

REQUEST FOR PROPOSAL-APPOINTMENT OF A PANEL OF CONTRACTORS FOR AN AS AND WHEN REQUIRED CONTRACT FOR THE SERVICING AND REPAIRS TO AIR-CONDITIONING SYSTEMS AT VARIOUS PRASA STATIONS, DEPOTS AND ASSOCIATED PROPERTIES FOR A PERIOD OF 36 MONTHS.

TENDER NUMBER: DBN/OPS (BAC) 055



ANNEXURE 4

FORM-C

FORM C: TENDER FORM

CURRENT TENDER DETAILS

Request number:	DBN/OPS (BAC) 055
Request for Tender:	REQUEST FOR PROPOSAL – APPOINTMENT OF A PANEL OF CONTRACTORS FOR AN AS AND WHEN REQUIRED CONTRACT FOR THE SERVICING AND REPAIRS TO AIR-CONDITIONING SYSTEMS AT VARIOUS PRASA STATIONS, DEPOTS AND ASSOCIATED PROPERTIES FOR A PERIOD OF 36 MONTHS.

I / We _____
(Insert Name of Tendering Entity)

of _____

(Full address)
Conducting business under the style or title of:

Represented by: _____

in my capacity as: _____

being duly authorised thereto by a Resolution of the Board of Directors / Certificate of Partners, Members or Participants, as the case may be, dated _____, a certified copy of which is annexed hereto, hereby offer to undertake and complete the above-mentioned work (hereinafter called “the WORKS”) at the prices quoted in the bills of quantities / schedule of quantities or, where these do not form part of the contract, at a lump sum, in accordance with the terms set forth in the accompanying letter(s) reference _____ and dated _____ (if any) and the documents listed in the accompanying schedule of tender documents for the sum of R _____ (amount in words),

(All applicable taxes included)

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- N.B.** (i) In the event of any discrepancy, the amount in words will take precedence over the amount in figures.
- (ii) Where items in the priced bills of quantities submitted with the tender for the WORKS other than architectural building work are incorrectly extended arithmetically, the unit rate will be treated as decisive.
- (iii) In tenders for architectural building work the total amount will be treated as decisive. If amounts for individual items cannot be reconciled with the total amount, the amounts for individual items shall be adjusted to the satisfaction of the PRASA to conform to the total amount.

I / We accept that unless the PRASA should otherwise decide and so inform me / us in the notice of acceptance, this tender (and, if any, its covering letter and any subsequent exchange of correspondence together with the PRASA acceptance thereof) shall constitute a binding contract between the PRASA and me / us. Should the PRASA decide that a formal contract should be signed and so inform me / us in the notice of acceptance, this tender (and, if any, its covering letter and any subsequent exchange of correspondence) together with the PRASA notice of acceptance, shall constitute a binding contract between the PRASA and me / us until the formal contract is signed.

I / We undertake to produce acceptable documentary proof of the necessary coverage for Workmen's Compensation, Securities and Insurance within **30 (thirty)** working days of notification of awarding of the contract, and to sign a formal contract if called upon by the PRASA to do so within **7 (seven)** working days of notification by the PRASA that the contract documents are ready for signature, failing which I / we accept that the PRASA may, in its sole discretion, withhold any payments due for work done until such time as these formalities have been completed.

I / We undertake to complete the whole of the WORKS within _____
(in words) from the date of notification to me / us of acceptance of the tender, subject to completion in stages if and as laid down in the project specification and to such extensions of time as may be granted. Failing completion of the WORKS or any stage of the WORKS within the period(s) stipulated or by such extended date(s) as may be allowed by the PRASA I / we shall pay to the PRASA in terms of the Conventional Penalties Act 15 of 1962, the penalty for which provision is made in the project specification. The ordering of any alterations, extras, additions or omissions shall not in any way prejudice the PRASA claim for such penalty.

Application for relief from the obligation to pay a penalty will be considered by the PRASA, but shall be granted only if I / we can prove to the reasonable satisfaction of the PRASA that the penalty is out of proportion to the prejudice suffered by the PRASA by reason of the act or omission in respect of which the penalty was stipulated.

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I / We declare that this tender holds good until _____

(a minimum period of 90 days from closing date is required).

I / We further agree that if, after I / we have been notified of the acceptance of my / our tender, I / we fail to enter into a formal contract if called upon to do so, or fail to furnish satisfactory security for the due and proper completion of the WORKS, the PRASA may, without prejudice to any other legal remedy which it may have, recover from me / us any expense to which it may have been put in calling for tenders afresh and / or having to accept any less favourable tender.

I/ We declare that, being a company / partnership / close corporation / joint venture, I / we have duly completed the annexe hereto and certified it as correct.

The several documents involved are to be taken as complementary to each other. In the event of any conflict between the content of any of the documents listed in the schedule of tender documents (other than the project specification) and the project specification, the latter shall prevail. In the event of any conflict between the letter that accompanies the tender or other relevant correspondence and the contents of the documents listed in the schedule of tender documents (including the project specification) such letter or correspondence shall prevail.

THUS DONE and SIGNED at _____
on this _____ day of _____

DULY AUTHORISED SIGNATORY(IES)

WITNESSES

1. _____

1. _____

2. _____

2. _____

3. _____

3. _____

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SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

- a) The applicable preference point system for this tender is the **80/20** preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

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- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{min} = Price of lowest acceptable tender

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3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1.POINTS AWARDED FOR PRICE

A maximum of 80 points is allocated for price on the following basis:

80/20

$$\text{or } P_s = 80 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right)$$

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{max} = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
 - (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.


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Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Black Owned	10		Certified copy of ID Documents of the Owners
Black Women Owned	5		Certified copy of ID Documents of the Owners
Black People living in the rural areas	5		Municipality/ESKOM bill or letter from Induna/Chief confirming residential address not older than 3 months
	20		

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DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
 - One-person business/sole propriety
 - Close corporation
 - Public Company
 - Personal Liability Company
 - (Pty) Limited
 - Non-Profit Company
 - State Owned Company
- [TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

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prasa
PASSENGER RAIL AGENCY
OF SOUTH AFRICA

.....

SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....

.....

.....

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BILL OF QUANTITIES

ITEM NO	DESCRIPTION	MAINTENANCE SCHEDULE	QTY	FIRST YEAR RATE	SECOND YEAR RATE	THIRD YEAR RATE
1	AIR-HANDLING UNITS					
1,1	Servicing of Apache Air-handler 46FS 240 including cleaning of ducting and diffusers	Monthly	1			
1,2	Servicing of Carrier 39EB21 124 kW including cleaning of ducting and diffusers	Monthly	1			
1,3	Servicing of Searle Bush 309 kW including cleaning of ducting and diffusers	Monthly	1			
1,4	Servicing of Searle Bush 800 kW including cleaning of ducting and diffusers	Monthly	1			
1,5	Servicing of Searle Bush 521 kW including cleaning of ducting and diffusers	Monthly	1			
1,6	Servicing of Huski VAH2.5A 19.8 kW including cleaning of ducting and diffusers	Monthly	1			
1,7	Servicing of Huski VAH05B 18 kW including cleaning of ducting and diffusers	Monthly	1			
1,8	Servicing of Huski VAH02A 10.1 kW including cleaning of ducting and diffusers	Monthly	1			
1,9	Servicing of Huski VAH06A 31.8 kW including cleaning of ducting and diffusers	Monthly	1			
1.10	Servicing of Huski VAH06ADH6Z 14.4 kW including cleaning of ducting and diffusers	Monthly	1			
2	PACKAGED UNITS WITH DIFFUSERS					
2,1	Servicing of Pumyang WP 20 Water Cooled Package including cleaning of ducting and diffusers	Monthly	1			
2,2	Servicing of Daikin Air Cooled Package Unit including cleaning of ducting and diffusers	Monthly	1			
2,3	Servicing of Searle Bush Air Cooled Package Unit 15.5Kw including cleaning of ducting and diffusers	Monthly	1			

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ITEM NO	DESCRIPTION	MAINTENANCE SCHEDULE	QTY	FIRST YEAR RATE	SECOND YEAR RATE	THIRD YEAR RATE
2,4	Servicing of Lennox CHA 16 Air-Cooled Roof Top including cleaning of ducting and diffusers	Monthly	1			
2,5	Servicing of Samsung 100 000 BTU Air Cooled Roof Top including cleaning of ducting and diffusers	Monthly	1			
2,6	Servicing of Teco LP 25M1MA Water Cooled Packaged Unit including cleaning of ducting and diffusers	Monthly	1			
2,7	Servicing of Hitachi RAS2000CT / RAS200IU Air cooled including cleaning of ducting and diffusers	Monthly	1			
2,8	Servicing of 128 kW York Chiller Air-cooled unit including cleaning of ducting and diffusers	Monthly	1			
2,9	Servicing of 67.5 kW TECO LP 2032MS Water Cooled Packaged Unit including cleaning of ducting and diffusers	Monthly	1			
3	DUCTED SYSTEMS WITH DIFFUSERS					
3,1	Servicing of L.G 100 000 BTU 29,28 KW including cleaning of ducting and diffusers	Monthly	1			
3,2	Servicing of L.G 120 000 BTU 35 KW including cleaning of ducting and diffusers	Monthly	1			
3,3	Servicing of Daikin 68 000 BTU 20kW including cleaning of ducting and diffusers	Monthly	1			
3,4	Servicing of Daikin 82 000 BTU 24kW including cleaning of ducting and diffusers	Monthly	1			
3,5	Servicing of Daikin 100 000 BTU 29.3kW including cleaning of ducting and diffusers	Monthly	1			
3,6	Servicing of Daikin 46 000 BTU 13.5kW including cleaning of ducting and diffusers	Monthly	1			
3,7	Servicing of Daikin 95 000 BTU 28kW including cleaning of ducting and diffusers	Monthly	1			
3,8	Servicing of Daikin 114 000 BTU 33.5kW including cleaning of ducting and diffusers	Monthly	2			

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ITEM NO	DESCRIPTION	MAINTENANCE SCHEDULE	QTY	FIRST YEAR RATE	SECOND YEAR RATE	THIRD YEAR RATE
3,9	Daikin 171 000 BTU 50kW including cleaning of ducting and diffusers	Monthly	1			
3,10	Servicing of Apache 187 000 BTU 55kW including cleaning of ducting and diffusers	Monthly	1			
3,11	Servicing of Daikin 68 000 BTU 20kW including cleaning of ducting and diffusers	Monthly	1			
3,12	Servicing of Daikin 154 000 BTU 45kW including cleaning of ducting and diffusers	Monthly	1			
3,13	Servicing of Daikin 75 000 BTU 22kW including cleaning of ducting and diffusers	Monthly	1			
3,14	Servicing of Daikin 191 000 BTU 56kW including cleaning of ducting and diffusers	Monthly	1			
3,15	Servicing of Daikin 40 000 BTU 11.6kW including cleaning of ducting and diffusers	Monthly	1			
4	DUCTED SYSTEMS WITH CASSETTES/INDOOR UNITS					
4,1	Servicing of Daikin 114 000 BTU 33.5 kW	Monthly	1			
4,2	Servicing of Daikin 171 000 BTU 50 kW	Monthly	1			
4,3	Servicing of Daikin 43 000 BTU 12.6 kW	Monthly	1			
4,4	Servicing of Daikin 48 000 BTU 14 kW	Monthly	1			
4,5	Servicing of Daikin 16 000 BTU 15.5 kW	Monthly	1			
4,6	Servicing of Samsung 191 000 BTU 56 kW	Monthly	1			
4,7	Servicing of Samsung 11.2 kW wall mounted indoor unit	Monthly	1			
4,8	Servicing of Samsung 5.6 kW wall mounted indoor unit	Monthly	1			
4,9	Servicing of Samsung 4.5kW wall mounted indoor unit	Monthly	1			
4,10	Servicing of Daikin 1.8 kW wall mounted indoor unit	Monthly	1			
4,11	Servicing of Daikin 2.7 kW wall mounted indoor unit	Monthly	1			

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ITEM NO	DESCRIPTION	MAINTENANCE SCHEDULE	QTY	FIRST YEAR RATE	SECOND YEAR RATE	THIRD YEAR RATE
4,12	Servicing of Daikin 4 kW wall mounted indoor unit	Monthly	1			
4,13	Servicing of Daikin 4.4 kW wall mounted indoor unit	Monthly	1			
4,14	Servicing of Daikin 6.1 kW wall mounted indoor unit	Monthly	1			
4,15	Servicing of Daikin Cassettes Units	Monthly	1			
4,16	Servicing of Samsung 2.8 kW cassette indoor unit	Monthly	1			
4,17	Servicing of Samsung 7.1 kW cassette indoor unit	Monthly	1			
4,18	Servicing of Samsung 11.2 kW cassette indoor unit	Monthly	1			
4,19	Servicing of Samsung 4.5 kW cassette indoor unit	Monthly	1			
4.20	Servicing of Samsung 5.6 kW cassette indoor unit	Monthly	1			
5	COOLING TOWERS					
5,1	Water treatment	Quarterly	1			
5,2	legionella testing certificate	Annual	1			
5,3	Servicing of BAC FCT 1212-A2-G4	monthly	1			
5,4	Servicing of BAC FCT 1818-A2-J6	monthly	1			
5,5	Servicing of BAC XES3E 8518-07/H	monthly	1			
6	DOMESTIC AIRCONS					
6,1	Cassette Split Unit	Quarterly	1			
6,2	VRV Cassette Unit	Quarterly	1			
6,3	Cassette Unit	Quarterly	1			
6,4	Under- Ceiling Unit	Quarterly	1			
6,5	Midwall Split Unit	Quarterly	1			

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ITEM NO	DESCRIPTION	MAINTENANCE SCHEDULE	QTY	FIRST YEAR RATE	SECOND YEAR RATE	THIRD YEAR RATE
6,6	Window Wall Unit	Quarterly	1			
6,7	Portable Air-conditioner	Quarterly	1			
6,8	Console Split Unit	Quarterly	1			
6,9	Submission of the safety file as per the scope of work	Each	1			
7	ACCESSORIES					
7,1	20mm PVC drainpipe	Meter	1			
7,2	40mm PVC drainpipe	Each	1			
7,3	Galvanized bracket	Meter	1			
7,4	Refrigerant copper piping	Meter	1			
7,5	Surfix cable 2.5mm ² × 2 core plus earth.	Meter	1			
7,6	Surfix cable 2.5mm ² × 4 core plus earth.	Meter	1			
7,7	Surfix cable 4mm ² × 2 core plus earth.	Meter	1			
7,8	Surfix cable 4mm ² × 4 core plus earth.	Meter	1			
7,9	Surfix cable 6mm ² × 2 Core plus earth.	Meter	1			
7,10	Surfix cable 6mm ² × 4 Core plus earth.	Meter	1			
7,11	Wire House Red 2.5 mm ² .	Meter	1			
7,12	Wire House Black 2.5 mm ² .	Meter	1			
7,13	Wire House Green & Yellow 2.5 mm ² .	Meter	1			
7,14	Wire House Red 4 mm ² .	Meter	1			
7,15	Wire House Black 4 mm ² .	Meter	1			
7,16	Wire House Green & Yellow 4 mm ² .	Meter	1			

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ITEM NO	DESCRIPTION	MAINTENANCE SCHEDULE	QTY	FIRST YEAR RATE	SECOND YEAR RATE	THIRD YEAR RATE
7,17	Wire House Red 6 mm ² .	Meter	1			
7,18	Wire House Black 6 mm ² .	Meter	1			
7,19	Isolator connection switch single phase	Each	1			
7,20	Isolator connection switch 3 phase	Each	1			
7.21	D curve circuit breaker	Each	1			
8	Issuing of COC after completion of work	Each	1			
9	Rate for Skilled labour	Hour	1			
10	Rate for Skilled labour after hours	Hour	1			
11	Rates for Skilled labour Saturdays	Hour	1			
12	Rates for Skilled labour Sundays	Hour	1			
13	Rate for Skilled labour Public Holidays	Hour	1			
14	Rate for Unskilled labour	Hour	1			
15	Rate for Unskilled labour after hours	Hour	1			
16	Rates for Unskilled Saturdays	Hour	1			
17	Rates for Unskilled Sundays	Hour	1			
18	Rate for Unskilled Public Holidays	Hour	1			
19	Call-out fee – for no work done or to be done	Each	1			
20	Travelling cost	Km	1			
SUB TOTAL						
VAT 15%						
GRAND TOTAL						