

## REQUEST FOR QUOTATION (RFQ)

<b>Request for Quotation</b>	<b>PROVISION OF A NEW ALARM AND ARMED RESPONSE SERVICES</b>		
<b>RFQ Number:</b>	RFQ/PPECB/ARMED-RESPONSE/CENTURION/05-26		
<b>Opening Date:</b>	07 May 2026		
<b>Closing Date:</b>	22 May 2026	<b>Time:</b>	@16:00
<b>Contact Person:</b>	Siyasanga Kotshobe	<b>Email:</b>	SiyasangaK@ppecb.com
<b>Bid Validity Period</b>	60 Days		

### 1. PROJECT PURPOSE

The PPECB seeks to appoint a service provider for the provision of new security alarm systems for monitoring and armed response services from an appropriately qualified, competent, experienced, and professionally registered security service provider for a period of two (3) years with an option to renew for two (2) years. Services will be rendered in Centurion at the following office addresses: **Centurion Close, Block B, Unit 4, 119 Gerhard Street, Centurion, Gauteng, 0157.**

### 2. BACKGROUND

The PPECB is a Schedule 3A public entity as defined in the Public Finance Management Act 1 of 1999 and is established in terms of Section 2 of the Perishable Products Export Control Act 9 of 1983. The main purpose of the PPECB is to promote the orderly, efficient, and sustainable export of perishable products from South Africa. The PPECB manages and monitors the cold chain for the export of perishable products from South Africa. The PPECB operates under two mandates, namely the Agricultural Products Standards Act 119 of 1990, and the Perishable Products Export Control Act 9 of 1983.

### 3. SCOPE

#### 1. MONITORING

- Should have a functional and operational Control Room that operates on a twenty-four (24) hour basis to monitor PPECB office.
- To monitor a control room transmitter or digital communicator at the premises of the Client (24-hour emergency call out service 365 days a year).
- To monitor any disturbances, which are emitted by the transmitter or digital communicator and thereafter contact the person or institution, which are listed for further action.

#### 2. REACTION

- Must have an existing patrolling vehicle(s) within a radius of about **10km** from the office in order to respond on time.
- Armed response team must always when responding be fully uniformed, armed and in a company marked vehicle.
- To dispatch qualified Reaction Officers to the PPECB office in response to an emergency call from the client, or upon receipt by the service provider of a radio transmitter signal and/or a client telephonic request to prevent or minimise the risk of loss to property, injury to persons due to fire, theft, burglary, or vandalism or any another contributing factor.
- The expected reaction time for alarms must be within **10-15 minutes**

(Dispatch time of response officer until time of arrival on site).

- 24-hour telephone product support (Free) for example SMS facility to report the alarm.

### 3. RECORDS

- The Alarm Company shall maintain accurate records relating to each intruder alarm system and provide record on client's request

### 4. REPLACEMENT, MAINTENANCE & REPAIRS OF EQUIPMENT DUE TO OBSOLESCENCE

- The service provider shall inform the PPECB of any non-repairable equipment.
- Replacement equipment would be required for critical system components
- Once it is determined what the cost of repairs will be, the service provider must inform the PPECB of repair costs and any other options, where after the PPECB will respond back with either a go ahead to repair, or not to repair or replace.
- The service provider shall be responsible for sourcing all alarm system parts/components/fixtures necessary in the repair and maintenance of the equipment on an ad-hoc basis and sourced prices must always be market related. All the equipment's or materials used should carry the warranty or guarantee as per owner's manufacture prescription.

The successful security service provider must have a Business Contingency Plan (BCP) in place for emergency situations, in instances where its security personnel cannot perform their duties for any reason whatsoever.

#### Service Coverage Hours

The Services MUST be provided on 24 hours, 7 days a week and 365 days a year as per the Service Level Agreement

#### Security Vetting

- Security Vetting of the Successful Security Service Provider's Personnel
- Security vetting shall include, but not be limited to, checks on criminal records and identity documents.

The PPECB has the right, where relevant, to assess personnel of the security service provider for security risks. If a security risk is identified, the security service provider must be notified in writing. The provider is then required to promptly replace the security officer with a suitably trained substitute.

### GENERAL CONDITIONS

- The installation and maintenance of the security alarm system shall comply with South African National Standard (SANS) 2220-1-1.
- The electrical installation should comply with SANS 10142.
- The alarm system shall comply with the relevant Electromagnetic Capability (EMC) standards regulated by Independent Communication Authority of South Africa (ICASA).
- The alarm systems shall comply to the requirements for limits of electromagnetic interference given in the regulations published in terms of the Telecommunications Act, 1996 (Act No. 103 of 1996).
- The alarm must still operate in the event of a main power failure.
- Maintain a real-time sequential record of reader events, alarm events and all operator programming events that are date and time stamped to the nearest second. These events shall be stored in such a format that it is possible for other operators to sort and analyse them.

- Alarms should be placed strategically and use high quality sensors.
- The successful service provider / supplier will be required to comply with the requirements of the Occupational Health and Safety Act, 85 of 1993 as may be amend from time to time and its regulations.
- Bidders must provide a valid firearm license of the company that complies with the Firearm Control Act, 2000

**Bidders are required to attend a mandatory site visit. Failure to attend the site visit will result in the bid being deemed non-responsive and it will not be considered for evaluation. Site visits must be arranged with Magzelle Goeman at [magzelleg@ppecb.com](mailto:magzelleg@ppecb.com)/ 012 644 0385 or Asanda Ngcongolo at [asandan@ppecb.com](mailto:asandan@ppecb.com). The site visit is scheduled for 12 May 2026, from 11:00 AM to 12:00 PM.**

**Address: Centurion Close, Block B, Unit 4, 119 Gerhard Street, Centurion, Gauteng, 0157**

#### **4. TERMS AND CONDITIONS OF BID**

##### **4.1 BID SUBMISSION**

All quotations must be submitted to the address and instruction as stipulated in the SBD1 or in the following method:

Via email to: [SiyasangaK@ppecb.com](mailto:SiyasangaK@ppecb.com) Or submitted electronically via Microsoft One Drive and shared with this email address [SiyasangaK@ppecb.com](mailto:SiyasangaK@ppecb.com) This submission must contain all information and documentation relating to the **RFQ/PPECB/ARMED-RESPONSE/CENTURION/05-26**

##### **4.2 CLOSING DATE**

- 4.2.1 Bids must be delivered by the stipulated date and time to the correct address. Late bids will not be accepted for consideration.
- 4.2.2 PPECB reserves the right to extend the closing date. Bidders invited to bid, will be informed should the closing date change.

##### **4.3 REVISIONS TO REQUEST FOR QUOTATION**

If it becomes necessary to revise any part of this Request for Quotation, an addendum setting out such revisions will be provided to all Bidders by an email.

##### **4.4 BID VALIDITY PERIOD**

The quotation must be valid for the duration specified on page 1 (Bid Validity Period).

##### **4.5 CSD REGISTRATION**

- 4.5.1 Only bid responses from bidders that are registered on the Central Supplier Database (CSD) will be considered.
- 4.5.2 Bidders are required to register on the CSD and to include in the SBD1 the Master Registration Number in order to enable the PPECB to verify the supplier's status on the CSD.
- 4.5.3 Responses from bidders not registered on the CSD at bid closing time or bidders that is prohibited from doing business with the state will be disqualified.

##### **4.6 ACKNOWLEDGEMENT AND ACCEPTANCE**

The bidder warrants by signature in this document that the bidder has read and accepts each page of the RFQ, including the terms and conditions of this bid.

##### **4.7 DECLARATION OF INTEREST**

Bidders must make full disclosure where interest exists or may exist between parties under the proposed contract. In the event that a conflict of interest exists between the most advantageous Bidder and the PPECB, and this was not disclosed, the said Bidder's bid will not be accepted. The next most advantageous Bidder will be awarded the contract.

#### **4.8 INSURANCE**

4.8.1 The successful bidder will be responsible for its work and every part thereof, and for all materials, tools, equipment, appliances, and property of all descriptions issued in connection with this Request for Proposal.

#### **4.9 RESPONSE PREPARATION COST AND ONGOING ENGAGEMENT**

The PPECB is not liable for any costs incurred by a bidder in the process of responding to this Bid Invitation, including on-site presentations.

#### **4.10 RESERVATIONS**

4.10.1 PPECB's decision/s regarding the acceptance or non-acceptance of a quotation shall be final and PPECB is not obliged to furnish any reason for such decision.

4.10.2 Proposals shall be considered and evaluated against a pre-determined evaluation value structure determined by PPECB. All Suppliers shall provide all information requested in this RFQ to facilitate the evaluation process. Suppliers shall strictly adhere to the instructions stated in this RFQ.

4.10.3 PPECB may, during and after the evaluation of the Proposals and in its sole and absolute discretion, decide to:

- Accept a Quotation other than the lowest priced quotation.
- Refuse to consider any Quotation not conforming with the requirements of this RFQ.
- Ask any Service Provider to supply further information after the closing date.
- Cancel this RFQ or any part thereof at any time.
- Award the contract pursuant to this RFQ or any part thereof to any one or more Suppliers,
- Not to award the quotation at all.

#### **5. DATA PROTECTION**

5.1 Any personal information and Confidential Information of the PPECB which may be provided during the bidding process may only be processed by the bidder for the purposes of this bid.

#### **6. NEWS AND PRESS RELEASES**

6.1. Bidders or their agents shall not make any news releases concerning this RFP or the awarding of the same or any resulting agreement(s) without the consent of, and then only in co-ordination with PPECB.

#### **7. DISCLAIMER**

7.1. This RFQ is a request for quotation only and not an offer document; answers to it must not be construed as acceptance of an offer or imply the existence of a contract between the parties.

7.2. By submission of its proposal, bidders shall be deemed to have satisfied themselves with and to have accepted all Terms & Conditions of this RFQ.

7.3. The PPECB makes no representation, warranty, assurance, guarantee or endorsements to bidder concerning the RFQ, whether regarding its accuracy, completeness or otherwise and the PPECB shall have no liability towards the bidder or any other party in connection therewith.

#### **8. GENERAL TERMS AND CONDITIONS**

The attached terms and conditions must be signed and send back with the RFQ response.

## 9. COMPLIANCE DOCUMENTS

The following documents are required for the proposal to be considered for evaluation process:

1. SBD1 – Invitation to bid.
2. SBD4 - Bidder's Disclosure.
3. Valid Tax Clearance Certificate or Pin.
4. Valid B-BBEE Certificate or EME/QSE Affidavit.
5. SBD6.1 – Preference Point Claim Form.
6. Central Supplier Database Registration (CSD) Report – Proof of CSD registration.

## 10. RFQ EVALUATION PROCESS AND CRITERIA

All quotations or bids will be evaluated according to the following stages. Should a bidder fail any of the previous stages, they will be disqualified and not be considered for the next evaluation stage.

The following preference point systems are applicable to all bids whereby preference points shall be awarded for Price, and Specific Goals.

- the 80/20 Preference Point System for bids with a Rand value of more than R2,000-00 but not exceeding R50,000,000-00 (all applicable taxes included).

### 10.1 STAGE 1 – COMPLIANCE EVALUATION

Bidders must comply with all the terms and conditions of the RFQ and must submit all returnable documents as listed in **Section 9**. Bidders must ensure that they complete and sign returnable documents.

### 10.2 STAGE 2 – MANDATORY CRITERIA

In their responses, bidders must state whether (or not) they comply with each of the requirements below and provide a comment substantiating their claim or provide a cross reference where in their quotation/proposal they address this requirement.

If a Bidder does not comply with any requirement in the table below, they **will be disqualified** and will not be considered for further evaluation

Mandatory Criterion	Comply	Do not Comply
The bidder must be registered with the <b>Private Security Industry Regulatory Authority (PSIRA)</b> as a security service provider and must attach and provide a certified copy of current and valid PSIRA certificate.		
Provide valid/updated Proof. A valid letter of good standing from PSIRA must be attached as well.		
Mandatory site visit.		

### 10.3 STAGE 3 – FUNCTIONAL/TECHNICAL EVALUATION

A technical evaluation will be conducted to determine the preferred supplier.

#### ***Weighted Functional Criteria***

Bidders will be evaluated based on the following Weighted Functional Evaluation Criteria:

Functional Criteria	Max. Points
<p><b>References</b></p> <p>Provide a list of contactable references and reference letters must be in relation/similar to the scope/type of service as per the scope of works and references older than 7 years will not be accepted.</p> <ul style="list-style-type: none"> <li>• 4 References = 30 points</li> <li>• 3 References = 20 points</li> <li>• 2 References = 15 points</li> <li>• 0 References = 0 points</li> </ul> <p>NB: The PPECB reserves the right to validate the above information with the individual client organisations.</p>	<b>30</b>
<p>Bidders must be registered with the <b>South African Intruder Detection Services Association (SAIDSA)</b> and must provide services in alarms installation, alarm monitoring and armed reaction.</p> <ul style="list-style-type: none"> <li>• Provide valid proof =20</li> <li>• No valid proof = 0</li> </ul>	<b>20</b>
<p><b>Office Presence</b></p> <p>Bidders must have an office within a 15 km radius of the PPECB Centurion office to ensure prompt response times.</p> <ul style="list-style-type: none"> <li>• One or more offices located within a 15 km radius of the PPECB Centurion office = 10</li> <li>• No office presence within a 15 km radius of the PPECB Centurion office = 0</li> </ul>	<b>10</b>
<p>Certificates relating to Radio Communication:</p> <ul style="list-style-type: none"> <li>• Provide a certified copy of the company's valid ICASA license =20</li> <li>• No certified copies = 0</li> </ul>	<b>20</b>
<b>TOTAL</b>	<b>80</b>

The minimum functional threshold is **[65]**. Points. Bidders who score less than this threshold will be disqualified and not considered for any further evaluation.

#### 10.4 STAGE 4 – PRICE AND SPECIFIC GOALS

Bidders that passed the previous evaluation stage(s) will be evaluated on one of the following two options:

10.4.1 **Price and Specific Goals** - Where the price of the lowest acceptable bidder is R 2,000 or greater, the bid will be evaluated using the 80/20 preference point system as per the current Preferential Procurement Regulations.

10.4.2 **Price** - Where the price of the lowest acceptable bidder is less than R 2,000, the bid will be evaluated using price as the key determinant.

## 10.5 POINTS AWARDED FOR SPECIFIC GOALS

- 10.5.1 In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender.
- 10.5.2 In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system: or
  - any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system, then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**  
*(Note to organs of state: Where the 80/20 preference point system is applicable, corresponding points must also be indicated as such.*

*(Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)*



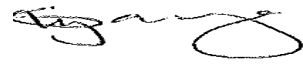

No	Specific Goal	Supporting Evidence	Preference Points	Number of points claimed (80/20 system) (To be completed by the bidder)
1	Black woman ownership	Proof of B-BBEE status level of contributor, specifically in line with the respective Sector Codes which the company operates - SANAS Approved certificate or Commissioned affidavit or Annual Financial Statements	% Shareholding and Points allocation out of total of 20 points. 70% to 100% = 20 51% to 69.99% = 10 30% to 50.99% = 3 Below 30% = 0	
<b>Total Specific Goals</b>			<b>20</b>	

## 11. STAGE 5 - OBJECTIVE CRITERIA

In terms of Preferential Procurement Regulation 11 and section 2(1)(f) of the Preferential Procurement Policy Framework Act, the PPECB may consider the following objective criteria in the bid award:

- The risk of fruitless and wasteful expenditure to the PPECB.
- The risk of an abnormally low bid.
- The risk of a material irregularity.
- The PPECB reserve the right not to consider bids from Bidders who are currently in litigation with the PPECB; and
- The PPECB further reserve the right not to award this tender to any Bidder based on the proven poor record of accomplishment of the Bidder in previous projects within the PPECB and the referee submitted by the Bidder.

## 12. SPECIFICATION APPROVAL

<b>Specification Expert:</b>	<b>Magzelle Goeiman</b> ..... (Name and Surname)	 ..... (Signature)	<b>05/05/2026</b> ..... (Date)
<b>Line Manager:</b>	<b>Thabang Ramogodi</b> ..... (Name and Surname)	 ..... (Signature)	<b>05/05/2026</b> ..... (Date)
<b>General Manager:</b>	<b>Sinovuyo Ntiyantiya</b> ..... (Name and Surname)	 ..... (Signature)	<b>06/05/2026</b> ..... (Date)
<b>Executive:</b>	<b>Cyril Julius</b> ..... (Name and Surname)	 ..... (Signature)	<b>07/05/2026</b> ..... (Date)

## 13. DECLARATION BY THE BIDDER

Only bidders who have completed the declaration below will be considered for evaluation.  
RFQ No: **RFQ/PPECB/ARMED-RESPONSE/CENTURION/05-26 PROVISION OF A NEW ALARM AND ARMED RESPONSE SERVICES**

I hereby undertake to render services described in the attached RFQ documents to PPECB in accordance with the requirements and task directives / proposal specifications stipulated in RFQ mentioned above at the price/s quoted. My offer/s remains binding upon me and open for acceptance by the PPECB during the validity period indicated and calculated from the closing date of the proposal.

I confirm that I am satisfied with the correctness and validity of my proposal; that the price(s) and rate(s) quoted cover all the services specified in the proposal documents; that the price(s) and rate(s) cover all my obligations, and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.

I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this proposal as the principal liable for the due fulfilment of this proposal.

I declare that I have not participation in any collusive practices with any bidder or any other person regarding this or any other proposal.

I accept that the PPECB may take appropriate action should there be a conflict of interest or if this declaration proves to be false.

I confirm that I have read and accepts each page of this RFQ.

I confirm that I am duly authorised to sign this proposal.

NAME (PRINT) ..... Signature .....



45 Silberboom Ave  
Platteklouf, Cape Town  
7560

**Head Office**  
**T** +27 21 930 1134  
**F** +27 21 939 6868  
**E** ho@ppecb.com

**[www.ppecb.com](http://www.ppecb.com)**

WITNESSES:

- 1 .....
- 2 .....