

REQUEST FOR QUOTATION

Supplier Name:

GOODS

☒

SERVICE

Request for Quotation Number	iLABS/RFQ 2023/24:122
Date Issued:	28 September 2023
Description of Services/ Goods:	Supply and delivery of Groceries (Tea, Coffee, Sugar and Milk) for a period of 12 months as in when needed Full specification on page 5-9
Closing Date:	12 October 2023
Closing Time:	11:00 am
Delivery Address of the Goods/ Services	iThemba LABS,92 Empire Road, Braamfontein Johannesburg 2050
Submit RFQ to:	scm2@tlabs.ac.za
Date Goods or Service Required:	As in when needed
For More Information (Technical):	Tina Van der Merwe: email: tvdmerwe@tlabs.ac.za Linda Hadebe: email: lhadebe@tlabs.ac.za Tel: 011 351 7000
For More Information (Supply Chain Management):	Khanyisa Maqwara Email: scm2@tlabs.ac.za Tel: 021 843 1379

THE FOLLOWING CONDITIONS WILL APPLY:

- **Where quotations / proposals are R 2 000.00 or more, preferential Procurement System Applicable: 80/20**
- Price(s) quoted must be valid for at least sixty (60) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- **Submit your B - BBEE Certificate as accredited with SANAS or Sworn affidavit if you are claiming for Equity/ B - BBEE points, failing which, the B - BEEE claimed will be forfeited or zero points will be allocated.**
- Provide CSD Summary Report (www.csd.gov.za)
- The attached forms to be completed by the Bidder (where applicable):
 - SBD 4 – Declaration of Interest with Government
 - SBD 6.1 – Preference Points Claim (South African Companies Only)
- This request for formal quotation is subject to the Preferential Procurement Policy Framework Act and The Preferential Procurement Regulations, 2022, The General Conditions of Contract (GCC and, if applicable, any other special Conditions of Contract.

REGISTRATION ON THE CENTRAL SUPPLIER DATABASE (CSD):

The bidder must be on the National Treasury's Central Supplier Database in order to do business with the NRF and for the NRF to award a bid and sign the subsequent contract. Registration on the CSD (www.csd.gov.za) is compulsory and bids from unregistered bidders are not considered.

National Treasury Contact Details: +27 (0) 12 406 9222 or email csd.support@treasury.gov.za

SCHEDULE 1 - SPECIFICATION

Introduction to the NRF

The National Research Foundation ("NRF") is a juristic person established in terms of the National Research Foundation Act, Act 23 of 1998, and a Schedule 3A Public Entity in terms of the Public Finance Management Act. The NRF is the government's national agency responsible for promoting and supporting research and human capital development through funding researchers, provision of the National Research Platforms, and science outreach platforms/programs to the broader community. The NRF provides these services in all fields of science and technology, including natural science, engineering, social science, and humanities.

The NRF is a schedule 3A entity under the PFMA (Act 29 of 1999), which is required to plan and report on its activities and organizational performance, and which is to be audited by the AGSA on an annual basis. As part of the AGSA audit requirements, the NRF has to collect / document and store details, data and/or information of all persons and activities that form part of its performance record as proof thereof. In terms of this requirement, all persons making use of NRF facilities, platforms, equipment, tools etc., for research and related purposes are required to provide their personal details/data/information as per the template below or other similarly appropriate format. By completing your information in the template/register/record below and appending your signature thereto, you confirm your consent, in line with the Protection of Personal Information Act 4 of 2013, whereby the NRF and any of its business units may process (collect, receive, record, organize, collate, share, store, update, modify, retrieve, alter, consult, use, disseminate, distribute, merge, link, erase or destroy) the

personal information you provide within and amongst its business units/functions for the purpose of fulfilling its statutory mandate, public accountability and other regulatory/legal requirements.

Introduction to the Business Unit responsible for this RFQ

iThemba LABS (Laboratory for Accelerator-Based Sciences) is a multi-disciplinary research laboratory based at two sites in the Western Cape and Gauteng respectively, these provide facilities for:

- Basic and applied nuclear physics research using particle beams
- Research Radiation Biophysics
- The supply of accelerator-produced radioactive isotopes for nuclear medicine and research

Evaluation Process

- Evaluation of proposals:

All proposals will be evaluated by Supply Chain Management for administrative compliance, functionality, price and B-BBEE. Based on the results of the evaluation process and upon successful negotiations, iThemba LABS will approve the awarding of the contract to successful bidder.

- Preference points system:

The 80/20 preference point system will be used where 80 points will be dedicated to price and 20 points to B-BBEE status. If all bids received are more than R 1 000 000.00, this request is automatically cancelled”.

Supplier Response

Name of Supplier:	
Address of Supplier:	
Contact Person:	
Contact Tel:	
Email Address:	
CSD Supplier Number:	MAAA.....
Lead Time for delivery	

Currency:	ZAR
Payment terms:	30 days from the date of receiving invoice

RETURNABLE DOCUMENTS

Bidders not submitting mandatory returnable administrative and evaluation documents will not be considered for price and preference evaluation and will be disqualified automatically.

Administrative Compliance Returnable Documents (M – Mandatory); (O – Optional)	Submitted	
Bidders Disclosure (SBD 4), signed and completed.	M	<input type="checkbox"/> Yes <input type="checkbox"/> No
Preference Points Claimed (SBD 6.1), signed and completed.	O	<input type="checkbox"/> Yes <input type="checkbox"/> No
B-BBEE Certificate / Sworn Affidavit	O	<input type="checkbox"/> Yes <input type="checkbox"/> No
Proof of Registration with Central Supplier Database (CSD)(www.csd.gov.za): Only CSD registered suppliers may submit offers for this bid. Provide a CSD Summary Report.	M	<input type="checkbox"/> Yes <input type="checkbox"/> No
Valid B - BBEE Certificate as accredited with SANAS if you are claiming for Equity/ B - BBEE points, failing which, the B - BEEE claimed will be forfeited or zero points will be allocated.	O	<input type="checkbox"/> Yes <input type="checkbox"/> No
Proof of address (e.g. Utility Bill): To demonstrate that the bidder's satellite office is based within 60km of iThemba LABS, Gauteng	M	<input type="checkbox"/> Yes <input type="checkbox"/> No
Evaluation Returnable Documents (M – Mandatory); (O – Optional)	Submitted	
Pricing schedule	M	<input type="checkbox"/> Yes <input type="checkbox"/> No
Provide a copy of the Certificate of Acceptability of Food Premise (R638, 2018) OF THE DISTRIBUTION WAREHOUSE/ SUPPLIER.	M	<input type="checkbox"/> Yes <input type="checkbox"/> No
Provide a copy of the Certificate of Acceptability of Food Premise (R638, 2018) for the VEHICLES that will be allocated for deliveries, if not the same as that of the DISTRIBUTION WAREHOUSE/ SUPPLIER.	M	<input type="checkbox"/> Yes <input type="checkbox"/> No
Provide a copy of the certification of the Quality Management Programme (such as SANS/ISO) of the DISTRIBUTION WAREHOUSE/ SUPPLIER.	M	<input type="checkbox"/> Yes <input type="checkbox"/> No

SPECIFICATIONS:

1. Intent

The intent of this RFQ is to outline the scope of work and specifications for the Supply and Delivery of Groceries (tea/coffee/milk/sugar) for a Period of twelve (12) Months to iThemba LABS, Gauteng on a as and when needs basis.

2. Compliance with National Legislation and Standards

2.1. The successful bidder must, in performance of work under this contract, fully comply with all applicable legislation (Acts and their regulations) and South African National Standards (SANS). These include, but are not limited to:

1. **Foodstuffs, Cosmetics and Disinfectants Act, 1972 (Act No. 54 of 1972):** To control sale, manufacture and importation of foodstuffs, cosmetics and disinfectants and to provide for incidental matters.
 2. **Government Notice No. R638 of 22 June 2018:** Regulation Governing General Hygiene Requirements for Food Premises and the Transport of food. No person must handle food or permit food to be handled on food premises in respect of which a **valid certificate of acceptability** has not been issued or is not in force (**Regulation R638 of 22 June 2018**) by the local authority.
 3. **The South African Food Labelling Regulations** (Government Notice R146 of 1 March 2010)
 4. **SANS 10049:2012 (SABS049):** Food safety management – Requirements for prerequisite programmes (PRPs).
- 2.2. Legislation regarding agricultural products as governed by the Department of Agriculture can be accessed at: www.daff.gov.za
- 2.3. South African National Standards can be ordered from: <https://www.sabs.co.za>

2. Specifications and Physical Requirements

- 2.1. The products must meet the physical requirements as stipulated in table 1.1.
- 2.2. Bidders to state their conformance to specifications in table 1.1. by indicating yes/no - this is compulsory.
- 2.3. Bidders who do not comply will be non-complaint and may be disqualified from this evaluation process.

Table 1.1: Specifications for Mandatory Physical Requirements

	MANDATORY PHYSICAL REQUIREMENTS	Indicate Yes/No	
A	Physical Specifications		
1	Specifications for classification, composition, labelling and quality are the same as per current Legislation and South African National Standards (Acts, regulations and its amendments). Provide proof of capability to conform with this requirement such as a copy of the Certificate of Acceptability of Food Premise (R638, 2018) for the DISTRIBUTION WAREHOUSE/ SUPPLIER.	YES <input type="checkbox"/>	NO <input type="checkbox"/>
2	Specification or equivalent. Equivalents must be as close as possible to description and specification. Deviation of unit size and pack size will be acceptable. Order and costs will be calculated accordingly. It is not mandatory for the Service Provider to quote on all items on the Pricing Schedule.	YES <input type="checkbox"/>	NO <input type="checkbox"/>
B	Product Specifications		
1	Product specifications are described in Pricing and Specification schedule.	YES <input type="checkbox"/>	NO <input type="checkbox"/>
2	The Best Before dates of goods must be at least 4 months after the date of delivery to iThemba LABS or as mutually agreed upon in case of a deviation of this requirement which will be considered case-by-case.	YES <input type="checkbox"/>	NO <input type="checkbox"/>
C	Packaging Specifications		
1	The product should be packed into suitable packaging as specified by relevant legislation and should be free from any leakage.	YES <input type="checkbox"/>	NO <input type="checkbox"/>
2	The producer name, product name and production date, as well as a best before date should be visible on the packaging for storage and rotation purposes as per relevant legislation.	YES <input type="checkbox"/>	NO <input type="checkbox"/>
D	Transport and Delivery Specifications		
1	Goods must be delivered as per the agreed delivery schedule between iThemba LABS and the successful bidder.	YES <input type="checkbox"/>	NO <input type="checkbox"/>
2	Delivery is required monthly within forty-eight (48) hours of receipt of official purchase order or as mutually agreed upon between successful bidder and iThemba LABS.	YES <input type="checkbox"/>	NO <input type="checkbox"/>
3	Goods to be delivered in a closed ambient truck (or equivalent), with a temperature below 23 degrees Celsius (23 °C). Provide proof of capability to conform with this requirement such as a copy of the Certificate of Acceptability of Food Premise (R638, 2018) for the VEHICLES that will be allocated for deliveries –if not the same as that of the DISTRIBUTION WAREHOUSE/ SUPPLIER.	YES <input type="checkbox"/>	NO <input type="checkbox"/>
4	All products delivered must be securely crated, boxed, wrapped or bagged and hauled in closed trucks.	YES <input type="checkbox"/>	NO <input type="checkbox"/>
5	No other items will be transported in the same vehicle which might in any way contaminate or damage the products.	YES <input type="checkbox"/>	NO <input type="checkbox"/>
6	The product should be delivered at temperatures not exceeding 23 degrees Celsius (23 °C).	YES <input type="checkbox"/>	NO <input type="checkbox"/>
7	Drivers and delivery assistants must be properly attired with the correct PPE.	YES <input type="checkbox"/>	NO <input type="checkbox"/>
8	Proof of address not more than 60km from iThemba LABS Gauteng 92 Empire, Braamfontein, Johannesburg 2050	YES <input type="checkbox"/>	NO <input type="checkbox"/>

3. Delivery Schedule and Conditions:

- 3.1. Supplier will be notified of official order for delivery via email forty-eight (48) hours prior to delivery time between 8:00 and 11:00.
- 3.2. Site location for delivery: NRF/iThemba LABS
Attention: Reception
92 Empire Road,
Braamfontein, Johannesburg, 2050, South Africa
- 3.3. Delivery must be made on the schedule mutually agreed between iThemba LABS and the successful bidder.
- 3.4. Suppliers must adhere to delivery schedule and iThemba LABS conditions.
- 3.5. The successful bidder will be issued a Purchase Contract (SBD7.1) from iThemba LABS as confirmation of the award. An official purchase order will only be issued as their notice to proceed with supply and delivery as and when needed.
- 3.6. The contract award will be split according to the successful service providers. Quotations will be requested on an "as and when required basis" and an official order will be raised via email forty-eight (48) hours prior to the required delivery date by the foodservice supervisor or a supply chain official for the duration of the agreement.
- 3.7. The quantities listed herein are estimates only and are not intended to commit iThemba LABS to purchase any specific quantity. In the event that iThemba LABS's requirements do not result in the request for the full amount described herein, such occurrences shall not constitute the basis for fee adjustments under this contract.
- 3.8. If the successful supplier is unable to supply the product required on the PO, he/she shall recommend an acceptable replacement product to the foodservice supervisor for approval.
- 3.9. If the bidder requires a minimum order quantity, it must be stated on their proposal.
- 3.10. Service provider must confirm receipt of an official order and confirm the delivery date and time with the foodservice supervisor. The foodservice supervisor must be informed of any changes in the agreed delivery times before-hand.
- 3.11. The products must be transported under hygienically acceptable conditions i.e. securely crated, boxed, or bagged and hauled in covered refrigerated vehicles as previously specified. No other items will be transported in the same vehicle which might in any way contaminate or damage the products.

4. Documentation Requirements and Certification of Quantity and Quality

- 4.1. All products delivered will be inspected at the time of delivery.
- 4.2. The foodservice supervisor or designee will check items delivered against the official purchase order and invoice at the time of delivery with both the supervisor and the driver signing the appropriate documentation for shortages and errors, and/or obviously damaged / non-compliant goods.
- 4.3. The supplier provider will be responsible for products rejected at the point of delivery and products found to be deformed or defective within the use by date for the product as previously specified. Damaged or inferior products for which the supplier is responsible will be replaced at no additional cost to iThemba LABS or a credit note will be issued for goods returned for credit.
- 4.4. iThemba LABS reserves the right to reject any product that does not conform to the specifications and quantity of invoiced product when received. Rejected items to be removed immediately and credit memo issued.
- 4.5. Original tax invoices indicating PO number, description of products supplied, units of measure, quantity supplied, price per unit and total cost inclusive of vat must be supplied per PO for each delivery.

- 4.6. The successful bidder shall bear the full burden of ownership until the goods is accepted at the final destination. Any shortages, damages, losses or otherwise undelivered goods shall remain the successful bidder's responsibility.
- 4.7. If deliveries are made in crates, boxes, containers or bags, these items remain the property and responsibility of the service provider. Such containers used for delivery should be unpacked at point of delivery and iThemba LABS should not be invoiced or levied for such crates/ containers.
- 4.8. Payment terms are strictly 30 days from the date of receiving invoice.
- 4.9. iThemba LABS reserves the right to conduct inspections of the production process, the product and the premises of the supplier, by appointment, during the contract period or prior to entering into a contract.

5. Pricing and Specification Schedule

The estimated annual amount (per unit of measure) are for illustrative evaluation purposes only.

NB: Please note pricing presented in the **pricing schedule will be used for comparative analysis and estimation of contract value**. Price variation/ escalation is expected and accepted but will be tested against the percent changes of the food and non-alcoholic beverages indicators of the Consumer Price Index (CPI) and the food products, beverages and tobacco products indicators of the Producer Price Index (PPI) as published by <http://www.statssa.gov.za/> to ensure that pricing remains market related for the duration of the contract. Quotations will be requested to place orders as and when needed.

6. Pricing and Specification Schedule

The estimated annual amount (per unit of measure) are for illustrative evaluation purposes only.

NB: Please note pricing presented in the **pricing schedule will be used for comparative analysis and estimation of contract value**. Quotations will be requested to place orders as and when needed.

Item no.	Product description and specification or equivalent	Specification of pack size (or equivalent)	Unit of measure	Estimated annual amount (Unit of measure)	Supplier pack/unit size	Supplier price (incl. vat) per pack/unit size	Supplier price (incl. vat) per unit of measure	Total price per estimated amount, (incl. vat)
	<i>EXAMPLE</i>	<i>1kg</i>	<i>Kg</i>	<i>10</i>	<i>750gr</i>	<i>R45.00</i>	<i>R60.00</i>	<i>R600.00</i>
1	Organic coffee beans 1kg	1kg or equivalent	kg	12				
2	Nescafe classic coffee 1kg	1kg or equivalent	kg	12				
3	Selati brown sugar 10kg	10kg or equivalent	Kg	12				
4	Selati white sugar 10kg	10kg or equivalent	kg	12				
5	Full cream milk long life 1L	1litre or equivalent	litre	12				
6	Low fat long life milk 1L	1litre or equivalent	litre	12				
7	Five roses tag less teabags 250g	250g pack or equivalent	gr	12				
8	Joko tag less teabags 500g	500gr pack or equivalent	gr	12				
9	Freshpak rooibos tag less teabags 200g	200gr pack or equivalent	gr	12				
10	Ellis brown coffee creamer	1kg pack or equivalent	kg	12				

Item no.	Product description and specification or equivalent	Specification of pack size (or equivalent)	Unit of measure	Estimated annual amount (Unit of measure)	Supplier pack/unit size	Supplier price (incl. vat) per pack/unit size	Supplier price (incl. vat) per unit of measure	Total price per estimated amount, (incl. vat)
	1kg 2x500g pouches							
11	Delivery fee							
TOTAL (VAT INCLUSIVE) YEAR ONE								R

STANDARD BIDDING DOCUMENT (SBD) 4

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

STANDARD BIDDING DOCUMENT (SBD) 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

a) The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20	or	90/10
$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right) \text{ or}$		
$P_s = 90 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$		

Where

- P_s = Points scored for price of tender under consideration
- P_t = Price of tender under consideration
- P_{min} = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} 80/20 & \text{or} & 90/10 \\ \\ Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) & \text{or} & \\ Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) & & \end{array}$$

Where

- Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender (B-BBEE Status Level of Contributor)	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
1	10	20		
2	9	18		
3	6	14		
4	5	12		
5	4	8		
6	3	6		
7	2	4		
8	1	2		
Non-compliant contributor	0	0		

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that

the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

SURNAME AND NAME: SIGNATURE(S) OF TENDERER(S)
DATE:
ADDRESS:

Note: It is advised that documents be returned in PDF