



**SUPPLY, INSTALLATION, DEMONSTRATION AND
DELIVERY OF A MULTI-SLOT DIGITAL IMAGING
PROCESSING SYSTEM WITH ALL ACCESSORIES FOR
INSTITUTE FOR MARITIME MEDICINE (IMM)**

SPSC-B-009-2023

**FOR THE
DEPARTMENT OF DEFENCE
SIMON'STOWN PROCUREMENT SERVICE CENTRE**

CLOSING DATE: 30 AUGUST 2023

TIME: 11:00

VALIDITY: 90 DAYS



PRICING SCHEDULE

Pricing Schedule: All fields on this document must be fully completed. Attention must be given to page 1, Bidders Information, Total Unit Cost, and Total Cost and Specific Goals must be completed. The bid must be submitted in the Two (2) Envelope system as follows:

Envelope 1: Pricing Schedule (It should contain Pricing Schedule **ONLY**)

Envelope 2: SBD documents, Specification and all other required documents.

Failure to submit this document as indicated by the closing date and time will invalidate this offer. Appendix A

Failure to submit these document as indicated by the closing date and time will invalidate this offer. Appendix A

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CONTACT INFORMATION

Technical Information:

Contact: Warrant Officer Class One T.S. Tsogang
Email Address: spsctechsection@gmail.com
Office Tel No: (021) 787 5207

Administrative Information:

Contact: Petty Officer M. Claassen
Email Address: spscbidinvitation@gmail.com
Office Tel No: (021) 787 5207

Address for depositing of bid documents

Street: Simon's Town Procurement Service Centre
No. 2 Arsenal Road
Simon's Town
7995

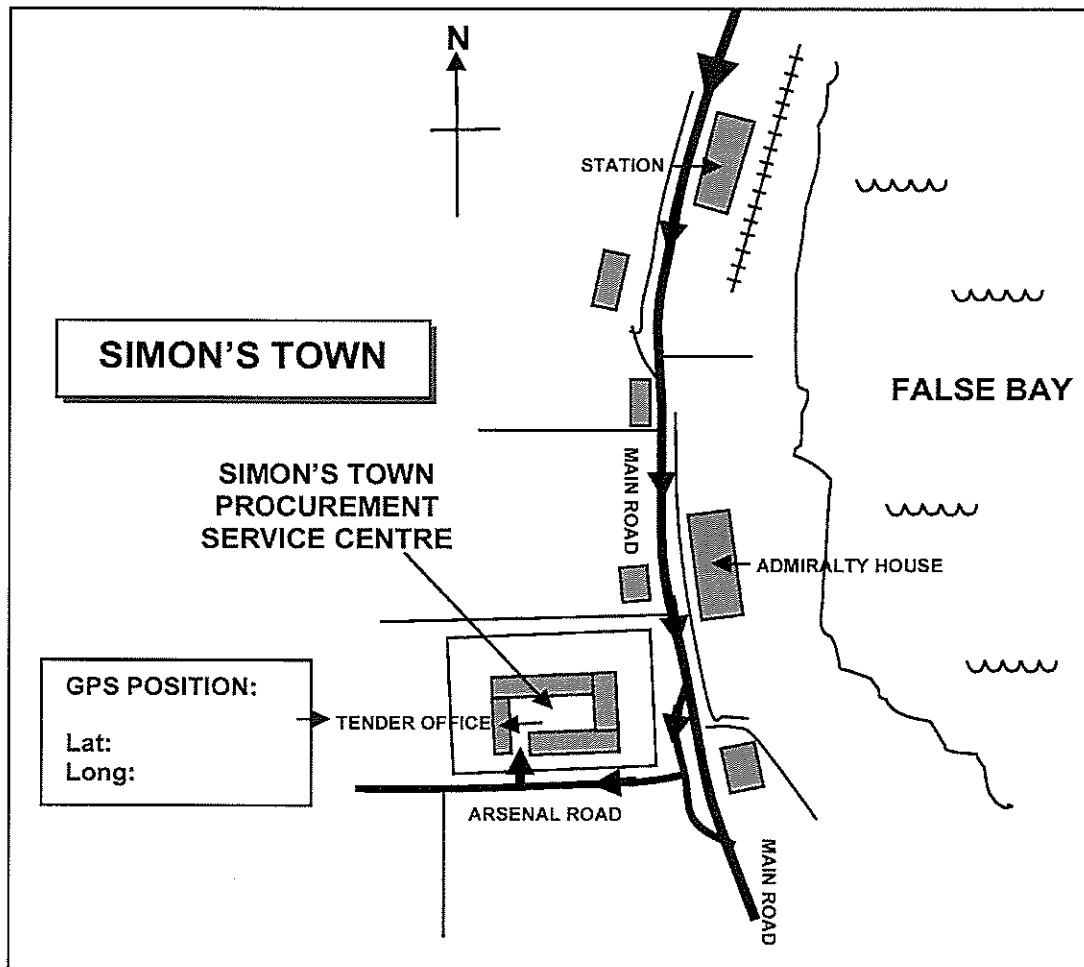
BID SUBMISSIONS

Closing period of bid: Minimum 21 calendar days
Validity of Bid: 90 days

GPS CO-ORDINATES TO SPSC BID BOX:

S 34° 11. 530'

E 18° 25. 591'



BID EVALUATION INSTRUCTIONS

1. All entries are to be completed in any **non-erasable ink** of your choice preferably **Blue** or **Black** ink. Amendments, scratching out, use of Tippex and omission to any documents will Invalidate the bid.
2. Except where otherwise indicated, all questions must be completed.
3. Any questions that are not completed will render such bids to be disregarded during the final calculations.
4. No bids received by telegram, telex, email, facsimile or similar medium will be considered. The original bid must be deposited at the entrance (green box) or handed in at the Bid receipt section at SPSC, 2 Arsenal Road, Simon's Town.
5. The bidder is responsible for all the costs that they shall incur related to the preparation and submission of the bid document
6. All information regarding the evaluation process must be treated as confidential.
7. The **2 ENVELOPE** system will be utilized. Bidders are required to submit two separate, properly sealed envelopes, both clearly marked with the Company Name, Bid Number and Closing Date.
 - a. Envelope 1: Pricing Schedule (it should contain Pricing Schedule **ONLY**)
 - b. Envelope 2: SBD documents, Statement of Work and all other required documents.
8. The bids will be evaluated according to the following criteria:
 - a. Mandatory and Administration Evaluation Criteria (Phase 1, Stage 1)
 - b. Mandatory Technical Evaluation (Phase 1, Stage 2)
 - c. Price (Phase 2) and Specific Goals (Phase 3)
9. Suppliers must be registered for the commodity/service required in this bid.
10. This requirement will be awarded using the 80/20 principal
11. No late bids will be accepted after the closing date and time.
12. Bidders should confirm via email they will be attending the briefing session (spscbidinvitation@gmail.com).

MANDATORY AND ADMINISTRATION EVALUATION CRITERIA

Phase 1: Bidders will be evaluated as follows:

Phase 1 Stage 1: Compliance to Mandatory and Administration Evaluation Criteria, bidders that do not fully comply with the mandatory and evaluation criteria will be eliminated/ excluded and **will not proceed to Phase 1 Stage 2.**

S/No	Criteria
	A
	Phase 1, Stage 1
	Phase 1, Stage 1, Mandatory Evaluation Criteria
1.	<p><u>Pricing Schedule:</u> All fields on this document must be fully completed. Attention must be given to page 1, Bidder's Information, Total Unit Cost, Total Cost and Specific Goals must be completed. The bid must be submitted in the Two (2) envelope systems as follows:</p> <ul style="list-style-type: none"> a. Envelope 1: Pricing Schedule (it should contain Pricing Schedule ONLY). b. Envelope 2: SBD documents, Statement of Work and all other required documents. <p>Failure to submit these documents as indicated by the closing date and time will invalidate this offer. Appendix A</p>
2.	<p><u>SBD 4 - Bidders Disclosure:</u> This document must be fully completed. Failure to submit this document as indicated by the closing date and time will invalidate this offer. Appendix B</p>
3.	<p><u>SBD 6.1 Preference Points Claim Form:</u> This document must be fully completed. Failure to submit this document as indicated by the closing date and time will forfeit your Specific Goals points. Appendix C</p>
4.	<p><u>Central Suppliers Database (CSD) Full Registration/Summary Report:</u> The CSD Full Registration/Summary Report (not older than 14 days) must be submitted. This report should contain, but not be limited to the following information:</p> <ul style="list-style-type: none"> i. Tax Compliant status ii. Successfully verified bank details iii. The Suppliers must have a "Physical Address type" <p>Failure to submit the CSD full Registration/Summary Report by the closing date and time will invalidate this offer. Appendix D</p>
5.	<p><u>Compulsory Briefing Session and Site Viewings Certificates:</u> Suppliers/Contractors are advised to send a technically knowledgeable representative to the briefing session and sit Viewings. Failure to attend the compulsory Briefing Session and Site Viewings and submit the completed and signed Briefing Session certificate and Site Viewings certificates by the closing date and time will invalidate this offer. Appendix E</p>

S/No	Criteria
	A
	Phase 1, Stage 1, Administration Evaluation Criteria
6.	<u>SBD 1 / Invitation to Bid:</u> This document to be fully completed. Failure to submit this document as indicated by the closing date and time may invalidate this offer. Appendix F
7.	<u>SPSC Indemnity Agreement Form:</u> This document to be fully completed. Failure to submit this document as indicated by the closing date and time may invalidate this offer. Appendix G
8.	<u>Certificate of Compliance by sub-contractor:</u> A certificate of compliance signed by the bidder and all sub - contractor/s (in the event of sub-contracting) to be fully completed. Failure to submit this document as indicated by the closing date and time may invalidate this offer. Appendix H
9.	<u>Written Agreement wrt Occupational Health and Safety Agreement (OHASA):</u> The OHASA agreement, signed amongst the DOD, bidder and sub – contractor/s (in the event of sub-contracting) to be fully completed. Failure to submit this document as indicated by the closing date and time may invalidate this offer. Appendix I
10.	<u>SPSC Group Questionnaire:</u> This document to be fully completed. Failure to submit this document as indicated by the closing date and time may invalidate this offer. Appendix J
11.	<u>Defence Intelligence Questionnaire (D.I.)</u> The DI Vetting form to be completed in full. Failure to submit the DI Vetting form and required documentation as indicated, by the closing date and time may invalidate this offer. N.B. The short listed companies will be requested to submit thumb prints. Appendix K

MANDATORY TECHNICAL EVALUATION

Phase 1 Stage 2: Bidders must comply to Statement of Work. Bidders who do not will be invalidated/excluded and will not proceed to Phase 2.

S/No	Criteria
	Stage 2
1.	<p>STATEMENT OF WORK: The bidder's compliance must be indicated with the word comply/do not comply, agree/do not agree, yes or no, or any other form of acceptance or non-acceptance on the Statement of Work, each paragraph and sub-paragraph must be acknowledged. No abbreviations will be accepted, for example, "c/nc for comply/not comply or y/n for yes/no etc</p> <p>A separate attached signed letterhead shall be used if space provided is inadequate for listing the deviations. It shall clearly list the relevant paragraphs and, in detail, the deviations from that state/specified.</p> <p>This Statement of Work shall not be used for any purpose other than tendering or manufacturing. No alterations shall be allowed without the consent of the Simon's Town Procurement Service Centre.</p> <p>Failure to comply will invalidate this offer. Appendix L</p>

Phase 2: Only bidders that qualified on Phase 1 will be evaluated on phase 2 and 3 (Price and Specific Goals)

Phase 2	Price. (Will be according to specific requirements)	80/
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Phase 3: Preferential points. (As per Preferential Procurement Regulations 2022)
In terms of Regulation 4(2); 5(2); and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purpose of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/documentation stated in the conditions of this tender

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: the tenderer must indicate how they claim points for each preference point system).

TABLE 1: THE TENDERER IS TO PICK ONLY ONE SPECIFIC GOAL

	The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To (to be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer	Number of points claimed (80/10 system) (To be completed by the tenderer
LEVEL 1	51% owned by Black Women Military veterans or 51% owned by Black Youth or 51% owned by Black people with disability	10	20		
LEVEL 2	51% owned by Black Male Military veterans or 51% owed by people with disability or 51% owned by Black Women EME's	8	18		
LEVEL 3	51% owned by Women Military veterans or 51% owned by Black Male EME's or 51% owned by Black Women EME's or 51% owned by Black Women	6	16		

	QSE's				
LEVEL 4	51% owned by Male Military veterans or 51% owned by Youth or 51% owned by any other EME's or 51 owned by Black Male QSE's or 51% owned by Women QSE's	4	14		
LEVEL 5	51% owned by any other QSE's	2	12		
LEVEL 6	NOT APPLICABLE				
LEVEL 7	NOT APPICABLE				
LEVEL 8	Non-compliant	0	0		

NOTE: BIDDERS ARE TO SUBMIT Sworn affidavit to substantiate the preference points claimed. Sworn Affidavit must be signed by legally recognized Commission of Oath

Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed

The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state

Calculation of the total points scored for price and Specific Goals

The points scored for price must be added to the points scored for Specific Goals to obtain the bidder's total points scored out of 100.



the sandf

Department:
Defence
REPUBLIC OF SOUTH AFRICA

Request for Bid : SPSC-B-009-2023

Author: Wendy Cooper
Date: 08/03/2023 07:46:58

PRICING SCHEDULE

Bid No. SPSC-B-009-2023
Document No. 0000488572
Description: SUPPLY, INSTALLATION, DEMONSTRATION AND DELIVERY OF A MULTI-SLOT DIGITAL IMAGING PROCESSING SYSTEM WITH ALL ACCESSORIES FOR INSTITUTE FOR MARITIME MEDICINE (IMM)
Currency: ZAR
Closing Date: 2023-08-30 11:00:00
Status: Created
Validity Days: 90 DAYS

Document Type
Company Name: Request for Bid Open
Attention:
Tel No:
Fax No:
Cell No:
Email:

No.

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
6525-18-970-6265	SUPPLY, INSTALLATION, DEMONSTRATION AND DELIVERY OF A MULTI-SLOT DIGITAL IMAGING PROCESSING SYSTEM WITH ALL ACCESSORIES FOR INSTITUTE FOR MARITIME MEDICINE (IMM) SIMON'S TOWN	INSTITUTE FOR MARITIME MEDICINE	Simon's Town	Each	N/A
Line Comment					
DELIVERY TO INSTITUTE FOR MARITIME MEDICINE (IMM) SIMON'S TOWN					
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
60036515	COMPREHENSIVE SERVICE CONTRACT (YEAR 1)	INSTITUTE FOR MARITIME MEDICINE	Simon's Town	Year	N/A
	Line Comment	Lead Time	Quantity Required	Quantity Available	
		N/A	1	N/A	
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

2

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
60036515	COMPREHENSIVE SERVICE CONTRACT (YEAR 2)	INSTITUTE FOR MARITIME MEDICINE	Simon's Town	Year	N/A
	Line Comment	Lead Time	Quantity Required	Quantity Available	
		N/A	1	N/A	
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

3

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
60036515	COMPREHENSIVE SERVICE CONTRACT (YEAR 3)	INSTITUTE FOR MARITIME MEDICINE	Simon's Town	Year	N/A
	Line Comment	Lead Time	Quantity Required	Quantity Available	
		N/A	1	N/A	
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

4

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
60036515	COMPREHENSIVE SERVICE CONTRACT (YEAR 4)	INSTITUTE FOR MARITIME MEDICINE	Simon's Town	Year	N/A
	Line Comment	Lead Time	Quantity Required	Quantity Available	
		N/A	1	N/A	
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

5

Indicate Lead Time for all Items (Days)

The following conditions are hereby accepted:
"Standard Terms and Conditions" or "General Conditions of Contract" Available on Websites () or attached.
The awarding of the price quotation as determined by (Department of Defence).
The following is hereby certified:
This offer is correct and any mistakes will be at my risk.
I accept responsibility for the execution of all obligations entrusted upon me.
I did not participate in any collusive practices with any other supplier or any other person regarding this price quotation or any other price quotation.
I am duly authorized to sign the price quotation.
The offer is inclusive of value Added Tax

Name: Capacity:
Signature: Date:

Price Firm Y/N		Grand Total Including Vat:
Do You Accept Government Orders Y/N		Grand & Model
Comply with Specification Y/N		Delivery Period Firm Y/N
		If Not, Deviations

Questionnaires

Questionnaires / Evaluation Criteria

THE 8020 QUESTIONNAIRE EVALUATION TEMPLATE V2

Questions

- Level 1: 51% owned by Black Women Military veterans / 51% owned by Black youth / 51% owned by Black people with disability
- Level 2: 51% owned by Black Male Military veterans / 51% owned by people with disability / 51% owned by Black Women EMIEs
- Level 3: 51% owned by Women Military veterans / 51% owned by Black Male EMIEs / 51% owned by Black Women QSEs/51% owned by Women EMIEs

Options	
LEVEL1	
LEVEL2	
LEVEL3	
LEVEL4	
LEVEL5	
LEVEL6	

Level 4: 51% owned by Male Military veterans / 51% owned by youth / 51% owned by any other EMEs/ 51% owned by Black Male QSEs / 51% owned by Women QSEs

Level 5: 51% owned by any other QSEs

LEVEL 7
LEVEL 8
NON-COMPLIANT

Attachment File Name

Attachment Description

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL
PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
 - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the 90/10 preference point system.
- b) The applicable preference point system for this tender is the 80/20 preference point system.
- c) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

- 1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **"tender"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **"price"** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **"tender for income-generating contracts"** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **"the Act"** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right) \quad \text{or} \quad Ps = 90 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$$

80/20 or 90/10

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender



CENTRAL SUPPLIER DATA BASE (CSD) FULL REGISTRATION/SUMMARY REPORT

Central Suppliers Database (CSD) Registration/Summary Report: The CSD full Registration/Summary Report (not older than 14 days) must be submitted. This report should contain, but not be limited to the following information:

- i. Tax Compliant status
- ii. Successfully verified bank details
- iii. The Suppliers must have a "Physical Address type"

Failure to submit the CSD full Registration/Summary Report **will invalidate this offer.**
Appendix E

**Failure to submit the CSD full
Registration/Summary Report by the closing date
and time will invalidate this offer. Appendix D**



COMPULSORY BRIEFING SESSION AND SITE VIEWING CERTIFICATES

Compulsory Briefing Session and Site Viewing certificates:

Suppliers/Contractors are advised to send a technically knowledgeable representative to the briefing session. Failure to attend the Compulsory Briefing Session and Site Viewing and submit the completed and signed Briefing Session and Site Viewing Certificates by the closing date and time **will invalidate this offer. Appendix E**

Failure to attend the Compulsory Briefing Session and Site Viewing and submit the completed and signed Briefing Session and Site Viewing Certificates by the closing date and time will invalidate this offer. Appendix E

BIDDERS INFORMATION BRIEFING SESSION CERTIFICATE

Briefing session date: 15 August 2023

Briefing session time: 11:00 AM

Venue: Institute for Maritime Medicine, Building 69, Main Road Simons Town, Cnr Queens Way and Martello Road, Simon's Town

NOTE: Bidders must be seated 10:45. The doors will be closed 11:00. No late comers will be admitted.

Bid No: SPSC-B-009-2023

Closing date and time of bid: 30 August 2023 at 11H00

Validity period: 90 Days

The Information briefing session is **compulsory** and the original signed and stamped certificate must be submitted as appendix A as part of the Bid document.

It is hereby confirmed that:

_____ (Representative)

Of _____ (Legal Name of company)

Attended the official briefing session and cognisance has been taken of the information as per the presentation, bid document, the brochure/hand-out and all relevant documentation.

(_____)

SIGNATURE OF REPRESENTATIVE

(_____)

CHIEF LOGISTICS: LIEUTENANT GENERAL

OFFICIAL DATE STAMP

The time as stipulated in the Bid document for the briefing session and latecomers will under no circumstances be permitted to attend.

Failure to attend the briefing session and provide this completed certificate with the Bid document by the closing date and time will invalidate your Bid

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	SPSC-B-009-2023	CLOSING DATE: 30 AUGUST 2023	CLOSING TIME:	11H00	
DESCRIPTION	SUPPLY, INSTALLATION, DEMONSTRATION AND DELIVERY OF A MULTI-SLOT DIGITAL IMAGING PROCESSING SYSTEM WITH ALL ACCESSORIES FOR INSTITUTE FOR MARITIME MEDICINE				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
DOCUMENTS TO BE DEPOSITED AT THE ENTRANCE (GREEN BOX) SIMON'S TOWN PROCUREMENT SERVICE CENTRE, NO: 2 ARSENAL ROAD, SIMON'S TOWN OR HANDED IN AT THE BID RECEPTION SECTION, NO: 2 ARSENAL ROAD, SIMON'S TOWN (DIRECTIONS TO THE ABOVE ADDRESS AVAILABE WITH THE BID DOCUMENTS)					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	PETTY OFFICER M. CLAASSEN		CONTACT PERSON	WO T. TSOANG	
TELEPHONE NUMBER	021 787 5207		TELEPHONE NUMBER	021 787 5207	
FACSIMILE NUMBER			FACSIMILE NUMBER		
E-MAIL ADDRESS	spscbidinvitation@gmail.com		E-MAIL ADDRESS	spsctechsection@gmail.com	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

ITEM	QTY	DESCRIPTION	COMPLIANCE
		15.2 The system shall have a software application that provides statistics of rejected images.	
		15.3 The system shall allow for Exposure Index (EXI) monitoring (minimum and maximum EXI value shall be available for export) as well as monitoring of the Deviation Index (DI).	
		15.4 The system shall have a security package that shall allow for, access to the system to be protected by password as well as user management and audit trail functions.	
		15.5 The system DICOM interface shall have DICOM send for the transmission of images to a DICOM network for viewing and archiving.	
		15.6 The DICOM Send function shall enable fully automatic transfer of all generated image data to a DICOM archive or a DICOM workstation. The user shall be capable to perform examinations without interruption while the system fully and automatically transfers images to the archive. This image data transfer shall take place entirely in the background and shall not affect exposures performed at the same time by the user.	
		15.7 The system DICOM interface shall have DICOM Store to transfer DICOM images and other related digital data to PACS/RIS patient management system.	
		15.8 The system DICOM interface shall have DICOM Storage Commitment (StC) for feedback and confirmation from the image archive.	

ITEM	QTY	DESCRIPTION	COMPLIANCE
		15.9 The system DICOM interface shall have DICOM Print for the printing of images to a DICOM laser camera via virtual film sheet. The user shall be able to configure a specific layout for the virtual film sheet, which shall be capable of being displayed and edited on the monitor at any time. The layout shall be capable of being optimized on the monitor prior to printing.	
		15.10 The system DICOM interface shall have DICOM Query/Retrieve for the retrieval of images from a picture archival system (PACS).	
		15.11 The system DICOM interface shall have DICOM MWL (Modality Worklist) for the import of patient/examination data from an external RIS patient management system.	
		15.12 The system DICOM interface shall have DICOM MPPS (Modality Performed Procedure Step) for the sending of dose data, patient data, and examination data to an external RIS patient management system.	
		15.13 The system DICOM interface shall have DICOM Dose Structured Report for the sending of dose values for each study to an archiving system.	
		15.14 The system shall be able to export image data (12 bit) to its own CD/DVD recorder in DICOM format with integrated DICOM reader recorded on the disk as well.	
		15.15 Imaging functions such as DICOM Send/Print, CD-R or DVD-R/DVD+R burning shall be performed in background mode.	

ITEM	QTY	DESCRIPTION	COMPLIANCE
		15.16 The system shall be able to export images to a USB device (Flash Drive) in DICOM or TIFF format.	
		16. <u>UNINTERRUPTED POWER SUPPLY (UPS) FOR OPERATOR WORKSTATION</u>	
		16.1 An UPS shall be incorporated to ensure emergency power to the imaging system until line voltage shall be restored in case of power failures. When a power failure last more than 90 seconds the imaging system shall shut down automatically.	
		16.2 The nominal power rating of the UPS shall not be less than 2kVA.	
		17. <u>ACCESSORIES</u>	
		17.1 The patient table shall have lateral patient handles which the patient can hold on to for a feeling of security.	
		17.2 Three Lithium-ion rechargeable batteries for the Wireless detector, complete with a battery charger.	
		17.3 A Patient positioning mattress.	
		17.4 A Lateral detector holder for the wireless detector.	
		17.5 A Weight bearing panel protector for the wireless detector. It shall be able to protect the detector from a standing patient with a mass of 200kg.	
		17.6 A set of positioning foam sponges.	

ITEM	QTY	DESCRIPTION	COMPLIANCE
		17.7 Cassette holder on wheels to out of bucky work.	
		17.8 Connection to the existing printer.	
		18. <u>DOD ICT COMPLIANCE</u>	
		18.1 NB (Critical) All user accounts and passwords shall be surrendered to the PACS administrator. This shall include all vendor/technician administrator accounts.	
		18.2 All computers shall be added to the DOD's Domain (AD Active directory) and therefore shall conform to the DOD Group Policies as stipulated below.	
		18.3 All computers shall have a login screen when added to the domain.	
		18.4 On all computers the local ADMINISTRATOR account shall be rename and password changed.	
		18.5 The local GUEST account shall be renamed, disabled and password changed.	
		18.6 The software shall be installed and operable on user accounts and not only be accessible on the administrator account.	
		18.7 All computers shall have McAfee Antivirus on it, but exclusions can be added for certain software and their data files.	

ITEM	QTY	DESCRIPTION	COMPLIANCE
		18.8 The DOD Domain do have WSUS (Windows Server Update Services) and Microsoft updates does get pushed to workstations. It can be set to reboot when required or timeously.	
		18.9 All computer workstation names shall be changed to DOD standards.	
		18.10 The vendor technician shall not be the only Administrator on the computer. Domain Admins and local Admins shall have full access and control of the computer.	
		18.11 No remote monitoring via the internet (VPN's included) shall be allowed by vendor technicians of equipment.	
		<u>INSTALLATION</u>	
		<u>COST OF OWNERSHIP/RISK, SERVICE AND MAINTENANCE</u>	
		19. NB (Critical) Any work required for the successful installation of the ceiling suspended x-ray unit, to the ceiling of the x-ray room (Room 51 in the X-Ray department Institute for Maritime Medicine) shall form part of this tender, at no additional cost after the initial tender acceptance.	
		20. Installation will include reconnection to the existing printer in the department.	

ITEM	QTY	DESCRIPTION	COMPLIANCE
		21. No part of the x-ray system shall be second hand or refurbished and no work in progress shall be offered.	
		22. The system shall be of the latest model available and shall be compatible with the current RIS/PACS system used at 2 Military Hospital - date of initial manufacture of the model range shall be provided upon tendering.	
		23. NB: Manufacturer's service shall be available at regional level (within 40km from Institute for Maritime Medicine). Indicate the number and qualifications of all maintenance engineers/technicians.	
		24. Confirmation of fault reporting of less than 1 hour are required. Additionally, a Call out time of 24 hour or less are required (after the before mentioned confirmation of fault reporting) for technicians to reach affected x-ray unit at Institute for Maritime Medicine.	
		25. NB Remote software support shall not be required via VPN (or any internet access) using a modem for the equipment to function optimally. However telephonic support during normal office hours shall be available.	
		26. The up-time of the unit shall be better than 98%, excluding scheduled preventative maintenance and software upgrades, measured on a quarterly basis. The percentage lower than 98% shall be added to the warranty period, this shall also apply to the period of the 4-year comprehensive service contract (which come into effect after the 24-month warranty period expired).	

ITEM	QTY	DESCRIPTION	COMPLIANCE
		27. Spare parts shall be guaranteed available for the specified life of the equipment, with a minimum period of seven years	
		28. Spare part kits shall include all spare parts that shall be included and stored on-site.	
		29. It shall be guaranteed that no additional equipment, parts or software, excluding consumables, shall be required to operate the equipment specified in this tender.	
		30. Bidders shall supply a factory Warranty.	
		31. A fully inclusive 4-year comprehensive service contract shall be included on a separate schedule.	
		32. The 4-year Comprehensive Service Contract shall include all necessary software upgrades as well as maintenance and breakdown labour and all spare parts (including but not limited to the replacement of detectors, x-ray tubes and faulty detector batteries) required for the x-ray machine to function optimally at all times.	
		33. The period of the comprehensive service contract shall be for 4 years after the end of the factory warranty period has expired.	
		TRAINING	
		34. On-site training on all new equipment shall be included in the pricing schedule for 10 members over a period of one week.	
ITEM	QTY	DESCRIPTION	COMPLIANCE
		35. Onsite training shall be undertaken to	

		ensure the correct application of the unit. Minimum of 2 x 1 week shall be required. A competency certificate shall be provided.	
		36. After equipment installation, an application specialist must demonstrate and train all staff on all aspects of the equipment.	
		37. Follow-up training, with the application specialist, after a specific usage period shall be provided at no additional cost. Adequate notification of the scheduled date(s) of this training shall be provided to ensure that all pertinent staff shall be able to attend.	
		38. Further training shall be available on request.	
		<u>GENERAL</u>	
		39. Brochures giving technical specifications of the equipment shall be submitted with the tender documents.	
		40. The DOD Administrative tools (IE Zenworks), shall not clash with Vender Software. (Zenworks does not just monitor but is also used to push updates and install new software).	
		NB: all the points in this document indicated that the x-ray unit on offer comply with, shall be supported with the relevant technical documentation from the manufacturer of the unit.	

ITEM	QTY	DESCRIPTION	COMPLIANCE
		NB: all consumables shall be Listed and price indication per Item shall be indicated. Please Indicate if the item is essential or Optional to the 100% Functionality of the system.	
		NB: technical back-up shall be available locally within 24 hours.	
		NB: training: the supplier shall Provide every person trained With a competency training Certificate or any other form of Proof.	
		NB: the system shall at least be Software upgradable, without any Major additional hardware being Added.	
		NB: (Exclusion factor) all technical specifications of the equipment shall be provided on official manufacturer documentation to substantiate compliance.	

Scope of work (SOW): Supply, Delivery. Installation, Demonstration and training of new fully digital X ray unit with all necessary accessories for IMM Hospital

Name and Designation: _____

Name of Company: _____

I, the undersigned, did view the site location, checked and verified the requirement.

Signature: _____ Date: _____



**SUPPLY, INSTALLATION, DEMONSTRATION AND
DELIVERY OF A MULTI-SLOT DIGITAL IMAGING
PROCESSING SYSTEM WITH ALL ACCESSORIES**

**Any other supporting
documents as
indicating on
Scope of Work**

Failure to comply will invalidate this offer. Appendix L

Section C

SPECIAL CONDITIONS OF CONTRACT

**ONLY THESE DOCUMENTS DO NOT HAVE TO BE
RETURNED WITH BID**

DEPARTMENT OF DEFENCE

SPECIAL CONDITIONS OF CONTRACT
(SCCs)

TABLE OF CLAUSES

1. Changed Requirement
 2. Co-ordinated activities
 3. Contractor's Personnel
 4. Value Added Tax (VAT)
 5. Damage Compensation
 6. Waiver
 7. Severability
 8. Sub-contracting
-

SPECIAL CONDITIONS OF CONTRACT

CHANGED REQUIREMENT

1. If Department of Defence institutions participating in this contract are disbanded or relocated or for reasons unknown at the time of concluding the contract, the Department of Defence reserves the right to cancel the contract or parts thereof on written notice of 90 days sent to the contractor at the address appearing in the contract.

CO-ORDINATED ACTIVITIES

2. Whilst on Department of Defence premises, personnel of the contractor will have access to all areas, subject to other stipulations in the relevant contract, to render the services. If the contractor's service is not rendered in a specific area at a given time, access to that area is forbidden.
3. The work to be executed must under no circumstances disrupt the routine activities taking place in the institution or on the premises where the service is to be provided.

CONTRACTOR'S PERSONNEL

4. Identification. To identify the contractor's personnel on the premises of the Department of Defence, the personnel will comply with the following, with any costs for the account of the contractor:
 - a. Personnel will wear company identification cards with an employee photograph on it, conspicuously on his/her person at all times;
 - b. Personnel will wear identifiable uniforms whilst on duty.
5. Attitude towards Safety, Health, Security and Service Delivery. Without prejudice to the contractor's responsibility and right to select and appoint his/her own personnel, the Department of Defence will at all times have the right to identify personnel of the contractor whom are considered to be safety and/or health and/or security risk and/or personnel whom are undesirable. In such case the contractor will be requested not to utilise such person(s) any longer to honour his/her obligations in terms of this contract. The contractor will immediately comply with the request and he/she will not, as a result of such a request, be entitled to institute any claim against the Department of Defence for any loss or otherwise suffered as a result of such a request. The contractor therefore indemnifies the Department of Defence against any claim whatsoever from the employee concerned.
6. Name List. The contractor must submit a complete name list of all personnel to be employed on Department of Defence premises to provide the service according to the contract, to the Department of Defence official at the institution or on the premises where the service is to be provided, who will arrange for entry permits for the contractor. Any changes to the personnel must be communicated to the designated official without delay.
7. Personnel on Site. The contractor must ensure that the total number of personnel offered for the execution of this contract is on duty on a daily basis. Provision must therefore be

made for temporary or stand-in personnel for cases where personnel are on leave or sick leave.

VALUE ADDED TAX (VAT)

8. All monies paid in terms of this bid is subject to value added tax calculated at the appropriate tariff from time to time as provided for in the Value Added Tax Act, Act 89 of 1991, the schedules thereto and Rulings as issued by the South African Revenue Services in regard to value added tax.

DAMAGE COMPENSATION

9. The contractor herewith indemnifies the Department of Defence from any claim that may arise from a third party and all costs or legal expenses in this regard, to such a claim for loss or damage resulting from the death, injuries or disability of any such person(s), or the damage to property of the contractor or any other person(s) that may result from or be related to the execution of this contract.
10. The contractor will be held responsible for any damage or theft that may be caused, to the premises or content by him or his employees or be due to their neglect whether in the normal execution of their duties or otherwise and a claim for indemnification can accordingly be imposed by the Department of Defence against the contractor.
11. In the case of damages to premises or content resulting from the work done, the contractor will undertake to rectify the damage immediately to the satisfaction of the Department of Defence. If the contractor fails to act immediately after notification, the Department of Defence will rectify the damage at will and the cost thereof will be recovered from any moneys outstanding.
12. The Department of Defence and its employees will not be held responsible for any claim or injury to the contractor's personnel whilst on Department of Defence property or in the execution of their tasks on Department of Defence property.

WAIVER

13. No waiver of any of the terms and conditions of the contract will be binding or effectual for any purpose unless expressed in writing and signed by the parties thereto, and any such waiver will be effective only in specific instances and for the purpose given. No failure or delay on the part of either party in exercising any right, power or privilege hereunder will operate as a waiver thereof, nor will any single or partial exercise of any right, power or privilege preclude any other or further exercise thereof or the exercise of any other right, power or privilege.

SEVERABILITY

14. Should any of the terms and conditions of the Contract be held to be invalid or unlawful, such terms and conditions will be severable from the remaining terms and conditions, which will continue to be valid and enforceable.

SUB-CONTRACTING

15. In the event that sub-contractors are used to execute the contract or part thereof, the following shall apply:

- a. Prior Approval. Once the contract has been concluded, the contractor shall obtain prior approval from the Department of Defence before the appointment of any sub-contractor.
- b. Payment. The contractor shall remain liable to reimburse the sub-contractors for goods delivered or services rendered to the Department of Defence.