

Department of Public Works and Infrastructure
Western Cape: Oudtshoorn SAPS: Installation of Facilities
for People with Disabilities

Item No		Unit	Quantity	Rate	Amount
	<u>SECTION NO. 5</u>				
	<u>SECOND FLOOR - STAFF BATHROOMS</u>				
	<u>BUILDING WORKS</u>				
	<u>BILL NO. 1</u>				
	<u>ALTERATIONS</u>				
	<u>User note</u>				
	<i>Tenderers are advised to study Departmental Specification PW 371</i>				
	<u>REMOVAL OF EXISTING WORK</u>				
	<u>Breaking down and removing brickwork</u>				
1	One brick walls	m2	4		
2	Half brick walls	m2	5		
	<u>Taking out and removing doors, windows, etc, including thresholds, sills, etc (making good finishes elsewhere)</u>				
3	Timber single door and frame 900 x 2032mm high overall from one brick wall	No	2		
	<u>Hacking up/off and removing ceramic tiles including removing mortar bed or adhesive from concrete or brickwork and preparing surfaces for new screed, plaster, tile finish, etc</u>				
4	Remove existing splash back tiles and prepare for new tiles to walls (new tiles measured elsewhere)	m2	43		
5	Remove existing ceramic tiles from floors and prepare for new tiles (new tiles measured elsewhere)	m2	11		
	Carried to Collection			R	
	Section No. 5				
	SECOND FLOOR - STAFF BATHROOMS				
	Bill No. 1				
	Alterations				

Department of Public Works and Infrastructure
Western Cape: Oudtshoorn SAPS: Installation of Facilities
for People with Disabilities

15	<p>Breaking out for and forming openings through brick walls, making good cement plaster to reveals</p> <p>Opening 1000 x 2800mm High through one brick wall</p> <p>Carried to Collection</p> <p>Section No. 5 SECOND FLOOR - STAFF BATHROOMS Bill No. 1 Alterations</p>	No	1		R
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Department of Public Works and Infrastructure
Western Cape: Oudtshoorn SAPS: Installation of Facilities
for People with Disabilities

Item No		Unit	Quantity	Rate	Amount
	<u>BILL NO 5</u>				
	<u>WATERPROOFING</u>				
	<u>User note</u>				
	<i>Tenderers are advised to study Departmental Specification PW 371</i>				
	<u>DAMPPROOFING OF WALLS AND FLOORS</u>				
	<u>One layer 375 micron embossed polyethylene dampproof course (SANS 952-1985 type B)</u>				
1	In walls	m2	3		
	<u>JOINT SEALANTS, ETC.</u>				
	<u>Approved silicone sealing compound including backing cord, bond breaker, primer, etc.</u>				
2	6 x 10mm In joints between frames and walls	m	8		
3	Painters mate squeezed into joints to fill gap between metal/ timber frames and plastered walls, skirting/cornices and plastered walls, etc.	m	4		
	Carried Forward to Summary of Section No. 5				
	Section No. 5				
	SECOND FLOOR - STAFF BATHROOMS				
	Bill No. 5				
	Waterproofing				
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Department of Public Works and Infrastructure
Western Cape: Oudtshoorn SAPS: Installation of Facilities
for People with Disabilities

Item No		Unit	Quantity	Rate	Amount
	<u>BILL NO 7</u>				
	<u>IRONMONGERY</u>				
	<u>User note</u>				
	Tenderers are advised to study Departmental Specification PW 371				
	<u>HINGES, BOLTS, ETC</u>				
1	102 x 76mm Stainless steel ball bearing butt hinges	No	6		
2	Surface mounted WC indicator bolt set with 66 x 40.5mm body and 42 x 62 x 95mm thick indicator plate and keep	No	2		
3	Anodised silver "Helping hand" facility indicator bolt and keep with 38 x 177 x 46mm overall front plate with fixed pull lever and 38 x 120 x 159mm long overall lever handle complete	No	1		
	<u>CATCHES, CABIN HOOKS, ETC</u>				
4	150mm Brass cabin hook and eye	No	1		
	<u>LOCKS</u>				
5	Three lever lockset	No	2		
6	"Union Dove on rose ALD600-06/00/2657/78" satin chrome aluminium door latch set or similar approved	No	2		
	<u>HANDLE</u>				
7	19mm Diameter x 300mm long slip-resistant stainless steel pull handle to door	No	4		
	Carried to Collection				
	Section No. 5				
	SECOND FLOOR - STAFF BATHROOMS				
	Bill No. 7				
	Ironmongery				

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Department of Public Works and Infrastructure
Western Cape: Oudtshoorn SAPS: Installation of Facilities
for People with Disabilities

8	32 x 76 x 380 Brushed stainless steel D-Shaped pull handle fixed back to door	No	1		
<u>PUSH PLATES AND KICK PLATES</u>					
9	300 x 800 x 1.6mm Satin finished stainless steel kicking plate	No	4		
<u>DOOR CLOSERS</u>					
10	"DDS-NP-018" delayed action door closer or similar approved	No	1		
<u>LETTERS, NAMEPLATES, ETC</u>					
<u>152 x 152 x 3mm Aluminium "informatory" sign plates, screw-fixed with four chrome-plated self tapping screws or plugs</u>					
11	Plate with "Paraplegic" symbol	No	1		
12	Plate with "Unisex" symbol	No	1		
<u>SUNDRIES</u>					
13	Polished chrome plated 30 x 53 x 25mm projecting door stop, plugged	No	2		
<u>BATHROOM FITTINGS</u>					
<u>Stainless steel</u>					
14	125 x 90mm Stainless steel soap tray with deep drawn ribbed tray, plugged	No	2		
15	"Franke" or similar approved 140 x 88 x 3mm thick stainless steel vandal resistant controlled delivery spindle toilet roll holder, plugged to wall	No	2		
16	32 x 670 x 24mm Deep stainless steel horizontal grab rail around cistern with 2No 80mm diameter flanges 3 times holed for and fixed with stainless steel fixing screws and plastic wall plugs	No	1		
Carried to Collection				R	
Section No. 5					
SECOND FLOOR - STAFF BATHROOMS					
Bill No. 7					
Ironmongery					

Department of Public Works and Infrastructure
Western Cape: Oudtshoorn SAPS: Installation of Facilities
for People with Disabilities

Item No		Unit	Quantity	Rate	Amount
	<u>BILL NO 9</u>				
	<u>TILING</u>				
	<u>User note</u>				
	<i>Tenderers are advised to study Departmental Specification PW 371</i>				
	<u>WALL TILING</u>				
	<u>200 x 200 x 5mm White glazed ceramic tiles (Allow a Prime cost Amount of R200/m2 delivered to site) fixed with adhesive to plastered walls</u>				
1	On walls	m2	49		
2	On narrow widths not exceeding 300mm	m2	5		
3	On sills 100mm wide	m	1		
	<u>FLOOR TILING</u>				
	<u>300 x 300 x 6mm Full bodied non-slip heavy duty floor tiles "NCI" or similar approved (Allow a Prime cost Amount of R200/m2 delivered to site) fixed with adhesive to screed and flush pointed with tinted waterproof jointing compound</u>				
4	On floors and landings	m2	11		
5	On narrow widths not exceeding 300mm wide	m2	2		
6	Skirting 100mm high	m	23		
	Carried Forward to Summary of Section No. 5				
	Section No. 5				
	SECOND FLOOR - STAFF BATHROOMS				
	Bill No. 9				
	Tiling				
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Department of Public Works and Infrastructure
Western Cape: Oudtshoorn SAPS: Installation of Facilities
for People with Disabilities

Item No		Unit	Quantity	Rate	Amount
	<u>BILL NO 10</u>				
	<u>PLUMBING AND DRAINAGE</u>				
	<u>User note</u>				
	<i>Tenderers are advised to study Departmental Specification PW 371</i>				
	<u>SANITARY FITTINGS</u>				
	<u>"Vaal" or similar approved vitreous china</u>				
1	510 x 405mm Wash hand basin with three semi punched holes, integrated overflow and chainstay hole, bolted to wall with 2 x 10mm bolts, including connecting to existing water supply and waste pipes complete (as per Architectural schedule on drawing no. Arch 06).	No	2		
2	"Protea" paraplegic washdown WC suite comprising 90 degree outlet pan and matching 9 litre cistern including lid, fitments with purpose made chromium plated side flush lever, etc. and B2 economy double flap thermoset seat including connecting to existing water supply and waste pipes complete (as per Architectural schedule on drawing no. Arch 05).	No	1		
	<u>WASTE UNIONS, ETC</u>				
	<u>Chrome plated brass:</u>				
3	32mm Basin waste union with and including anti-theft plug	No	2		
	<u>TRAPS, ETC</u>				
	<u>Chrome plated brass</u>				
4	32mm Bottle trap	No	2		
	Carried to Collection			R	
	Section No. 5				
	SECOND FLOOR - STAFF BATHROOMS				
	Bill No. 10				
	Plumbing and drainage				

Department of Public Works and Infrastructure
Western Cape: Oudtshoorn SAPS: Installation of Facilities
for People with Disabilities

<u>TAPS, VALVES, ETC</u>					
5	350 x 15mm Flexi connector	No	3		
6	15mm Shut-off valve	No	2		
<u>"Cobra Watertech" or similar approved</u>					
7	15mm Code 121-15 standard brass stopcock	No	2		
8	15mm Code 111-15CP pillar tap	No	2		
<u>SANITARY PLUMBING</u>					
<u>uPVC soil and vent pipes</u>					
9	40mm Pipes	m	3		
10	40mm Pipes chased into brickwork	m	2		
11	50mm Pipes	m	7		
12	110mm Pipes	m	1		
<u>Extra over uPVC soil and vent pipes for fittings</u>					
13	40mm Bend	No	1		
14	50mm Access bend	No	2		
15	50mm Access junction	No	2		
16	50mm Air vent cowl	No	1		
17	50mm Reducer	No	2		
18	110mm Pan connector	No	2		
19	110mm Bend	No	1		
20	110mm Reducer	No	2		
Carried to Collection				R	
Section No. 5					
SECOND FLOOR - STAFF BATHROOMS					
Bill No. 10					
Plumbing and drainage					

-5/18-

-6/3-

Department of Public Works and Infrastructure
Western Cape: Oudtshoorn SAPS: Installation of Facilities
for People with Disabilities

Item No		Unit	Quantity	Rate	Amount
	<u>BILL NO 5</u>				
	<u>IRONMONGERY</u>				
	<u>User note</u>				
	Tenderers are advised to study Departmental Specification PW 371				
	<u>HINGES, BOLTS, ETC</u>				
1	102 x 76mm Stainless steel ball bearing butt hinges	No	8		
2	Surface mounted WC indicator bolt set with 66 x 40.5mm body and 42 x 62 x 95mm thick indicator plate and keep	No	1		
3	Anodised silver "Helping hand" facility indicator bolt and keep with 38 x 177 x 46mm overall front plate with fixed pull lever and 38 x 120 x 159mm long overall lever handle complete	No	1		
	<u>CATCHES, CABIN HOOKS, ETC</u>				
4	150mm Brass cabin hook and eye	No	4		
	<u>LOCKS</u>				
5	Three lever lockset	No	4		
6	"Union Dove on rose ALD600-06/00/2657/78" satin chrome aluminium door latch set or similar approved	No	4		
	<u>HANDLE</u>				
7	19mm Diameter x 300mm long slip-resistant stainless steel pull handle to door	No	2		
	Carried to Collection				
	Section No. 6				
	THIRD FLOOR - STAFF BATHROOMS				
	Bill No. 5				
	Ironmongery				

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**Department of Public Works and Infrastructure
Western Cape: Oudtshoorn SAPS: Installation of Facilities
for People with Disabilities**

8	32 x 76 x 380 Brushed stainless steel D-Shaped pull handle fixed back to door	No	1		
<u>PUSH PLATES AND KICK PLATES</u>					
9	300 x 800 x 1.6mm Satin finished stainless steel kicking plate	No	8		
<u>DOOR CLOSERS</u>					
10	"DDS-NP-018" delayed action door closer or similar approved	No	1		
<u>LETTERS, NAMEPLATES, ETC</u>					
<u>152 x 152 x 3mm Aluminium "informatory" sign plates, screw-fixed with four chrome-plated self tapping screws or plugs</u>					
11	Plate with "Paraplegic" symbol	No	1		
12	Plate with "Unisex" symbol	No	1		
<u>SUNDRIES</u>					
13	Polished chrome plated 30 x 53 x 25mm projecting door stop, plugged	No	4		
<u>BATHROOM FITTINGS</u>					
<u>Stainless steel</u>					
14	125 x 90mm Stainless steel soap tray with deep drawn ribbed tray, plugged	No	1		
15	"Franke" or similar approved 140 x 88 x 3mm thick stainless steel vandal resistant controlled delivery spindle toilet roll holder, plugged to wall	No	1		
16	32 x 670 x 24mm Deep stainless steel horizontal grab rail around cistern with 2No 80mm diameter flanges 3 times holed for and fixed with stainless steel fixing screws and plastic wall plugs	No	1		
Carried to Collection				R	
Section No. 6 THIRD FLOOR - STAFF BATHROOMS Bill No. 5 Ironmongery					

-6/10-

Department of Public Works and Infrastructure
Western Cape: Oudtshoorn SAPS: Installation of Facilities
for People with Disabilities

Item No		Unit	Quantity	Rate	Amount
	<u>BILL NO 7</u>				
	<u>TILING</u>				
	<u>User note</u>				
	<i>Tenderers are advised to study Departmental Specification PW 371</i>				
	<u>WALL TILING</u>				
	<u>200 x 200 x 5mm White glazed ceramic tiles (Allow a Prime cost Amount of R200/m2 delivered to site) fixed with adhesive to plastered walls</u>				
1	On walls	m2	30		
2	On narrow widths not exceeding 300mm	m2	5		
3	On sills 100mm wide	m	1		
	<u>FLOOR TILING</u>				
	<u>300 x 300 x 6mm Full bodied non-slip heavy duty floor tiles "NCI" or similar approved (Allow a Prime cost Amount of R200/m2 delivered to site) fixed with adhesive to screed and flush pointed with tinted waterproof jointing compound (allow for bonding to existing floor finishes)</u>				
4	On floors and landings	m2	8		
5	On narrow widths not exceeding 300mm wide	m2	2		
6	Skirting 100mm high	m	14		
	Carried Forward to Summary of Section No. 6				
	Section No. 6				
	THIRD FLOOR - STAFF BATHROOMS				
	Bill No. 7				
	Tiling				
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Department of Public Works and Infrastructure
Western Cape: Oudtshoorn SAPS: Installation of Facilities
for People with Disabilities

Item No		Unit	Quantity	Rate	Amount
	<u>BILL NO 8</u>				
	<u>PLUMBING AND DRAINAGE</u>				
	<u>User note</u>				
	<i>Tenderers are advised to study Departmental Specification PW 371</i>				
	<u>SANITARY FITTINGS</u>				
	<u>"Vaal" or similar approved vitreous china</u>				
1	510 x 405mm Wash hand basin with three semi punched holes, integrated overflow and chainstay hole, bolted to wall with 2 x 10mm bolts, including connecting to existing water supply and waste pipes complete (as per Architectural schedule on drawing no. Arch 08).	No	1		
2	"Protea" paraplegic washdown WC suite comprising 90 degree outlet pan and matching 9 litre cistern including lid, fitments with purpose made chromium plated side flush lever, etc. and B2 economy double flap thermoset seat including connecting to existing water supply and waste pipes complete (as per Architectural schedule on drawing no. Arch 06).	No	1		
	<u>WASTE UNIONS, ETC</u>				
	<u>Chrome plated brass:</u>				
3	32mm Basin waste union with and including anti-theft plug	No	1		
	<u>TRAPS, ETC</u>				
	<u>Chrome plated brass</u>				
4	32mm Bottle trap	No	1		
	Carried to Collection			R	
	Section No. 6				
	THIRD FLOOR - STAFF BATHROOMS				
	Bill No. 8				
	Plumbing and drainage				

Department of Public Works and Infrastructure
Western Cape: Oudtshoorn SAPS: Installation of Facilities
for People with Disabilities

<u>TAPS, VALVES, ETC</u>					
5	350 x 15mm Flexi connector	No	2		
6	15mm Shut-off valve	No	1		
	<u>"Cobra Watertech" or similar approved</u>				
7	15mm Code 121-15 standard brass stopcock	No	1		
8	15mm Code 111-15CP pillar tap	No	1		
<u>SANITARY PLUMBING</u>					
	<u>uPVC soil and vent pipes</u>				
9	40mm Pipes	m	2		
10	40mm Pipes chased into brickwork	m	2		
11	50mm Pipes	m	5		
12	110mm Pipes	m	1		
	<u>Extra over uPVC soil and vent pipes for fittings</u>				
13	40mm Bend	No	1		
14	50mm Access bend	No	2		
15	50mm Access junction	No	2		
16	50mm Air vent cowl	No	1		
17	50mm Reducer	No	2		
18	110mm Pan connector	No	2		
19	110mm Bend	No	1		
20	110mm Reducer	No	2		
Carried to Collection				R	
Section No. 6					
THIRD FLOOR - STAFF BATHROOMS					
Bill No. 8					
Plumbing and drainage					

-6/19-

Department of Public Works and Infrastructure
Western Cape: Oudtshoorn SAPS: Installation of Facilities
for People with Disabilities

Bill No	SECTION SUMMARY - THIRD FLOOR - STAFF BATHROOMS	Page No	Amount
1	Alterations	6/3	
2	Masonry	6/4	
3	Waterproofing	6/5	
4	Carpentry and joinery	6/6	
5	Ironmongery	6/10	
6	Plastering	6/11	
7	Tiling	6/12	
8	Plumbing and drainage	6/16	
9	Glazing	6/17	
10	Paintwork	6/20	
<p style="text-align: right;">Carried to Final Summary</p> <p>Section No. 6 THIRD FLOOR - STAFF BATHROOMS</p>			R

Department of Public Works and Infrastructure
Western Cape: Oudtshoorn SAPS: Installation of Facilities
for People with Disabilities

Item No		Unit	Quantity	Rate	Amount
	<u>BILL NO 7</u>				
	<u>IRONMONGERY</u>				
	<u>User note</u>				
	Tenderers are advised to study Departmental Specification PW 371				
	<u>HINGES, BOLTS, ETC</u>				
1	102 x 76mm Stainless steel ball bearing butt hinges	No	4		
2	Surface mounted WC indicator bolt set with 66 x 40.5mm body and 42 x 62 x 95mm thick indicator plate and keep	No	1		
3	Anodised silver "Helping hand" facility indicator bolt and keep with 38 x 177 x 46mm overall front plate with fixed pull lever and 38 x 120 x 159mm long overall lever handle complete	No	1		
	<u>CATCHES, CABIN HOOKS, ETC</u>				
4	150mm Brass cabin hook and eye	No	2		
	<u>LOCKS</u>				
5	Three lever lockset	No	3		
6	"Union Dove on rose ALD600-06/00/2657/78" satin chrome aluminium door latch set or similar approved	No	3		
	<u>HANDLE</u>				
7	19mm Diameter x 300mm long slip-resistant stainless steel pull handle to door	No	2		
	Carried to Collection				
	Section No. 7				
	FOURTH FLOOR STAFF BATHROOMS				
	Bill No. 7				
	Ironmongery				

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**Department of Public Works and Infrastructure
Western Cape: Oudtshoorn SAPS: Installation of Facilities
for People with Disabilities**

8	32 x 76 x 380 Brushed stainless steel D-Shaped pull handle fixed back to door	No	1		
<u>PUSH PLATES AND KICK PLATES</u>					
9	300 x 800 x 1.6mm Satin finished stainless steel kicking plate	No	6		
<u>DOOR CLOSERS</u>					
10	"DDS-NP-018" delayed action door closer or similar approved	No	1		
<u>LETTERS, NAMEPLATES, ETC</u>					
<u>152 x 152 x 3mm Aluminium "informatory" sign plates, screw-fixed with four chrome-plated self tapping screws or plugs</u>					
11	Plate with "Paraplegic" symbol	No	1		
12	Plate with "Unisex" symbol	No	1		
<u>SUNDRIES</u>					
13	Polished chrome plated 30 x 53 x 25mm projecting door stop, plugged	No	3		
<u>BATHROOM FITTINGS</u>					
<u>Stainless steel</u>					
14	125 x 90mm Stainless steel soap tray with deep drawn ribbed tray, plugged	No	2		
15	"Franke" or similar approved 140 x 88 x 3mm thick stainless steel vandal resistant controlled delivery spindle toilet roll holder, plugged to wall	No	1		
16	32 x 670 x 24mm Deep stainless steel horizontal grab rail around cistern with 2No 80mm diameter flanges 3 times holed for and fixed with stainless steel fixing screws and plastic wall plugs	No	1		
Carried to Collection				R	
Section No. 7 FOURTH FLOOR STAFF BATHROOMS Bill No. 7 Ironmongery					

-7/14-

Department of Public Works and Infrastructure
Western Cape: Oudtshoorn SAPS: Installation of Facilities
for People with Disabilities

Item No		Unit	Quantity	Rate	Amount
	<u>BILL NO 9</u>				
	<u>TILING</u>				
	<u>User note</u>				
	<i>Tenderers are advised to study Departmental Specification PW 371</i>				
	<u>WALL TILING</u>				
	<u>200 x 200 x 5mm White glazed ceramic tiles (Allow a Prime cost Amount of R200/m2 delivered to site) fixed with adhesive to plastered walls</u>				
1	On walls	m2	42		
2	On narrow widths not exceeding 300mm	m2	4		
3	On sills 100mm wide	m	2		
	<u>FLOOR TILING</u>				
	<u>300 x 300 x 6mm Full bodied non-slip heavy duty floor tiles "NCI" or similar approved (Allow a Prime cost Amount of R200/m2 delivered to site) fixed with adhesive to screed and flush pointed with tinted waterproof jointing compound</u>				
4	On floors and landings	m2	9		
5	On narrow widths not exceeding 300mm wide	m2	1		
6	Skirting 100mm high	m	19		
	Carried Forward to Summary of Section No. 7				
	Section No. 7				
	FOURTH FLOOR STAFF BATHROOMS				
	Bill No. 9				
	Tiling				
				R	

Department of Public Works and Infrastructure
Western Cape: Oudtshoorn SAPS: Installation of Facilities
for People with Disabilities

Item No		Unit	Quantity	Rate	Amount
	<u>BILL NO 10</u>				
	<u>PLUMBING AND DRAINAGE</u>				
	<u>User note</u>				
	<i>Tenderers are advised to study Departmental Specification PW 371</i>				
	<u>SANITARY FITTINGS</u>				
	<u>"Vaal" or similar approved vitreous china</u>				
1	510 x 405mm Wash hand basin with three semi punched holes, integrated overflow and chainstay hole, bolted to wall with 2 x 10mm bolts, including connecting to existing water supply and waste pipes complete (as per Architectural schedule on drawing no. Arch 09).	No	2		
2	"Protea" paraplegic washdown WC suite comprising 90 degree outlet pan and matching 9 litre cistern including lid, fitments with purpose made chromium plated side flush lever, etc. and B2 economy double flap thermoset seat including connecting to existing water supply and waste pipes complete (as per Architectural schedule on drawing no. Arch 07).	No	1		
	<u>WASTE UNIONS, ETC</u>				
	<u>Chrome plated brass:</u>				
3	32mm Basin waste union with and including anti-theft plug	No	2		
	<u>TRAPS, ETC</u>				
	<u>Chrome plated brass</u>				
4	32mm Bottle trap	No	2		
	Carried to Collection			R	
	Section No. 7				
	FOURTH FLOOR STAFF BATHROOMS				
	Bill No. 10				
	Plumbing and drainage				

**Department of Public Works and Infrastructure
Western Cape: Oudtshoorn SAPS: Installation of Facilities
for People with Disabilities**

	<u>TAPS, VALVES, ETC</u>				
5	350 x 15mm Flexi connector	No	3		
6	15mm Shut-off valve	No	2		
	<u>"Cobra Watertech" or similar approved</u>				
7	15mm Code 121-15 standard brass stopcock	No	2		
8	15mm Code 111-15CP pillar tap	No	2		
	<u>SANITARY PLUMBING</u>				
	<u>uPVC soil and vent pipes</u>				
9	40mm Pipes	m	2		
10	40mm Pipes chased into brickwork	m	2		
11	50mm Pipes	m	5		
12	110mm Pipes	m	1		
	<u>Extra over uPVC soil and vent pipes for fittings</u>				
13	40mm Bend	No	1		
14	50mm Access bend	No	2		
15	50mm Access junction	No	2		
16	50mm Air vent cowl	No	1		
17	50mm Reducer	No	2		
18	110mm Pan connector	No	2		
19	110mm Bend	No	1		
20	110mm Reducer	No	2		
	Carried to Collection			R	
	Section No. 7				
	FOURTH FLOOR STAFF BATHROOMS				
	Bill No. 10				
	Plumbing and drainage				

-7/19-

Department of Public Works and Infrastructure
Western Cape: Oudtshoorn SAPS: Installation of Facilities
for People with Disabilities

<u>ONE COAT PRIMER, ONE COAT UNDERCOAT AND TWO COATS PVA PAINT ON:</u>					
5	Internal plastered walls	m2	5		
6	Plasterboard ceilings and cornices	m2	9		
<u>ONE COAT PRIMER AND TWO COATS GLOSS ENAMEL PAINT:</u>					
<u>On metal surfaces</u>					
7	Door frames	m2	1		
8	Windows	m2	2		
Carried to Collection					
Section No. 7					
FOURTH FLOOR STAFF BATHROOMS					
Bill No. 12					
Paintwork					

Department of Public Works and Infrastructure
Western Cape: Oudtshoorn SAPS: Installation of Facilities
for People with Disabilities

13	<p>Breaking out for and forming openings through brick walls for new door frame, including lintels, making good cement plaster to reveals (new frame elsewhere measured)</p> <p>Opening for door with metal frame 900mm x 2400mm high overall through one brick wall</p>	No	1		
	<p>Carried to Collection</p> <p>Section No. 8 FIFTH FLOOR - STAFF BATHROOMS Bill No. 1 Alterations</p>			R	

Department of Public Works and Infrastructure
Western Cape: Oudtshoorn SAPS: Installation of Facilities
for People with Disabilities

Item No		Unit	Quantity	Rate	Amount
	<u>BILL NO 2</u>				
	<u>WATERPROOFING</u>				
	<u>User note</u>				
	<i>Tenderers are advised to study Departmental Specification PW 371</i>				
	<u>JOINT SEALANTS, ETC.</u>				
	<u>Approved silicone sealing compound including backing cord, bond breaker, primer, etc.</u>				
1	6 x 10mm In joints between frames and walls	m	11		
2	Painters mate squeezed into joints to fill gap between metal/ timber frames and plastered walls, skirting/cornices and plastered walls, etc.	m	11		
Carried Forward to Summary of Section No. 8					R
Section No. 8					
FIFTH FLOOR - STAFF BATHROOMS					
Bill No. 2					
Waterproofing					

Department of Public Works and Infrastructure
Western Cape: Oudtshoorn SAPS: Installation of Facilities
for People with Disabilities

Item No		Unit	Quantity	Rate	Amount
	<u>BILL NO 4</u>				
	<u>IRONMONGERY</u>				
	<u>User note</u>				
	Tenderers are advised to study Departmental Specification PW 371				
	<u>HINGES, BOLTS, ETC</u>				
1	102 x 76mm Stainless steel ball bearing butt hinges	No	2		
2	Surface mounted WC indicator bolt set with 66 x 40.5mm body and 42 x 62 x 95mm thick indicator plate and keep	No	1		
3	Anodised silver "Helping hand" facility indicator bolt and keep with 38 x 177 x 46mm overall front plate with fixed pull lever and 38 x 120 x 159mm long overall lever handle complete	No	1		
	<u>CATCHES, CABIN HOOKS, ETC</u>				
4	150mm Brass cabin hook and eye	No	1		
	<u>LOCKS</u>				
5	Three lever lockset	No	1		
6	"Union Dove on rose ALD600-06/00/2657/78" satin chrome aluminium door latch set or similar approved	No	1		
	<u>HANDLE</u>				
7	19mm Diameter x 300mm long slip-resistant stainless steel pull handle to door	No	1		
	Carried to Collection				
	Section No. 8				
	FIFTH FLOOR - STAFF BATHROOMS				
	Bill No. 4				
	Ironmongery				
				R	

**Department of Public Works and Infrastructure
Western Cape: Oudtshoorn SAPS: Installation of Facilities
for People with Disabilities**

8	32 x 76 x 380 Brushed stainless steel D-Shaped pull handle fixed back to door	No	1		
<u>PUSH PLATES AND KICK PLATES</u>					
9	300 x 800 x 1.6mm Satin finished stainless steel kicking plate	No	2		
<u>DOOR CLOSERS</u>					
10	"DDS-NP-018" delayed action door closer or similar approved	No	1		
<u>LETTERS, NAMEPLATES, ETC</u>					
<u>152 x 152 x 3mm Aluminium "informatory" sign plates, screw-fixed with four chrome-plated self tapping screws or plugs</u>					
11	Plate with "Paraplegic" symbol	No	1		
12	Plate with "Unisex" symbol	No	1		
<u>SUNDRIES</u>					
13	Polished chrome plated 30 x 53 x 25mm projecting door stop, plugged	No	1		
<u>BATHROOM FITTINGS</u>					
<u>Stainless steel</u>					
14	125 x 90mm Stainless steel soap tray with deep drawn ribbed tray, plugged	No	1		
15	"Franke" or similar approved 140 x 88 x 3mm thick stainless steel vandal resistant controlled delivery spindle toilet roll holder, plugged to wall	No	1		
16	32 x 670 x 24mm Deep stainless steel horizontal grab rail around cistern with 2No 80mm diameter flanges 3 times holed for and fixed with stainless steel fixing screws and plastic wall plugs	No	1		
Carried to Collection				R	
Section No. 8 FIFTH FLOOR - STAFF BATHROOMS Bill No. 4 Ironmongery					

Department of Public Works and Infrastructure
Western Cape: Oudtshoorn SAPS: Installation of Facilities
for People with Disabilities

Item No		Unit	Quantity	Rate	Amount
	<u>BILL NO 5</u>				
	<u>TILING</u>				
	<u>User note</u>				
	<i>Tenderers are advised to study Departmental Specification PW 371</i>				
	<u>WALL TILING</u>				
	<u>200 x 200 x 5mm White glazed ceramic tiles (Allow a Prime cost Amount of R200/m2 delivered to site) fixed with adhesive to plastered walls</u>				
1	On walls	m2	18		
2	On narrow widths not exceeding 300mm	m2	1		
3	On sills 100mm wide	m	1		
	<u>FLOOR TILING</u>				
	<u>300 x 300 x 6mm Full bodied non-slip heavy duty floor tiles "NCI" or similar approved (Allow a Prime cost Amount of R200/m2 delivered to site) fixed with adhesive to screed and flush pointed with tinted waterproof jointing compound</u>				
4	On floors and landings	m2	5		
5	Skirting 100mm high	m	9		
	Carried Forward to Summary of Section No. 8				
	Section No. 8				
	FIFTH FLOOR - STAFF BATHROOMS				
	Bill No. 5				
	Tiling				
				R	

Department of Public Works and Infrastructure
Western Cape: Oudtshoorn SAPS: Installation of Facilities
for People with Disabilities

Item No		Unit	Quantity	Rate	Amount
	<u>BILL NO 6</u>				
	<u>PLUMBING AND DRAINAGE</u>				
	<u>User note</u>				
	<i>Tenderers are advised to study Departmental Specification PW 371</i>				
	<u>SANITARY FITTINGS</u>				
	<u>"Vaal" or similar approved vitreous china</u>				
1	510 x 405mm Wash hand basin with three semi punched holes, integrated overflow and chainstay hole, bolted to wall with 2 x 10mm bolts, including connecting to existing water supply and waste pipes complete (as per Architectural schedule on drawing no. Arch 04).	No	1		
2	"Protea" paraplegic washdown WC suite comprising 90 degree outlet pan and matching 9 litre cistern including lid, fitments with purpose made chromium plated side flush lever, etc. and B2 economy double flap thermoset seat including connecting to existing water supply and waste pipes complete (as per Architectural schedule on drawing no. Arch 10).	No	1		
	<u>WASTE UNIONS, ETC</u>				
	<u>Chrome plated brass:</u>				
3	32mm Basin waste union with and including anti-theft plug	No	1		
	<u>TRAPS, ETC</u>				
	<u>Chrome plated brass</u>				
4	32mm Bottle trap	No	1		
	Carried to Collection			R	
	Section No. 8				
	FIFTH FLOOR - STAFF BATHROOMS				
	Bill No. 6				
	Plumbing and drainage				

Department of Public Works and Infrastructure
Western Cape: Oudtshoorn SAPS: Installation of Facilities
for People with Disabilities

<u>TAPS, VALVES, ETC</u>					
5	350 x 15mm Flexi connector	No	2		
6	15mm Shut-off valve	No	1		
<u>"Cobra Watertech" or similar approved</u>					
7	15mm Code 121-15 standard brass stopcock	No	1		
8	15mm Code 111-15CP pillar tap	No	1		
<u>SANITARY PLUMBING</u>					
<u>uPVC soil and vent pipes</u>					
9	40mm Pipes	m	2		
10	40mm Pipes chased into brickwork	m	2		
11	50mm Pipes	m	5		
12	110mm Pipes	m	1		
<u>Extra over uPVC soil and vent pipes for fittings</u>					
13	40mm Bend	No	1		
14	50mm Access bend	No	2		
15	50mm Access junction	No	2		
16	50mm Air vent cowl	No	1		
17	50mm Reducer	No	2		
18	110mm Pan connector	No	2		
19	110mm Bend	No	1		
20	110mm Reducer	No	2		
Carried to Collection				R	
Section No. 8					
FIFTH FLOOR - STAFF BATHROOMS					
Bill No. 6					
Plumbing and drainage					

Department of Public Works and Infrastructure
Western Cape: Oudtshoorn SAPS: Installation of Facilities
for People with Disabilities

Item No		Unit	Quantity	Rate	Amount
	<u>BILL NO 8</u>				
	<u>PAINTWORK</u>				
	<u>User note</u>				
	<i>Tenderers are advised to study Departmental Specification PW 371</i>				
	<u>SUPPLEMENTARY PREAMBLES</u>				
	Tenderers are advised that only the finish coat is noted in the description. Tenderers must however make an allowance in their price for all necessary surface preparation, primer coats, under coats and number of finishing coats as specified by the paint manufacturer				
	<u>PAINTWORK ETC TO NEW WORK</u>				
	<u>ONE COAT PRIMER AND TWO COATS GLOSS ENAMEL PAINT:</u>				
	<u>On wood surfaces</u>				
1	Timber doors	m2	4		
2	Timber door frames etc	m2	1		
	<u>TWO COATS OIL WOOD PRIMER ON:</u>				
3	Backs of timber frames, linings, etc not exceeding 300mm wide	m	6		
	<u>PAINTWORK, ETC TO PREVIOUSLY PAINTED WORK</u>				
	<u>ONE COAT PRIMER, ONE COAT UNDERCOAT AND TWO COATS PVA PAINT ON:</u>				
4	Internal plastered walls	m2	6		
	Carried to Collection				
	Section No. 8				
	FIFTH FLOOR - STAFF BATHROOMS				
	Bill No. 8				
	Paintwork				

Department of Public Works and Infrastructure
Western Cape: Oudtshoorn SAPS: Installation of Facilities
for People with Disabilities

Item No		Unit	Quantity	Rate	Amount
	<u>SECTION NO. 9</u>				
	<u>EXTERNAL WORKS</u>				
	<u>BILL NO 1</u>				
	<u>EXTERNAL WORKS</u>				
	<u>User note</u>				
	Tenderers are advised to study Departmental Specifications PW371				
	<u>REMOVAL OF EXISTING WORK</u>				
	<u>Hacking up/off and removing ceramic tiles including removing mortar bed or adhesive from concrete or brickwork and preparing surfaces for new screed, plaster, tile finish, etc.</u>				
1	Remove existing ceramic tiles from walkway floors and prepare for new tiles (new tiles measured elsewhere)	m2	29		
	<u>Breaking up and removing brickwork</u>				
2	Brick paving slab	m2	9		
	<u>Breaking up and removing</u>				
3	40mm Thick tarmacadam paving	m2	15		
	<u>Removal of existing handrails and prepare for new handrails (handrails elsewhere measured)</u>				
4	Stainless steel handrails including bolts and make good plaster	m	23		
	<u>Repositioning of existing sign post</u>				
5	Allow for removal of existing sign post and repositioning thereof		Item		
	Carried to Collection			R	
	Section No. 9				
	EXTERNAL WORKS				
	Bill No. 1				
	External works				

Department of Public Works and Infrastructure
Western Cape: Oudtshoorn SAPS: Installation of Facilities
for People with Disabilities

<u>ALTERATIONS TO EXISTING WORK</u>			
<u>Kerbs</u>			
6	Allow for lowering and aligning existing 150 x 300mm High kerbs with paving including 150 x 150 x 300mm unreinforced concrete haunching at back of each joint, including excavation, backfilling, etc and replacing kerbs where necessary	m	15
<u>METALWORK</u>			
<u>Handrails</u>			
7	"Mentis type" or equally approved GMS 38mm diameter x 2mm wall thickness welded handrails including closers to all ends, bolts, etc. complete (as per Architectural detail and drawing no. ARCH 11).	m	23
<u>Plastering</u>			
8	Hack down and replaster 150 x 150mm upstand all around the ramp	m	68
<u>TILING</u>			
9	300 x 300 Natural slate tiles (<u>Allow a Prime cost Amount of R200/m2 delivered to site</u>) fixed with adhesive to screed and flush pointed with tinted waterproof jointing compound	m2	29
<u>LANDSCAPING</u>			
<u>Pruning of existing trees and shrubs</u>			
10	Pruning of existing trees approximately 3m high	No	1
<u>ROADWORK, PARKING AREAS AND PAVING</u>			
<u>Site clearance</u>			
11	Digging up and removing rubbish, debris, vegetation, hedges, shrubs, bush, etc and trees not exceeding 200mm girth	m2	56
Carried to Collection			R
Section No. 9 EXTERNAL WORKS Bill No. 1 External works			

**Department of Public Works and Infrastructure
Western Cape: Oudtshoorn SAPS: Installation of Facilities
for People with Disabilities**

	<u>Excavate in earth not exceeding 2m deep</u>				
12	Reduced levels over site	m3	17		
	<u>Extra over all excavations for carting away</u>				
13	Surplus material from excavations and/or stock piles on site to a dumping site to be located by the contractor	m3	17		
	<u>Keeping excavations free of water</u>				
14	Keeping excavations free of water other than subterranean water		Item		
	<u>Earth filling from commercial sources supplied by the contractor under parking areas, roadways, etc:</u>				
15	Sub-base course of G5 material compacted to 98% Mod AASHTO density	m3	12		
	<u>Compaction of surfaces</u>				
16	Compaction of ground surfaces under pavings etc, including scarifying for a depth of 300mm, breaking down oversize material, adding suitable material where necessary and compacting to 95% Mod AASHTO density	m2	80		
	<u>Prescribed density tests on filling</u>				
17	"Modified AASHTO Density" test	No	1		
	<u>80mm Thick precast concrete interlocking block paving of 200 x 100mm paving blocks complying with SABS 1058 laid with butt joints on 50mm thick river sand bed with sand swept into joints including preparation of ground or filling (Colour: grey)</u>				
18	Interlocking paving brick 200 x 100 x80mm laid in stretcher bond to walkways, parking areas, etc. to falls (Refer to Architectural drawing nr. ARCH 11 & 12)	m2	80		
19	Fair circular cutting	m	43		
Carried to Collection					R
Section No. 9 EXTERNAL WORKS Bill No. 1 External works					

Department of Public Works and Infrastructure
Western Cape: Oudtshoorn SAPS: Installation of Facilities
for People with Disabilities

	<u>Road signs</u>				
20	Standard "PARAPLEGIC PARKING" sign with 63.5 x 63.5 x 2mm hot dipped galvanised mild steel square hollow tube post with 2 in no. 25 x 25 x 3mm mild steel welded angle supports drilled for bolt fixing of each signage. Post bedded and cast into 450 x 450 x 600mm deep unreinforced concrete base, including 700mm deep excavation, paint finish with one coat calcium plumbate primer, one coat universal undercoat and two coats high gloss enamel of shade to approval, etc. complete (as per Architectural drawing no. ARCH 12).	No	3		
	<u>Paintwork</u>				
	<u>Etching primer and two coats reflective road marking paint on brick paving</u>				
21	Line 100mm wide	m	23		
22	Disabled parking sign 1000 x 1000mm high	No	3		
Carried to Collection				R	
Section No. 9 EXTERNAL WORKS Bill No. 1 External works					

-9/5-

-10/2-

-10/3-



Part C3: Scope of Work

C3.1 Scope of Work



public works
& infrastructure

Department:
Public Works and Infrastructure
REPUBLIC OF SOUTH AFRICA

SCOPE OF WORK & SPECIFICATIONS

PROJECT SPECIFIC. PG-01.2 (EC)

PG-01.2 (EC) SCOPE OF WORKS – JBCC 2000 PRINCIPAL BUILDING AGREEMENT (Edition 6.2 of May 2018)

Project title:	WESTERN CAPE- OUDTSHOORN SAPS: INSTALLATION OF FACILITIES FOR PEOPLE WITH DISABILITIES		
Tender / Quotation no:	CPT 1002/22	Reference no:	

C3. Scope of Works

WESTERN CAPE- OUDTSHOORN SAPS: INSTALLATION OF FACILITIES FOR PEOPLE WITH DISABILITIES

C3.1 EXTENT OF THE WORKS

WESTERN CAPE- OUDTSHOORN SAPS: INSTALLATION OF FACILITIES FOR PEOPLE WITH DISABILITIES

C3.2 ORDER OF THE WORKS

No order of the works.

C3.3 BUILDINGS OCCUPIED

Oudtshoorn SAPS

C3.4 ACCESS

As the works falls within a security area the contractor shall obtain entrance permits for his personnel and workmen entering the area and shall comply with all regulations and instructions which may be issued from time to time regarding the protection of persons and property under the control of the Defence Force, Police or chief security officer

Standard for Minimum Requirements for Engaging Contractors and Sub-Contractors on Construction Works Contracts, Government Gazette No. 42021 of 9 November 2018.

C3.5 STANDARD MINIMUM REQUIREMENTS

In terms of section 5(2) of the Construction Industry Development Board Act, 2000 (Act no. 38 of 2000) (the Act), the Construction Industry Development Board is empowered to establish and promote best practice standards, Standard Requirements and Guidelines which includes the following but not limited to:

C3.5.1 cidb Best Practice: Green Building Certification, No. 34158 Government Gazette, 1 April 2011

C3.5.2 cidb Standard for Developing Skills through Infrastructure Contracts, No. 36760 Government Gazette, 23 August 2013

C3.5.3 cidb Standard for Indirect Targeting for Enterprise Development through Construction Works Contracts, No 36190 Government Gazette, 25 February 2013

C3.5.4 Preferential Procurement Policy Framework Act, 2000: Preferential Procurement Regulations, 2017, No. 40553 Government Gazette, 20 January 2017

C3.5.5 cidb Standard for Contract Participation Goals for Targeting Enterprises and Labour through Construction Works Contracts, No. 41237 Government Gazette, 10 November 2017

- C3.5.6 cidb Standard for Minimum Requirements for Engaging Contractors and Sub-Contractors on Construction Works Contracts, No. 41237 Government Gazette, 10 November 2017
- C3.5.7 cidb Standard for Minimum Requirements for Engaging Contractors and Sub- Contractors on Construction Works Contracts, No. 42021 Government Gazette, 9 November 2018
- C3.5.8 cidb Standard for Developing Skills through Infrastructure Contracts, No. 43495 Government Gazette, 3 July 2020

C3.6 CONTRACT PARTICIPATION GOALS AND CIDB BUILD PROGRAMME

The contractor shall achieve in the performance of the contract the following Contract Participation Goals (CPGs) as indicated below. Provision for pricing of compliance with the achieving the CPGs is made in the Contract Participation Goal Section of the Bills of Quantities and it is explicitly pointed out that all requirements in respect of the aforementioned are deemed to be priced thereunder and no additional claims in this regard shall be entertained:

C3.6.1 Minimum Thirty Percent (30%) Mandatory Sub-contracting Contract Participation Goal

MINIMUM THIRTY PERCENT (30%) MANDATORY SUBCONTRACTING TO SMMEs: IMPLEMENTATION OF PREFERENTIAL PROCUREMENT REGULATIONS 2017

30% Mandatory subcontracting is *not applicable* to this project.

It is the requirement of the employer that the contractor enhances the use of local Small, Micro and Medium Enterprises (SMME's) in executing this contract, irrespective whether the thirty percent (30%) Participation Goal is applicable or not.

The thirty percent (30%) mandatory Sub-contracting shall be achieved in the execution of the contract in accordance with the Preferential Procurement Policy Framework Act, 2000: Preferential Procurement Regulations, 2017 as published in the Government Gazette Notice No. 40553 of 20 January 2017.

- (a) SMME's involvement of at least five percent (5%) of the tender amount at the time of tender to be sourced from within 50km radius of the project site with the intention to maximize use of local SMMEs within "Insert Ward/s, Municipal District, Town, City, Province",
- (b) SMME's involvement of at least twenty five percent (25%) of the Tender Value to be sourced from within 250km radius of the project site.

Bidders are cautioned not to under-price items earmarked to be executed by SMMEs as adjustment to too low rates will not be entertained by the Employer.

Bidders to sub-contract a minimum of thirty percent (30%) of the tender amount including VAT at the time of tender (All inclusive, Including VAT). to any one or more of the following categories:

- a. An EME or QSE
- b. An EME or QSE which is at least 51% owned by black people
- c. An EME or QSE which is at least 51% owned by black people who are youth
- d. An EME or QSE which is at least 51% owned by black people who are women
- e. An EME or QSE which is at least 51% owned by black people with disabilities
- f. An EME or QSE which is at least 51% owned by black people living in rural or underdeveloped areas or townships
- g. A co-operative which is at least 51% owned by black people
- h. An EME or QSE which is at least 51% owned by black people who are Military veterans
- i. More than one of the categories referred to in paragraphs (a) to (h).

Bidders to refer to the CSD for a list of prospective sub-contractors provided with the tender. The bidder may to refer to the CSD website should the list provided be insufficient.

Bidders must ensure that the sub-contractors conform to the following:

- a. Possess relevant accreditation where applicable;
- b. Be registered with relevant bodies (CIDB, various Councils, etc.) where applicable;
- c. Possess necessary capabilities to deliver the sub-contracted work;
- d. Meet the requirements in terms of the stipulated designated groups; and
- e. Geographical located at the place where the project will be delivered. Geographical location must be determined using the following criteria:
 - Relevant Ward. If not available;
 - Relevant neighbouring Wards. If not available;
 - Relevant Local Municipality. If not available;
 - Relevant District Municipality. If not available;
 - Relevant Metro. If not available;
 - Relevant Province. If not available;
 - Relevant Neighbouring Province. And If not available;
 - Anywhere within the borders of South Africa .

It is the bidder's responsibility to source alternative SMMEs should the parties with whom agreements were entered into at the time of tendering either no longer exist or do not perform or render work of an acceptable standard, subject to the approval by the Employer. Failure to achieve the minimum thirty percent (30%) SMME participation based on the tender amount including VAT, will result in a two percent (2%) penalty on the amount of work on which there is no compliance (Excluding VAT), unless the contractor can prove to the Employer's satisfaction that the non-achievement was beyond his/her control.

The bidder shall submit monthly reports in terms of monthly achievement and accumulative targets achieved including audited supporting documentation to the Employer's Representative.

C3.6.2 Minimum Targeted Local Material Manufacturer Contract Participation Goal

The Minimum Targeted Local Building Material Manufacturers CPG is not applicable to this project

It is the requirement of the employer that the contractor enhances the use of local Small, Micro and Medium Enterprise Local Material Manufacturers (SMME's) in executing this contract, irrespective whether a minimum percentage Participation Goals is applicable or not.

The Minimum Targeted Local Manufacturers of Material Contract Participation Goal, in accordance with the cidb Standard for Contract Participation Goals for Targeting Enterprises and Labour through Construction Works Contracts as published in the Government Gazette Notice No. 41237 of 10 November 2017, as amended in cidb Best Practice Project Assessment Scheme Notice No. 43726 of 18 September 2020.

A Targeted Local Material Manufacturer is a targeted enterprise that operates or maintains a factory or establishment that produces on its premises materials or goods required by the principal contractor for the performance of the contract.

Note: Adapted from SANS 10845-7:2015, definition 2.13

Preference shall be given to the Targeted Local Material Manufacturer in Western Cape Province and provided that:

- (a) Such materials comply in all respects with the specific requirements of PW371 and SANS specifications,
- (b) The non-availability of such materials shall not adversely affect the desired progress of the specific works,
- (c) The use of such suppliers shall not constitute grounds for any claim for increased cost in respect thereof,
- (d) Materials of at least two percent (2%) of the total value of materials purchased including VAT to be sourced from within 50km radius of the project site,
- (e) Material of at least eight percent (8%) of the total value of materials purchased including VAT to be sourced from within 250km radius of the project site.

Failure to achieve the minimum **ten percent (10%)** Targeted Local Material Manufacturer participation expressed as a percentage of the original tender amount, excluding allowances and VAT, will result in a **two percent (2%)** penalty of the prorated targeted value of materials not complied with unless the contractor can prove to the Employer's satisfaction that the non-achievement was beyond his/her control.

Example: Total material to be purchased from local manufacturers = R 10 Million and only achieved a R8 Million CPG then the penalty = R2 Million x 2%. The bidder shall submit monthly reports in terms of monthly achievement and accumulative targets achieved including audited supporting documentation to the Employer's Representative.

C3.6.3 Minimum Targeted Local Building Material Suppliers Contract Participation Goal

The Minimum Targeted Local Building Material Suppliers CPG is not applicable to this project.

It is the requirement of the employer that the contractor enhances the use of local Small, Micro and Medium Enterprise Local Material Suppliers (SMME's) in executing this contract, irrespective whether a minimum percentage Participation Goals is applicable or not.

The Minimum Targeted Local Manufacturers of Material Contract Participation Goal shall be achieved in accordance with the cidb Standard for Contract Participation Goals for Targeting Enterprises and Labour through Construction Works Contracts as published in the Government Gazette Notice No. 41237 of 10 November 2017, as amended in cidb Best Practice Project Assessment Scheme Notice No. 43726 of 18 September 2020 – Condition of Contract..

A targeted supplier is a targeted enterprise that

- a) owns, operates or maintains a store, warehouse or other establishment in which goods are bought, kept in stock and regularly sold to wholesalers, retailers or the public in the usual course of business; and
- b) engages, as its principal business and in its own name, in the purchase and sale of goods.

Note: Adapted from SANS 10845-7:2015, definition 2.14

Preference shall be given to the local material suppliers in the **Western Cape Province**, and provided that:

- (a) Such materials comply in all respects with the specific requirements of PW371 and SANS specifications,
- (b) The non availability of such materials shall not adversely affect the desired progress of the specific works,
- (c) The use of such suppliers shall not constitute grounds for any claim for increased cost in respect thereof,
- (d) Materials of at least **2%** of the total value of materials purchased including VAT to be sourced from within **50km** of the project site,
- (e) Material of at least **8%** of the total value of materials purchased including VAT to be sourced from within **250km** of the project site.

Failure to achieve the minimum **ten percent (10%)** Targeted Local Material Manufacturer participation expressed as a percentage of the original tender amount, excluding allowances and VAT, will result in a **two percent (2%)** penalty of the prorated targeted value of materials not complied with, unless the contractor can prove to the Employer's satisfaction that the non-achievement was beyond his/her control.

Example: Total material to be purchased from local manufacturers = R 10 Million and only achieved a R8 Million CPG then the penalty = R2 Million x 2%. The bidder shall submit monthly reports in terms of monthly achievement and accumulative targets achieved including audited supporting documentation to the Employer's Representative.

C3.6.4 Minimum Targeted Local Labour Skills Development Contract Participation Goal

The Minimum Targeted Local Labour Skills Development CPG is *not applicable* to this project.

It is the requirement of the employer that the contractor enhances the use of local labour in executing this contract. This is required to be done through the use of both traditional building techniques and labour-intensive construction techniques careful and considered construction planning and implemented in the project irrespective whether a minimum percentage Participation Goal is applicable or not.

The Minimum Targeted Local Skills Development Contract Participation Goal shall be achieved in accordance with the cidb Standard for Contract Participation Goals for Targeting Enterprises and Labour through Construction Works Contracts as published in the Government Gazette Notice No. 41237 of 10 November 2017, as amended in cidb Best Practice Project Assessment Scheme Notice No. 43726 of 18 September 2020 – Condition of Contract..

Targeted labour: individuals who:

- a) are employed by the principal contractor, sub-contractor or targeted enterprises in the performance of the contract;
- b) are defined as the target group in the targeting data; and
- c) permanently reside in the target area or who are recognized as being residents of the target area on the basis of identification and association with and recognition by the residents of the target area.

Adapted from SANS 10845-7:2015, definition 2.12

Targeting of labour by skills categories is only permissible within categories of semi-skilled and unskilled labour.

Contract participation goals for semi-skilled and unskilled labour shall be limited to on-the-job training to targeted labour to enable such labour to master the basic work techniques required to undertake the work in accordance with the requirements of the contract and in a manner that does not compromise worker health and safety. In the case of targeted labour, the certification of records shall be in accordance with SANS 10845-8.

Beneficiaries will be sourced from the "Insert Ward/s, Municipal District, Town, City, Province". The contractor shall attain or exceed the enterprise development goal in the performance of the contract. Failing to achieve the Participation Goal will result in a thirty percent (30%) penalty of the total labour cost based on labour rates per day of the number of working days not achieved, excluding VAT, for noncompliance, unless the contractor can prove to the Employer's satisfaction that the non-achievement was beyond his/her control.

The bidder shall submit monthly reports in terms of monthly achievement and accumulative targets achieved including audited supporting documentation to the Employer's Representative.

C3.6.5 CIDB BUILD PROGRAMME: Minimum Targeted Enterprise Development Contract Participation Goal

The Minimum Targeted Enterprise Development CPG is not applicable to this project.

The aim of this best practice standard for indirect targeting for enterprise development in accordance with the Standard for Indirect Targeting for Enterprise Development (published in Government Gazette 36190 of 25 February 2013), as amended in cidb Best Practice Project Assessment Scheme Notice No. 43726 of 18 September 2020 – Condition of Contract. is to promote enterprise development by providing for a minimum contract participation goal (CPG) of five percent (5%) of the contract amount as defined in the Standard (Tender amount, excluding allowances and VAT on selected contracts to be undertaken by joint-venture partners or to be sub-contracted to developing contractors that are also to be beneficiaries of enterprise development support from the main contractor.

The bidder shall submit monthly reports in terms of monthly achievement and accumulative targets achieved including audited supporting documentation to the Employer's Representative.

The contractor shall attain or exceed the enterprise development goal in the performance of the contract. Failing to achieve the Participation Goal will result in A) a thirty percent (30%) penalty of the value not achieved, excluding VAT, unless the contractor can prove to the Employer's satisfaction that the non-achievement was beyond his/her control.

The lead partner or main contractor shall dedicate a minimum five percent (5%) of total project value to provide developmental support to targeted subcontractor or joint venture partner applicable to contracts in Grades 7 to 9, General Building and Civil Engineering contracts.

Provision for pricing of compliance with the aforementioned is made in the preliminaries and it is explicitly pointed out that all requirement in respect of the aforementioned are deemed to be priced thereunder and no additional claims in this regard shall be entertained.

C3.6.5.1 Criteria

The main or lead partner of the successful bidder shall:

- (a) There must be a needs analysis for indirect targeting and development or skill standard and should be development in at least any two developmental areas namely;
 - Administrative and cost control systems
 - construction management systems and plans
 - planning, tendering and programming
 - business; technical; procurement skills
 - legal compliance
 - credit rating/history; financial loan capacity/history
 - contractual knowledge
- (b) The above needs analysis shall be mutually agreed upon between contractor and targeted enterprise
- (c) The contractor shall appoint an enterprise development coordinator to:
 - perform needs analysis on the targeted enterprise to identify developmental goals
 - develop a project specific enterprise development plan to improve the targeted enterprise/s performance in the identified developmental areas
 - provide internal mentorship support to improve the targeted enterprise/s performance
 - monitor and submit to the employer's representative a monthly enterprise development report thereby reporting on the progress of the agreed development areas with the targeted enterprise/s
 - submit a project completion report to the Employer's representative for each targeted enterprise.

C3.6.5.2 Management

The contractor shall provide a competent person/s to provide internal mentorship to the Targeted Enterprise/s in the two agreed developmental areas.

C3.6.5.3 Competence Criteria for an Enterprise Development Co-ordinator

The enterprise development co-ordinator shall have the following competencies:

- Minimum experience of 5 years in the construction industry at Managerial level as a Site Agent, Contracts Manager, Site Manager, Construction Manager, Business Development Manager or Enterprise Development Manager.
- Minimum experience of 2 years in training and development in Building or Construction; and
- National Diploma or B Degree in the Built Environment or Business Management

C3.6.5.4 Format of Communications

The contractor shall submit to the Employer's Representative:

- *Project interim reports* in the specified format (**ED105P**) detailing interim values of the CPG that was achieved together with an assessment of the enterprise development support provided should be tabled and discussed at least monthly at progress meetings between employer's representative and the contractor;
- *Project completion report* in the specified format (**ED101P**) to the Employer's Representative for acceptance within 15 days of achieving practical completion. The report shall include the value of the CPG that was certified in accordance with the contract, cidb registration numbers of each and every targeted enterprise, and the value of the subcontracted works or of the joint venture entered into; and the participation parameter
- *Enterprise development declaration* (**ED104P**).

C3.6.5.5 The Key Personal

The contractor shall appoint an Enterprise Development Co-ordinator and a competent person/s to provide internal mentorship.

C3.6.5.6 Management Meetings

The contractor shall report to the Employer's Representative on the implementation and progress of the targeted enterprise development and CPG at monthly progress site meetings.

C3.6.5.7 Forms for contract administration

The contractor shall submit to the Employer's Representative the following proformas:

- Form ED 105P Project Interim Report
- Form ED 104P Enterprise Development Declaration
- Form ED 101P Project Completion Report

C3.6.5.8 Records

The contractor shall:

- keep records of the targeted enterprise development
- keep records of the payments made to the targeted enterprises in relation to the CPG.
- ensure all the documentation required in terms of the Standard is provided with each monthly progress payment certificate and according to a prescribed format where applicable.

C3.6.5.9 Payment Certificates

The contractor shall:

- achieve the measurable CPG and providing enterprise development support to the targeted enterprise/s as per the Standard.
- submit payment certificates to the Employer Representative at intervals determined in the Contract.

C3.6.5.10 Compliance requirements

Non-compliance with the Best Practice Project Assessment Scheme

The wording of regulation 27A of the cidb regulations makes provision for the Board to enforce the cidb code of conduct in the event of clients being found to be in breach of the best practice project assessment scheme.

- Not including the requirements of the cidb standards in the conditions of tender
- Not registering the award of contract on the cidb Register of Projects (RoP)
- Not reporting practical completion on the cidb Register of Projects (RoP)

3.6.6 CIBB BUILD PROGRAMME: Minimum Targeted Contract Skills Development Goal (CSDG)

The Minimum Targeted Contract Skills Development CPG is *not applicable* to this project.

The contractor shall achieve or exceed in the performance of the contract the Contract Skills Development Goal (CSDG) established in the Standard for Developing Skills through Infrastructure Contracts (published in Government Gazette No. 43495 of 3 July 2020, as amended in cidb Best Practice Project Assessment Scheme Notice No. 43726 of 18 September 2020 – Condition of Contract.

Failing to achieve the targeted Contract Skills Development Goal will result in A) a thirty percent (30%) penalty of the value of the portion not achieved, excluding VAT, and B) the issuing of completion certificates only after the completion certificate of achieving the skills development goal, counter-signed by the relevant individuals has been submitted, unless the contractor can prove to the Employer's satisfaction that the non-achievement was beyond his/her control.

The contractor shall apportion the learners in the different construction activities based on the scope of work. The cost of accommodating learners will be determined by using Table 3 in the Standard and this cost will be used to determine the value in Rand and will be added to the provision for training as provided for in the Preliminary and General section in the Bill of Quantities/Pricing schedules/Activity schedule.

C3.6.6.1 Methodology

The contractor shall achieve the measurable contract skills development goal by providing opportunities to learners requiring structured workplace learning using one or a combination of any of the following in relation to work directly related to the contract or order:

Method 1: structured workplace learning opportunities for learners towards the attainment of a part or a full occupational qualification;

Method 2: structured workplace learning opportunities for apprentices or other artisan learners towards the attainment of a trade qualification leading to a listed trade (GG No. 35625, 31 August 2012) subject to at least sixty percent (60%) of the artisan learners being holders of public TVET college qualifications;

Method 3: work integrated learning opportunities for University of Technology or Comprehensive University students completing their national diplomas;

Method 4: structured workplace learning opportunities for candidates towards registration in a professional category by a statutory council listed in Table 1 above.

The contract skills participation goals, expressed in Rand, shall not be less than the contract amount multiplied by a percentage (%) factor given in Table 2 in the Standard for the applicable class of construction works.

Table 2: Contracting skills development goals for different classes of engineering and construction works contracts

Class of construction works as identified in terms of Regulation 25 (3) of the Construction Industry Regulations 2004		Construction skills development goal (CSDG) (%)
Designation	Description	
CE	Civil Engineering	0.25
CE and GB	Civil engineering and General Building	0.375
EE	Electrical Engineering works (buildings)	0.25
EP	Electrical Engineering works (infrastructure)	0.25
GB	General Building	0.5
ME	Mechanical Engineering works	0.25
SB	Specialist	0.25

The contractor shall apportion the learners in the different construction activities based on the scope of work. The cost of accommodating learners will be determined by using Table 3 in the Standard and this cost will be used to determine the value in Rand and will be added to the provision for training as provided for in the Preliminary and General section in the Bill of Quantities/Pricing schedules/Activity schedule.

Table 3: Notional Cost of Training per Headcount

Source: cidb Standard for Skills Development

Type of Training Opportunity	Provision for stipends (Unemployed learners only)	Provisions for mentorship	Provisions for additional costs*	Total costs	
				Unemployed learners	Employed learners
Method 1					
Occupational qualification	R7 000	R0	R9 000	R16 000	R9 000
Method 2					
TVET College graduates	R14 000	R0	R9 000	R23 000	N/A
Apprenticeship	R14 000	R0	R12 000	R26 000	R12 000
Method 3					
P1 and P2 learners	R24 000	R20 000	R4 500	R48 500	N/A
Method 4					
Candidates with a 3 year diploma	R37 000	R20 000	R4 500	R61 500	R20 000
Candidates with 4 year qualification	R47 000	R20 000	R4 500	R71 500	R20 000

Note: the required CPG will be recalculated based on the awarded tender amount and "Contract amount" once the beneficiaries have been appointed and actual costs are known. The notional cost of providing training opportunities will increase by CPI on an annual basis based on April CPI. Should the rates increase after bid award or during construction the rates will be adjusted as a remeasuarble item.

- The successful contractor may employ part/full occupational qualification learners, trade qualification learners, work integrated learners or candidates (delete that which is not applicable) directly or through a Skills Development Agency (SDA), (A1 - List of cidb accredited SDAs).
- The successful contractor must employ at least sixty percent (60%) of the learners from an FET / TVET college should the contractor select to have part/full occupational qualification learners and trade qualification learners contributing to the CSDG.
- The successful contractor shall employ at least (insert percentage number) from eligible part/full occupational qualification learners, trade qualification learners, work integrated learners or candidates (delete that which is not applicable) in the employment of the employer.

- (d) The successful contractor shall ensure that no single method shall contribute more than seventy five percent (75%) of the CSDG for the contract.
- (e) The successful contractor may only place thirty three percent (33%) employed employees or that of his subcontractors contributing to the CSDG.
- (f) The contractor shall employ at least sixty percent (60%) of the learners from a Public FET / TVET college should the contractor select to have trade qualification learners (Method 2) contributing to the CSDG.
- (g) One of the objectives of the project is to train (Insert number) Occupational qualifications, trade qualification, work integrated learners – P1 and P2 learners, professional candidates (Delete that which is not applicable).

C3.6.6.2 Management

- (a) The successful contractor must keep site records regarding the part/full occupational qualification learners', trade qualification learners', work integrated learners' or candidates' (delete that which is not applicable) progress, site attendance, hours worked and other relevant information as required by the Standard.
- (b) The successful contractor shall provide the required number of appropriately qualified mentors to the maximum number of part/full occupational qualification learners, trade qualification learners, work integrated learners in the proportion as specified in the Standard.
- (c) The successful contractor shall provide a supervisor to manage the training of the part/full occupational qualification learners, trade qualification learners, work integrated learners, candidates (delete that which is not applicable).
- (d) The successful contractor shall submit to the employer's representative a baseline training plan in the specified format (Pro-forma A2) for the part/full occupational qualification learners, trade qualification learners, work integrated learners, candidates (delete that which is not applicable) within 30 days of start of the contract.
- (e) The successful contractor shall submit to the employer's representative project interim report in the specified format (Pro-forma A3) on the progress of each of part/full occupational qualification learner, trade qualification learner, work integrated learner, candidate (delete that which is not applicable) every three months.
- (f) The successful contractor shall submit to the employer's representative the names and particulars in the specified format (Pro-forma A4) of the supervisor, mentors for the part/full occupational qualification learners, trade qualification learners, work integrated learners or candidates (delete that which is not applicable) within 30 days of start of the contract.
- (g) The successful contractor shall keep a daily record of all the part/full occupational qualification learners, trade qualification learners, work integrated learners, candidates on site and their daily activities and shall be made available to the employer's representative on request.
- (h) The successful contractor shall submit to the employer's representative the reports on the progress and status of the part/full occupational qualification learners, trade qualification learners, work integrated learners or candidates (delete that which is not applicable) with the monthly invoice for the payment certificate.
- (i) The successful contractor shall have health and safety inductions for all part/full occupational qualification learners, trade qualification learners, work integrated learners or candidates (delete that which is not applicable).
- (j) The successful contractor shall conduct entry and exit medical tests of all part/full occupational qualification learners, trade qualification learners, work integrated learners or candidates (delete that which is not applicable).

- (k) The successful contractor shall provide personal protective equipment (PPE) to all part/full occupational qualification learners, trade qualification learners, work integrated learners or candidates (delete that which is not applicable) at the start of their employment on site.
- (l) Based on the agreed skills methods the contractor may employ part/full Occupational Qualification Learners and /or Trade Qualification Learners and/or Work Integrated Learners and/or Candidates (delete that which is not applicable) directly or through a Skills Development Agency (SDA), training provider or skills development facilitator (Form A1 - List of cidb accredited SDAs). The contractor shall ensure that no more than one Method shall be applied to any individual concurrently in the calculation of the CSDG for the contract.

C3.6.7 NATIONAL YOUTH SERVICE TRAINING AND DEVELOPMENT PROGRAMME (NYS)

The National Youth Service Training and Development Programme is *not applicable* to this project.

The programme shall be implemented in terms of the Implementation of the National Youth Service Programme under the Expanded Public Works (EPWP) and shall be priced in the CPG section of the Bills of Quantities. Monthly reports are to be submitted to the Employer's Representative.

Failure by the contractors to achieve the specified number to be trained in the NYS section of the CPG section within the Bills of quantities will result in a Payment reduction as per bill of quantities per person, excluding VAT, unless the contractor can prove to the Employer's satisfaction that the non-achievement was beyond his/her control.

C3.6.8 LABOUR-INTENSIVE WORKS

Labour Intensive Works is *applicable* to this project.

Where labour intensive work is specified in the Bill of Qualities and indicated by "LI" the contractor must price for and include in rates. Contractors are expected to use their initiative to identify additional activities that can be done labour-intensively to comply with the set minimum labour intensity target. Allowance must be made for submitting monthly reports illustrating the value of the works executed under Labour Intensive Works.

Failure by the contractor to achieve the specified value of the Labour Intensive Participation Goal as stipulated within the Bills of quantities will result in a thirty percent (30%) penalty of the value of the works not done by means of labour intensive methods, excluding VAT, unless the contractor can prove to the Employer's satisfaction that the non-achievement was beyond his/her control.

Employer's objectives:

The employer's objectives are to deliver public infrastructure using labor-intensive methods in accordance with EPWP Guidelines.

Labour-intensive works:

Labour-intensive works shall be constructed/maintained using local workers who are temporarily employed in terms of the scope of work.

Labour-intensive competencies of supervisory and management staff:

Contractors shall only engage supervisory and management staff in labour-intensive works that have completed the skills programme including Foremen/ Supervisors at NQF level 4 "National Certificate: Supervision of Civil Engineering Construction Processes" and Site Agent/ Manager at NQF level 5 "Manage Labour-Intensive Construction Processes" or equivalent QCTO qualifications (See Appendix C) at NQF outlined in Table 1

C3.6.8.1 GENERIC LABOUR-INTENSIVE SPECIFICATION

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".

Contractors are referred to the Guidelines for the Implementation of Labour-intensive Infrastructure Projects under the Expanded Public Works Programme (EPWP) for the generic labour-intensive specification applicable to the contract.

This specification establishes general requirements for activities which are to be executed by hand involving the following:

- trenches having a depth of less than 1.5 metres
- stormwater drainage
- roads
- sidewalks and non-motorised transport infrastructure
- water and sanitation

Precedence

Where this specification is in conflict with any other standard or specification referred to in the Scope of Works to this Contract, the requirements of this specification shall prevail

Hand excavateable material

Hand excavateable material is:

a) granular materials:

- i) whose consistency when profiled may in terms of table 2 be classified as very loose, loose, medium dense, or dense; or
- ii) where the material is a gravel having a maximum particle size of 10mm and contains no cobbles or isolated boulders, no more than 15 blows of a dynamic cone penetrometer is required to penetrate 100mm;

b) cohesive materials:

- i) whose consistency when profiled may in terms of table 2 be classified as very soft, soft, firm, stiff and stiff / very stiff; or
- ii) where the material is a gravel having a maximum particle size of 10mm and contains no cobbles or isolated boulders, no more than 8 blows of a dynamic cone penetrometer is required to penetrate 100mm;

Note

- 1) A boulder is material with a particle size greater than 200mm, a cobble and gravel is material between 60 and 200mm.
- 2) A dynamic cone penetrometer is an instrument used to measure the in-situ shear resistance of a soil comprising a drop weight of approximately 10 kg which falls through a height of 400mm and drives a cone having a maximum diameter of 20mm (cone angle of 60° with respect to the horizontal) into the material being used.

Table 2: Consistency of materials when profiled			
GRANULAR MATERIALS		COHESIVE MATERIALS	
CONSISTENCY	DESCRIPTION	CONSISTENCY	DESCRIPTION
Very loose	Crumbles very easily when scraped with a geological pick.	Very soft	Geological pick head can easily be pushed in as far as the shaft of the handle.
Loose	Small resistance to penetration by sharp end of a geological pick.	Soft	Easily dented by thumb; sharp end of a geological pick can be pushed in 30-40 mm; can be moulded by fingers with some pressure.
Medium dense	Considerable resistance to penetration by sharp end of a geological pick.	Firm	Indented by thumb with effort; sharp end of geological pick can be pushed in up to 10 mm; very difficult to mould with fingers; can just be penetrated with an ordinary hand spade.

Dense	Very high resistance to penetration by the sharp end of a geological pick; requires many blows for excavation.	Stiff	Can be indented by thumb-nail; slight indentation produced by pushing geological pick point into soil; cannot be moulded by fingers.
Very dense	High resistance to repeated blows of a geological pick.	Very stiff	Indented by thumb-nail with difficulty; slight indentation produced by blow of a geological pick point.

Trench excavation

All hand excavateable material in trenches having a depth of less than 1,5 metres shall be excavated by hand.

Compaction of backfilling to trenches (areas not subject to traffic)

Backfilling to trenches shall be placed in layers of thickness (before compaction) not exceeding 100mm. Each layer shall be compacted using hand stampers;

- a) to 90% Mod AASHTO;
- b) such that in excess of 5 blows of a dynamic cone penetrometer (DCP) is required to penetrate 100 mm of the backfill, provided that backfill does not comprise more than 10% gravel of size less than 10mm and contains no isolated boulders, or
- c) such that the density of the compacted trench backfill is not less than that of the surrounding undisturbed soil when tested comparatively with a DCP.

Excavation

All excavateable material including topsoil classified as hand excavateable shall be excavated by hand. Harder material may be loosened by mechanical means prior to excavation by hand. Any material which presents the possibility of danger or injury to workers shall not be excavated by hand.

Clearing and grubbing

Grass and bushes shall be cleared by hand.

Shaping

All shaping shall be undertaken by hand.

Loading

All loading shall be done by hand. Haulage equipment should be selected in a manner that allows loading by hand to the greatest extent possible.

Haul

Excavation material shall be hauled to its point of placement by means of wheelbarrows where the haul distance is not greater than 150m.

Offloading

All material, however transported, is to be off-loaded by hand, unless tipper-trucks are utilised for haulage.

Spreading

All material shall be spread by hand.

Compaction

Small areas may be compacted by hand provided that the specified compaction is achieved. Appropriate rollers should be used where higher (than can be achieved by hand) levels of compaction are required or for large areas.

Grassing

All grassing shall be undertaken by sprigging, sodding, or seeding by hand.

Stone pitching and rubble concrete masonry

All stone required for stone pitching and rubble concrete masonry, whether grouted or dry, must to be collected, loaded, off loaded and placed by hand.

Sand and stone shall be hauled to its point of placement by means of wheelbarrows where the haul distance is not greater than 150m.

Grout shall be mixed and placed by hand.

Manufactured Elements

Elements manufactured or supplied by the Contractor, such as manhole rings and cover slabs, precast concrete planks and pipes, masonry units and edge beams shall not individually, have a mass of more than 320kg. Where the mass of an element exceeds 55 kg, consideration should be given to the size of the element relative to its total mass related to the number of workers who would be needed to lift such mass

C3.7 Submission of Accrual Reports

The Contractor shall submit accrual reports to the client representative at the end of March and September each year for the duration of the Service Contract period from the date of appointment up to and including project closeout. This is to ensure that PMTE complies with the accounting framework GRAP, which requires that PMTE disclose all its accruals as at the end of each reporting date.

C3.8 Submission of Monthly Local Material Utilisation Report (Local Content)

The contractors shall be responsible for record keeping, documenting and submission of monthly local material utilization report with supporting documentation to the Employer's representative within 7 working days of the beginning of the successive month, in terms of DTI&C designated industry/sector/sub-sector schedule as per the PA36 and Annexures C attached to the tender document. The final percentage achievement to be reconciled upon completion of the project and form part of the final account. Failure by the contractors to achieve the specified percentage of local content per designated industry/sector/sub-sector as listed will result in a thirty percent thirty percent (30%) penalty of the value not achieved, excluding VAT, unless the contractor can prove to the Employer's satisfaction that the non-achievement was beyond his/her control.



Part C4: Site Information

C4 Site information



public works
& infrastructure

Department:
Public Works and Infrastructure
REPUBLIC OF SOUTH AFRICA

SITE INFORMATION

PROJECT SPECIFIC. PG-03.2 (EC)

PG-03.2 (EC) SITE INFORMATION – JBCC 2000 PRINCIPAL BUILDING AGREEMENT (EDITION 6.2 OF MAY 2018)

Project title:	<i>WESTERN CAPE-OUTDSHOORN SAPS: INSTALLATION OF FACILITIES FOR PEOPLE WITH DISABILITIES</i>				
Tender no:	<i>CPT 1002/22</i>	WCS no:		Reference no:	

C4 Site Information

Existing Multi-Story Oudtshoorn SAPS- Building (36 Baron Van Reede St)





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Department:
Public Works and Infrastructure
REPUBLIC OF SOUTH AFRICA

Tender No: CPT 1002/22

Part C5: Health and Safety Specification

C5 Health and Safety Specification .



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Public Works and Infrastructure
REPUBLIC OF SOUTH AFRICA

HIV/AIDS SPECIFICATION AND SCHEDULES STANDARD PW 1544



DEPARTMENT OF PUBLIC WORKS

HIV/AIDS

SPECIFICATION

OCTOBER 2004

SECTION

HIV/AIDS SPECIFICATION

HIV/AIDS REQUIREMENTS

1 SCOPE

This specification contains all requirements applicable to the Contractor for creating HIV/AIDS awareness amongst all of the Workers involved in this project for the duration of the construction period, through the following strategies:

- Raising awareness about HIV/AIDS through education and information on the nature of the disease, how it is transmitted, safe sexual behaviour, attitudes towards people affected and people living with HIV/AIDS, how to live a healthy lifestyle with HIV/AIDS, the importance of voluntary testing and counselling, the diagnosis and treatment of Sexually Transmitted Infections and the closest health Service Providers;
- Informing Workers of their rights with regard to HIV/AIDS in the workplace;
- Providing Workers with access to condoms and other awareness material that will enable them to make informed decisions about sexual practices.

2 DEFINITIONS AND ABBREVIATIONS

2.1 Definitions

Service Provider: The natural or juristic person recognised and approved by the Department of Public Works as a specialist in conducting HIV/AIDS awareness programmes.

Service Provider Workshop Plan: A plan outlining the content, process and schedule of the training and education workshops, presented by a Service Provider which has been approved by the Representative/Agent.

Worker: Person in the employ of the Contractor or under the direction or supervision of the Contractor or any of his Sub-contractors, who is on site for a minimum period of 30 days in all.

2.2 Abbreviations

- HIV : Human Immunodeficiency Virus.
- AIDS : Acquired Immune Deficiency Syndrome.
- STI : Sexually Transmitted Infection.

3 BASIC METHOD REQUIREMENT

3.1 The Contractor shall, through a Service Provider, conduct onsite workshops with the Workers.

The Service Provider shall develop and compile a Service Provider Workshop Plan to be presented at the workshops and which will be best suited for this project to achieve the specified objectives with regard to HIV/AIDS awareness.

The Service Provider Workshop Plan shall be based on the following information provided by the Contractor:

- Number of Workers and Sub-contractors on site;
- When new Workers or Sub-contractors will join the construction project;
- Duration of Workers and Sub-contractors on site;
- How the maximum number of Workers can be targeted with workshops;
- How the Contractor prefers workshops to be scheduled, e.g. three hourly sessions per Worker, or one 2.5 hour workshop per Worker;
- Profile of Workers, including educational level, age and gender (if available);
- Preferred time of day or month to conduct workshops;
- A Gantt chart reflecting the construction programme, for scheduling of workshops;
- Suitable venues for workshops.

The Contractor shall submit the Service Provider Workshop Plan for approval within 21 days after the tender acceptance date. After approval by the Representative/Agent, the Contractor shall make available a suitable venue that will be conducive to education and training.

3.2 The Service Provider Workshop Plan shall address, but will not be limited to the following:

- 3.2.1 The nature of the disease;
- 3.2.2 How it is transmitted;
- 3.2.3 Safe sexual behaviour;
- 3.2.4 Post exposure services such as voluntary counselling and testing (VCT) and nutritional plans for people living with HIV/AIDS;
- 3.2.5 Attitudes towards other people with HIV/AIDS;
- 3.2.6 Rights of the Worker in the workplace;
- 3.2.7 How the Awareness Champion will be equipped prior to commencement of the HIV/AIDS awareness programme with basic HIV/AIDS information and the necessary skills to handle questions regarding the HIV/AIDS awareness programme on site sensitively and confidentially;
- 3.2.8 How the Service Provider will support the Awareness Champion;
- 3.2.9 Location and contact numbers of the closest clinics, VCT facilities, counselling services and referral systems;
- 3.2.10 How the workshops will be presented, including frequency and duration;
- 3.2.11 How the workshops will fit in with the construction programme;
- 3.2.12 How the Service Provider will assess the knowledge and attitude levels of attendees to structure workshops accordingly;
- 3.2.13 How the video will be used;
- 3.2.14 How the Service Provider will elicit maximum participation from the Workers;
- 3.2.15 A questions and answers slot (interactive session).

The Service Provider Workshop Plan shall encompass the Specific Learning Outcomes (SLO) as stipulated.

4 HIV/ AIDS AWARENESS EDUCATION AND TRAINING

4.1 Workshops

The Contractor shall ensure that all Workers attend the workshops.

The workshops shall adequately deal with all the aspects contained in the Service Provider Workshop Plan. A video of HIV/AIDS in the construction industry, which can be obtained from all Regional Offices of the Department of Public Works, is to be screened to Workers at workshops. In order to enhance the

learning experience, groups of not exceeding 25 people shall attend the interactive sessions of the workshops.

4.2 Recommended practice

4.2.1 Workshop Schedule

Presenting information contained in the Service Provider Workshop Plan can be divided in as many workshop sessions as deemed practicable by the Contractor, provided that all Workers are exposed to all aspects of the workshops as outlined in the Service Provider Workshop Plan.

Breaking down the content of information to be presented to Workers into more than one workshop session however, has the added advantage that messages are reinforced over time while providing opportunity between workshop sessions for Workers to reflect and test information. Workers will also have an opportunity to ask questions at a following session.

4.2.2 Service Providers

A database of recommended Service Providers is available from all Regional Offices of the Department of Public Works.

4.2.3 HIV/AIDS Specific Learning Outcomes and Assessment Criteria

Workers shall be exposed to workshops for a minimum duration of two-and-a-half hours. In order to set a minimum standard requirement, the following specific learning outcomes and assessment criteria shall be met.

4.2.3.1 UNIT 1: The nature of HIV/AIDS

After studying and understanding this unit, the Worker will be able to differentiate between HIV and AIDS and comprehend whether or not it is curable. The Worker will also be able to explain how the HI virus operates once a person is infected and identify the symptoms associated with the progression of HIV/AIDS.

Assessment Criteria:

1. Define and describe HIV and AIDS;
2. List and describe the progression of HIV/AIDS.

4.2.3.2 UNIT 2: Transmission of the HI virus

After studying and understanding this unit, the Worker will be able to identify bodily fluids that carry the HI virus. The Worker will be able to recognise how HIV/AIDS is transmitted and how it is not transmitted.

Assessment Criteria:

1. Record in what bodily fluids the HI virus can be found;
2. Describe how HIV/AIDS can be transmitted;
3. Demonstrate the ability to distinguish between how HIV/AIDS is transmitted and misconceptions around transmittance of HIV/AIDS.

4.2.3.3 UNIT 3: HIV/AIDS preventative measures

After studying and understanding this unit, the Worker will comprehend how to act in a way that would minimise the risk of HIV/AIDS infection and to use measures to prevent the HI virus from entering the bloodstream.

Assessment Criteria:

1. Report on how to minimise the risk of HIV/AIDS infection;
2. Report on precautions that can be taken to prevent HIV/AIDS infection;
3. Explain or demonstrate how to use a male and female condom;
4. List the factors that could jeopardize the safety of condoms provided against HIV/AIDS Transmission.

4.2.3.4 UNIT 4: Voluntary HIV/AIDS counselling and testing

After studying and understanding this unit, the Worker will be able to recognise methods of testing for HIV/AIDS infection. The Worker will be able to understand the purpose of voluntary HIV/AIDS testing and pre- and post-test counseling.

Assessment Criteria:

1. Describe methods of testing for HIV/AIDS infection;
2. Report on why voluntary testing is important;
3. Report on why pre- and post-test counselling is important.

4.2.3.5 UNIT 5: Living with HIV/AIDS

After studying and understanding this unit, the Worker will be able to recognise the importance of caring for people living with HIV/AIDS and be able to manage HIV/AIDS.

Assessment Criteria:

1. List and describe ways to manage HIV/AIDS;
2. Describe nutritional needs of people living with HIV/AIDS;
3. Describe ways to embrace a healthy lifestyle as a person living with HIV/AIDS;
4. Explain the need for counselling and support to people living with HIV/AIDS.

4.2.3.6 UNIT 6: Treatment options for people with HIV/AIDS

After studying and understanding this unit, the Worker will be familiar with the various treatments available to HIV/AIDS infected or potentially HIV/AIDS infected people.

Assessment Criteria:

1. Discuss anti-retroviral therapy;
2. List methods of treatment to prevent HIV/AIDS transmission from mother-to-child;
3. Describe the need for treatment of opportunistic diseases for people living with HIV/AIDS;
4. Describe post exposure prophylactics.

4.2.3.7 UNIT 7: The rights and responsibilities of Workers in the workplace with regard to HIV/AIDS

After studying and understanding this unit, the Worker will be able to identify the rights and responsibilities of the Worker living with HIV/AIDS in the workplace. The Worker will recognise the importance of accepting colleagues living with HIV/AIDS and treating them in a non-discriminative way.

Assessment Criteria:

1. Discuss the rights of a person living with HIV/AIDS in the workplace;
2. Discuss the responsibilities of a person living with HIV/AIDS in the workplace;
3. Report on why acceptance and non-discrimination of colleagues living with HIV/AIDS is important.

4.3 Displaying of plastic laminated posters and distribution of information booklets

The Contractor shall obtain a set of four laminated posters conveying different key messages and information booklets. The contractor should include the costs of posters and information booklets in his/her tender price.

The above-mentioned posters and information booklets have been prepared to raise awareness and to share information about HIV/AIDS and STI's.

Posters or display stands shall be displayed on site as soon as possible, but not later than 14 days after the date of site handover.

Posters shall be displayed in areas highly trafficked by Workers, including toilets, rest areas, the site office and compounds.

The posters on display must always be intact, clear and readable.

Information booklets must be distributed to all Workers as soon as possible, but not later than 14 days after site handover, or as soon as the Worker joins the site.

5 PROVIDING WORKERS WITH ACCESS TO CONDOMS

The Contractor shall provide and maintain condom dispensers and make both male and female condoms, complying with the requirements of SABS ISO 4074, available at all times to all Workers at readily accessible points on site, for the duration of the contract. The Contractor may obtain condom dispensers from the Department of Health and condoms may be obtained from the Local Clinic or the Department of Health.

At least one male and one female condom dispenser and a sufficient supply of condoms, all to the approval of the Representative/Agent, shall be made available on site within 14 days of site hand over. Contractors should note that arrangements to obtain condoms from the Department of Health Clinics prior to site hand over may be necessary, to ensure that condoms are available within 14 days of site handover.

Condoms shall be made available in areas highly trafficked by Workers, including toilets, the site office and compounds.

6 ENSURING ACCESS TO HIV/AIDS TESTING AND COUNSELLING FACILITIES AND TREATMENT OF SEXUALLY TRANSMITTED INFECTIONS (STI)

The Contractor shall provide Workers with the names of the closest Service Providers that provide HIV/AIDS testing and counselling and Clinics providing Sexually Transmitted Infection (STI) diagnosis and treatment. Information on these Service Providers and Clinics must be displayed on a poster of a size not smaller than A1 in an area highly trafficked by Workers.

7 APPOINTMENT OF AN HIV/AIDS AWARENESS CHAMPION

- 7.1 Within 14 days of site handover the Contractor shall appoint an Awareness Champion from amongst the Workers, who speaks, reads and writes English, who speaks and understands all the local languages spoken by the Workers and who shall be on site during all stages of the construction period. The Contractor shall ensure that the Awareness Champion has been trained by the Service Provider on basic HIV/AIDS information, the support services available and the necessary skills to handle questions regarding the HIV/AIDS programme in a sensitive and confidential manner.

7.2 The Awareness Champion shall be responsible for:

7.2.1 Liaising with the Service Provider on organising awareness workshops;

7.2.2 Filling condom dispensers and monitoring condom distribution;

7.2.3 Handing out information booklets;

7.2.4 Placing and maintaining posters.

8 MONITORING

The Contractor shall grant to the Representative/Agent reasonable access to the construction site, in order to establish that the Contractor complies with his obligations regarding HIV/AIDS awareness under this contract.

The Contractor must report problems experienced in implementing the HIV/AIDS requirements to the Representative/Agent.

The attached SITE CHECKLIST (SCHEDULE A) shall be completed and submitted at every construction progress inspection to the Representative/Agent.

The attached SERVICE PROVIDER REPORT (SCHEDULE B) shall be completed and submitted on a monthly basis to the Department's Project Manager, through the Representative/Agent.

The attached CONTRACTOR HIV/AIDS PROGRAMME REPORT (SCHEDULE C), a close out programme report, shall be completed by the Contractor at the end of the contract.

SCHEDULE A

HIV/AIDS PROGRAMME: SITE CHECKLIST

When did construction commence: _____

Name of Departmental Project Manager: PHUMLA NTEO

Please refer to HIV/AIDS Programme activities during the reporting period

Tick the block if Contractor satisfactorily complied with specifications																											
DATE	PI				PI				PI				PI				PI				PI						
	D	D	M	M	D	D	M	M	D	D	M	M	D	D	M	M	D	D	M	M	D	D	M	M			
Programme implemented within 14 days of site handover																											
Awareness champion on site																											
HIV/AIDS awareness service provider report																											
Male condom dispenser																											
Sufficient male condoms available																											
Male condom dispenser in a highly trafficked area																											
Female condom dispenser																											
Sufficient female condoms available																											
Female condom dispenser in a highly trafficked area																											
All four types of posters displayed																											
Posters in a good condition																											
Posters in a highly trafficked area																											
Posters displayed on local support services: clinic & VCT centre																											
Support service poster/s in highly trafficked area																											
Support service poster/s in a good condition																											

<i>Please indicate the applicable number for the reporting period</i>							
Workers on payroll (at PI)							
Sub-Contractors who will be on site for longer than 30 days (at PI)							
Workshop attendees							
Number of workshops held							
Scheduled workshops according to approved workshop plan							
Booklets distributed							
Male condoms distributed							
Female condoms distributed							

Representative/Agent

Date

Contractor

Date

Date of progress inspection: (ccyy/mm/dd)

Reporting period: (ccyy/mm/dd) _____ to (ccyy/mm/dd) _____

Deviations from HIV/AIDS awareness programme plan:

Corrective actions:

Representative/Agent

Departmental Project Manager

Date

Date

SCHEDULE B

HIV/AIDS AWARENESS PROGRAMME: SERVICE PROVIDER REPORT

Reporting period: (ccyy/mm/dd) _____ to (ccyy/mm/dd) _____

Number of workshops conducted in reporting period: _____

Number of scheduled workshops according to approved workshop plan: _____

Deviations from workshop plan:

State reasons for deviating from workshop plan:

Corrective actions:

Service Provider

Date

Date

HIV/AIDS AWARENESS PROGRAMME : WORKSHOP CONTENT ADDRESSED

Fill in the applicable information with regard to each workshop conducted																												
DATE	W/S				W/S				W/S				W/S				W/S				W/S				W/S			
	D	D	M	M	D	D	M	M	D	D	M	M	D	D	M	M	D	D	M	M	D	D	M	M	D	D	M	M
Content of workshop: (Mark the content included)																												
SLO1																												
SLO2																												
SLO3																												
SLO4																												
SLO5																												
SLO6																												
SLO7																												
HIV/AIDS in construction video																												
Indicate the duration of the workshop in hours																												
Total number of Workers																												
Indicate workshop venue																												

HIV/AIDS AWARENESS PROGRAMME: ATTENDANCE REGISTER

[illegible]

SCHEDULE C

CONTRACTOR HIV/AIDS PROGRAMME REPORT

Project name: _____

Project Location: _____

Contract value of project: R_____

Department of Public Works Project Manager: _____

HIV/AIDS Programme duration: (ccyy/mm/dd) _____ to (ccyy/mm/dd) _____

AWARENESS MATERIAL

Describe location of posters displayed during the programme: PHUMLA NTEO

Comments on posters: _____

Indicate total number of booklets distributed: _____

Comments on booklets: _____

CONDOMS

Indicate total number of male condoms distributed: _____

Indicate total number of female condoms distributed: _____

Describe where male condom dispenser was placed: _____

Describe where female condom dispenser was placed: _____

HIV/AIDS WORKSHOPS

Indicate the total number of HIV/AIDS workshops conducted: _____

Indicate the duration of workshops: _____

Indicate the total number of Workers that participated in the HIV/AIDS workshops: _____

Indicate the total number of Workers that were exposed to the video on HIV/AIDS in the Construction Industry:

Comments on HIV/AIDS workshops on site: _____

GENERAL

Briefly describe programme activities and satisfaction with outcome: _____

Additional comments, suggestions or needs with regard to the HIV/AIDS awareness programmes on site:

Please indicate if your company has a formal HIV/AIDS policy focussing on HIV/AIDS awareness raising and care and support of HIV/AIDS Workers:

Yes	No	Currently developing one
-----	----	--------------------------

Please indicate if, to your knowledge, you have lost any workers during the duration of the project to HIV/AIDS related sicknesses. One or more of the following might indicate an HIV/AIDS related death:

Excessive weight loss
Reactive TB
Hair loss
Severe tiredness

Coughing or chest pain
Pain when swallowing
Persistent fever
Diarrhoea

Vomiting
Meningitis
Memory loss
Pneumonia

Number of HIV/AIDS-related deaths: _____

Contractor

Date

Departmental Project Manager

Date



public works
& infrastructure

Department:
Public Works and Infrastructure
REPUBLIC OF SOUTH AFRICA

WESTERN CAPE

CAPE TOWN

**OUTDSHOORN SAPS:
INSTALLATION OF FACILITIES FOR PEOPLE WITH
DISABILITIES**

Health and Safety Specification

OCCUPATIONAL HEALTH AND SAFETY ACT

AND

REGULATIONS

PRE-CONSTRUCTION HEALTH AND SAFETY SPECIFICATION

TABLE OF CONTENTS

1. Introduction and Background

- 1.1 Background to the Pre-Construction Health and Safety Specification
- 1.2 Purpose of the Pre-Construction Health and Safety Specification
- 1.3 Implementation of the Pre-Construction Health and Safety Specification

2. Pre-Construction Health and Safety Specification

- 2.1 Scope
- 2.2 Contractual Issues
- 2.3 SHE Standards and Procedures
- 2.4 Interpretation
 - 2.4.1 Application
 - 2.4.2 Definitions
- 2.5 Minimum Administrative Requirements
 - 2.5.1 Notification of Intention to Commence Construction Work
 - 2.5.2 Assignment of Contractor's Responsible Persons to Supervise Health and Safety on Site
 - 2.5.3 Competency of Contractor's Responsible Persons
 - 2.5.4 Compensation of Occupational injuries and Diseases Act (COIDA), Act 130 of 1993.
 - 2.5.5 Occupational Health and Safety Policy
 - 2.5.6 Health and Safety Organogram
 - 2.5.7 Preliminary Hazard Identification and Risk Analysis and Progress Hazard Identification and Risk Analysis

- 2.5.8 Health and Safety Representative(s).
- 2.5.9 Health and Safety Committee(s)
- 2.5.10 Health and Safety Training
 - 2.5.10.1 Induction
 - 2.5.10.2 Awareness
 - 2.5.10.3 Competency
- 2.5.11 General Record Keeping
- 2.5.12 Health & Safety Audits, Monitoring and Reporting
- 2.5.13 Emergency Procedures
- 2.5.14 First Aid Box and First Aid Equipment
- 2.5.15 Accident / Incident Reporting and Investigation
- 2.5.16 Hazards and Potential Situations
- 2.5.17 Personal Protective Equipment and Clothing
- 2.5.18 Occupational Health and Safety Signage
- 2.5.19 Permits
- 2.6 Physical Requirements
 - 2.6.1 Demolition Work
 - 2.6.2 Excavations, Shoring, Dewatering or Drainage
 - 2.6.3 Edge Protection
 - 2.6.4 Explosives and Blasting
 - 2.6.5 Stacking of Materials
 - 2.6.6 Speed Restrictions and Protection
 - 2.6.7 Hazardous Chemical Substances (HCS)
 - 2.6.8 Asbestos
- 2.7 Plant and Machinery
 - 2.7.1 Construction Plant
 - 2.7.2 Vessels under Pressure
 - 2.7.3 Fire Extinguishers and Fire Fighting Equipment

- 2.7.4 Hired Plant and Machinery
- 2.7.5 Scaffolding / Working on Heights
- 2.7.6 Form Work and Support Work for Structures
- 2.7.7 Lifting Machine and Tackle
- 2.7.8 Ladders and Ladder work
- 2.7.9 General Machinery
- 2.7.10 Portable Electrical Tools / Explosive Power Tools
- 2.7.11 High Voltage Electrical Equipment
- 2.7.12 Public Health and Safety
- 2.7.13 Night Work
- 2.7.14 Transportation of Workers
- 2.8 Occupation Health and Environmental Management
 - 2.8.1 Occupational Hygiene
 - 2.8.2 Environmental Management
 - 2.8.3 Welfare facilities
 - 2.8.4 Alcohol and other drugs

2.9 Electrical fencing

3. ANNEXURE A

Task Completion Form

4. ANNEXURE B

Principal Contractor's Responsible Persons

5. ANNEXURE C

Other Requirements

6. ANNEXURE D

Initial Hazard Identification and Risk Assessment

1. INTRODUCTION AND BACKGROUND

1.1 Background to the Pre-Construction Health and Safety Specification

- 1) The Construction Regulations of February 2014 in terms of Regulation 5 (1)(b) places the onus on the Client to prepare a Pre-Construction Health and Safety Specification, highlighting all risks not successfully eliminated during design. Section 37.2 of the Act, Act 85 of 1993 requires the Department of Works as an Employer to enter into a written agreement with the Contractor (Mandatory) as far as arrangements and procedures are concerned to ensure that the Contractor complies with the requirements of the Act, Act 85 of 1993 and all its Regulations.
- 2) This document serves to address all the above mentioned requirements and by submission of his/her tender the Contractor undertakes to abide with the conditions as stipulated by the Department of Works hereinafter referred to as the Client throughout this document.
- 3) This documentation will give the Client or its duly appointed representative the required information to be able to evaluate the Contractors competency and resources as is required by Regulation 5(1)(h) of the Construction Regulations of February 2014 and to determine his/her suitability to perform such work in a safe and healthy manner.
- 4) When submitting his/her tender the Contractor must supply the Client with the following:
 - A detailed Site Safety Plan indicating how the contractor will manage all Safety, Health and Environmental aspects whilst working on the Clients premises or on premises under his/her control, which must be based on the contents of this document as is required by Regulation 7(1)(a) of the Construction Regulations of February 2014.
 - A Cost breakdown of funds being allocated to make adequate provisions for Safety, Health and Environmental requirements as is required by Regulation 5 (1)(g) of the Construction Regulations of February 2014.
- 5) No approval or acceptance of any document required by this specification shall be construed by the Contractor as an absolution of the Contractor from achieving the required level of performance and compliance with legal requirements whatsoever.
- 6) The Contractor is an employer in his/her own right and therefore must assume all the responsibilities as required from any legal obligation imposed on him or her.

1.2 Purpose of the Pre-Construction Health and Safety Specification

To assist in achieving compliance with the Occupational Health and Safety Act 85/1993 and the now promulgated Construction Regulations of February 2014 in order to reduce incidents and injuries.

To enable the effectiveness of the incorporated health and safety standards in regulations and thus comply with SANS requirements in terms of Occupational Health and Safety Act No.85 of 1993 section 44 of the act.

The Pre-Construction Safety, Health and Environmental Specification sets out the requirements to be followed by the Principal Contractor and other Contractors so that the Health and Safety of all persons potentially at risk and the potential risk to the environment may receive the same priority as other facets of the project such as Scope, Time, Cost and Quality.

1.3 Implementation of the Pre-Construction Health and Safety Specification

This specification forms an integral part of the contract, and the Contractor is required to use it at pre-tender phase when drawing up his/her project-specific Construction Phase Health and Safety Plan as indicated above. The Principal Contractor shall forward a copy of this specification to all Sub-Contractors at their bidding stage so that they can in turn prepare Health and Safety Plans relating to their operations.

2. PRE-CONSTRUCTION HEALTH AND SAFETY SPECIFICATION

2.1 SCOPE

This Specification covers the requirements for eliminating and mitigating incidents and injuries on the particular project.

The scope also addresses legal compliance, hazard identification and risk assessment, risk control, and promoting a Health and Safety culture amongst those working on the project. The specification also makes provision for the protection of those persons other than employees.

2.2 Contractual Issues

- 1) Due to fact that this document is based on legislative requirements the Client requires that all Contractors comply with the requirements of this document and all other relevant legislative requirements not covered by this document.
- 2) The Client or its duly appointed representative reserves the right to stop any contractor from working whenever Safety,

Health or Environmental requirements are being violated. Any resultant costs of such work stoppages will be for the Contractors account.

- 3) The requirements as specified by the Client in this document must not be deemed to be exhaustive and the Client reserves the right to make changes as and if the Client deems fit.
- 4) The Client will not entertain any claim of any nature whatsoever which has come about as result of costs incurred or delays being experienced due to the Contractor not complying with the requirements of this document or any other applicable legislative requirements imposed on the Contractor.

2.3 Safety, Health and Environmental Standards and Procedures

- 1) The Contractor will ensure that all work performed by him/her is executed in accordance with work procedures which comply with accepted safety practices and applicable safety, health and Environmental legislation.
- 2) Procedures as indicated above may be the Contractors own procedures on condition that they comply with the conditions as stipulated above.
- 3) Where procedures have been specified by this Client in the contents of this document such procedures must be adhered to unless otherwise agreed to with the Client or it's duly appointed representative.

2.4 Interpretations

2.4.1 APPLICATION

This specification is a compliance document drawn up in terms of South African legislation and is therefore binding. It must be read in conjunction with relevant legislation as noted previously.

2.4.2 DEFINITIONS

- 1) The definitions as listed in the Occupational Health and Safety Act 85/1993 and Construction Regulations of February 2014 shall apply unless otherwise stipulated.
- 2) Any reference to "The Contractor" includes – the Principal and Sub - Contractor unless otherwise stipulated.

2.5 Minimum Administrative Requirements

2.5.1 Notification of Intention to Commence Construction Work

- 1) The Contractor shall notify the Provincial Director of the Department of Labour in writing before construction work commences if required in the format of Annexure 2. A copy of

this notification must be forwarded to the Client prior to the commencement of Construction work.

- 2) Copies of such notification can be obtained from any Department of Labour Office.

2.5.2 Assignment of Contractor's Responsible Persons to Supervise Health and Safety on Site.

- 1) The Contractor shall submit in the format of Annexure B, proof of all supervisory as well as any other relevant appointments as is required by the OHS Act and the Construction Regulations.
- 2) It is acknowledged that the Contractor may need to allocate more than one appointment to certain staff members. This practice may only take place if Safety, Health and Environmental Standards would not be negatively affected.
- 3) Should the Client or its representative deem such practice as having a negative effect on Safety, Health and Environmental Standards, then alternative arrangements will have to be made.
- 4) **A contractor must appoint a full-time construction health and safety officer in writing to assist in the control of all health and safety related aspects on the site.**

2.5.3 Competency of Contractor's Appointed Competent Persons

- 1) Contractors' competent persons for the various risk management portfolios shall fulfill the criteria as stipulated under the definition of "Competent Person" in accordance with the Construction Regulations of February 2014 and the Occupational Health and Safety Act, Act 85 of 1993.
- 2) The Client reserves the right to require levels of Competency, which exceeds the requirements as stipulated by the Act and or Construction Regulations.
- 3) In the event of the Client requiring additional levels of Competency, alternative arrangements will have to be made.

2.5.4 Compensation of Occupational Injuries and Diseases Act, Act 130 of 1993 (COID ACT)

- 1) The Contractor warrants that his and all his workmen are fully covered in terms of the COID, Act 130 of 1993 and that such cover shall remain in force for the duration of his contractual relationship with the Client or whilst working on the Clients premises or premises under the Clients control.
- 2) The Contractor will supply proof of such insurance cover to the Client with his/her tender submission.
- 3) The Contractor undertakes to ensure that all Sub-Contractors

appointed by him/her will be fully covered in terms of the COID Act, Act 130 of 1993 and that such cover shall remain in force for the duration of their contractual relationship with the Contractor

- 4) The Contractor must also ensure that he has additional insurance cover that will adequately make provisions for any losses and/or his employee's acts and/or omissions whilst working on the Clients premises or on premises under the client's control.

2.5.5 Occupational Health and Safety Policy

- 1) The Contractor shall submit a Health and Safety Policy signed by the Chief Executive Officer.
- 2) The Policy must outline objectives and how they will be achieved and implemented by the Company / Contractor.
- 3) A copy of such policy must be included in the Site Safety Plan and the Site Safety File.

2.5.6 Health and Safety Organogram

- 1) The Contractor shall submit an Organogram, outlining the Health and Safety Site Management Structure including the relevant appointments / competent persons.
- 2) In cases where appointments have not been made, the organogram shall reflect the intended persons to be appointed to such positions.
- 3) The organogram shall be updated when there are any changes in the Site Management Structure.

2.5.7 Preliminary Hazard Identification and Risk Analysis and Progress Hazard Identification and Risk Analysis

- 1) A Preliminary Hazard Identification and Risk Analysis was conducted and can be found in the format of Annexure D. This Hazard Identification and Risk Analysis was performed to make the Contractor aware of potential Hazards, which could be present on the site and may not be comprehensive.
- 2) The Contractor shall cause a Hazard Identification and Risk Analysis exercise to be performed by a Competent Person before commencement of construction work, and the assessed risks shall form part of the Construction phase Health and Safety Plan submitted for approval by the Client. The Risk Assessment must include:
 - a) A list of hazards identified as well as potentially hazardous tasks;
 - b) A documented risk assessment based on the list of hazards and tasks;

- c) A set of safe working procedures to eliminate, reduce and/or control the risks assessed;
 - d) A monitoring and review procedure of the risks assessment as the risks change.
- 3) The Principal Contractor shall ensure that all Contractors are informed, instructed and trained by a Competent Person/s regarding hazards, risks and related safe work procedures before any work commences and thereafter at regular intervals as the risks change and as new risks develop.
 - 4) The Contractor shall be responsible for ensuring that all persons who could be negatively affected by its operations are informed and trained according to the hazards and risks and are conversant with the Safe Work Procedures, control measures and other related rules (tool box talk strategy to be implemented and so on).
 - 5) Should the Client or its duly appointed Representative identify alternative hazardous activities performed by the Contractor or its Sub-Contractors on site for which a Risk Assessment was not performed then the contractor will be required to perform such an exercise before continuing such work.

2.5.8 Health and Safety Representative(s)

- 1) The Contractors shall ensure that Health and Safety Representative(s) are appointed under consultation and trained to carry out their functions.
- 2) The appointments must be in writing and the Health and Safety Representative shall carry out regular inspections, keep records and report all findings to the Responsible Person forthwith and at Health and Safety meetings.

2.5.9 Health and Safety Committees

The Principal Contractor shall ensure that project Health, Safety and Environmental meetings are held monthly or as deemed necessary by the project requirements.

- 1) Minutes must be kept on record and filled in the Site Health and Safety File.
- 2) Meetings must be organized and chaired by the Principal Contractors' Responsible Person.

2.5.10 Health and Safety Training

2.5.10.1 Induction

- 1) The Principal Contractor shall ensure that all site personnel undergo a site-specific Health and Safety Induction Training Session before starting work. A

record of attendance shall be kept in the Health and Safety file. **A suitable venue must be supplied to provide this training.**

- 2) All visitors to the site must also be subjected to site-specific induction training highlighting items such as steps to follow in the event of an emergency, restricted areas and so on.

2.5.10.2 **Awareness**

The Principal Contractor shall ensure that, on site, periodic toolbox talks take place daily. These talks should deal with risks relevant to the construction work at hand. A record of attendance shall be kept in the Health and Safety File. All Contractors have to comply with these minimum requirements.

2.5.10.3 **Competency**

- 1) All competent persons shall have the knowledge, experience, training, and qualifications specific to the work they have been appointed to supervise, control, and carry out.
- 2) The abovementioned competency requirements will be assessed on a regular basis by the Client, by means of Audits, Progress Meetings, and any other means deemed fit by the Client.
- 3) The Principal Contractor is responsible to ensure that competent Contractors are appointed to carry out construction work and records should be kept of criteria used to determine competency.
- 4) The Client reserves the right to require competencies which may exceed the Contractors standards in which case alternative arrangements will have to be made to meet the Clients requirements.

2.5.11 General Record Keeping

- 1) The Contractors shall keep and maintain Health and Safety records to demonstrate compliance with this Specification, with the OHS Act 85/1993; and with the Construction Regulations of February 2014.
- 2) The Contractor shall ensure that all records of incidents/accidents, training, inspections, audits, and so on are kept in a Health and Safety file held in the Site Office.
- 3) The Principal Contractor must ensure that every Contractor opens his/her own Health and Safety file, maintains the file and makes it available on request by any duly authorized person.

- 4) The principal contractor or sub-contractor that has more than 5 staff members on site will be required to have the full version of Occupational Health and Safety Act and Regulations 85 of 1993 on site.

2.5.12 Health and Safety Audits, Monitoring and Reporting

- 1) The Client shall conduct monthly Health and Safety audits of the work operations including a full audit of physical site activities as well as an audit of the administration of Health and Safety.
- 2) The Principal contractor is obligated to conduct similar audits on all Contractors appointed by him/her.
- 3) Detailed reports of the audit findings and resultant corrective measures shall be reported on at all levels of project management meetings/forums.
- 4) Copies of the Clients audit reports will be forwarded to the Contractor and must be kept in the Site Health and Safety File.
- 5) The Principal Contractor must audit the activities and administration of all appointed Sub-Contractors, forward a copy to the Client or its representative within seven days of completion of the audit and file a copy on the Site Safety File.

2.5.13 Emergency Procedures/Plans

- 1) The Principal Contractor shall submit a detailed Emergency Procedure/Plan for approval by the Client prior to commencement of work on site. The procedure shall detail the response plan/s including the following key elements:
 - List of key competent personnel;
 - Details of emergency services;
 - Actions or steps to be taken in the event of the specific types of emergencies;
 - Information on hazardous material/situations.
- 2) Emergency Procedures/Plans shall include, but shall not be limited to, fire, spills, use of hazardous substances, bomb threats, major incidents/accidents major and minor and any other anticipated emergencies.
- 3) The Principal Contractor shall advise the Client in writing forthwith, of any emergencies, together with a record of action taken. A contact list of all service providers (Fire Department, Ambulance, Police, Medical and Hospital, etc) must be maintained and be available to site personnel.
- 4) Emergency procedures/Plans must be developed by a competent person such as a Safety, Health and Environmental Officer or in the absence of a Safety, Health and Environmental

Officer by the Construction Work Supervisor.

- 5) Emergency Procedures/Plans must form part of the Agenda of monthly safety meetings as the Procedures/Plans would have to be revisited on a continuous basis due to the changing environment on construction sites.

2.5.14 First Aid Boxes and First Aid Equipment

- 1) All Contractors shall appoint in writing First Aider(s) in terms of legislative requirements.
- 2) The appointed First Aider(s) must be sent for accredited first aid training should they not have received such training prior to commencement of work on site.
- 3) Valid certificates to be kept on site in the Site Safety File.
- 4) The Principal Contractor shall provide an on-site First Aid Station with first aid facilities, where required, including first aid boxes adequately stocked at all times.
- 5) All Contractors with more than 5 employees shall supply their own first aid box
- 6) In the event of hazards chemical substances being present on site, first aiders must be trained to address any incidents of accidental exposure and their first aid kits stocked accordingly

2.5.15 Accident / Incident Reporting and Investigation

- 1) Injuries are to be categorized into the following categories:
 - 1) first aid;
 - 2) medical;
 - 3) disabling; and
 - 4) fatal injuries.
- 2) All Contractors have to report on the 4 categories of injuries to the Principal Contractor as soon as is reasonably practicable.
- 3) The Principal Contractor must stipulate in his/her construction phase Health and Safety plan how he/she will handle each of these categories.
- 4) When reporting injuries to the Client, these categories shall be used.
- 5) All injuries will be investigated by the Principal Contractors or his/her Competent Person, with a report being forwarded to the Client forthwith.
- 6) The Principal Contractor must report all injuries to the Client in the form of a detailed injury report at least monthly.

- 7) All incidents taking place in terms of Section 24 of the Act must be reported in the prescribed period and manner to the Department of Labour.
- 8) Copies of Section 24 reports, including WCL 1 & 2 forms must be forwarded to the Client immediately after completion.

2.5.16 Hazards and Potential Situations

- 1) The Principal Contractor shall immediately notify other Contractors as well as the Client of any hazardous or potentially hazardous situations that may arise during performance of construction activities.
- 2) Should a hazardous situation require work stoppages the work must be stopped and corrective steps taken such as Written Safe Work Procedures and issuing of Personal Protective Equipment.

2.5.17 Personal Protective Equipment (PPE) and Clothing

- 1) The Contractor shall ensure that all workers are issued and wear Hard Hats, Safety Boots/Shoes and Overalls.
- 2) The Contractor and all Contractors shall make provision and keep adequate quantities of SABS approved PPE on site at all times.
- 3) The Contractor shall clearly outline procedures to be taken when PPE or Clothing is:
 - Lost or stolen;
 - Worn out or damaged.
- 4) The above procedure applies to Contractors and their Sub-Contractors.
- 5) The Contractor must ensure that no person enters the Site without the required Personal Protective Equipment.
- 6) Visitors to the Site must be provided with the required PPE such as Hard Hats, Earmuffs and Eye Protection.
- 7) Records of all PPE issued to staff must be kept on site in the Site Safety File.
- 8) Employees are to be made conversant with the purpose of PPE and where and when it is required to be used by the employee.
- 9) Safety belts are not to be allowed on site due to its associated potential of injury to the user; only double lanyard safety harnesses are permitted.

- 11) Suitable eye protection must at all times be worn by the worker when performing grinding, chipping, chasing and other associated activities.
- 12) In the event that onlookers may be struck by flying objects as a result of work being performed, suitable screens must be erected.
- 13) Any person performing welding or brazing work will wear suitable eye protection, gloves, aprons, and spats. Suitable screens are to be provided to protect onlookers from the harmful rays associated with such activities.
- 14) Where employees are required to work with corrosive liquids, suitable eye protection, gloves and acid resistant overalls must be provided.
- 15) Ear protection must be worn in designated noise zone (in excess of 85dB)
- 16) Suitable respirators must be provided to all employees and visitors required working in or entering areas where toxic vapors could be present.
- 17) All staff working in an elevated position (2m or higher) or where the potential exists that such person may fall must be provided with a suitably secured safety harness.
- 18) Any person refusing to wear personal Protective Equipment must be instructed to wear such equipment and in the event of such person refusing to wear such equipment he/she must be removed from the premises.

2.5.18 Occupational Health and Safety OHS Signage

- 1) The Contractor shall provide adequate on-site OHS signage including but not limited to: "no unauthorized entry", "report to site office", "site office", "beware of overhead work", "hard hat area".
- 2) Signage shall be posted up at all entrances to the site as well as on site in strategic locations e.g. access routes, stairways, entrances to structures and buildings, scaffolding, and other potential risk areas/operations.
- 3) In the event where work is being performed on a premises displaying signage such as no-parking, speed limits and so on, the Contractor will abide by the requirements of such signage except if otherwise instructed.

2.5.19 Permits

- 1) The Contractor shall draft and implement where required permits which may include the following:

- Use of Explosives and Blasting;
 - Work for which a fall prevention plan is required;
 - Use of cradles, and
 - Electrical work
 - Hot works
- 2) The Contractor will ensure that where permits are required that it is used and adhered to.

2.6 Physical Requirements

2.6.1 Demolition Work

- 1) Prior to any demolition work being carried out, the Principal Contractor shall submit a safe working procedure and a detailed engineering survey for approval by the Client.
- 2) Such Safe Work Procedures' must where possible be submitted with the Site SHE Plan
- 3) Acceptance will then be issued to the Principal Contractor to proceed with the demolition work.
- 4) The Principal Contractor shall ensure that demolition work complies with the Construction Regulations of February 2014.
- 5) In the event where a structure identified for demolition includes substances such as lead or asbestos it must be performed within the requirements of the applicable legislative.
- 6) It is the Principal Contractor responsibility to locate and determine where all underground services are and make safe before any excavating, digging etc. is done

2.6.2 Excavations, Shoring, Dewatering or Drainage

- 1) All excavation work must be performed under the supervision of a Competent Person as specified in Annexure B of this document and the Construction Regulations of July 2003.
- 2) Adequate Shoring and Bracing must be provided where required to ensure that the health and safety of the employees working in such excavations are not put at risk.
- 3) Adequate provisions must be made to ensure that water is drained from excavations which may enter such excavations as a result of seepage or rain.
- 4) All excavation made by the Contractor must be clearly demarcated and protected to prevent accidental access.
- 5) Barricading tape may only be used to make solid barricading more visible and may not be used as a means of barricading.

- 6) In addition to the abovementioned the requirements of Regulation 11 of the Construction Regulations of July 2003 must be adhered to.

2.6.3 Edge Protection .

- 1) All open edges posing the risk of resulting in injuries or damage to equipment must be adequately guarded fenced or barricaded or other similar suitable means used to prevent injuries or damage to equipment.
- 2) Barricading tape is not deemed to be suitable and may only be used in addition to other suitable means as indicated above.

2.6.4 Explosives and Blasting

- 1) All explosives must be transported or stored according to the requirements of SANS 0228.
- 2) Written approval must be obtained from the Chief Inspector Occupational, Health and Safety prior to any blasting activities taking place.
- 3) A copy of such permission from the Chief Inspector Occupational, Health and Safety must be supplied to the client prior to Blasting.
- 4) Prior to blasting a siren must be sounded, warning flags posted and guards placed at strategic locations points to prevent accidental entry to the blasting area.

2.6.5 Stacking of Materials

- 1) Stacking and storage of materials must be performed under the Supervision of a Competent Person whom has been appointed in writing as required by Annexure B.
- 2) Storage areas must be designated, kept neat and under control. In addition to the abovementioned the requirements of General Safety Regulations as promulgated by Government Notice No R1031 dated 30 May 1986 as amended must be complied with.
- 3) In the event that unauthorized persons may enter an area where materials are stacked such area must be barricaded off to prevent access to such area.

2.6.6 Speed Restrictions and Protections

- 1) Unless otherwise stipulated the speed limit on site to be adhered to is 10 Km/h.
- 2) Vehicle movement routes on site must be clearly indicated where applicable.

- 3) Signage to ensure the safe movement of vehicles on site as well as to ensure the health and safety of all employees and visitors on site must be displayed in strategic locations.

2.6.7 Hazardous Chemical Substances (HCS)

- 1) All employees required to use Hazardous Chemical Substances or products containing Hazardous Chemical Substances must be adequately and comprehensively trained with regard to the requirements of the Hazardous Chemical Substances Regulations as amended in Government Gazette No 25130 of June 2003, the potential sources of exposure and the potential risks to their health caused by exposure.
- 2) In addition to the abovementioned, Material Safety Data Sheets must be kept on site for all materials, which may contain hazardous chemical substances.

2.6.8 Asbestos

- 1) Asbestos work may only be performed subject to prior notification of the Provincial Director, Occupational Health and Safety, Department of Labour, in writing.
- 2) Proof of such notification must be supplied to the Client prior to work proceeding.
- 3) All asbestos work shall be carried out as per the Asbestos Abatement Regulations by an approved Asbestos Contractor.
- 4) All employees must be informed and receive training on aspects such as the contents and scope of the Asbestos Abatement Regulations as published in Government Gazette 23108 of November 2020, the potential risks of exposure to asbestos, precautionary measures employees have to take and all other requirements deemed necessary to provide a safe and healthy environment for all employees as specified by the Asbestos Abatement Regulations as indicated above.
- 5) All asbestos will be removed from site by an approved asbestos contractor to an approved asbestos dump site. Certificate must be issued on completion on removal of all asbestos on site indicating that the site is clear of all asbestos.

2.7 Plant and Machinery

2.7.1 Construction Plant

- 1) All Construction Plant must comply with and be used in conjunction with the requirements of Section 23 of the Construction Regulations and in specific that all records of inspections rendering such plant safe must be kept on site.

- 2) Operators will be competent and trained and copies of training certificates shall be placed on the health and safety file on site.
- 3) Operators shall be in possession of medical certificate declaring that they are physically and psychologically fit to operate such construction vehicle and plant and copy of medical certificate shall be on the file.
- 4) Original operating and medical certificates shall be kept by the operators and shall be on site in-possession of the operators at all times.

2.7.2 Vessels under Pressure (VUP)

The Principal Contractor and all relevant Contractors shall comply with the Vessels under Pressure Regulations, including:

- Providing competency and awareness training to the operators;
- Providing PPE or clothing;
- Inspecting equipment regularly and keeping records of inspections;
- Providing appropriate firefighting equipment.

2.7.3 Fire Extinguishers and Fire Fighting Equipment

- 1) The Principal Contractor and Sub Contractors shall provide or ensure adequate provision of regularly serviced firefighting equipment located at strategic points on site, specific to the classes of fire likely to occur.
- 2) The appropriate notices and signs must be posted up as required.
- 3) Contractors may not utilize fire protection equipment belonging to the client without prior consent.

2.7.4 Hired Plant and Machinery

- 1) The Contractor shall ensure that any hired plant and machinery used on site is safe for use.
- 2) The requirements as stipulated by the OHS Act 85/1993 and Construction Regulations of February 2014 shall apply.
- 3) The Principal Contractor shall ensure that operators hired with machinery are competent and that certificates are kept on site in the Site Health and Safety File. All relevant Contractors must ensure the same.

2.7.5 Scaffolding / Working at Heights

- 1) Working at heights includes any work that takes place in an elevated position in excess of 2m.
- 2) The Contractor must submit a risk-specific fall prevention plan

and include a rescue plan in accordance with the Construction Regulations of February 2014 before this work is undertaken.

- 3) The fall prevention plan must be approved by the Client before work may commence.

2.7.6 Formwork and Support Work for Structures

- 1) The Principal Contractor shall ensure that the provisions of Section 10 of the Construction Regulations of February 2014 are adhered to.
- 2) These provisions must include but not be limited to ensuring that all equipment used is examined for suitability before use; that all Formwork and Support Work is inspected by a competent person immediately before, during and after placement of concrete or any other imposed load and thereafter on a daily basis until the Formwork and Support Work has been removed.
- 3) Records of all inspections must be kept in a register on site.

2.7.7 Lifting Machines and Tackle

- 1) The Contractor shall ensure that lifting machinery and tackle is inspected before use and thereafter in accordance with the Driven Machinery Regulations and the Construction Regulations (Section 20).
- 2) There must be a competent appointed lifting Machinery and Tackle Inspector on site who must inspect the equipment daily or before use, taking into account that:
 - All lifting machinery and tackle has a safe working load clearly indicated;
 - Regular inspection and servicing is carried out;
 - Records are kept of inspections and of service certificates;
 - There is proper supervision in terms of guiding the loads that includes a trained banksman to direct lifting operations and check lifting tackle;
 - The tower crane bases have been approved by an engineer;
 - The operators are competent as well as physically and psychologically fit to work and be in possession of a medical certificate of fitness which must be available on site.

2.7.8 Ladders and Ladder Work

- 1) The Contractor shall ensure that all ladders are inspected at least monthly, are in a good safe working order, are the correct height for the task, extend at least 1m above the landing, fastened and secured, and at a safe angle.
- 2) Records of inspections must be kept in a register on site.

2.7.9 General Machinery

The Contractor shall ensure compliance with the Driven Machinery Regulations, which include inspecting machinery regularly, appointing a competent person to inspect and ensure maintenance, issuing PPE or clothing, and training those who use machinery.

2.7.10 Portable Electrical Tools and Explosive Powered Tools

- 1) The Contractor shall ensure that use and storage of all explosive powered tools and portable electrical tools are in compliance with relevant legislation.
- 2) The Contractor shall ensure that all electrical tools, electrical distribution boards, extension leads, and plugs are kept in a safe working order.
- 3) The Contractor shall apply the following:
 - A competent person undertakes routine inspections and records are kept.
 - Only authorized trained persons use the tools.
 - The safe working procedures apply.
 - Awareness training is carried out and compliance is enforced at all times.
 - PPE and clothing is provided and maintained.
 - A register indicating the issue and return of all explosive rounds is implemented and maintained, and
 - That signs are posted up in the areas where explosive powered tools are being used.

2.7.11 High Voltage Electrical Equipment

- 1) All contractors must be made aware of the presence and location of High Voltage Equipment such as underground cables and overhead lines, and that the necessary precautionary steps are taken where work has to be executed in the vicinity of such equipment.
- 2) Precautionary measures such as Isolation and Lock-Out of electrical systems or the use of electrically isolated tools must be used.

2.7.12 Public and Site Visitor Health and Safety

- 1) The Contractor shall ensure that every person working on or visiting the site, as well as the public in general, shall be made aware of the dangers likely to arise from site activities, including the precautions to be taken to avoid or minimize those dangers.
- 2) Appropriate Health and Safety Notices and signs shall be posted up, but shall not be the only measure taken.

2.7.13 Night Work

The Contractors must ensure that adequate lighting is provided to allow for work to be carried out safely.

2.7.14 Transportation of Workers

- 1) The Contractor and shall not:
 - Transport persons together with goods or tools unless there is an appropriate area or section to store such goods.
 - Transport persons on the back of trucks except if a proper canopy (properly covering the sides and top) has been provided with suitable seating areas.
 - Permit workers to stand or sit on the edge of the transporting vehicle.
 - Transport workers in LDV's unless they are closed/covered and have the correct number of seats for the passengers.
- 2) No driver will transport more than six people on the back of a 1 Ton LDV and more than four passengers on the back of a ½ Ton LDV.
- 3) The driver of any LDV will not permit more than 2 passengers to occupy the cab of any single cab LDV and 4 passengers of any double cab LDV.
- 4) All vehicles operated on the site will in all aspects comply with the requirements of the Road Traffic Ordinance Act
- 5) Drivers of such vehicles will have a valid license for the code of vehicle being driven by them.
- 6) No servicing of vehicles will be permitted on a Construction Site, which is occupied by staff working for the Client.
- 7) Servicing or repairs of vehicles on site may only take place if such activities are performed with the necessary procedures in place to prevent any harmful effects to the environment.
- 8) All waste generated from servicing vehicles must be disposed off in accordance with relevant Environmental legislation.
- 9) In the event where Earth Moving Equipment is present on site the following must be adhered to:
 - Drivers of vehicles must be instructed to avoid parking behind earth moving vehicles to ensure that their vehicles are visible to the operator of earth moving vehicles.
 - Right of way must be afforded to earth moving machinery at all times.
 - Vehicles must only be permitted to park where possible in designated areas

2.8 Occupational Health and Environmental Management.

2.8.1 Occupational Hygiene

- 1) Exposure of workers to occupational health hazards and risks is very common in any work environment, especially in construction.
- 2) Occupational exposure is a major problem and all Contractors must ensure that proper health and hygiene measures are put in place to prevent exposure to these hazards.
- 3) Contractors must prevent inhalation, ingestion, absorption, and noise induction.
- 4) Site-specific health risks are tabled in Annexure D such as cement -dust, wood-dust, noise and so on but is not limited to these items.
- 5) Water to be utilized for drinking purposes may only be drawn from taps designated for drinking water purposes. Fire hydrants and fire hose reels may not be utilized for drinking water purposes.
- 6) In the event where staff is required to be away from home due to the work they have to perform on behalf of the Contractor, the Contractor will provide suitable clean dry and hygienic accommodation, the cost thereof shall be borne by the Contractor.

2.8.2 Environmental Management

- 1) The Contractor shall take all precautionary steps to prevent any pollution of the Environment.
- 2) Any material, which may pose a harmful effect when disposed of by normal means, must be disposed of in an appropriate manner to eliminate its harmful effect on the environment after disposal.
- 3) The Contractor will ensure that adequate procedures are implemented and maintained to ensure that all waste generated including asbestos waste is placed in suitable receptacles and removed from the site promptly.
- 4) Plans to deal with spillages must be in place and maintained.
- 5) No waste materials liquid or solid may be disposed of in drains.
- 6) No burning of waste material may take place where such

material being burned may result in pollution of the air or give off toxic vapors which could be harmful to the health of employees or any other person present on site.

2.8.3 Welfare Facilities

- 1) Contractors will supply sufficient toilets (1 toilet per 30 workers). Toilets will be so positioned that it is in close proximity of the workers. If more toilets are required contractors must make provision for this.
- 2) Showers (1 for every 15 workers).
- 3) Changing facilities.
- 4) Hand washing facilities, soap, toilet paper, and hand drying materials.
- 5) Waste bins must be strategically placed and emptied regularly.
- 6) Safe, clean storage areas must be provided for workers to store personal belongings and personal protective equipment.
- 7) Workers must not be exposed to hazardous materials/substances while eating and must be provided with sheltered eating areas.

2.8.4 Alcohol and other Drugs

- 1) No alcohol and other drugs will be allowed on site without the express permission of the Principal Contractor.
- 2) No person may be under the influence of alcohol or any other drugs while on the construction site.
- 3) Any person on prescription drugs must inform his/her Employer, who shall in turn report this to the Principal Contractor forthwith.
- 4) Any person suffering from any illness/condition that may have a negative effect on his/her safety performance must report this to his/her Employer, who in turn must report this to the Principal Contractor forthwith.
- 5) Any person suspected of being under the influence of alcohol or other drugs must be sent home immediately, to report back the next day for a preliminary inquiry. A full disciplinary procedure must be followed by the Contractor concerned and a copy of the disciplinary action must be forwarded to the Principal Contractor for his records.

2.9 Electrical fencing.

- 1) Contractor must comply with sect 12, 13 and 14 of the Electrical Machinery Regulations.

2.10 Managing Exposure to SARS-COV-2

- 1) On the expiry of the declaration of the National State of Disaster under GN313 OF 15 March 2020, Notice No.R.1876 has been issued for the provision of Good Code of Practice: Managing Exposure to SARS-COV-2 in the Workplaces.
- 2) The Regulations for Hazardous Biological Agents, 2022 (HBA Regulations) list coronavirus as a listed hazardous biological agent, classed as group 3. It therefore places legal responsibilities on employers in respect of employers to limit the exposure and mitigate the risks of infection by SARS CoV-2.

ANNEUXRE A

The Contractor must submit proof of compliance with Annexure A with the construction phase H&S plan where applicable.

HSS Item No.	Requirement	OHSA Requirement	Submission Date
2.3.1	Notification of Intention to Commence Construction/Building Work	Complete Annexure 2 (Construction Regulations)	Before commencement on site
2.3.2	Assignment of Responsible Persons	All relevant appointments as per OHS Act, Construction Regs and Annexure B	Together with SHE Plan
2.3.3	Competence of Responsible Persons	Client Requirement & OHS Act	Together with SHE Plan
2.3.4	Compensation of Occupational Injuries and Diseases Act (COIDA) 130 of 1993	Construction Reg and Client Requirement	Together with SHE Plan
2.3.5	Occupational Health and Safety Policy	OHS Act	Together with SHE Plan
2.3.6	Health and Safety Organogram	Client Requirement	Together with SHE Plan
2.3.7	Initial Hazard Identification and Risk Assessment	Construction Regs.	Together with SHE Plan

ASSIGNMENT OF CONTRACTOR'S RESPONSIBLE PERSONS

ANNEXURE B

The Principal Contractor shall make the following appointments according to the initial risk assessment or as deemed necessary: (further appointments could become necessary as the project progresses)

Appointment	OHSA Reference	Requirement abbreviated
CEO Assignee	Section 16(2)	A competent person to assist with the on-site H&S, overall responsibility – Contractor's Responsible Person
Construction Manager	CR 8(1)	A competent person(s) to supervise and be responsible of Health & Safety related issues on site. The person is appointed to assist the CEO with his/her overall duties.
Construction Work Supervisor	CR 8(7)	A competent person(s) to supervise and be responsible of Health & Safety related issues on site. The person is appointed to assist the CEO with his/her overall duties.
Subordinate Construction Work Supervisors	CR 8(8)	A competent person to assist with daily supervision of construction work. The person assists the Construction Work Supervisor.
Health and Safety Officer	CR 8(5)	A competent Health and Safety officer in the control of all safety related aspects on site for the duration of the repair phase of this project.
Health & Safety	Section 17	A competent person(s) to inspect H&S in reference to plant, machinery and Health & Safety of persons in the workplace.
Health & Safety Committee Member(s)	Section 19	A competent person(s) representing the employer to assist with the on site Health & Safety matters.
Incident /Accident Investigator	GAR 8	A competent person(s) to investigate incidents/accidents on site and could be: <ul style="list-style-type: none"> • The employer • H&S Representative • Designated person • Members of the H&S Committee
Risk Assessment Co-ordinator	CR 9	A competent person(s) to co-ordinate all risk assessments on behalf of the Principal Contractor. The same applies to Contractors.
Fall Protection Plan Co-ordinator	CR 10	A competent person(s) to prepare & amend the fall protection plan.
First Aiders	GSR 3	A qualified person(s) to address all on site first aid cases.
Lifting Machine & Equipment inspector	DMR 18	A competent person(s) to inspect lifting machines, equipment & tackle.
Scaffolding Erector	CR 16.1	A competent person(s) to erect scaffolding
Scaffolding Inspector	CR 16.2	A competent person(s) to inspect scaffolding before use and every time after bad weather etc
Temporary Works	CR 12	A competent person(s) to inspect formwork & support work

Excavation Inspector	CR 13	A competent person(s) to inspect excavation work and ensure that approved safe working procedures, are followed at all times
Ladder Inspector	GSR 13A	A competent person(s) to inspect monthly and ensure they are safe for use, keeping monthly record
Stacking Supervisor	CR 28	A competent person(s) to supervise all stacking and storage operations
Demolition Supervisor	CR 14(1)	A competent person(s) to supervise all demolition work
Explosive Powered Tools Inspector/Supervisor	CR 21	A competent person(s) to inspect & clean the tool daily and controlling all operations thereof.
Temporary Electrical Installations Supervisor	CR 24	A competent person(s) to control all temporary electrical installations.
Construction vehicles and Mobile Plant Supervisor.	CR 23(1)(k)	A competent person to inspect vehicles and plant on a daily basis prior to use and record such finding in register.
Fire-Fighting Equipment Inspector	CR 29	A competent person(s) to inspect fire-fighting equipment with required training certificate.

OTHER REQUIREMENTS

ANNEXURE C

The Principal Contractor shall comply but not be limited to the following requirements: report on these to the Client at progress meetings or at least monthly whichever is sooner.

What	When	Output	Accepted by Client & date
Induction training	Every worker before he/she starts work.	Attendance registers	
Awareness Training (Tool Box Talks)	At least weekly	Attendance registers	
Health & Safety Reports	Monthly	Report covering: <ul style="list-style-type: none"> Incidents/accidents and investigations Non conformances by employees & External H&S audit reports 	
Emergency procedures	Ongoing evaluation of procedure	Table procedure in writing as well as tel. Numbers	
Risk assessment	Continuous	Documented risk assessment	
Safe work procedures	Drawn up before workers are exposed to new risks	Documented set of safe work procedures (method statements) updated and signed off.	
General Inspections	Weekly & daily	Report OHS Act compliance: <ul style="list-style-type: none"> Scaffolding Excavations Formwork & support work Explosive tools 	
General Inspections	Monthly	<ul style="list-style-type: none"> Fire-fighting equipment Portable electrical equipment Ladders Lifting equipment/slides 	
List of contractors	List to be updated weekly	Table list, number of workers and Company tel. Numbers	
Workmen's Compensation	Ongoing	Table a list of Contractors' Workman's Compensation proof of good standing	
Construction site rules & Section 37.2 Mandatory Agreement	Ongoing	Table a report of all signed up Mandatory's	

SARS-CoV-2 Good Code of Practice reads with HBA	Ongoing	Prepare risk assessment and plan	
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ANNEXURE D

Project/site Specific Requirements

The following is a list of activities and considerations that have been identified for the project and site and for which the Risk Assessment, Standard Working Procedures (SWP), management and control measures and Method Statements (where necessary) have to be developed by the Principal Contractor.

- Demolition work
- Brick work
- Concrete work
- Creating openings in walls
- Preparation of paint surfaces
- Painting of walls
- Working with cement products
- Dust
- Metal/Steel work
- Exposure to noise
- Establishment of site office
- Locating of existing services
- Loading and offloading of trucks
- Aggregate/sand and other material delivery
- Protection against dehydration and heat exhaustion
- Manual and mechanical handling
- Lifting and lowering operations.
- Use of Potable electrical Equipment
 - Angle grinder
 - Electric Drilling Machine
 - Skill Saw
- Use and storage of flammable liquids and other Hazardous substances
- Site works
- Excavations
- Electrical installation work
- Mechanical works
- Working in the vicinity of the public and staff of the client
- Working at heights
- Working with construction machinery and plant
- Persons working in close vicinity of construction machinery and plant.
- Hot works i.e. welding, flame cutting etc.

NOTE:

The above list is by no means exhaustive and should not be limited to these activities but must cover all activities that forms part of the said construction work. Each activity must be split down to individual tasks and all associated hazards identified and listed in the risk assessment. This ensures that the critical tasks and subsequent critical hazards are not missed.

NB:-

Although some of the work related to health and safety work is mentioned /noted in certain measured items in the bill of quantities it is still the contractor's responsibility to allow in his tender price for all work related to health and safety and the requirements as per this Health and Safety Specification



public works
& infrastructure

Department:
Public Works and Infrastructure
REPUBLIC OF SOUTH AFRICA

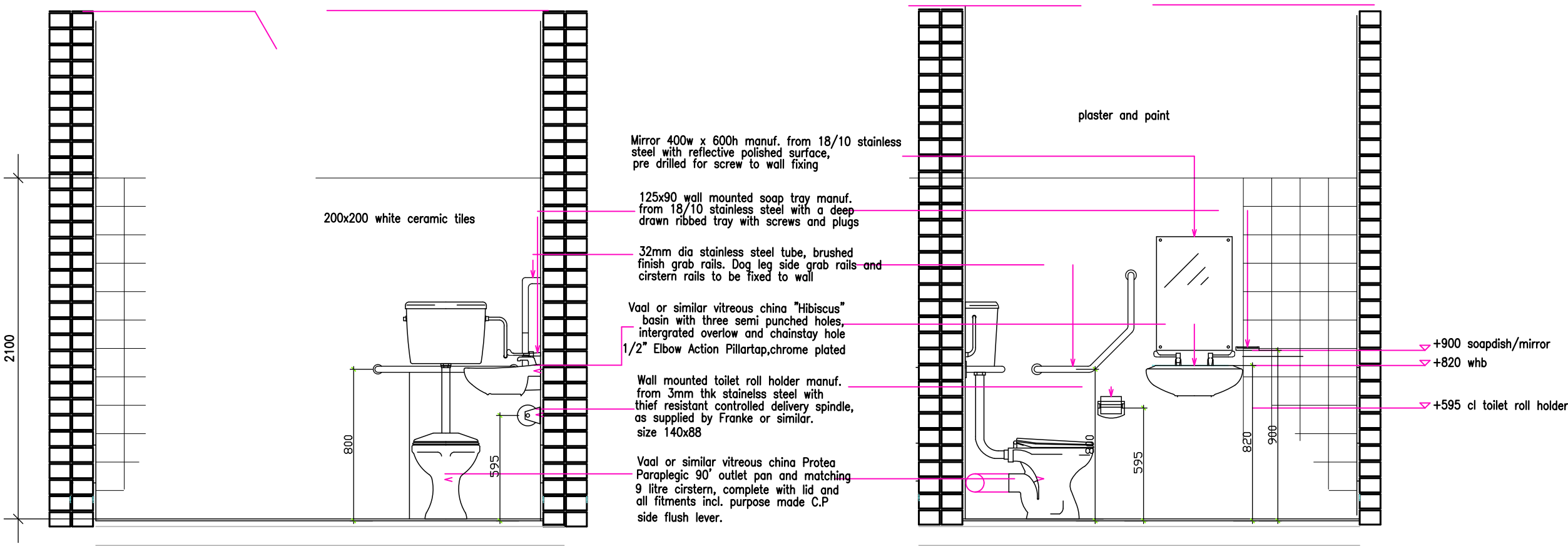
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Part C6: Annexes

Annex A – Architectural Drawings

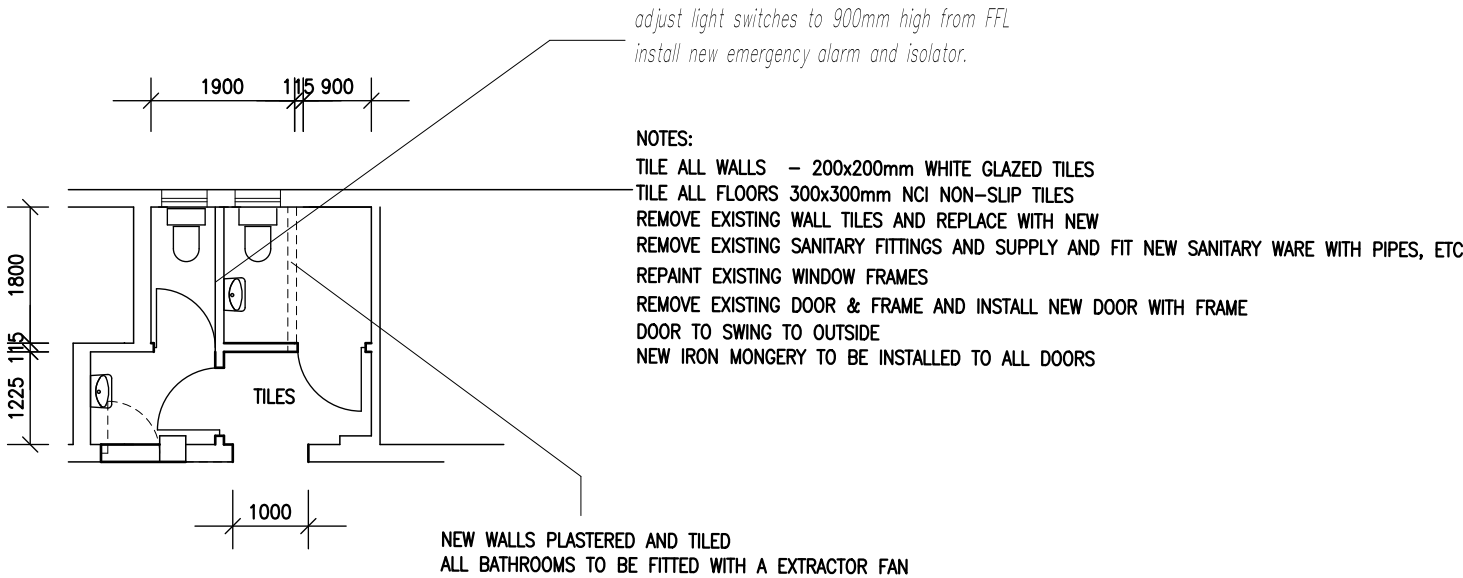
Annex B – Electrical Drawings

SECOND FLOOR



DETAIL D

DETAIL C



plan view - STAFF BATHROOMS

1:100

NOTES

DIMENSIONS

all dimensions must be checked and varified against existing structure on site.

any indistincnesses or discrepancies must be pointed out to the architect for rectification or clarification before work is taken into hand. all dimensions to be checked and varified on site and to match existing.

never scale from this drawing.

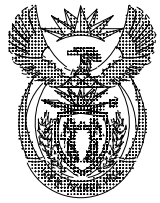
LEVELS

all levels to match existing.

all floors to have a minimum fall of 1:12 where indicated

MATERIALS

all materials and construction methods must comply with the NATIONAL BUILDING REGULATIONS and the PW 371 as well as the by-laws of the local authority.

Amendments		
NR	DATE	DESCRIPTION
 <div>DEPARTMENT OF PUBLIC WORKS Private Bag X95 Pretoria 0001 Tel (012) 337 2000</div> <div>Director-General:</div>		
SERVICE		
OUDTSHOORN SAPS		
TITLE		
ACCESSIBILITY FOR PERSONS WITH DISABILITIES		
SHOWN		
STAFF BATHROOM FACILITIES		
SCALE	CAD REFERENCE	
DATE	DRAWING NUMBER	
DRAWN	SHEET NR	
DF	ARCH 06	

USER CLIENT DEPARTMENT:
APPROVED/NOT APPROVED:

STAFF ENTRANCES

NOTES
DIMENSIONS

all dimensions must be checked and
varified against existing structure
on site.

any indistinctnesses or discrepancies
must be pointed out to the architect
for rectification or clarification
before work is taken into hand. all
dimensions to be checked and varified
on site and to match existing.

never scale from this drawing.

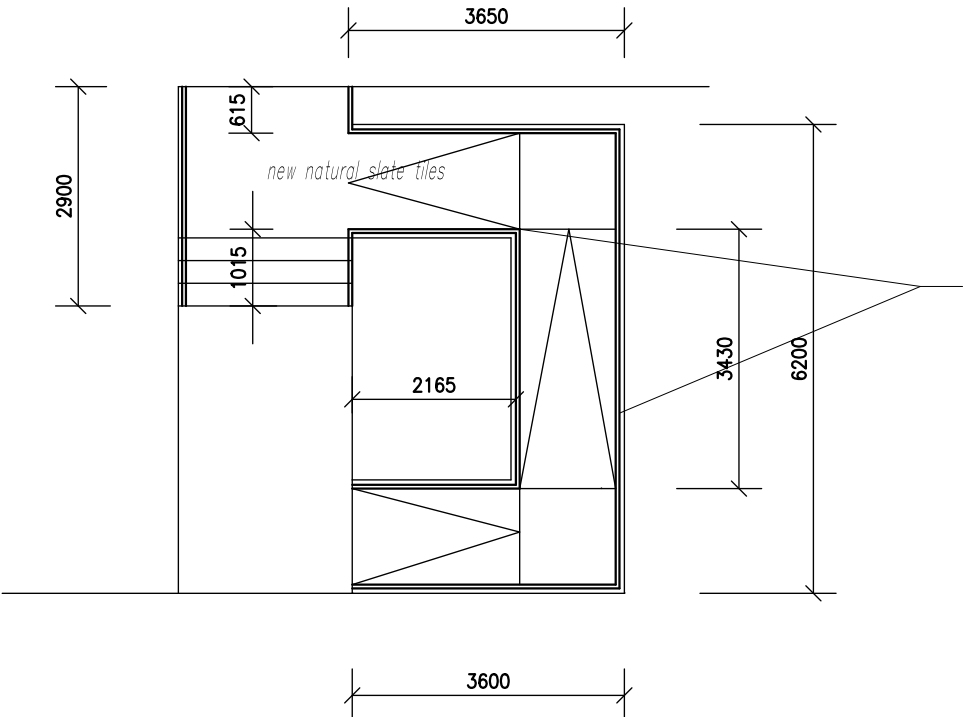
LEVELS

all levels to match existing.

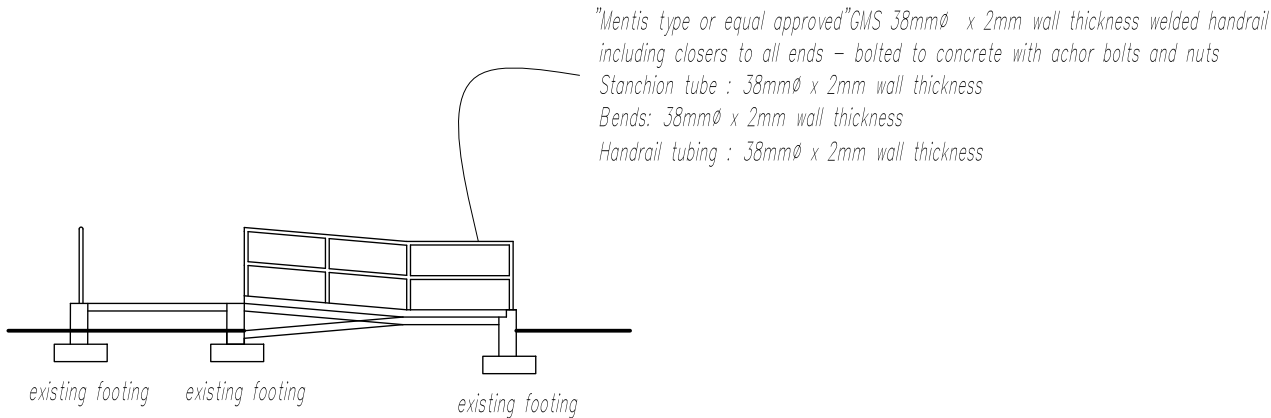
all floors to have a minimum fall of
1:12 where indicated

MATERIALS

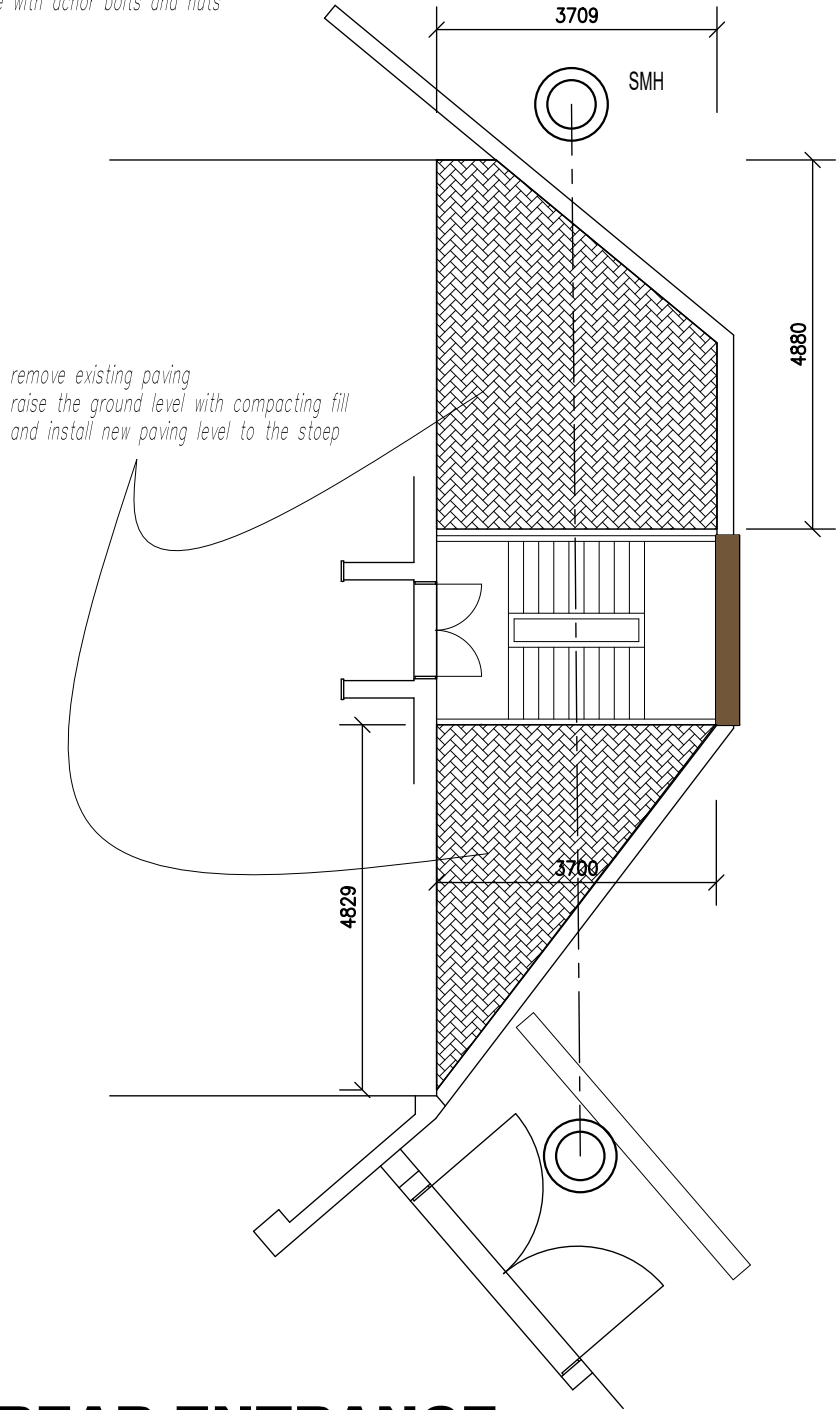
all materials and construction
methods must comply with the
NATIONAL BUILDING REGULATIONS
and the PW 371
as well as the
by-laws of the local authority.




SIDE ENTRANCE

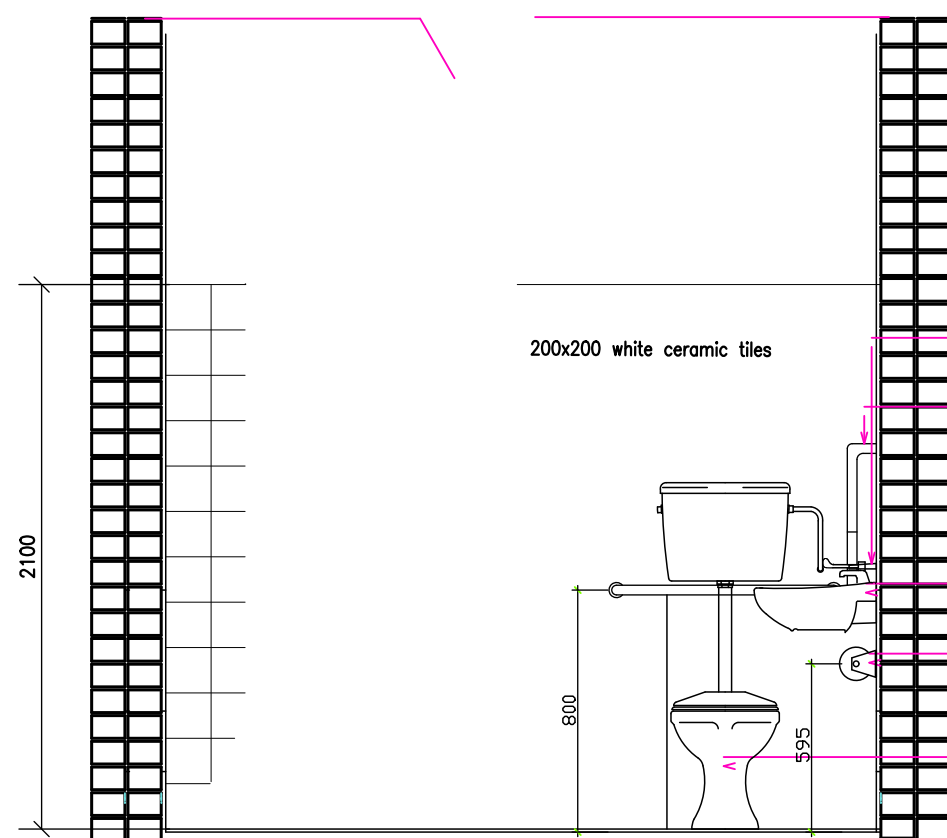


HANDRAIL DETAIL



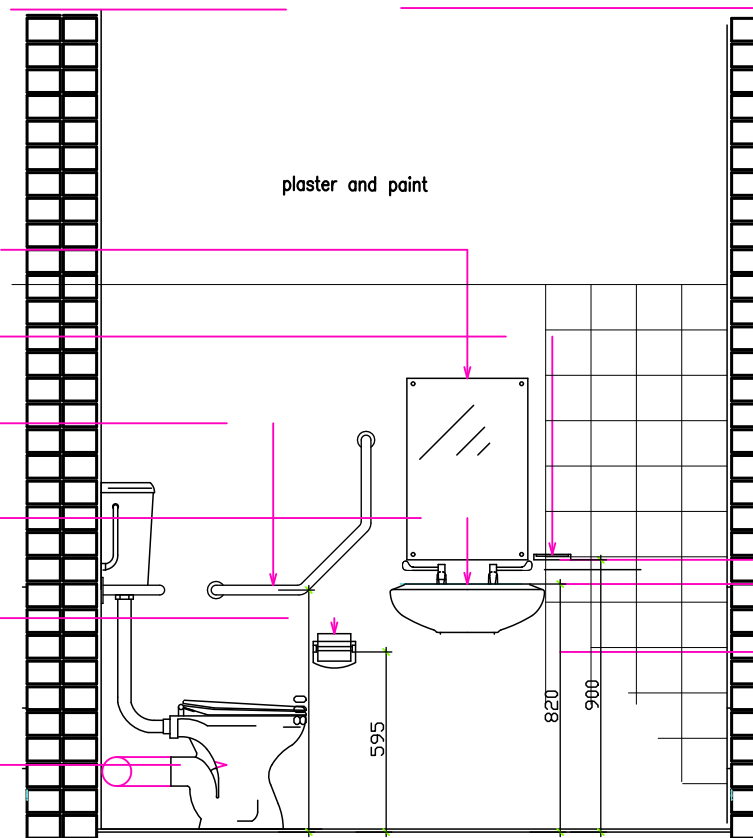
REAR ENTRANCE

Amendments		
NR	DATE	DESCRIPTION
 <div>DEPARTMENT OF PUBLIC WORKS Private Bag X95 Pretoria 0001 Tel (012) 337 2000</div> <div>Director-General: _____</div>		
SERVICE		
OUDTSHOORN SAPS		
TITLE		
ACCESSIBILITY FOR PERSONS WITH DISABILITIES		
SHOWN		
RAMPS AND STOEP STAFF ENTRANCES		
SCALE	CAD REFERENCE	
DATE	DRAWING NUMBER	
DRAWN	ARCH 03	
DF	SHEET NR	

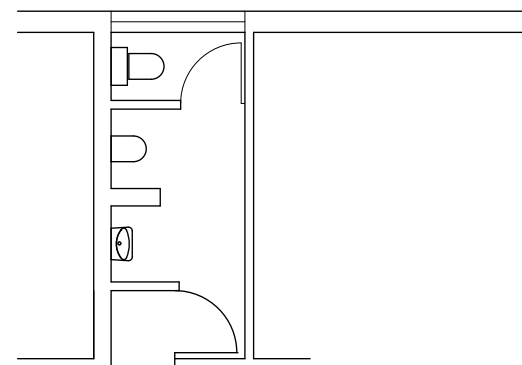


DETAIL D

- Mirror 400w x 600h manuf. from 18/10 stainless steel with reflective polished surface, pre drilled for screw to wall fixing
- 125x90 wall mounted soap tray manuf. from 18/10 stainless steel with a deep drawn ribbed tray with screws and plugs
- 32mm dia stainless steel tube, brushed finish grab rails. Dog leg side grab rails and cirstern rails to be fixed to wall
- Vaal or similar vitreous china "Hibiscus" basin with three semi punched holes, intergrated overflow and chainstay hole 1/2" Elbow Action Pillartap,chrome plated
- Wall mounted toilet roll holder manuf. from 3mm thk staineless steel with thief resistant controlled delivery spindle, as supplied by Franke or similar. size 140x88
- Vaal or similar vitreous china Protea Paraplegic 90' outlet pan and matching 9 litre cirstern, complete with lid and all fitments incl. purpose made C.P side flush lever.



DETAIL C



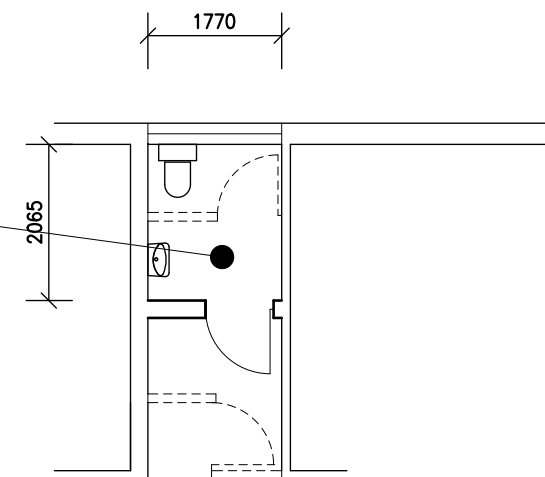
EXISTING LAYOUT

THIRD FLOOR

1:100

adjust light switches to 900mm high from FFL
install new emergency alarm and isolator.

- NOTES:
- TILE ALL WALLS - 200x200mm WHITE GLAZED TILES
 - TILE ALL FLOORS 300x300mm NCI NON-SLIP TILES
 - REMOVE EXISTING WALL TILES AND REPLACE WITH NEW
 - REMOVE EXISTING SANITARY FITTINGS AND SUPPLY AND FIT NEW SANITARY WARE WITH PIPES, ETC
 - REPAINT EXISTING WINDOW FRAMES
 - REMOVE EXISTING DOOR & FRAME AND INSTALL NEW DOOR WITH FRAME
 - DOOR TO SWING TO OUTSIDE
 - NEW IRON MONGERY TO BE INSTALLED TO ALL DOORS



PROPOSED LAYOUT

NB: REMOVE PART OF PARTITION AT LIFT FOYER(8m WIDE x 2.8m HIGH)

USER CLIENT DEPARTMENT:
APPROVED/NOT APPROVED:

NOTES

DIMENSIONS

all dimensions must be checked and varified against existing structure on site.

any indistinctnesses or discrepancies must be pointed out to the architect for rectification or clarification before work is taken into hand. all dimensions to be checked and varified on site and to match existing.

never scale from this drawing.

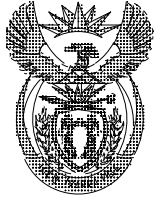
LEVELS

all levels to match existing.

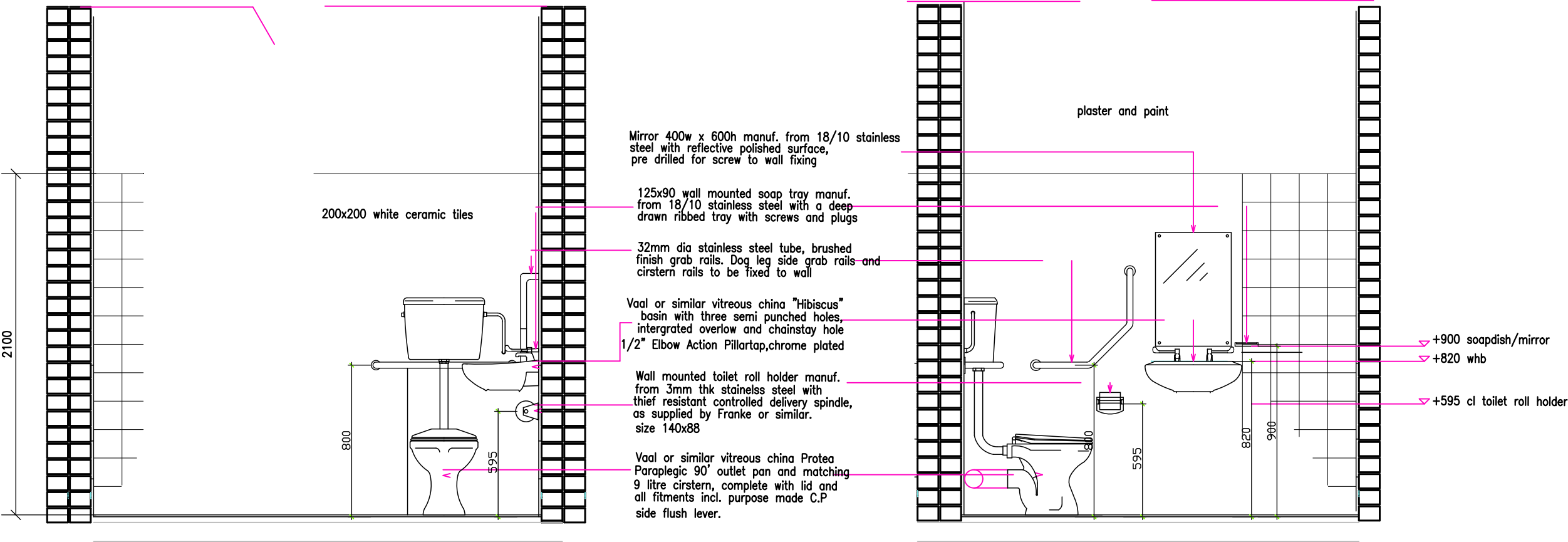
all floors to have a minimum fall of 1:12 where indicated

MATERIALS

all materials and construction methods must comply with the NATIONAL BUILDING REGULATIONS and the PW 371 as well as the by-laws of the local authority.

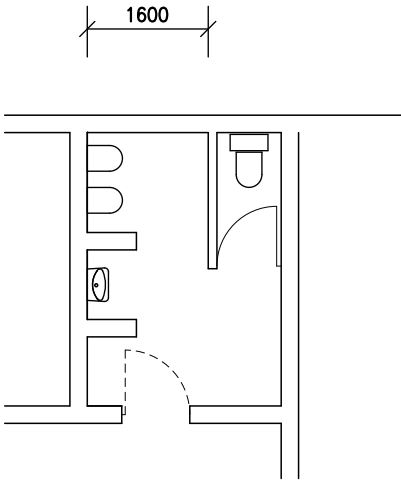
Amendments		
NR	DATE	DESCRIPTION
 <div>DEPARTMENT OF PUBLIC WORKS Private Bag 105 Pretoria 0001 Tel (012) 337 2000</div> <div>Director-General:</div>		
SERVICE		
OUDTSHOORN SAPS		
TITLE		
ACCESSIBILITY FOR PERSONS WITH DISABILITIES		
SHOWN		
STAFF BATHROOM FACILITIES		
SCALE	CAD REFERENCE	
DATE	DRAWING NUMBER	
DRAWN	SHEET NR	
DF	ARCH 08	

FOURTH FLOOR



DETAIL D

DETAIL C



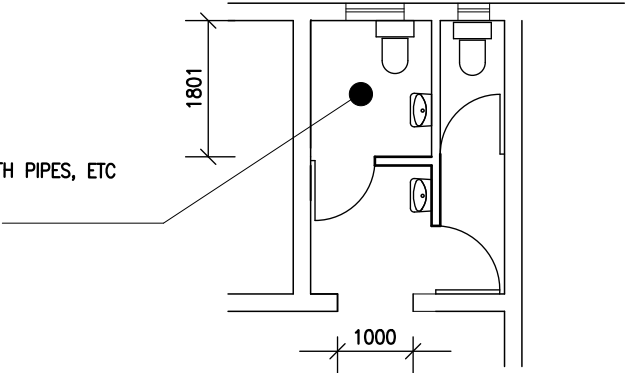
EXISTING LAYOUT

plan view - STAFF BATHROOMS

1:50

adjust light switches to 900mm high from FFL
install new emergency alarm and isolator.

- NOTES:
- TILE ALL WALLS - 200x200mm WHITE GLAZED TILES
 - TILE ALL FLOORS 300x300mm NCI NON-SLIP TILES
 - REMOVE EXISTING WALL TILES AND REPLACE WITH NEW
 - REMOVE EXISTING SANITARY FITTINGS AND SUPPLY AND FIT NEW SANITARY WARE WITH PIPES, ETC
 - REPAINT EXISTING WINDOW FRAMES
 - REMOVE EXISTING DOOR & FRAME AND INSTALL NEW DOOR WITH FRAME
 - DOOR TO SWING TO OUTSIDE
 - NEW IRON MONGERY TO BE INSTALLED TO ALL DOORS



USER CLIENT DEPARTMENT:
APPROVED/NOT APPROVED:

NOTES

DIMENSIONS

all dimensions must be checked and verified against existing structure on site.

any indistinctnesses or discrepancies must be pointed out to the architect for rectification or clarification before work is taken into hand. all dimensions to be checked and verified on site and to match existing.

never scale from this drawing.


LEVELS

all levels to match existing.

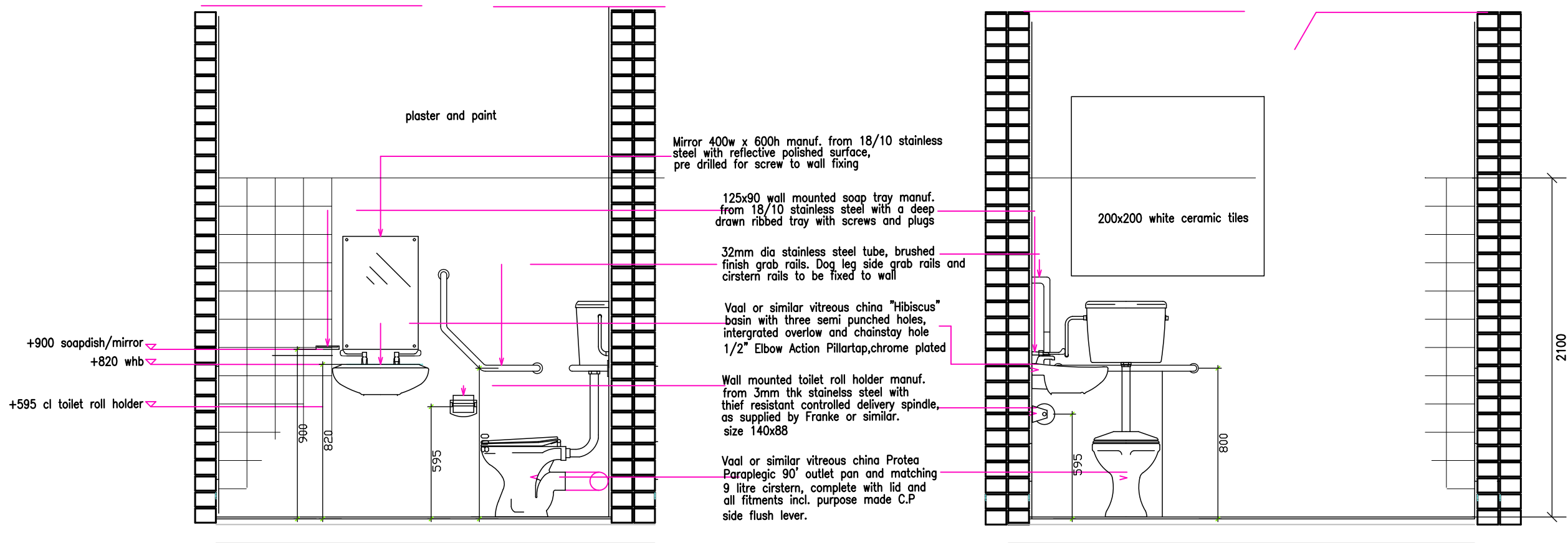
all floors to have a minimum fall of 1:12 where indicated

MATERIALS

all materials and construction methods must comply with the NATIONAL BUILDING REGULATIONS and the PW 371 as well as the by-laws of the local authority.

Amendments		
NR	DATE	DESCRIPTION
		
DEPARTMENT OF PUBLIC WORKS Private Bag X85 Pretoria 0001 Tel (012) 337 2000		
Director-General: _____		
SERVICE		
OUDTSHOORN SAPS		
TITLE		
ACCESSIBILITY FOR PERSONS WITH DISABILITIES		
SHOWN		
STAFF BATHROOM FACILITIES		
SCALE	CAD REFERENCE	
DATE	DRAWING NUMBER	
DRAWN	ARCH 09	
DF	SHEET NR	

FIFTH FLOOR



NOTES
DIMENSIONS

all dimensions must be checked and varified against existing structure on site.

any indistinctnesses or discrepancies must be pointed out to the architect for rectification or clarification before work is taken into hand. all dimensions to be checked and varified on site and to match existing.

never scale from this drawing.

LEVELS

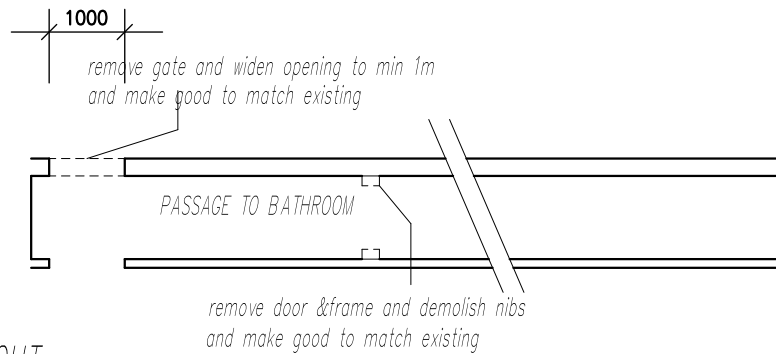
all levels to match existing.

all floors to have a minimum fall of 1:12 where indicated

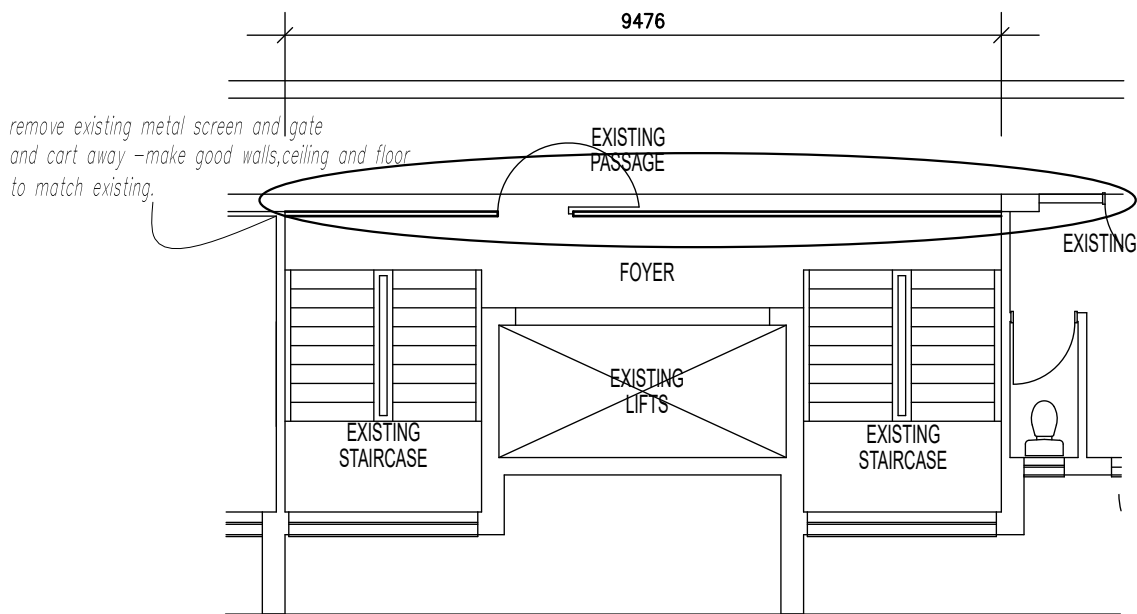
MATERIALS

all materials and construction methods must comply with the NATIONAL BUILDING REGULATIONS and the PW 371 as well as the by-laws of the local authority.

DETAIL C



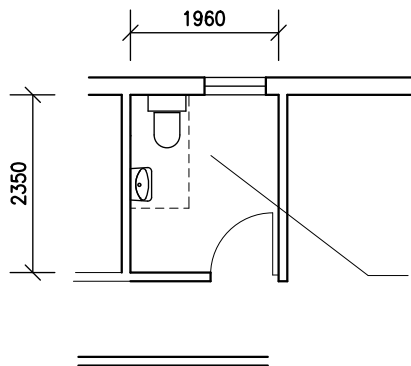
DETAIL D



EXISTING LAYOUT

plan view - ENTRANCE PASSAGE

1:50



NOTES:

- TILE ALL WALLS - 200x200mm WHITE GLAZED TILES
- TILE ALL FLOORS 300x300mm NCI NON-SLIP TILES
- REMOVE EXISTING WALL TILES AND REPLACE WITH NEW
- REMOVE EXISTING SANITARY FITTINGS AND SUPPLY AND FIT NEW SANITARY WARE WITH PIPES, ETC
- REPAINT EXISTING WINDOW FRAMES
- REMOVE EXISTING DOOR & FRAME AND INSTALL NEW DOOR WITH FRAME
- DOOR TO SWING TO INSIDE
- NEW IRON MONGERY TO BE INSTALLED TO ALL DOORS


plan view - STAFF BATHROOMS

1:50

PROPOSED LAYOUT

plan view - LIFT LOBBY

1:50

Amendments		
NR	DATE	DESCRIPTION
 <div>DEPARTMENT OF PUBLIC WORKS Private Bag X95 Pretoria 0001 Tel (012) 337 2000</div> <div>Director-General: _____</div>		
SERVICE		
OUDTSHOORN SAPS		
TITLE		
ACCESSIBILITY FOR PERSONS WITH DISABILITIES		
SHOWN		
STAFF BATHROOM FACILITIES		
SCALE		CAD REFERENCE
DATE	DRAWING NUMBER	
	ARCH 05	
DRAWN	SHEET NR	
DF		

Technical drawing of a bridge deck cross-section. The drawing shows a rectangular cross-section with a total width of 1092 and a total height of 2020. The top flange has a width of 638 and a height of 50. The bottom flange has a width of 50 and a height of 50. The central web has a width of 984 and a height of 968. The drawing includes reinforcement details, including 50 x 50 x 4mm GMS hollow steel section, and various dimensions for the reinforcement bars and sections.

Dimensions and Reinforcement Details:

- Total Width: 1092
- Total Height: 2020
- Top Flange Width: 638
- Top Flange Height: 50
- Bottom Flange Width: 50
- Bottom Flange Height: 50
- Central Web Width: 984
- Central Web Height: 968
- Reinforcement: 50 x 50 x 4mm GMS hollow steel section
- Reinforcement Bars: $\pm 80 \pm 80 \pm 80 \pm 80$ and $\pm 80 \pm 80$
- Reinforcement Spacing: 425
- Reinforcement Diameter: $\phi 16$
- Reinforcement Label: d steel rods
- Reinforcement Label: c/c
- Reinforcement Label: FFL

GATE	gate number	G02
	type	steel
	size	
	finish	painted to match
	right / left hand	
	number required	1
	locations	entrance to passage
FRAME	type	hot dipped galvanised mild steel
	size	refer to dwg above
	hinges	re-use existing
	lintol	
	handle	re-use existing
	lock	re-use existing

IRONMONGERY

METAL WORK

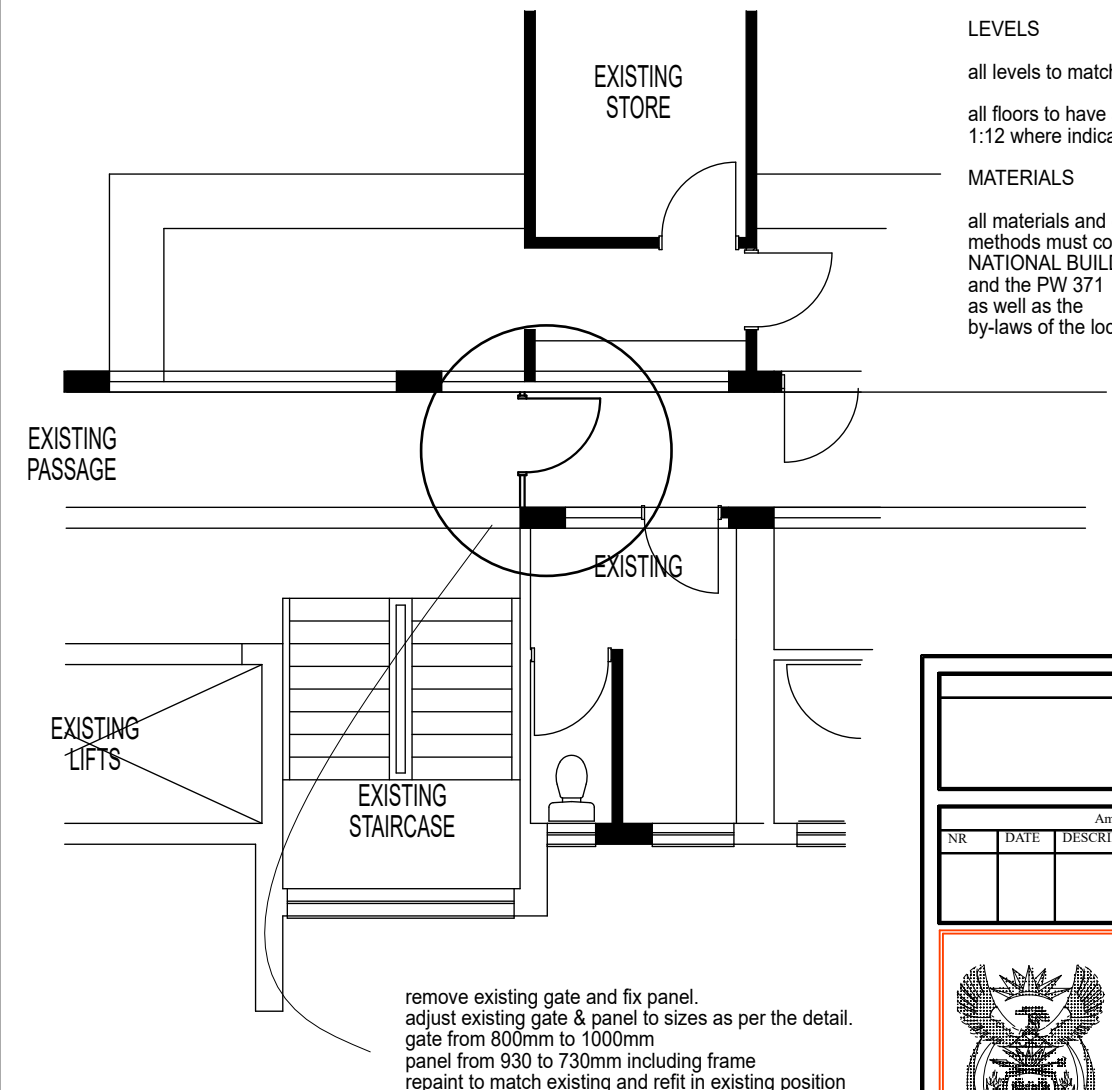
DIMENSIONS

any indistinctnesses or discrepancies must be pointed out to the architect for rectification or clarification before work is taken into hand. all dimensions to be checked and varified on site and to match existing.

LEVELS

all floors to have a minimum fall of
1:12 where indicated


all materials and construction methods must comply with the NATIONAL BUILDING REGULATIONS and the PW 371 as well as the by-laws of the local authority.



plan view - 4th floor

1:100

Amendments		
NR	DATE	DESCRIPTION



DEPARTMENT OF PUBLIC WORKS

Private Bag X85
Pretoria
0001
Tel (012) 337 2000

Director-General:

SERVICE

OUDTSHOORN SAPS

TITLE

ACCESSIBILITY FOR PERSONS WITH DISABILITIES

SHOWN

4th floor gate alteration

SCALE	CAD REFERENCE
DATE	DRAWING NUMBER
DRAWN	SHEET NR

NOTES

DIMENSIONS

all dimensions must be checked and verified against existing structure on site.

any indistinctnesses or discrepancies must be pointed out to the architect before work is taken into hand. all dimensions to be checked and verified on site and to match existing.

never scale from this drawing.

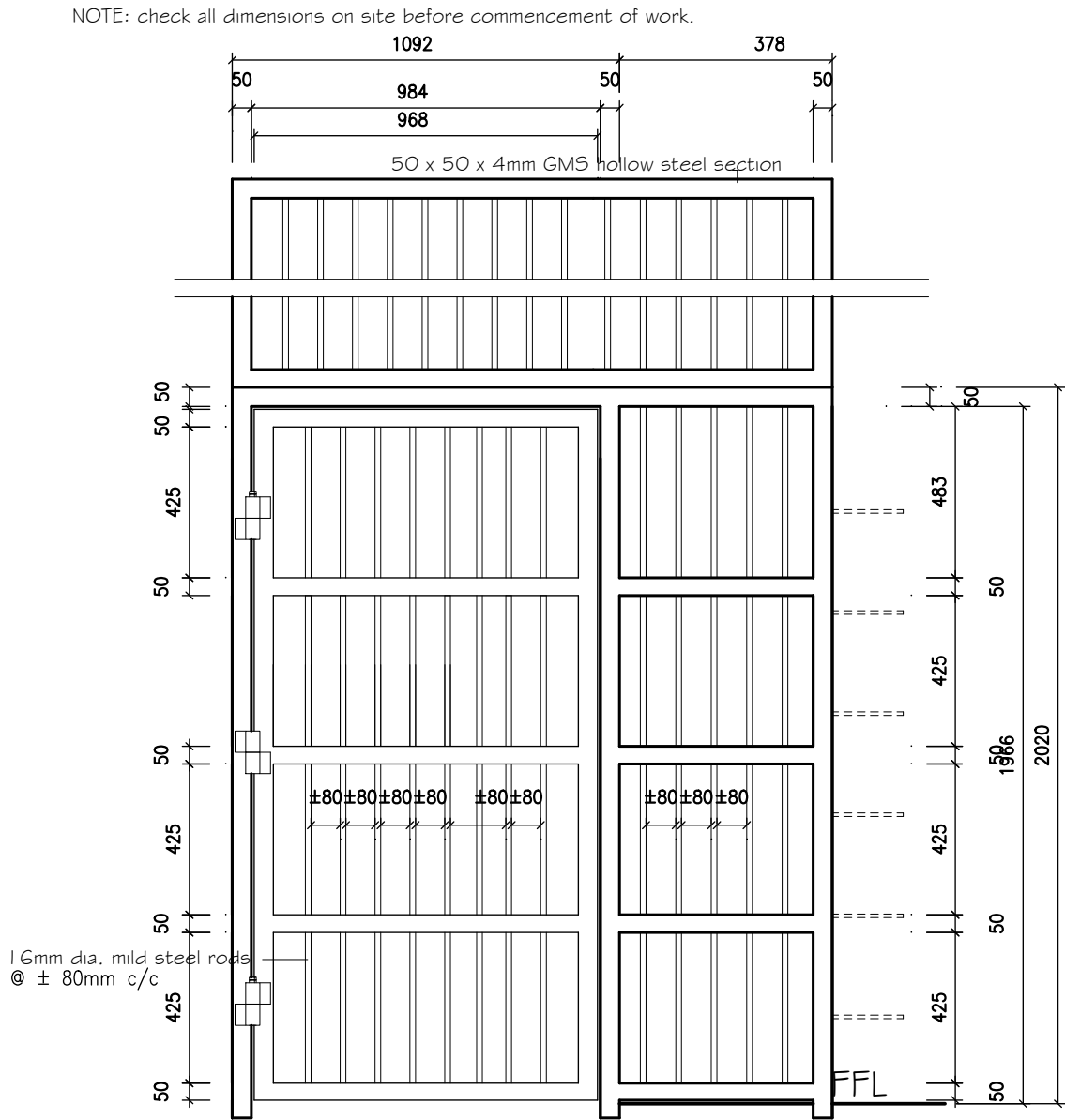
LEVELS

all levels to match existing.

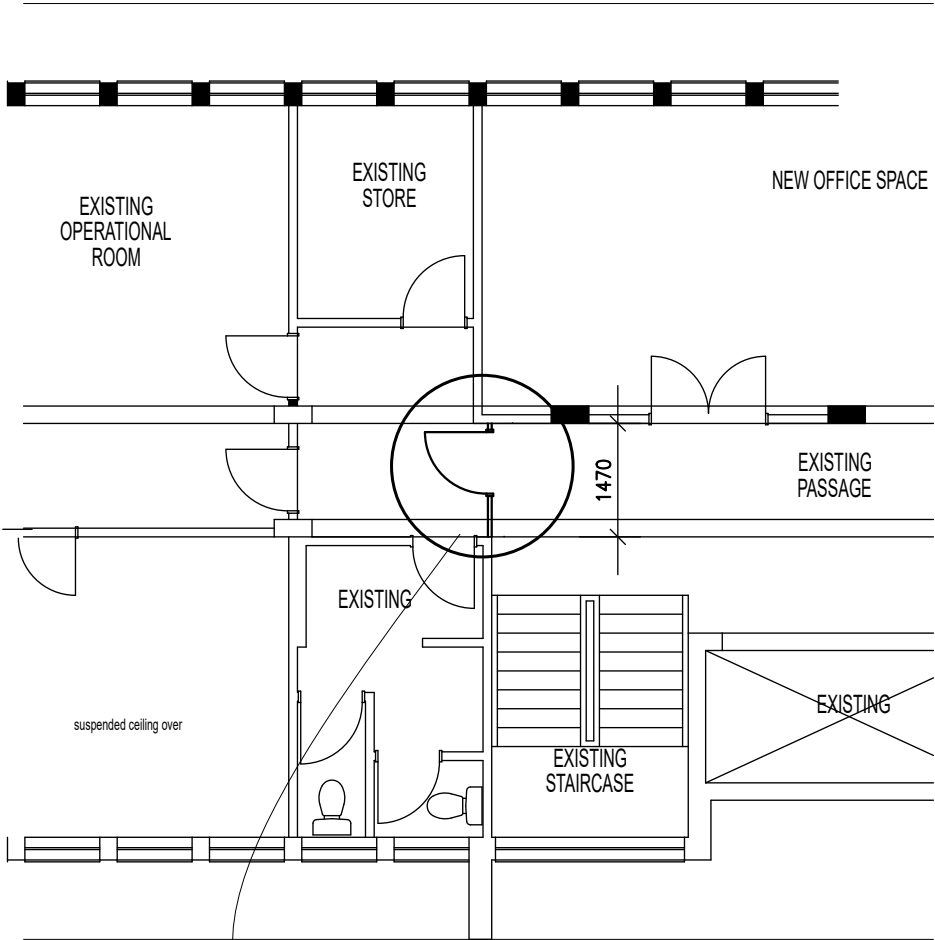
all floors to have a minimum fall of 1:12 where indicated

MATERIALS

all materials and construction methods must comply with the NATIONAL BUILDING REGULATIONS and the PW 371 as well as the by-laws of the local authority.




GATE	gate number	G03
	type	steel
	size	
	finish	painted to match
	right / left hand	
	number required	1
	locations	entrance to passage
FRAME	type	hot dipped galvanised mild steel
	size	refer to dwg above
	hinges	re-use existing
	lintol	
	handle	re-use existing
	lock	re-use existing
IRONMONGERY		



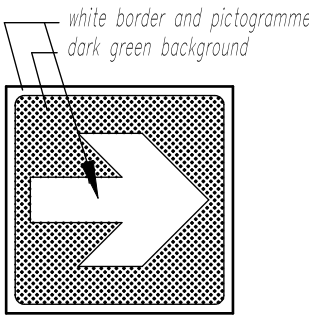
plan view - 4th floor

1:100

METAL WORK

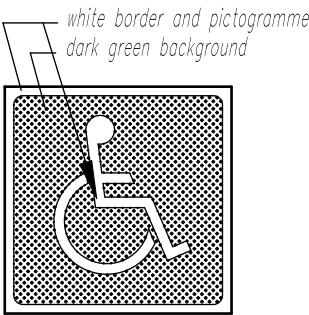
Amendments		
NR	DATE	DESCRIPTION
		
DEPARTMENT OF PUBLIC WORKS Private Bag X85 Pretoria 0001 Tel (012) 337 2000		
Director-General:		
SERVICE		
OUTDSHOORN SAPS		
TITLE		
ACCESSIBILITY FOR PERSONS WITH DISABILITIES		
SHOWN		
4th floor gate alteration		
SCALE	CAD REFERENCE	
DATE	DRAWING NUMBER	
DRAWN	SHEET NR	

PUBLIC PEDESTRIAN ENTRANCE



Direction Indicator

Sign type "B"
Scale 1 : 5 – Sign for wall mounting



Paraplegic Sign

Sign type "A"
Scale 1 : 5 – Sign for wall mounting

NOTES
DIMENSIONS

all dimensions must be checked and verified against existing structure on site.

any indistinctnesses or discrepancies must be pointed out to the architect for rectification or clarification before work is taken into hand. all dimensions to be checked and verified on site and to match existing.

never scale from this drawing.

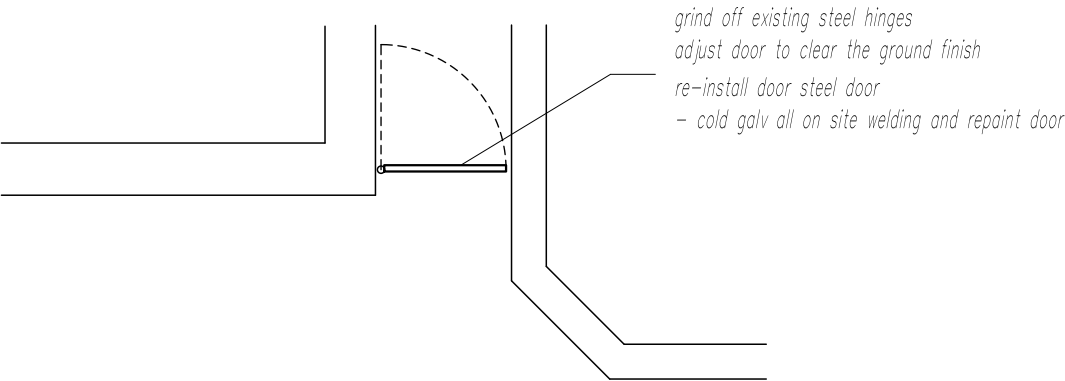
LEVELS

all levels to match existing.

all floors to have a minimum fall of 1:12 where indicated

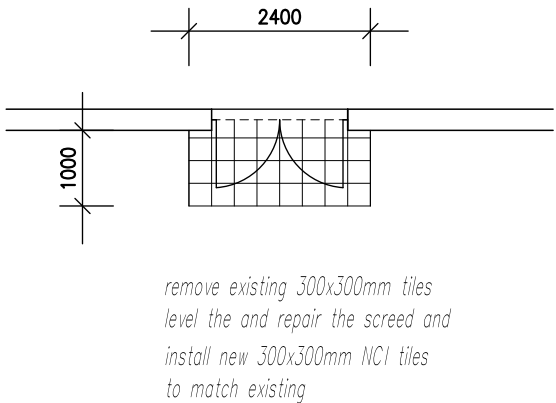
MATERIALS

all materials and construction methods must comply with the NATIONAL BUILDING REGULATIONS and the PW 371 as well as the by-laws of the local authority.



plan view - PEDESTRIAN ENTRANCE


1:50



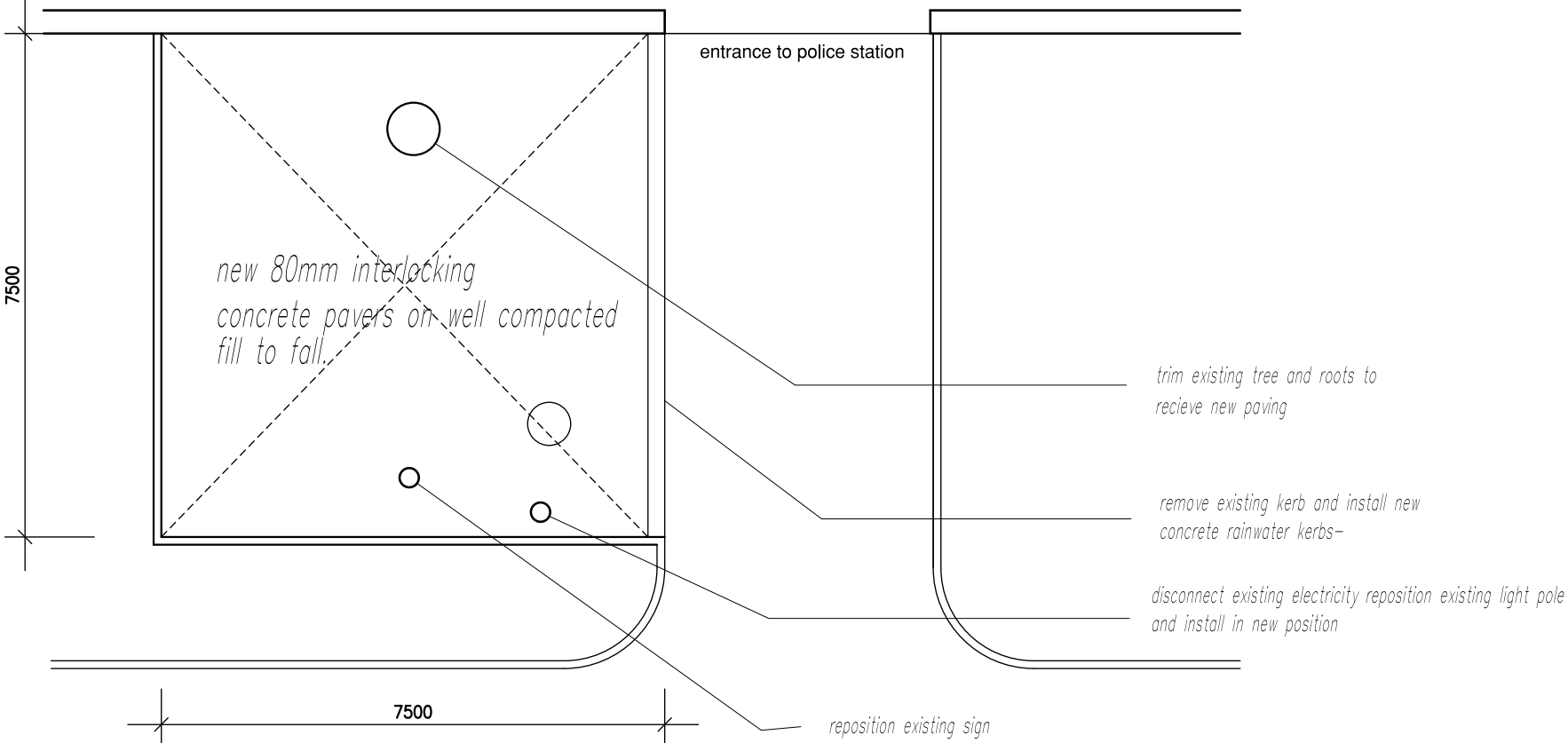
plan view - CSC ENTRANCE

1:50

USER CLIENT DEPARTMENT:
APPROVED/NOT APPROVED:

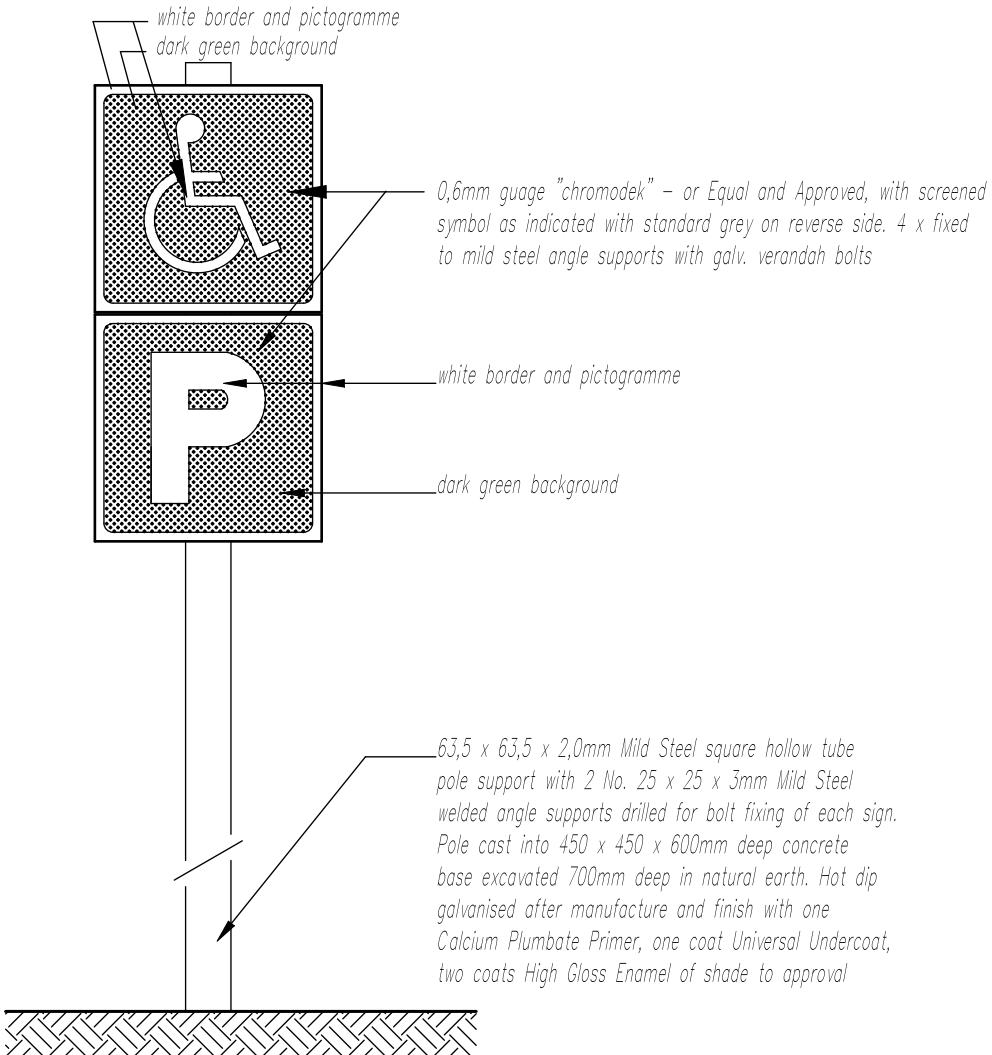
Amendments		
NR	DATE	DESCRIPTION
<div><div>DEPARTMENT OF PUBLIC WORKS Private Bag X95 Pretoria 0001 Tel (012) 337 2000</div><div>Director-General:</div></div>		
SERVICE		
OUDTSHOORN SAPS		
TITLE		
ACCESSIBILITY FOR PERSONS WITH DISABILITIES		
SHOWN		
ENTRANCE AND CSC		
SCALE		CAD REFERENCE
DATE		DRAWING NUMBER
		ARCH 01
DRAWN		SHEET NR
DF		

PUBLIC DISABLED PARKING



plan view

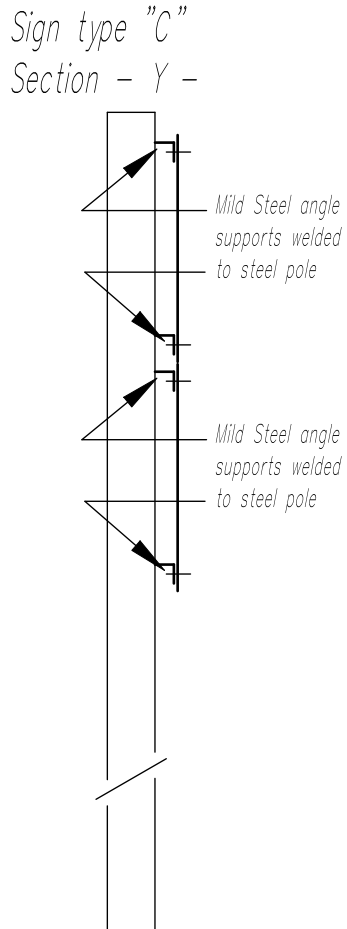
1:50



Paraplegic Sign

Sign type "C"

Scale 1 : 10 – Sign for pole mounting



USER CLIENT DEPARTMENT:
APPROVED/NOT APPROVED:

NOTES

DIMENSIONS

all dimensions must be checked and verified against existing structure on site.

any indistinctnesses or discrepancies must be pointed out to the architect for rectification or clarification before work is taken into hand. all dimensions to be checked and varified on site and to match existing.

never scale from this drawing.


LEVELS

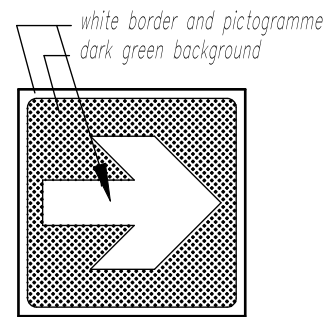
all levels to match existing.

all floors to have a minimum fall of 1:12 where indicated

MATERIALS

all materials and construction methods must comply with the NATIONAL BUILDING REGULATIONS and the PW 371 as well as the by-laws of the local authority.

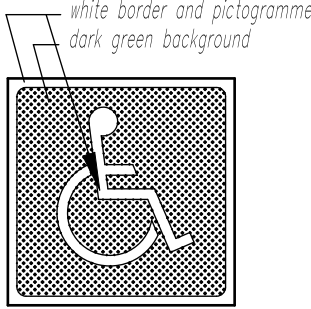
Amendments		
NR	DATE	DESCRIPTION
<div style="display: flex; justify-content: space-between; align-items: flex-start;"> <div style="text-align: center;">  </div> <div style="text-align: right;"> <p>DEPARTMENT OF PUBLIC WORKS</p> <p>Private Bag 905 Pretoria 0001</p> <p>Tel (012) 337 2000</p> <hr style="width: 100%;"/> <p>Director-General:</p> <hr style="width: 100%;"/> </div> </div>		
SERVICE		
<p>OUTDSHOORN SAPS</p>		
TITLE		
<p>ACCESSIBILITY FOR PERSONS WITH DISABILITIES</p>		
SHOWN		
<p>DISABLED PARKING AT THE VEHICULAR ENTRANCE</p>		
SCALE	CAD REFERENCE	
DATE	DRAWING NUMBER	
	<p>ARCH 02</p>	
DRAWN	SHEET NR	
<p>DF</p>		



Direction Indicator

Sign type "B"

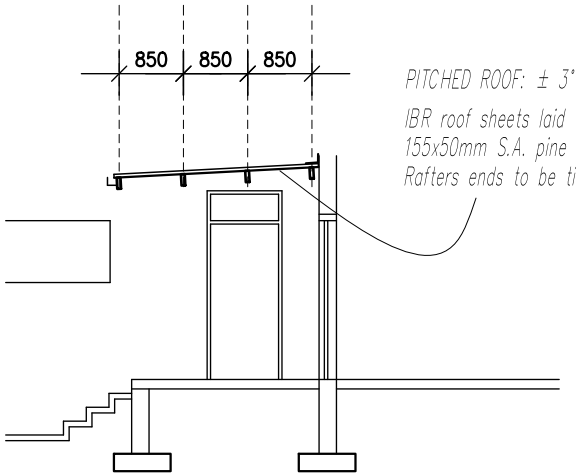
Scale 1 : 5 – Sign for wall mounting



Paraplegic Sign

Sign type "A"

Scale 1 : 5 – Sign for wall mounting



NOTES

DIMENSIONS

all dimensions must be checked and verified against existing structure on site.

any indistinctnesses or discrepancies must be pointed out to the architect for rectification or clarification before work is taken into hand. all dimensions to be checked and verified on site and to match existing.

never scale from this drawing.

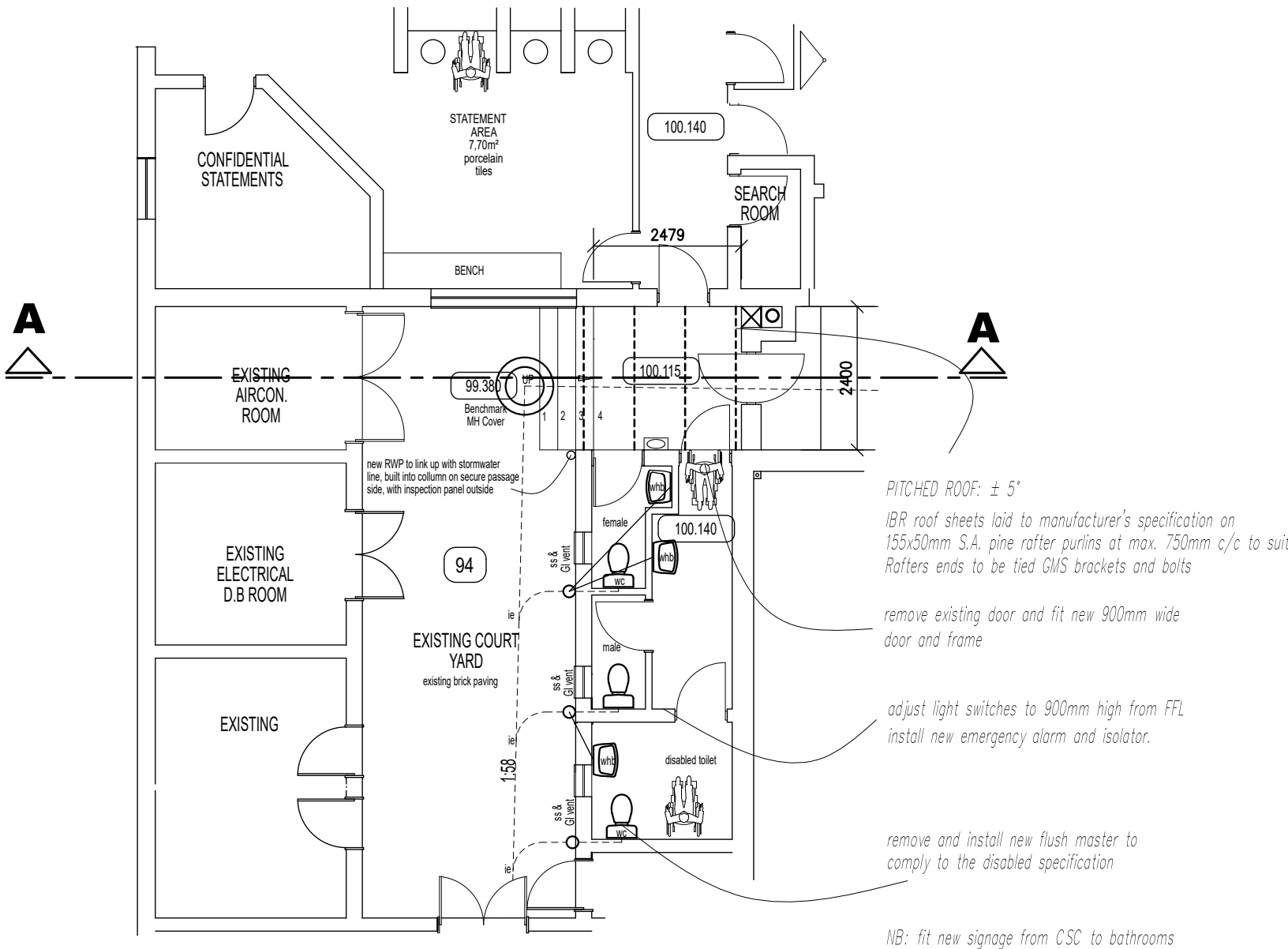
LEVELS

all levels to match existing.

all floors to have a minimum fall of 1:12 where indicated

MATERIALS


all materials and construction methods must comply with the NATIONAL BUILDING REGULATIONS and the PW 371 as well as the by-laws of the local authority.



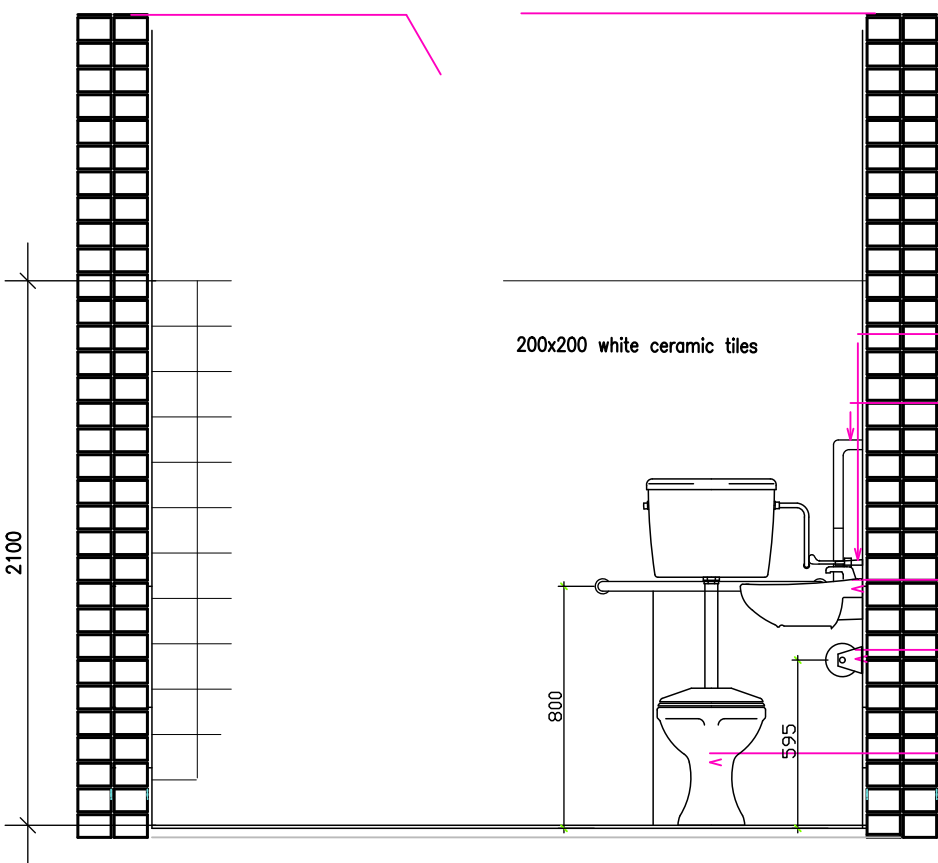
plan view - PUBLIC BATHROOMS

1:100

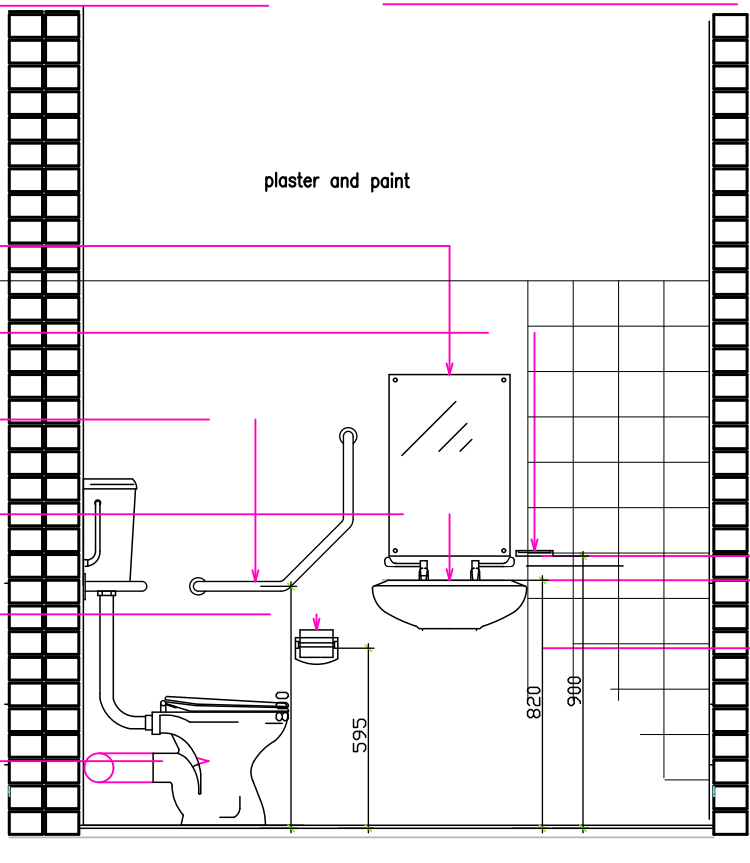
DOOR NO	all bathrooms
DESCRIPTION	Code : Colour: Varnished
FRAME	Hardwood meranti frame
DOOR	semi solidflush doors
QUANTITY	6
MESC.	IRONMONGERY AS PER SCHEDULE

Amendments		
NR	DATE	DESCRIPTION
		
DEPARTMENT OF PUBLIC WORKS Private Bag X85 Pretoria 0001 Tel (012) 337 2000		
Director-General:		
SERVICE		
OUDTSHOORN SAPS		
TITLE		
ACCESSIBILITY FOR PERSONS WITH DISABILITIES		
SHOWN		
PUBLIC BATHROOM FACILITIES AT THE CSC		
SCALE	CAD REFERENCE	
DATE	DRAWING NUMBER	
DRAWN	ARCH 01	
DF	SHEET NR	

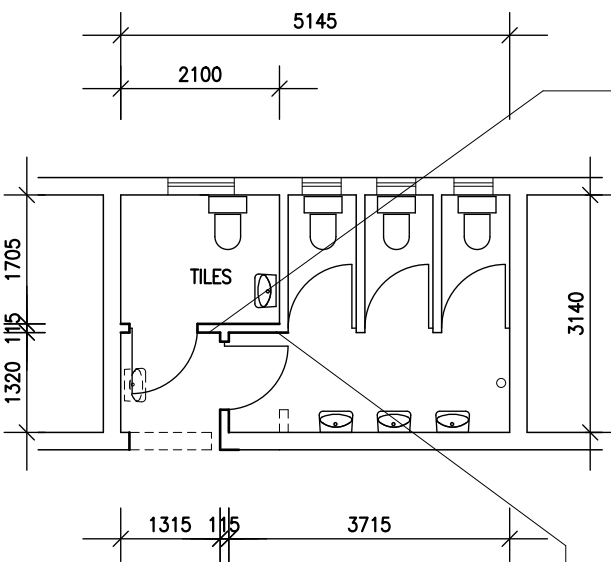
STAFF BATHROOMS - GROUND AND FIRST FLOORS



DETAIL D



DETAIL C



plan view - STAFF BATHROOMS

1:50

- Mirror 400w x 600h manuf. from 18/10 stainless steel with reflective polished surface, pre drilled for screw to wall fixing
- 125x90 wall mounted soap tray manuf. from 18/10 stainless steel with a deep drawn ribbed tray with screws and plugs
- 32mm dia stainless steel tube, brushed finish grab rails. Dog leg side grab rails and cirstern rails to be fixed to wall
- Vaal or similar vitreous china "Hibiscus" basin with three semi punched holes, intergrated overflow and chainstay hole 1/2" Elbow Action Pillartap,chrome plated
- Wall mounted toilet roll holder manuf. from 3mm thk staineless steel with thief resistant controlled delivery spindle, as supplied by Franke or similar. size 140x88
- Vaal or similar vitreous china Protea Paraplegic 90' outlet pan and matching 9 litre cirstern, complete with lid and all fitments incl. purpose made C.P side flush lever.

plaster and paint

- +900 soapdish/mirror
- +820 whb
- +595 cl toilet roll holder

adjust light switches to 900mm high from FFL
install new emergency alarm and isolator.

- NOTES:
- TILE ALL WALLS - 200x200mm WHITE GLAZED TILES
 - TILE ALL FLOORS 300x300mm NCI NON-SLIP TILES
 - REMOVE EXISTING WALL TILES AND REPLACE WITH NEW
 - REMOVE EXISTING SANITARY FITTINGS AND SUPPLY AND FIT NEW SANITARY WARE WITH PIPES, ETC
 - REPAINT EXISTING WINDOW FRAMES
 - REMOVE EXISTING DOOR & FRAME AND INSTALL NEW DOOR WITH FRAME
 - DOOR TO SWING TO OUTSIDE
 - NEW IRON MONGERY TO BE INSTALLED TO ALL DOORS

NEW WALLS PLASTERED AND TILED
ALL BATHROOMS TO BE FITTED WITH A EXTRACTOR FAN

NOTES

DIMENSIONS

all dimensions must be checked and verified against existing structure on site.

any indistinctnesses or discrepancies must be pointed out to the architect for rectification or clarification before work is taken into hand. all dimensions to be checked and verified on site and to match existing.

never scale from this drawing.


LEVELS

all levels to match existing.

all floors to have a minimum fall of 1:12 where indicated

MATERIALS

all materials and construction methods must comply with the NATIONAL BUILDING REGULATIONS and the PW 371 as well as the by-laws of the local authority.

Amendments		
NR	DATE	DESCRIPTION
 <div>DEPARTMENT OF PUBLIC WORKS Private Bag 905 Pretoria 0001 Tel (012) 337 2000</div> <div>Director-General: _____</div>		
SERVICE		
OUDTSHOORN SAPS		
TITLE		
ACCESSIBILITY FOR PERSONS WITH DISABILITIES		
SHOWN		
PUBLIC BATHROOM FACILITIES		
SCALE	CAD REFERENCE	
DATE	DRAWING NUMBER	
	ARCH 04	
DRAWN	SHEET NR	
DF		

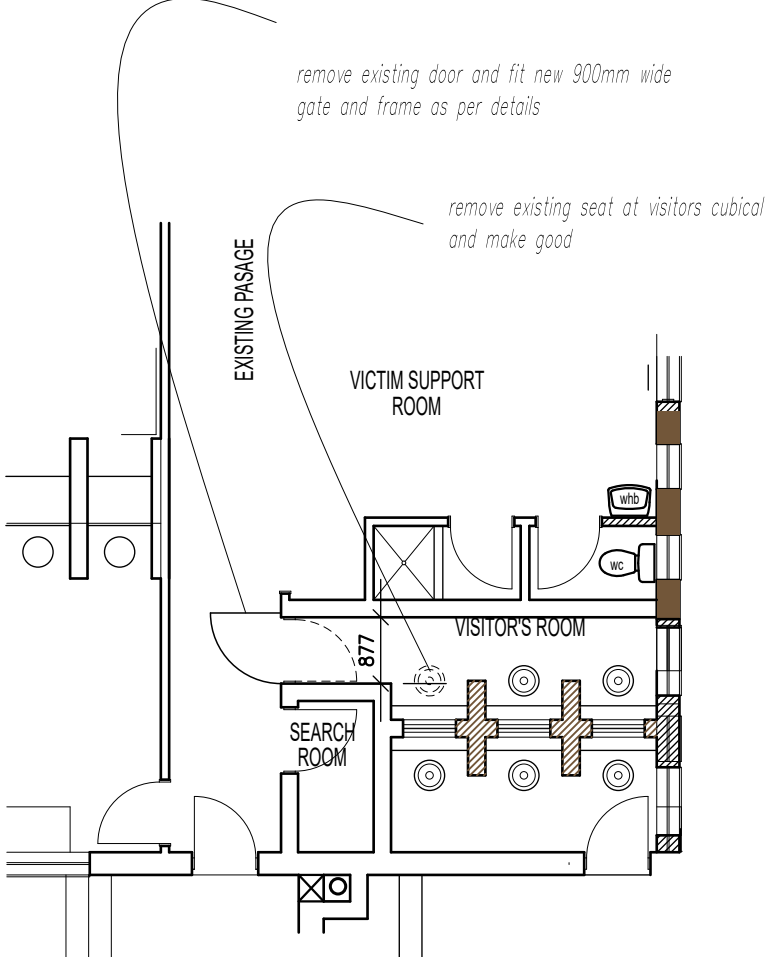
USER CLIENT DEPARTMENT:
APPROVED/NOT APPROVED:

NOTE: check all dimensions on site before commencement of work.

The drawing shows a gate assembly with the following dimensions and components:

- Overall Width:** 1018 mm. The inner frame width is 910 mm, with 50 mm margins on each side. The distance between the inner frame and the outer section is 894 mm.
- Overall Height:** 2020 mm. The inner frame height is 1586 mm, with 50 mm margins at the top and bottom. The distance between the inner frame and the outer section is 483 mm.
- Gate Panel:** The gate panel is 910 mm wide and 1586 mm high. It features a central panel with a diagonal cross and a lower section with a grid pattern. The grid pattern is defined by 16mm dia. mild steel rods @ ± 80mm c/c.
- Components:** The gate is made of hot dipped galvanised mild steel. It includes hinges, a lock, and a handle. The gate is to be re-used existing lock.
- Notes:**
 - pre-drilled holes for 16mm anchors and bolts welded on
 - 16mm dia. mild steel rods @ ± 80mm c/c
 - 50 x 50 x 4mm GMS hollow steel section
 - F.F.L. (Finished Floor Level) is indicated at the bottom right.

METAL WORK



plan view - visitors room

1:100

NOTES

DIMENSIONS

all dimensions must be checked and verified against existing structure on site.

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never scale from this drawing.


LEVELS

all levels to match existing.

all floors to have a minimum fall of 1:12 where indicated

MATERIALS

all materials and construction methods must comply with the NATIONAL BUILDING REGULATIONS and the PW 371 as well as the by-laws of the local authority.

Amendments		
NR	DATE	DESCRIPTION
<div><div>DEPARTMENT OF PUBLIC WORKS Private Bag X65 Pretoria 0001 Tel (012) 337 2000</div><div>Director-General:</div></div>		
SERVICE		
OUDTSHOORN SAPS		
TITLE		
ACCESSIBILITY FOR PERSONS WITH DISABILITIES		
SHOWN		
PUBLIC BATHROOM FACILITIES AT THE CSC		
SCALE	CAD REFERENCE	
DATE	DRAWING NUMBER ARCH 03	
DRAWN DF	SHEET NR	