

## 1. Scope of Work

The Port of Ngqura requires the successful Tenderer to Supply and Deliver Office Refreshment on an as and when required basis for a period of two years.

- ❖ For normal orders, the Respondent should respond, and deliver within 36/48 hours.
- ❖ When called upon in an emergency, the respondent is required to respond, and be on site within an 4 hours after notification.
- ❖ All Refreshments delivered under the contract shall be of right quality and well within manufactures shelf life.
- ❖ Refer to the Pricing Schedule for all the Office Refreshments items required.

Number	Material Number	Description	Unit of Measure	Price Per Unit Year 1	Price Per Unit Year 2	Price Per Unit Year 3
<b>COFFEE</b>						
	200002552	COFFEE INSTANT; RICOFFEE, GRANUALS, 750 G or similar	EACH	R	R	R
	400007871	COFFEE; NESCAFE GOLD or similar	EACH	R	R	R
	400000552	COFFEE NESCAFE CLASSSIC or similar	EACH	R	R	R
	400003973	COFFEE NESCAFE DECAF or similar	EACH	R	R	R
	400003981	COFEE JACOBS INSTANT or similar	EACH	R	R	R
	400001259	COFFEE ROASTED; DRY,750 G, FRISCO, TIN or similar	EACH	R	R	R
<b>TEA</b>						
	200002850	TEA; FIVE ROSES, BAG 250 G, TAGLESS, BX or similar	EACH	R	R	R
	400003971	TEA; BLACK, JOKO, TAGLESS, BX or similar	EACH	R	R	R
	200000832	TEA; ROOIBOS FRESHPAK, TAGLESS, BOX 80 or similar	BOX	R	R	R
<b>MILK &amp; CREAMERS</b>						
	400001143	MILK LOWFAT; LONG LIFE, BOX 1 L or similar	L	R	R	R
	200002570	MILK; FULL CREAM, BOX 1 L, LIQUID, LONG LIFE or similar	L	R	R	R
	400001181	MILK SKIM; LONG LIFE, BOX 1 L or similar	L	R	R	R
	400001262	CREAMER NONDAIRY; CREMORA,1 KG or similar	EACH	R	R	R
<b>SWEETNERS</b>						
	400001261	SUGAR BROWN; ILLOVO,1 KG or similar	EACH	R	R	R
	400001382	SUGAR REFINED; WHITE, BAG PAPER,2.5 KG or similar	EACH	R	R	R
	400001249	SWEETENER; CANDERAL,100 G, POWDER or similar	BOX	R	R	R

<b>TOTAL PRICE, exclusive of VAT:</b>	<b>R</b>	<b>R</b>	<b>R</b>
<b>VAT (if applicable)</b>	<b>R</b>	<b>R</b>	<b>R</b>
<b>Total Inclusive of VAT (where applicable)</b>	<b>R</b>	<b>R</b>	<b>R</b>