

**RFQ- PRR00264**

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**RFQ PRR00264: REQUEST FOR QUOTATION : APPOINTMENT OF A PANEL OF SERVICE PROVIDER FOR RECRUITMENT AND SELECTION SERVICES FOR A PERIOD OF 3 YEARS**

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**CLOSING DATE AND TIME: 05 FEBRUARY 2026 at 11:00 am**

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**RETURNABLE DOCUMENTS**

4. Fully completed and signed RFQ
5. Official Quotation on the company letterhead
6. Latest Tax Clearance
7. Latest BBB-EE Status Certificate -SANAS Accredited or affidavit for EME/QSE
8. Company CK documents
9. Full CSD Registration Report or (MAAA number)
10. ID copies of company directors



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**Members:** Rev. VF Memani-Sedile (Chairperson), Prof LLL Le Grange, Prof A Parekh, Prof Y Waghid, Adv. N Memani, Dr N Lawton-Misra, Prof DP van der Nest, Ms KR Magongoa, Dr TS Naidoo, Adv. MJ Majodina, Mr MN Muluvhahotho, Dr CB Zulu, Dr GR Son and Ms D Ionescu, Prof VN Marivate and Prof MH Kanyane **Ex-officio members:** Mr S Govender (Department of Labour), Mr V Naidoo (CEO: QCTO), Dr MM Socikwa (DDG: DHET), Dr MS Rakometsi (CEO: Umalusi), Ms N Starr (CEO: SAQA), Dr FV Nelwamondo (CEO: NRF); Dr A Nkosi (DBE), Mr I Patel (DSI) and Dr WJ Green (CEO: CHE)

PART A  
 INVITATION TO BID

## YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE COUNCIL ON HIGHER EDUCATION

|   |               |                                 |                                     |       |         |
|---|---------------|---------------------------------|-------------------------------------|-------|---------|
| RFQ NUMBER:   | RFQ- PRR00264 | DATE OF ISSUE:<br>CLOSING DATE: | 28 January 2026<br>05 February 2026 | TIME: | 11:00am |
| <b>Appointment of a service provider for a Panel of Recruitment and Selection Services for a period of 3years</b> |               |                                 |                                     |       |         |
| DESCRIPTION   |               |                                 |                                     |       |         |
| COMPULSORY<br>BRIEFING<br>SESSION   | Non           |                                 |                                     |       |         |

## BID RESPONSE DOCUMENTS MUST BE SUBMITTED TO THE FOLLOWING EMAIL ADDRESS:

Motlhalifi.d@che.ac.za BIDDING PROCEDURE ENQUIRIES MAY BE

DIRECTED TO

TECHNICAL ENQUIRIES MAY BE DIRECTED TO:

|                  |                  |                  |  |
|------------------|------------------|------------------|--|
| CONTACT PERSON   | Dorah Motlhalifi | CONTACT PERSON   |  |
| TELEPHONE NUMBER | 012 349 3915     | TELEPHONE NUMBER |  |
| FACSIMILE NUMBER |                  | FACSIMILE NUMBER |  |

E-MAIL ADDRESS Motlhalifi.d@che.ac.za

E-MAIL ADDRESS

## SUPPLIER INFORMATION

NAME OF BIDDER

|                  |      |        |  |
|------------------|------|--------|--|
| POSTAL ADDRESS   |      |        |  |
| STREET ADDRESS   |      |        |  |
| TELEPHONE NUMBER | CODE | NUMBER |  |
| CELLPHONE NUMBER |      |        |  |

FACSIMILE NUMBER CODE

NUMBER

E-MAIL ADDRESS

 VAT REGISTRATION  
NUMBER

|                               |                                  |                          |    |                                     |                          |                          |
|-------------------------------|----------------------------------|--------------------------|----|-------------------------------------|--------------------------|--------------------------|
| SUPPLIER<br>COMPLIANCE STATUS | TAX<br>COMPLIANCE<br>SYSTEM PIN: | <input type="checkbox"/> | OR | CENTRAL<br>SUPPLIER<br>DATABASE No: | <input type="checkbox"/> | <input type="checkbox"/> |
|-------------------------------|----------------------------------|--------------------------|----|-------------------------------------|--------------------------|--------------------------|

B-BBEE STATUS LEVEL

TICK APPLICABLE BOX]

 B-BBEE STATUS LEVEL  
SWORN AFFIDAVIT

[TICK APPLICABLE BOX]

VERIFICATION

CERTIFICATE

Yes

No

Yes

No

 [A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs)  
MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]


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|   |                              |                             |  |                              |                             |
|---|------------------------------|-----------------------------|--|------------------------------|-----------------------------|
| ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| [IF YES ENCLOSURE PROOF]  |                              |                             | [IF YES, ANSWER THE QUESTIONNAIRE BELOW]                                 |                              |                             |

**QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS**

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTHAFRICA (RSA)?  YES  NO

DOES THE ENTITY HAVE A BRANCH IN THE RSA?  YES  NO

DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? YES NO

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? YES NO

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?  YES  NO

**IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.**

**PART B****TERMS AND CONDITIONS FOR BIDDING****1. BID SUBMISSION:**

1.1 Bids must be delivered by the stipulated time to the correct address. Late bids will not be accepted for consideration.

1.2 All bids must be submitted on the official forms provided– (not to be re-typed) as listed under – paragraph 3.1 [mandatory requirements] below.

1.3 This bid will be evaluated in terms of the preferential procurement policy framework act, 2000 and the preferential procurement regulations, 2017 under 80/20 preference points system and it includes functionality (if applicable). Thus, bidders who fail to obtain minimum score for functionality will not be evaluated further for price and preference.

1.4 This bid shall be governed by the general conditions of contract (GCC) which can be obtained from national treasury website:  
[ocpo.treasury.gov.za/Resource\\_Centre/Legislation/General%20Conditions%20of%20Contract](http://ocpo.treasury.gov.za/Resource_Centre/Legislation/General%20Conditions%20of%20Contract)

1.5 Bidders who wish to claim the preference points should complete SBD 6.1 form in full. (attached).

1.6 The bid must be submitted with the following standard bidding documents: SBD 4 and SBD 1

1.7 The bid must be accompanied by briefing session certificate as proof that they have attended the compulsory briefing session as indicated in part a above.(if applicable)

1.8 A BBBEE status level verification certificate/sworn affidavit (for EMS & QSE) must be submitted in order to qualify for preferential points for B-BBEE.



2.3 Application for tax compliance status (TCS) pin may be made via e-filing through the SARS website [www.sars.gov.za](http://www.sars.gov.za).

2.4 Bidders may also submit a printed TCS certificate together with the bid.

2.5 In bids where consortia / joint ventures / sub-contractors are involved; each party must submit a separate TCS CERTIFICATE / PIN / CSD Number.

2.6 Where no TCS pin is available but the bidder is registered on the central supplier database (CSD), a CSD number must be provided.

**SIGNATURE OF BIDDER:** .....

**CAPACITY UNDER WHICH THIS BID IS SIGNED:** .....

**DATE:** .....



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## **INTRODUCTION 1.**

The Council on Higher Education (CHE) is an independent statutory body established in May 1998 as provided for by Section 4 of the Higher Education Act (Act No. 101 of 1997, as amended), and it also functions as the Quality Council for Higher Education in terms of the National Qualifications Framework Act (Act No 67 of 2008, as amended). It is a Schedule 3A national public entity in terms of the Public Finance Management Act (Act No. 1 of 1999). More information on the CHE can be obtained from the website <https://www.che.ac.za/>.

### **PURPOSE OF THE REQUEST**

1.1.1 Appointment of a service provider for a panel of recruitment and selection services, for a period of thirty-six months (3 years) . All prices quoted must be VAT inclusive only if VAT registered.

1.1.2 **SCOPE OF WORK**

See attached the scope of work

## **2. ENQUIRIES**

3.1.1. Should it be necessary for a supplier to obtain clarity on any matter arising from or referred to in this RFQ document, please refer your inquiries, in writing, to the contact person(s) listed below. CHE reserves the right to place responses to such queries on the website.

|                      |           |                               |
|----------------------|-----------|-------------------------------|
| Ms. Dorah Motlhalifi | Telephone | <b>012 349 3840</b>           |
|                      | E-mail    | <b>Motlhalifi.d@che.ac.za</b> |



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### 3. RESPONSE FORMAT

Suppliers shall submit the response in accordance with the **response format specified as attached** together with a **formal quotation / proposal**; failure to do so may result in a disqualification of bidder's response.

#### 4.1 Administrative documents

**A BBBEE certificate or a valid Sworn Affidavit** must be submitted in order to qualify for preference points (scanned copy will be accepted) may be submitted. If a bidder responds as a Consortium or Joint Venture, an agreement of both parties must be submitted. The following schedules must be included in the response to quote.

**Schedule 1:** Pricing schedule SBD 1

**Schedule 2:** Declaration of Interest – SBD 4

**Schedule 3** SBD 6.1 in terms of PPR of 2022

### 4. CHE's TERMS AND CONDITIONS OF REQUEST FOR QUOTATION (RFQ)

1. CHE's conditions of purchase shall apply.
2. No services must be rendered, or goods delivered before an official CHE Purchase Order form has been received or a service level agreement is signed.
3. Late and incomplete submissions will not be accepted.
4. The tax matter must be tax compliant as requested.
5. Responses to this RFQ must be submitted in a sealed envelope, clearly marked with the description and number of the RFQ.
6. CHE shall pay 30 days after receipt of an original invoice.
7. All invoices must be submitted to the Finance.

### 5. TAX CLEARANCE REQUIREMENTS

- a) Bidders are required to submit a csd report indicating bidders tax matters or csd number.
- b) Failure to be tax compliant or fix tax matter within seven (7) days after receiving notification will disqualification your response to this RFQ.

### 6. EVALUATION CRITERIA

This RFQ will be evaluated in terms of the 80/20 preference point system prescribed by the Preferential Procurement Policy Framework Regulations of 2022; the rfq evaluation process shall be carried out in the following :

Stage 1: Mandatory & Administrative Requirements

Stage 2: Price and Specific Goals Evaluation

### 7. MANDATORY AND ADMINISTRATIVE REQUIREMENT

1. Completion in full of the Request for Proposal document
2. Completion of all SBD Forms (Declaration Forms)



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3. Proof that tax matters with SARS are in order (SARS Pin Number/ Tax Clearance Certificate)
4. Proof of company registration documents (e.g. Pty; Trust; CC etc.)
5. Original or copy of B-BBEE Level of contribution Certificate or Sworn Affidavit signed by the deponent and the Commissioner of Oath (Failure to attach certificate will lead to non-allocation of points)
6. Registration with National Treasury Central Supplier Database (CSD), if not registered on CSD, successful bidder must register within 7 working days of award.
7. ID copies of company directors
8. The supplier shall initial on each page of the Annexure B - the general conditions of contract (GCC) which as attached and can also be obtained from national treasury website.
9. Schedule of previous similar works (experience) (attach appointment letters)



## 8. PRICE AND SPECIFIC GOALS

Only bids that meet the requirement will be evaluated further in terms of price and specific goals evaluation, as follows:

| CRITERIA       | POINTS     |
|----------------|------------|
| Price          | 80         |
| Specific Goals | 20         |
| <b>TOTAL</b>   | <b>100</b> |

## 9. SPECIFIC GOALS FOR THIS RFQ AND POINTS THAT MAY BE CLAIMED ARE INDICATED AS PER TABLE BELOW:

| Criteria<br>(80/20 system) | Points    |
|----------------------------|-----------|
| 51% Black Ownership        | 10        |
| 51 % Ownership by woman    | 10        |
| <b>Total Points</b>        | <b>20</b> |

**10. DOCUMENTS REQUIREMENT FOR VERIFICATION OF POINTS ALLOCATION: -**

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| <b>No.</b> | <b>Procurement Requirement</b>                    | <b>Required Proof Documents</b>   |
|------------|---|---|
| 10.1       | 51% Black Ownership -10 Points                    | <ul style="list-style-type: none"><li>• CIPC registration documents and,</li><li>• A Valid B-BBEE certificate/sworn affidavit and</li><li>• A South African Identification Document</li></ul> |
| 10.2       | 51% Women Owned - 10 Points                       | <ul style="list-style-type: none"><li>• CIPC registration documents.</li><li>• A Valid B-BBEE certificate/sworn affidavit and,</li><li>• A South African Identification Document</li></ul>    |
| 10.3       | 51% Owned by People with Disabilities – 0 Points  | <ul style="list-style-type: none"><li>• Letter from the Doctor confirming Disability</li><li>• A South African Identification Document</li></ul>  |
| 10.4       | 51% Black Youth Owned - 0 Points                  | <ul style="list-style-type: none"><li>• CIPC registration documents and</li><li>• A Valid B-BBEE certificate/affidavit and</li><li>• A South African Identification Document</li></ul>        |
| 10.5       | Implementation of RDP goals (Locality) – 0 Points | <ul style="list-style-type: none"><li>• Proof of residence in a form of a Municipal Bill</li></ul>  |



## 11. PRICING REQUIREMENTS FOR QUOTATIONS.

All prices must be quoted in South African Rand (ZAR) and the foreign currency amount applicable must be stated.

1. The Supplier must indicate **clearly** which portion of the quoted price is linked to the exchange rate.
2. The cost of delivery and other charges must be included in the total price quoted.
3. Please note that CHE will require the successful bidder to obtain forward cover (where applicable) equal to this amount immediately upon receipt of a letter of acceptance, or an official purchase order.
4. After CHE Procurement has received proof from the bidder's banker of the forward cover rate, an amendment to the purchase order will be processed which would reflect firm pricing.

## 12. REASONS FOR DISQUALIFICATION

CHE reserves the right to disqualify any bidder which does any one or more of the following,

- a. Suppliers who are not tax compliant within seven (7) days after sending the notification.
- b. Suppliers who submitted incomplete information and documentation according to the requirements of this RFQ.
- c. who submitted information that is fraudulent, factually untrue or inaccurate, for example memberships that do not exist, BEE credentials, experience, etc.;
- d. Supplier who received information not available to other vendors through fraudulent means; and/or
- e. Suppliers who do not comply with any other requirements as stipulated in this RFQ document.
- f. Suppliers who do not comply with the mandatory functional requirements Suppliers who fail to sign their RFQ response or does not complete SBDs.
- g. CHE reserves the right to; cancel or reject any quote and not to award the RFQ to the lowest bidder or award parts of the RFQ to different bidders, or not to award the RFQ at all.

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### DECLARATION BY BIDDER

I, the undersigned (NAME).....certify that:

- i. I have read and understood the conditions of this RFQ.
- ii. I have supplied the required information and the information submitted as part of this RFQ is true and correct.

**Date** .....

**Signature**.....

**Capacity**.....

## **BIDDER'S DISCLOSURE**

## 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

## 2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state?

**YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

### 2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or

not they are bidding for this contract?

**YES/NO**

1 the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.3.1 If so, furnish particulars:

.....  
.....

### **3 DECLARATION**

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read, and I understand the contents of this disclosure.
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium2 will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.  
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6

OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE  
SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
.....

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COUNCIL ON HIGHER EDUCATION

Signature

1 Quintin Brand Street, Persequor Technopark, Tshwane  
P O Box 94, Technopark, 0020  
South Africa  
Website: <https://www.che.ac.za/#/main>  
Tel: +27 12 349 3840

Date

.....  
Position

.....  
Name of bidder

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2 Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.



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**SBD 6.1****PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL  
PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

**1. GENERAL CONDITIONS**

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

*(delete whichever is not applicable for this tender).*

- a) The applicable preference point system for this tender is the **90/10** preference point system.
- b) The applicable preference point system for this tender is the **80/20** preference point system.
- c) Either the **90/10 or 80/20 preference point system** will be applicable in this tender. The lowest/highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

|                       | POINTS     |
|-----------------------|------------|
| <b>PRICE</b>          | 80         |
| <b>SPECIFIC GOALS</b> | 20         |
| <b>Total points</b>   | <b>100</b> |



1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

## 2. DEFINITIONS

(a) “**tender**” means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;

(b) “**price**” means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;

(c) “**rand value**” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

(d) “**tender for income-generating contracts**” means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and

(e) “**the Act**” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

## 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

### 3.1. POINTS AWARDED FOR PRICE

#### 3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

| 80/20 | or | 90/10 |
|-------|----|-------|
|-------|----|-------|

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender



#### 4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system: or
- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for the 80/20 preference point system.

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

***Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)***

***(Note to organs of the state: Where the 80/20 preference point system is applicable,***

| The specific goals allocated<br>points in terms of this tender | Number of points<br>allocated<br>(80/20 system) | Number of points claimed<br>(80/20 system)<br>(To be completed by the<br>tenderer) |
|--|---|--|
|  | (To be completed by the<br>organ of state)      |  |
| 51% Black Ownership  | 10  |  |
| 51% Ownership by woman   | 10  |  |
| <b>Total Points</b>  | <b>20</b>                                       |  |

## DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number: .....

4.5. **TYPE OF COMPANY/ FIRM**

Partnership/Joint Venture / Consortium

One-person business/sole proprietor

Close corporation

Public Company

Personal Liability

Company (Pty) Limited

Non-Profit Company

State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have
  - (a) disqualify the person from the tendering process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution, if deemed necessary.



COUNCIL ON HIGHER EDUCATION

1 Quintin Brand Street, Persequor Technopark,  
Tshwane P O Box 94, Technopark, 0020 South Africa

Website: <https://www.che.ac.za/#/main>  
Tel: +27 12 349 3840

**SIGNATURE(S) OF TENDERER(S)**

**SURNAME AND NAME:** .....

**DATE:** .....

**ADDRESS:** .....

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