

SHEQ2024-SN-034

UTHUKELA WATER: HEALTH AND SAFETY
TERMS OF REFERENCE & REQUEST FOR QUOTATIONS

Introduction:

It is the intention of uThukela Water (Pty) Ltd to obtain services from a SAATCA registered service provider to carry out quarterly health and safety legal compliance audits, to check compliance with the Occupational Health and Safety Act, Asbestos Abatement Regulations, Regulations for Hazardous Chemical Agents, Regulations for Hazardous Biological Agents, Noise Induced Hearing Loss Regulations, Driven Machinery Regulations, General Machinery Regulations, Electrical Machinery Regulations, Pressure Equipment Regulations, and Major Hazard Installations.

Background:

UThukela Water (Pty) Ltd employs 86 employees based at its four (4) work sites comprising of Head Office in 79 Harding Street, Newcastle; the Laboratory at Asiphephe Road in Newcastle, Ngagane Water Treatment Plant in Newcastle, and Biggarsburg Water Treatment Plant in Dundee. The contemplated legal compliance audits shall be carried out at these facilities in accordance with Table 1 below.

Methodology and Approach:

Employ auditing methods in terms of SANS/ISO 19011 to determine compliance of the Entity with the Occupational Health and Safety Act, Asbestos Abatement Regulations, Regulations for Hazardous Chemical Agents, Regulations for Hazardous Biological Agents, Noise Induced Hearing Loss Regulations, Driven Machinery Regulations, General Machinery Regulations, Electrical Machinery Regulations, Pressure Equipment Regulations, and Major Hazard Installations.

The quarterly audits shall be carried out in September 2023, December 2023, March 2024 and June 2024. Quarterly, on completion of each of these quarterly audits, the service provider shall generate comprehensive reports prescribing corrective measures required based on the audit findings. This should enable UThukela Water (Pty) Ltd to take steps as prescribed in the comprehensive report towards compliant with the provisions of the Act and the said Regulations

The Specifications and Bill of Quantities are found in Table 1 below, and Adjudication shall be according to Table 3, below.

TABLE 1

ITEM No.	ITEM DESCRIPTION	QUANTITY	AMOUNT (R)
1	September 2023 Health and Safety Legal Compliance Audit and Audit Report	1	R
2	December 2023 Health and Safety Compliance Audit and Audit Report	1	R
3	March 2024 Health and Safety Compliance Audit and Audit Report	1	R
4	June 2024 Health and Safety Legal Compliance Audit and Audit Report	1	R
	Total	4	R
	VAT (15 %)		R
	TOTAL (VAT INCLUDED)		R

TABLE 2

	Description	Category	Points
1.	SAATCA Accreditation	Accreditation/Registration Certificate (Attach Certificate)	Up to 20
2.	Qualification of Auditor	*Baccalareus Technologiae in Safety Management (Attach Certificate)	Up to 20
		ISO 45001 Auditing Certificate (Attach Certificate)	Up to 20
3.	Years of Experience	* 10 Years Experience (Attach Copies of Letters of Award & Reference Letters)	Up to 20
4.	Method	Tentative Programme and Scope of Audits (Attach Tentative Program for items 1-4)	Up to 20

*** lacking in this category warrants immediate disqualification**

Notes on Adjudication:

- Adjudication for this compliance audit services opportunity shall be on both functionality and price;
- Bidders shall score 70% (70 points) to be eligible for price evaluation;
- Tendered price must be submitted according to Table 1, above;
- Price to be fixed;
- Provide a tentative programme and scope of audit for the delivery of the required services;
- Evaluation on functionality shall be performed in terms of Table 2.

- Bids will be adjudicated in terms of the Preferential Procurement Regulation, 2022 pertaining to Preferential Procurement Policy Framework Act, 5/2000, UTW SCM Policy and other applicable legislations, and will be based on 80/20 points system. Preference points will be awarded to service providers using their B-BBEE status level of contribution.
- The municipal Entity reserves a right to accept all, some or none of the bids submitted, either wholly or in part and is not obliged to accept the lowest bid.
- National Treasury General Conditions of the contracts are applicable.
- **Please ensure that the following is submitted:**

1. Quotation
2. MBD 4 attached.
3. MBD 9 attached.
4. CSD Summary reports
5. Tax clearance certificate.
6. Company registration Certificate
7. BBBEE Certificate

Quotations must be submitted in one of the following ways:

All the above documents must be submitted via email to

quotes@uthukelawater.co.za **OR**

placed in the bid box provided at
uThukela Water (PTY) Ltd (head office) in
79 Harding Street,
Newcastle
2940

no later than 15 of September 2023

For any queries, please contact:

S.D. Ngcobo, Telephone number: 034 328 5075

E-mail address: sabelo.ngcobo@uthukelawater.co.za Procurement enquiries:

Mrs Z Mhlongo Telephone no: 034 328 5000(5069)

Zamantungwa.mhlongo@uthukelawater.co.za

The service provider are required to submit the following documents for their speciality as per the above description.

Closing date : 15 September 2023.