

REQUEST FOR PROPOSAL

Bids are invited from suitable service providers to submit proposals for services here below.

Bid Description & Bid Number	Preference Points	Compulsory Briefing Session	Closing date
Provision of Travel Management Services for a period of thirty-six (36) months: ECGB-22/23-BID-01	80/20	11 November 2022 at 10:00	28 November 2022 at 11:00 am

Bid documents with the necessary terms of reference, may be obtained from the website www.ecgb.org.za as from **04 November 2022**.

Compulsory Briefing session will be held on 11 November 2022 at 10H00 on Microsoft Teams: e-mails to be sent for meeting invitations to: thandazwam@ecgb.org.za.

Completed bid documents accompanied by all necessary documents in a sealed envelope clearly marked **with full bid description and bid number**, must be forwarded to PO Box 15355, Beacon Bay 5205 or may be deposited in the bid box situated at the Eastern Cape Gambling Board, Quenera Park, Quenera Drive, Beacon Bay by not later than the stipulated dates and time.

An original or original certified copy of BEE certificate/An original or certified copy of sworn affidavit (if applicable) is required in order to qualify for preference points.

Bidders must complete and sign all SBD forms, attach latest Centralised Supplier Database (CSD) full report or Unique security Personal Identification Number (PIN) from SARS. Incomplete or late, telegraphic, e-mailed and/ or faxed bids or proposals will not be accepted for consideration.

Enquiries on all matters pertaining to the bid should be directed to as follows:

Ms T. Malotana

e-mail: thandazwam@ecgb.org.za