11	PEDAL BIN	30L	1			
12	DISH CLOTH		2			
13	COOLER BOX	20L	1			
14	FOLDING TABLE	1.8M	1			
15	GAS BRAAI		1			
TOTAL EXCLUDING VAT						
15% VAT						
TOTAL INCLUDING VAT						

003 THULISILE MADIBA

No.	Item / Commodity Description	Size / Specification	Qty	Unit Price Excl. VAT (R)	Total Excl. VAT (R)	Bidder Notes / Brand
1	CHEST FREEZER	254L	1			
2	FREEZER	314L	1			
TOTAL EXCLUDING VAT						
15% VAT						
TOTAL INCLUDING VAT						

004 BONGEKILE MNGOMA

No.	Item / Commodity Description	Size / Specification	Qty	Unit Price Excl. VAT (R)	Total Excl. VAT (R)	Bidder Notes / Brand
1	GAS CYLINDER	15KG	1			
2	GAS HOSE	30MT	1			
3	BAINMARIE INSERT FULL STAINLESS STEEL WITH LIDS	150MM	5			
4	KADAI PEARL NO LID	3L	1			
5	GAS STOVE 4 PLATE	4 PLATES	2			
6	WHITE DINNER PLATES	27CM	150			
7	POT PREMUIM LARGE	64L	2			
8	POT PREMUIM LARGE	85L	2			
9	FOLDABLE TABLE	1.8M	10			
10	TOOL SET METAL BOX	58PC	1			
11	TUMBLER HIBALL PRESSED	48's	2			
12	URN	35L	1			
13	WASH BASIN	70CM	5			
TOTAL EXCLUDING VAT						
15% VAT						
TOTAL INCLUDING VAT						

005 SANELISIWE MSIMANGO

No.	Item / Commodity Description	Size / Specification	Qty	Unit Price Excl. VAT (R)	Total Excl. VAT (R)	Bidder Notes / Brand
1	CHAFING DISH GOLD ROUND - ROUND TOP		3			
2	CHAFING DISH GOLD RECT R/TOP		2			
3	PLATE SIDE SQ MARK WHITE 3563	20CM	100			
4	PLATE DINNER SQ DEEP WHITE-INM-154	27CM	100			
5	DESERT BOWL SHALLOW WHITE 210930E	15CM	100			
6	POT NW7 B/V 111001	100L EXH/DUTY	3			
7	SPOON TABLE ELOFF SINGLE	221A/12 VB	100			
8	SPOON SALAD PLAIN GOLD SALS/1GO		10			
9	GAS STOVE 3 PLATE ON STAND		2			
10	FOLDING CATERING TABLE	1'8MTX700X740MM	10			
TOTAL EXCLUDING VAT						
15% VAT						
TOTAL INCLUDING VAT						

006 LINDIWE MCHUNU

No.	Item / Commodity Description	Size / Specification	Qty	Unit Price Excl. VAT (R)	Total Excl. VAT (R)	Bidder Notes / Brand
1	CAKE MIXER	15LT	1			
2	COOLER DOUBLE DOOR SLIDING	748L	1			
3	2 DECK 4 TRAY OVEN	220V	1			
TOTAL EXCLUDING VAT						
15% VAT						
TOTAL INCLUDING VAT						

007 ZANDILE PATIENCE KHUMALO

No.	Item / Commodity Description	Size / Specification	Qty	Unit Price Excl. VAT (R)	Total Excl. VAT (R)	Bidder Notes / Brand
1	CHIP FRYER DOUBLE ELECTRICAL HEF82	2X5L PAN	1			
2	GRILL FLAT TOP IEG818 ELECTRIC	500X360MM	1			
3	POTATO CHIPPER TABLE MOUNT HC-01	7X7	1			
4	POPCORN MACHINE ELETRIC YB900	20L	1			
5	5 BURNER GAS STOVE		1			
6	CHEST FREZER	481L	1			
7	FRIDGE	555L	1			
8	GAS CYLINDER	19KG	1			
TOTAL EXCLUDING VAT						
15% VAT						
TOTAL INCLUDING VAT						

008 TSHITSHI NORMAN MGOBHOZI

No.	Item / Commodity Description	Size / Specification	Qty	Unit Price Excl. VAT (R)	Total Excl. VAT (R)	Bidder Notes / Brand
1	MEAT DISPLAY COOLER	2M	1			
2	FLAME GRILLER 10 BURNER		1			
3	SCALE PRINTING	50KG	1			
4	SHAWARMA MACHINE 3 BURNER GAS		1			
TOTAL EXCLUDING VAT						
15% VAT						
TOTAL INCLUDING VAT						

009 NTANDO SHAZI

No.	Item / Commodity Description	Size / Specification	Qty	Unit Price Excl. VAT (R)	Total Excl. VAT (R)	Bidder Notes / Brand
1	MICROWAVE	43L	1			
2	GAS STOVE	60CM	1			
3	ALUMINIUM STOCK POT	50L	1			
4	ALUMINIUM KETTLE	10L	1			
5	FRIDGE	555L	1			
6	SURGE PROTECTOR PLUG		1			
7	FREEZER	387L	1			
TOTAL EXCLUDING VAT						
15% VAT						
TOTAL INCLUDING VAT						

010 SITHEMBISO PROMISE TENZA

No.	Item / Commodity Description	Size / Specification	Qty	Unit Price Excl. VAT (R)	Total Excl. VAT (R)	Bidder Notes / Brand
1	2 DECK 4 TRAY OVENS WITH TIMER (GAS) HGO-24 (GAS OVEN 2 DECK 4 TRAY) POWER 0.1KW, VOLTAGE:230V- TOP TEMPERATURE: UP TO 400°C BOTTOM TEMPERATURE: UP TO 400°C DIGITAL TIMER; UP TO 120 MINS. CHAMBER DIMENSIONS; (860X620X180MM) X2 *EXCLUDE; BAKING TRAYS- TRAY SIZE;400X600M		1			
2	SPIRAL DOUGH MIXER-20L H/20-HEAVY DUTY POWER;1.5KW, VOLTAGE;230V-50Hz BOWL SIZE;21L MAX MIXTURE WEIGHT (WATER PLUS FLOUR);8KG BOWL SPEED;12-20rpm, HOOK SPEED;112-198rpm, Machine fitted with an electronic timer and 2 speed motors. DIMENSIONS;390X730X900MM	20L	1			
TOTAL EXCLUDING VAT						
15% VAT						
TOTAL INCLUDING VAT						

011 NONZWAKAZI DUKA

No.	Item / Commodity Description	Size / Specification	Qty	Unit Price Excl. VAT (R)	Total Excl. VAT (R)	Bidder Notes / Brand
1	FRIDGE	420LT	1			
2	CHEST FREEZER	251L	1			
3	GAS STOVE	4PL	1			
4	MICROWAVE	35LT	1			
5	GOURMET POT SET	20PCE	1			
6	DOUBLE FRYER	2x5L	1			
7	ALUMINIUM S.PAN	50L	2			
8	KETTLE	10L	2			
TOTAL EXCLUDING VAT						
15% VAT						
TOTAL INCLUDING VAT						

012 EMELDAH T MNGADI

No.	Item / Commodity Description	Size / Specification	Qty	Unit Price Excl. VAT (R)	Total Excl. VAT (R)	Bidder Notes / Brand
1	FREEZER	387L	1			
2	EMELDAH T MNGADI	43L	1			
3	FRIDGE	323L	1			
4	M/FUNCTION T/FAN STOVE		1			
TOTAL EXCLUDING VAT						
15% VAT						
TOTAL INCLUDING VAT						

013 SILINDILE YOLANDA LUTHULI

No.	Item / Commodity Description	Size / Specification	Qty	Unit Price Excl. VAT (R)	Total Excl. VAT (R)	Bidder Notes / Brand
1	3 BURNER GAS STOVE		1			
2	TIGER POTS	100L	3			
3	GAS CYLINDER	19KG	1			
4	CUTTING BOARD		3			
5	SPOON LONG		3			
6	SAUCE BOTTLE		4			
7	SALT AND PEPPER		6			
8	SPOON SHORT		6			
9	KNIVES	20CM	2			
10	SINGLE DEEP FRYER		1			
11	POTATO CHIP CUTTER		2			
12	KETTLE	1.8L	1			
13	SALAD BOWL		5			
14	CANNISTER SET	4PCS	1			
15	MUG WHITE		10			
16	CUPS	350ML	20			
17	TUBS	500ML	10			
18	TAKEAWAY	NO. 30	12			
19	SPOON PLASTIC		6			
20	TUB		10			
TOTAL EXCLUDING VAT						
15% VAT						
TOTAL INCLUDING VAT						

014 SIYANDA RYAN NGONGOMA

No.	Item / Commodity Description	Size / Specification	Qty	Unit Price Excl. VAT (R)	Total Excl. VAT (R)	Bidder Notes / Brand
1	SINGLE STACKABLE SCHOOL DESK	600MM	5			
2	POLYPROPYLENE SCHOOL CHAIRS		8			
3	RECEPTION TABLE	1500MM	1			
4	MAGNETIC WHITE BOARD	900X1200MM	2			
TOTAL EXCLUDING VAT						
15% VAT						
TOTAL INCLUDING VAT						

015 NOBUHLE GUMEDE

No.	Item / Commodity Description	Size / Specification	Qty	Unit Price Excl. VAT (R)	Total Excl. VAT (R)	Bidder Notes / Brand
1	4 POT BOILING TABLE		1			
2	FREEZER WHT GF 180	180LT	1			
3	FRIDGE DAC447 METALIC	228L	1			
4	GAZEBO NAVY	3X3M	1			
5	GENERATOR	5.5 KVA	1			
6	BRAAI STAND BL	47CM	1			
7	GAS CYLINDER	7KG	1			
8	S/FLAIR GAURDIAN S/LIGHT 800LM BLACK	6.8W	1			
9	BENNET READ GRILL BOSS KEC 201		2			
10	BENNET READ 8 IN 1 GOURMET CHEF		3			
11	WHIRLPOOL MOVEN MWP339SB SILV	34L	1			
TOTAL EXCLUDING VAT						
15% VAT						
TOTAL INCLUDING VAT						

016 KHOTHEKA FAITH MNIKA

No.	Item / Commodity Description	Size / Specification	Qty	Unit Price Excl. VAT (R)	Total Excl. VAT (R)	Bidder Notes / Brand
1	CHAFFING DISH		8			
2	4 BURNER GAS STOVE		1			
3	FOLDING TABLE	1.8M	3			
4	URN	20LT	1			
5	PLASTIC SPOONS	100's PACK	17			
6	PLASTIC KNIVES	100's PACK	17			
7	PLASTIC FORKS	100's PACK	17			
8	PAPER CUPS	100'S PACK	17			
9	POT	100LT	3			
10	GLASS HIGH BALL		100			
11	DISPENSER	20LT	2			

No.	Item / Commodity Description	Size / Specification	Qty	Unit Price Excl. VAT (R)	Total Excl. VAT (R)	Bidder Notes / Brand
12	CATERING PLASTIC JUGS		6			
13	SMALL WHITE BOWLS		50			
14	WHITE SIDE PLATES		100			
TOTAL EXCLUDING VAT						
15% VAT						
TOTAL INCLUDING VAT						

017 AMANDA DLAMINI

No.	Item / Commodity Description	Size / Specification	Qty	Unit Price Excl. VAT (R)	Total Excl. VAT (R)	Bidder Notes / Brand
1	PLASTIC BLACK CHAIRS		200			
2	GAS STOVE 3 BURNER		3			
3	UNDER PLATES		200			
4	PLATES WHITE		200			
5	SIDE PLATE WHITE		200			
6	POTS	50LT	3			
7	POTS	36LT	3			
8	TUMBLER HIGH BALL		4			
9	JUG GLASS	1.3LT	30			
10	CHAFFING DISH CONDRE		20			
TOTAL EXCLUDING VAT						
15% VAT						
TOTAL INCLUDING VAT						

018 SKHUMBUZO KHOMO

No.	Item / Commodity Description	Size / Specification	Qty	Unit Price Excl. VAT (R)	Total Excl. VAT (R)	Bidder Notes / Brand
1	DECK TRAY OVEN ELECTRIC		1			
2	CAKE MIXER		1			
3	STEEL TABLE	170MM	1			
4	BAKING TRAY		2			
5	SCALE	40KG	1			
TOTAL EXCLUDING VAT						
15% VAT						
TOTAL INCLUDING VAT						

019 ZODWA KINDNESS CELE

No.	Item / Commodity Description	Size / Specification	Qty	Unit Price Excl. VAT (R)	Total Excl. VAT (R)	Bidder Notes / Brand
1	FOLDING TABLE	180CM	2			
2	COOLERBOX	30L	2			
3	COOLERBOX	50L	2			
4	GAZEBO		2			
5	RUBY PLASTIC CHAIR		2			
6	TENNIS BALLS	3PK	2			
7	BEACH TOWELS	70X130CM	2			
TOTAL EXCLUDING VAT						
15% VAT						
TOTAL INCLUDING VAT						

020 THANDEKA BEAUTY MZIZI

No.	Item / Commodity Description	Size / Specification	Qty	Unit Price Excl. VAT (R)	Total Excl. VAT (R)	Bidder Notes / Brand
1	DSS697 M/FUNCTION T/FAN STOVE		1			
2	UG016B GAS STOVE	60CM	1			
3	GAS CYLINDER	9KG	1			
4	SILVER MIRROR MICROWAVE	43LT	1			
5	SURGE PROTECTOR PLUG		1			
TOTAL EXCLUDING VAT						
15% VAT						
TOTAL INCLUDING VAT						

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)											
BID NUMBER:		RFQ OVF 2026/001-UGU		CLOSING DATE:		29 October 2026		CLOSING TIME:		12h00	
DESCRIPTION		APPOINTMENT OF SERVICE PROVIDER TO SUPPLY & DELIVER APPLIANCES, EQUIPMENT & FURNITURE FOR THE UGU MUNICIPALITY AREA.									
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)											
Via email to OVF@kzngf.co.za											
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO						TECHNICAL ENQUIRIES MAY BE DIRECTED TO:					
CONTACT PERSON		Nicolette Napier				CONTACT PERSON		Mthokozisi Magcaba			
TELEPHONE NUMBER						TELEPHONE NUMBER					
FACSIMILE NUMBER						FACSIMILE NUMBER					
E-MAIL ADDRESS		OVF@kzngf.co.za				E-MAIL ADDRESS		OVF@kzngf.co.za			
SUPPLIER INFORMATION											
NAME OF BIDDER											
POSTAL ADDRESS											
STREET ADDRESS											
TELEPHONE NUMBER		CODE			NUMBER						
CELLPHONE NUMBER											
FACSIMILE NUMBER		CODE			NUMBER						
E-MAIL ADDRESS											
VAT REGISTRATION NUMBER											
SUPPLIER COMPLIANCE STATUS		TAX COMPLIANCE SYSTEM PIN:			OR	CENTRAL SUPPLIER DATABASE No:	MAAA				
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE		[TICK APPLICABLE BOX] ☐ Yes ☐ No				B-BBEE STATUS LEVEL SWORN AFFIDAVIT ☐ Yes ☐ No				[TICK APPLICABLE BOX] ☐ Yes ☐ No	
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]											
THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?				☐ Yes ☐ No [IF YES ENCLOSE PROOF]		A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?				☐ Yes ☐ No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]	
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS											
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?										☐ YES ☐ NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?										☐ YES ☐ NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?										☐ YES ☐ NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?										☐ YES ☐ NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?										☐ YES ☐ NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.											

PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

DATE:

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

- 2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

- 2.2.1 If so, furnish particulars:

.....

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

- 2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

- 2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF
PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND
COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS
DECLARATION PROVE TO BE FALSE.

.....
Signature Date

.....
Position Name of Bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the Organ of state**

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
(b) Specific Goals.

1.4 **To be completed by the Organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The Organ of state reserves the right to require of a tenderer, either before a tender is

adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“Rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“The Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

- P_s = Points scored for price of tender under consideration
- P_t = Price of tender under consideration
- P_{min} = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) \text{ or } Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)$$

Where

- Ps = Points scored for price of tender under consideration
 Pt = Price of tender under consideration
 Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) Any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
BBE		10.00		
BWO		4.00		
PWD		3.00		
BYO		3.00		

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorized to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as

indicated in paragraph 1 of this form;

- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favorable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

..... SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:	
DATE:	
ADDRESS:	