

GAMAGARA LOCAL MUNICIPALITY



BID NO: GM2023/49

APPOINTMENT OF A PANEL OF CONSULTING ENGINEERING SERVICE PROVIDERS FOR THE PROVISION OF PROFESSIONAL CIVIL ENGINEERING SERVICES FOR A PERIOD OF THREE (3) YEARS AS AND WHEN REQUIRED

PREPARED BY:

**GAMAGARA LOCAL MUNICIPALITY
C/o Hendrik van Eck & Frikkie Meyer Roads
KATHU
8446**

Contact:

Name: Mr. Walter Jood

Telephone: (053) 723 6000

Client Ref. No.: GM2023/49_

Bidder:

Total of the prices inclusive of VAT: Not Applicable

CLOSING DATE: 06/07/2023

CLOSING TIME: 10:00



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NAME OF BIDDER

ADDRESS :

:

:

:

TEL NUMBER:

FAX NUMBER :

CENTRAL SUPPLIER DATABASE REG NO:

B-BBEE LEVEL OF CONTRIBUTION: :

BID AMOUNT (VAT INCLUDED):.....**Not Applicable**.....



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**PART T1: BIDDING PROCEDURES
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BID NO: GM2023/49: APPOINTMENT OF A PANEL OF CONSULTING ENGINEERING SERVICE PROVIDERS FOR THE PROVISION OF PROFESSIONAL CIVIL ENGINEERING SERVICES FOR A PERIOD OF THREE (3) YEARS AS AND WHEN REQUIRED

PART T1: BIDDING PROCEDURES

PART T1.1: BID NOTICE AND INVITATION TO BID

Gamagara Local Municipality hereby invites bids in terms of Section 83 of the Municipal Systems Act, Act 32 of 2000 (as amended) and Sections 110 and 112 of the Municipal Finance Management Act, Act 56 of 2003, from consulting engineering service providers for the provision of professional civil engineering services in planning, design, documentation, and construction supervision of various municipal infrastructure projects for a period of 3 years as and when required. Gamagara Local Municipality wishes to engage with Professional Service Providers in accordance with the Engineering Professions Act 46 of 2000.

Bid documents containing specifications will be available on the e-bid portal:

<http://www.etenders.gov.za> and on the Gamagara municipal website:

www.gamagara.gov.za

This bid will close on 06/07/2023 @10:00. Completed bid documents, sealed in an envelope and clearly marked with “**GM2023/49: APPOINTMENT OF A PANEL OF CONSULTING ENGINEERING SERVICE PROVIDERS FOR THE PROVISION OF PROFESSIONAL CIVIL ENGINEERING SERVICES FOR A PERIOD OF THREE (3) YEARS AS AND WHEN REQUIRED**” must be placed in the bid box in the foyer of Gamagara Local Municipality, corner Hendrick van Eck & Frikkie Meyer Road, Kathu,.

No Bids will be accepted after the closing time or per facsimile or per e-mail. Local Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept the whole or part of a bid. All bids will remain valid for a period of **90 days** after the time and date of opening.

The following conditions will apply:

Only tenderers that score above the minimum threshold of **50%** of the maximum points for Quality (Functionality) will be considered.

Functionality criteria	Evaluation Schedule	Maximum number of points
Previous experience in applied category	Schedule 1	20
Experience of key personnel:	Schedule 2	35
Approach paper (Methodology)	Schedule 3	25
Maximum possible score for quality (M_s)		80



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Technical enquiries relating to this bid should be addressed to Mr W Jood Tel: +27 53 723 6000 e-mail: joodt@gamagara.gov.za and administrative enquiries should be forward to **Mrs Josephine Nampa** at Tel: +27 53 723 6000 email: nampaj@gamagara.gov.za.

Mr. L. Seetile

Municipal Manager



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PART T1: BIDDING PROCEDURES

PART T1.2: CHECKLIST OF MANDATORY DOCUMENTS

NO	ITEM	CONSULTANT TICK OFF
1	Declaration of interest MBD 4	
2	Preference points claim form MBD 6.1	
3	Declaration of Bidder's Past Supply Chain Management Practices MBD 8	
4	Certificate of Independent Bid Determination MBD 9	
5	Bidding Entity Information	
6	Central Supplier Database report (Not older than 3 months from closing date of this bid)	
8	Certified copy of Identification Document of Directors and/or Members.	
9	Authority of Signatory	
10	Certified copy of Certificate of Bidder's Certified B-BBEE Status Level of Contributor	
11	Certified copy of Professional Indemnity Insurance	
12	Schedule 1: Experience of Bidder with reference letters for Functionality Criteria	
13	Schedule 2: Experience of Key Personnel with CV and certified supporting documents	
14	Schedule 3: Approach Paper (Methodology)	
15	Categories that your firm wishes to apply for placing in the panel	



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PART T1: BIDDING PROCEDURES

PART T1.3: BID DATA

The conditions of bid are the Standard Conditions of Bid as contained in Annex F of the CIDB Standard for Uniformity as published in CIDB Board Notice 136 of 2015 as published in Government Gazette No 38960 of 10 July 2015. These Conditions of Bid are furthermore subject to the requirements of the Preferential Procurement Regulations, 2017 published in Government Gazette No 40553 dated 20 January 2017.

The Standard Conditions of Bid makes several references to the bid data. The bid data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the standard conditions of bid.

Each item of data given below is cross-referenced to the clause in the Standard Conditions of Bid to which it mainly applies.

Clause	Addition or Variation to Standard Conditions of Bid														
1.1	The Employer is GAMARAGA LOCAL MUNICIPALITY .														
1.2	<p>The bid documents issued by the employer comprise of one volume only and consists of the following:</p> <table> <tr> <td>PORTION 1:</td><td>BID</td></tr> <tr> <td>Part T1</td><td>Bidding Procedures</td></tr> <tr> <td>Part T1.1</td><td>Bid Notice and Invitation to Bid</td></tr> <tr> <td>Part T1.2</td><td>Checklist on Mandatory Documents</td></tr> <tr> <td>Part T1.3</td><td>Bid Data</td></tr> <tr> <td>Part T2</td><td>Returnable Documents and Schedules</td></tr> <tr> <td>Part T2.1</td><td>Returnable Documents</td></tr> </table>	PORTION 1:	BID	Part T1	Bidding Procedures	Part T1.1	Bid Notice and Invitation to Bid	Part T1.2	Checklist on Mandatory Documents	Part T1.3	Bid Data	Part T2	Returnable Documents and Schedules	Part T2.1	Returnable Documents
PORTION 1:	BID														
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Part T2	Returnable Documents and Schedules														
Part T2.1	Returnable Documents														



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Clause	Addition or Variation to Standard Conditions of Bid
	<p>Part T2.2 Returnable Schedules</p> <p>Part T2.3 Checklist</p>
1.6.1	<p><i>ADD THE FOLLOWING TO THE CLAUSE 1.6.1:</i></p> <p>Allocation of Projects will be as follows:</p> <p>Bidders that scored the highest scores in terms of the functionality criteria will be placed on the panel.</p> <p>When required to submit a request for proposal and / or request for quotation, bidders on the panel will be requested on a rotational basis to ensure fairness.</p>
2.1	<p>Only those bidders who satisfy the following eligibility criteria and who provide the required evidence in their bid submissions are eligible to submit bids and have their bids evaluated:</p> <ol style="list-style-type: none"> 1. Only bidders that score above the minimum threshold of 50 of the maximum points for Quality, identified under the Quality Evaluation Schedule, will be considered. 2. Key Personnel must meet the minimum requirements for the key persons as stated in the Functionality Criteria. 3. Where the key personnel are no longer available to undertake the necessary work after the award of the bid, the contractor shall within a period of 14 working days replace the key personnel listed in T.2.2.2: Schedule 2 with personnel with equivalent competencies and subject to approval by the Employer. Such approval shall not be unreasonably withheld. The key person shall be a suitably qualified and experienced individual who will be the single point accountability and responsibility for the management of the project, and who is registered with ECSA as PrEng or PrTechEng shall be required as a minimum. <p>Failure to comply with the requirements or to complete T2.2.1, T2.2.2 & T2.2.3 may render the bid non-responsive.</p> <ol style="list-style-type: none"> 4. National Treasury Central Supplier Database



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Clause	Addition or Variation to Standard Conditions of Bid
	<p>Bidders who are not registered on the National Treasury Central Supplier Database at close of bid, shall submit a copy of their application of registration, with their bid submission. Bids received from such bidders who have not submitted proof of their registration within 21 days after the closing date for bid submissions, will not be considered.</p> <ol style="list-style-type: none"> 5. In case of a Joint Venture/Consortium submission, shall submit a Joint Venture agreement signed by all parties. 6. Is registered in terms of the Companies Act, 2008 (Act 71 of 2008) or Close Corporation Act, 1984, (Act No. 69 of 1984) or, if a partnership, has a partnership agreement (buy and sell agreement for participating partners in this bid) in place that enables the partnership to automatically continue to function in the event of death or withdrawal of one of the partners. 7. In case of having a subsidiary arrangement, shall submit an audited proof (letter or shareholding certificate) of agreement between the holding company and the subsidiary. 8. Bidders may only bid under 1 (one) company or 1 (one) consortium – bidding with more than 1 company or consortium will result in immediate disqualification. Gamagara Municipality will recognise the JV/Consortium as single entity for the duration of the contract. 9. Approach Paper including methodology. 10. The bidding entity has professional indemnity insurance cover issued by a reputable South African insurer in an amount of not less than R10 million in respect of a claim without limiting to the number of claims. 11. None of the documents with correction fluid on them. Any wrong entry, in case of correction, it must be cancelled by a single stroke and initialled by the Authorised signatory.
2.7	No briefing session required.
2.13.4	<p><i>ADD THE FOLLOWING TO THE CLAUSE:</i></p> <p>“Only authorised signatories may sign the original and all copies of the bid offer where required in terms of 2.13.3.”</p>



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Clause	Addition or Variation to Standard Conditions of Bid
2.13.5	<p>The Employer's address for delivery of bid offers and identification details to be shown on each bid offer package are:</p> <p>Bid box location: Situated at the foyer of Gamagara Local Municipality</p> <p>Physical address: GAMARAGA LOCAL MUNICIPALITY Corner of Hendrick van Eck & Frikkie Meyer Roads Kathu</p> <p>Identification details: TENDER NO: GM2023/49</p> <p>The name and address of the bid shall be entered on the back of the envelope.</p>
2.15.1	<p>The closing time and location for the submission of bid offers are: Refer to Bid Notice and Invitation to Bid (Section T1.1 of the document).</p>
2.23	<p>The following information are to be provided with the bid:</p> <p>A: Declaration of interest MBD 4</p> <p>B: Preference points claim form MBD 6.1</p> <p>C: Declaration of Bidder's Past Supply Chain Management Practices MBD 8</p> <p>D: Certificate of Independent Bid Determination MBD 9</p> <p>E: Bidding Entity Information</p>



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Clause	Addition or Variation to Standard Conditions of Bid
	<p>F: Central Supplier Database report (Not older than 3 months from closing date of this bid)</p> <p>G: Certified copy of Certificate of Incorporation (if bidder is a Company), Certified copy of Founding Statement (if bidder is a Closed Corporation), Certified copy of Partnership Agreement (if bidder is a Partnership), Certified copy of Identity Document (if bidder is a One-man concern)</p> <p>H: Certified copy of Identification Document of Directors and/or Members.</p> <p>I: Authority of Signatory</p> <p>J: Certified copy of Certificate of Bidder's Certified B-BBEE Status Level of Contributor</p> <p>K: Certified copy of Professional Indemnity Insurance</p> <p>L: Categories that your firm wishes to apply for placing in the panel</p> <p>M: Schedule 1: Experience of Bidder with reference letters for Functionality Criteria</p> <p>N: Schedule 2: Experience of Key Personnel with CV and certified supporting documents</p> <p>O: Schedule 3: Approach Paper (Methodology)</p>
3.8.3	<p>Add the following new sub item to Item 3.8:</p> <p>Functionality Criteria</p>



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Clause	Addition or Variation to Standard Conditions of Bid																	
	The functionality criteria are as listed in the table below:																	
	<table><tr><th>Quality criteria</th><th>Evaluation Schedule</th><th>Maximum number of points</th></tr><tr><td>Previous experience in applied category</td><td>Schedule 1</td><td>20</td></tr><tr><td>Experience of key personnel:</td><td>Schedule 2</td><td>35</td></tr><tr><td>Approach paper (Methodology)</td><td>Schedule 3</td><td>25</td></tr><tr><td>Maximum possible score for quality (M_s)</td><td></td><td>80</td></tr></table>	Quality criteria	Evaluation Schedule	Maximum number of points	Previous experience in applied category	Schedule 1	20	Experience of key personnel:	Schedule 2	35	Approach paper (Methodology)	Schedule 3	25	Maximum possible score for quality (M _s)		80		
Quality criteria	Evaluation Schedule	Maximum number of points																
Previous experience in applied category	Schedule 1	20																
Experience of key personnel:	Schedule 2	35																
Approach paper (Methodology)	Schedule 3	25																
Maximum possible score for quality (M _s)		80																
	The Bidder must comply with the minimum requirements in accordance with the Functionality Criteria table above and must obtain at least 50 under the Points Allocation of the Functionality Criteria to qualify.																	
3.11.1	Only bids that pass the eligibility criteria shall be evaluated. Evaluation shall be done in terms of Functionality and Preferences. The maximum points for this bid are allocated as follows:																	
			POINTS															
	FUNCTIONALITY:		80															
	Municipal Preferential Procurement Policy:		<u>20</u>															
	Total points for Functionality and B-BBEE		100															
3.11.8	Scoring preference I. The bidder is required to submit a B-BBBEE Verification Certificate in accordance with promulgation in Government Gazette 38766 of 6 May 2015 and in accordance with promulgation in Gazette 39703 on 17 February 2016 and the Preferential Procurement Regulations of 2017 as promulgated in Government Gazette 40553 on 20 January 2017 (see relevant form in Returnable Schedules). See also www.sanas.co.za for details of accredited Verification Agencies. Eligibility for preference points is subject to the following conditions:																	



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Clause	Addition or Variation to Standard Conditions of Bid
	<p>(a) A bidder's scorecard shall be based on the Sector Codes of Practice promulgated in Government Gazette 38766 of 6 May 2015 and in accordance with promulgation in Gazette 39703 on 17 February 2016; and</p> <p>(b) The scorecard shall be submitted as a certificate attached to the relevant page of the Returnable Documents; and</p> <p>(c) The certificate shall have been issued by</p> <ul style="list-style-type: none"> (i) a verification agency accredited by the South African National Accreditation System (SANAS); or (ii) a registered auditor approved by the Independent Regulatory Board of Auditors (IRBA), in accordance with Government Notice 754 issued by the Department of Trade and Industry on 23 September 2011 under Government Gazette 34612; (iii) Affidavit and <p>(d) The date of issue of the certificate must be less than 12 (twelve) months prior to the advertised bid closing date (see Bid Data F.2.15); and</p> <p>(e) Compliance with any other information requested to be attached to the relevant page of the Returnable Documents; and</p> <p>In the event of a Joint Venture (JV), a consolidated B-BBEE Verification Certificate in the name of the JV shall be submitted.</p>



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Clause	Addition or Variation to Standard Conditions of Bid		
II.	Locality		
1.1.1	Locality points shall be allocated as follows:		
		Number of Points for Locality 80/20	Number of Points for Locality 90/10
	Locality		
	Within boundaries of Gamagara Local Municipality	10	05
	Outside boundaries Gamagara Local Municipality, but within the boundaries of Northern Cape Province	05	2.5
	Outside boundaries of the Northern Cape	0.00	0.00
	<p>a. When the municipality invites and evaluates bids based on locality as a set preference goal, it must be stated as such on the invitation.</p> <p>b. Locality shall be deemed as all bidders operating and stationed within the boundaries of Gamagara Local Municipality</p> <p>c. Expanded term for locality shall be deemed for bidders operating and stationed outside of John Taolo Gaetsewe District but with the Northern Cape Province.</p> <p>d. Bidders shall provide proof of locality by submitting one or more of the following:</p> <p>i. Municipal Account in the bidder's name.</p> <p>ii. Proof of residence in the bidder's name.</p> <p>iii. Bank statement with the bidder's address.</p> <p>iv. Lease agreement indicating a local address, where the lessee is the bidder.</p> <p>e. The bidder must submit proof of locality to claim points for locality.</p> <p>f. Bidder failing to provide the proof of locality, shall claim zero points for locality.</p>		



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Clause	Addition or Variation to Standard Conditions of Bid
3.13.1	A Bid offer will only be accepted on condition that such acceptance is not prohibited in terms of the Municipal Supply Chain Management Regulations published in terms of the Municipal Finance Management Act, 2003.



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PART T2: RETURNABLE DOCUMENTS AND SCHEDULES

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PART T2: RETURNABLE DOCUMENTS AND SCHEDULES

PART T2.1: LIST OF RETURNABLE DOCUMENTS

Documents required for tender evaluation purposes.

The tenderer shall attach to this tender document in the form of a bind document the following documentation in the same order as follows:

- A: Declaration of interest (failure to complete and submit this form will lead to disqualification)
MBD 4
- B: Preference points claim form (failure to complete and submit this form will lead to disqualification)
MBD 6.1
- C: Declaration of Bidder's Past Supply Chain Management Practices
MBD 8
- D: Certificate of Independent Bid Determination
MBD 9
- E: Tendering Entity Information
- F: Central Supplier Database report (Not older than 3 months from closing date of this tender)
- G: Certified copy of Identification Document of Directors and/or Members.
- H: Authority of Signatory
- I: Certified copy of Certificate of Tenderer's Certified B-BBEE Status Level of Contributor
- J: Certified copy of Professional Indemnity Insurance



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A: DECLARATION OF INTEREST (MBD 4)

1.	No bid will be accepted from persons in the service of the state.	
2.	Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in the service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.	
3.	In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.	
3.1	Full Name of bidder or his / her representative:	
3.2	Identity Number:	
3.3	Position occupied in the Company (director, trustee, shareholder ²):	
3.4	Company Registration Number:	
3.5	Tax Reference Number:	
3.6	VAT Registration Number:	
3.7	The names of all directors / trustees / shareholders / members, their individual identity numbers and state employee numbers (where applicable) must be indicated in paragraph 4 below.	
3.8	Are you presently in the service of the state?	YES / NO
3.8.1	If yes, furnish particulars:	



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<p>¹ MSCM Regulations: "in the service of the state" means to be –</p> <p>(a) a member of –</p> <p>(i) any municipal council;</p> <p>(ii) any provincial legislature; or</p> <p>(iii) the National Assembly or the National Council of Provinces;</p> <p>(b) a member of the board of directors of any municipal entity;</p> <p>(c) an official or any Municipality or municipal entity;</p> <p>(d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);</p> <p>(e) a member of the accounting authority of any national or provincial entity; or</p> <p>(f) an employee of Parliament or a provincial legislature.</p> <p>² "Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercise control over the company.</p>		
3.9	Have you been in the service of the state for the past twelve months?	YES / NO
3.9.1	<p>If yes, furnish particulars:</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>	
3.10	Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid?	YES / NO
3.10.1		



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	If yes, furnish particulars:	
3.11 3.11.1	Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? If yes, furnish particulars:	YES / NO
3.12 3.12.1	Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in the service of the state? If yes, furnish particulars:	YES / NO
3.13 3.13.1	Are any spouse, child or parent of the company's directors, trustees, managers, principle shareholders or stakeholders in the service of the state? If yes, furnish particulars:	YES / NO
3.14	Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract?	YES / NO



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3.14.1	If yes, furnish particulars:	
--------	--	--

1. Full details of directors / trustees / members / shareholders		
Full Name	Identity Number	State Employee Number

.....
Date

.....
Signature

.....

**Capacity
bidder**

.....
Name of the



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C: DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES (MBD 8)

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. wilfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1	<p>Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?</p> <p>(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied).</p> <p>The Database of Restricted Suppliers now resides on the National Treasury's website(www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.</p>	<p>Yes</p> <input type="checkbox"/>	<p>No</p> <input type="checkbox"/>



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4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>



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4.5.1	If so, furnish particulars:
-------	-----------------------------

C: DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES (MBD 8)

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME)

.....

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....

Signature

.....

Date

.....

Position

.....

Name of Bidder



**BID NO: GM2023/49: APPOINTMENT OF A PANEL OF CONSULTING
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D: CERTIFICATE OF INDEPENDENT BID DETERMINATION (MBD 9)

- 1 This Municipal Bidding Document (MBD) must form part of all bids¹ invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging). ² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - a. takes all reasonable steps to prevent such abuse;
 - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
- 4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.



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- 5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.



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CERTIFICATE OF INDEPENDENT BID DETERMINATION (MBD 9)

I, the undersigned, in submitting the accompanying bid:GM2023/49

(Bid Number and Description)

in response to the invitation for the bid made by:

GAMAGARA LOCAL MUNICIPALITY

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf

of: _____ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;



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4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - a) has been requested to submit a bid in response to this bid invitation;
 - b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - a) prices;
 - b) geographical area where product or service will be rendered (market allocation)
 - c) methods, factors or formulas used to calculate prices;
 - d) the intention or decision to submit or not to submit, a bid;
 - e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - f) bidding with the intention not to win the bid.



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8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.

9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

.....

Signature

.....

Date

.....

Position

.....

Name of Bidder



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E: TENDERING ENTITY INFORMATION

Indicate the type of entity tendering with X:

Sole Proprietary	
Close Corporation	
Company	
Joint Venture	

1. Name and Registered Physical address of Tendering Entity:

a) **Name of Tendering Entity:**

.....

b) **Physical Address of Tendering Entity:**

.....

.....

.....

.....

.....Postal Code:



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c) Postal Address of Tendering Entity:

.....

.....

.....

.....

.....**Postal Code:**

2. Particulars of sole proprietors, partners in partnership or Close Corporation or members enterprise of JV:

a) For sole proprietors, partners in partnership or Close Corporation

No	Name and Surname	Identity Number	%Owned	Black or Non-Black
1				
2				
3				
4				

b) For Joint Ventures

No	Name of Member of JV	%Owned	Black or Non-Black
1			



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2			
3			
4			

3. Particulars of Tendering Entity (Sole Proprietors or Partners in a Partnership or Close Corporation)

Company Registration Number:

.....

Close Corporation Number:

.....

Tax Reference Number:

.....

B-BBEE: Status Level:

.....

4. Particulars of Tendering Entity (JV)

Member 1:

Company Registration Number:

.....



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Close Corporation Number:
.....

Tax Reference Number:
.....

B-BBEE: Status Level:
.....

Member 2:

Company Registration Number:
.....

Close Corporation Number:
.....

Tax Reference Number:
.....

B-BBEE: Status Level:
.....



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Member 3:

Company Registration Number:

.....

Close Corporation Number:

.....

Tax Reference Number:

.....

B-BBEE: Status Level:

.....

Member 4:

Company Registration Number:

.....

Close Corporation Number:

.....

Tax Reference Number:

.....



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B-BBEE: Status Level:

.....



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ATTACH THE FOLLOWING DOCUMENTS

For Closed Corporations:

- Certified ID copies of Members of Tendering Entity

For JV's:

- JV Agreement

For Companies:

- Certified ID Copies for members of the tendering entity

Name of Tender:

.....Date:.....

Signature:Position:

Full Name of signatory:



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F: CENTRAL SUPPLIER DATABASE REPORT (NOT OLDER THAN 3 MONTHS FROM CLOSING DATE OF THIS TENDER)

Attach document to this page



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Name of Tender:

.....Date:.....

Signature:Position:

Full Name of signatory:



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G: CERTIFIED COPY OF IDENTIFICATION DOCUMENT OF DIRECTORS AND/OR MEMBERS.

Attach document to this page



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Name of Tender:

.....Date:.....

Signature:Position:

Full Name of signatory:



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H: AUTHORITY OF SIGNATORY.

Details of person responsible for tender process:

Name:	
Contact Number:	
Office Address:	

Signatories for Tendering Entity shall confirm their authority to do so by attaching **a duly signed and dated original or certified copy on the Company Letterhead** of the relevant resolution of their members or their board of directors, as the case may be.

CERTIFICATION

I, the undersigned (name)certify that the information furnished on this form is true and correct

I accept that, in addition to cancellation of a contract, action may be taken against me should this declaration prove to be false.

.....

SIGNATURE

.....

DATE

.....

POSITION

.....

Name of Bidder

FULL NAME OF SIGNATORY:



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I: CERTIFIED COPY OF CERTIFICATE OF TENDERER'S CERTIFIED B-BBEE STATUS LEVEL OF CONTRIBUTOR

Attach document to this page



BID NO: GM2023/49: APPOINTMENT OF A PANEL OF CONSULTING ENGINEERING SERVICE PROVIDERS FOR THE PROVISION OF PROFESSIONAL CIVIL ENGINEERING SERVICES FOR A PERIOD OF THREE (3) YEARS AS AND WHEN REQUIRED

Name of Tender:

.....Date:.....

Signature:Position:

Full Name of signatory:



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J: CERTIFIED COPY OF PROFESSIONAL INDEMNITY INSURANCE (compulsory)

Attach document to this page



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Name of Tender:

.....Date:.....

Signature:Position:

Full Name of signatory:



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PART T2: RETURNABLE DOCUMENTS AND SCHEDULES

PART T2.2: RETURNABLE SCHEDULES

The tenderer must complete the following returnable schedules.

The documents and schedules the tenderer shall submit with the tender shall include, but not be limited to those set out below.

Documents that will become part of the Contract:

INDEX

Section	Description	Page No
T2.2.1	SCHEDULE 1: EXPERIENCE OF THE TENDERER	50
T2.2.2	SCHEDULE 2: EXPERIENCE OF KEY PERSONNEL.....	52
T2.2.3	SCHEDULE 3: APPROACH PAPER.....	56



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T2.2.1: SCHEDULE 1: EXPERIENCE OF THE TENDERER [20 total points]

The experience of the tenderer as a company (as opposed to key staff members) in providing professional engineering services in Public Sector and Local government space in South Africa over the last 10 years from the date of tender advert.

The project chosen for referencing should be for work done **only** in the Public sector and Local government space / area in South Africa. Tenderers shall submit reference letters from the employer for the projects successfully completed. The projects should be within previous 10 years period from the date of tender advert.

The description should be put in tabular form with the following headings:

Employer, contact person and telephone number, where available	Description of project nature and location	Contract value of the project inclusive of VAT (Rand)	Date	
			Start	Completion (Actual)

Traceable letter of appointment and reference letter for completed projects in providing professional engineering services in public sector and Local government in South Africa. This experience must only relate to instance where the tenderer acted as the **main/principal consultant**. One letter on client's letterhead per project completed in providing professional engineering services in Public Sector and Local Government area in South Africa. 2 points to be awarded **per letter per project**.

NB: For maximum 10 points 5 letters for different projects.
10 points]

[Total

Tender to highlight a single project completed in the Public or Local Government Space with **the HIGHEST VALUE (Professional FEES)** to be awarded points under schedule 1
[Total 10 points]

The scoring of the schedule 1 tenderer's experience will be as follows:

SCHEDULE:	DESCRIPTION	NUMBER / YEARS/ AMOUNT	POINTS ALLOCATION	TOTAL
SCHEDULE 1: EXPERIENCE OF	Civil Engineering Consulting Services	Project No 1	2	10
		Project No 2	2	



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THE TENDERER	(projects should be within previous 10 years period from the date of tender advert)	Project No 3	2	
		Project No 4	2	
		Project No 5	2	
	Highest Project value (Highest Professional fees of project completed in the Public or Local Government Space)	< R0.25 Million	1	10
		≥ R 0.25 M but < 0.75 M	4	
		≥ R 0.75 M but < R 1 M	7	
		≥ R 1 M	10	



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T2.2.2: SCHEDULE 2: EXPERIENCE OF KEY PERSONNEL [35 total points]

The experience of all the key personnel will be evaluated in relation to their respective academic and professional qualifications and experience (as explained herein in this schedule) on projects having scope of work relevant to this project and positions proposed by the tenderer. ONE OF THE KEY PERSONNEL MUST BE A REGISTERED PROFESSIONAL TECHNOLOGIST

For ease of evaluation, the tenderer must cover the following minimum items highlighted below on the CV template.

(NB: The CV must not be more than 3 pages.)

Proposed Position:

Phone:

Years with the Firm:

Cell:

Mailing Address:

Email:

ID No.:

Name:

Nationality:

Education:

Computer
Skill:

Professional
Membership:

Membership #:

Experience: IN SOUTH AFRICA

Duration:

Organization (belongs to):

From (mm/yyyy)

Project Name:

To (mm/yyyy)

Client:

Project Value:

Position:

Responsibilities/ Work Done:



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IN OTHER COUNTRIES

Duration: Organization (belongs to):
 From (mm/yyyy) Project:
 To (mm/yyyy) Client:
 Project Value:

Position:

Responsibilities/ Work Done:

Consent: I do hereby offer my full consent to work in the project titled as [Title]' with the Tenderer named as

I also confirm that I have not offered and will not offer my consent to any other Tenderer to work for any other project till the expiry of the validity of the proposal or the award of the contract whichever is later. However, if the above-mentioned Tenderer is successful in winning this contract, I shall be available for the full duration of the contract or for the full period of my input to the project whichever will be applicable for me.

Signature: _____

Date: _____

Enclosure:

1. Certificates of academic qualifications
2. Certificate of Professional registration

The CV of individuals will be used for evaluation of the each of the personnel for this section.
One CV can be used for maximum two roles and the nominated personnel must be indicated on an organogram in schedule 3.

The scoring of the personnel will be as below:



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A. Team Leader

[Total 15 points]

1. Qualifications
2. Professional Registration (ECSA)
3. Years of relevant work experience (as described in Schedule 1 above)
4. Highest value of a completed Civil Engineering single project as Team / Project

B. Civil Engineer points]

[Total 10

1. Years of relevant work experience

C. Support Professional points]

[Total 5

1. Qualifications
2. Years of relevant work experience

D. Design Software points]

[Total 5

1. Civil Engineering Design Software i.e. Civil Designer, DigSilent, CAD, Micro-Station or ReticMaster (submit proof of registration letter clearly showing expiring dates)

The scoring of the schedule 2 Experience of Key Personnel will be as follows:

SCHEDULE:	DESCRIPTION	COMPETENCY / YEARS/ AMOUNT	POINTS ALLOCATION	TOTAL
SCHEDULE 2: EXPERIENCE OF KEY PERSONNEL	TEAM LEADER (Pr Eng / Pr Tech Eng registered) 15 x Total Points	Degree (BSc / B Tech in Civil Engineering)	3	5
		Honours in Civil Engineering	4	
		Master's in Civil Engineering	5	
		Work experience < 5 years	0	5
		Work experience ≥ 5 but < 7 years	2	
		Work experience ≥ 7 but < 10 years	3	
		Work experience 10 years and above	5	
		Completed Project with Highest value R 0.5 M to below R1 M	1	5
		Completed Project with Highest value R 1 M to below R 3 M	3	
		Completed Project with Highest value R 3 M and above	5	
	CIVIL	Work experience	3	10



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	ENGINEER (Pr Eng / Pr Tech Eng registered) 10 x Total Points	< 5 years		
		Work experience ≥ 5 but < 7 years	5	
		Work experience ≥ 7 but < 10 years	10	
	SUPPORT PERSONNEL 5 x Total Points	Diploma in Civil Engineering	1	2
		Degree (BSc / B Tech in Civil Engineering)	2	
		Work experience < 3 years	0	3
		Work experience ≥ 3 but < 5 years	1	
		Work experience ≥ 5 but < 7 years	2	
		Work experience ≥ 7 years	3	
	CIVIL ENGINEERING DESIGN SOFTWARE 5 x points	Proof of registration letter clearly showing expiring dates	5	5

Note: It should be noted that the tendering entity may require to have some of the professionals listed below in their team, even though these resources will not be considered for evaluation purposes:

FIELD OF EXPERTISE OFFERED	Number of Professionals)	Name of Leading Professional	Years of Experience
Land Surveyor			
Civil Engineer			
Junior Engineer			
Construction Project Manager			
CAD operator			
GIS support			
Office support			
Environmental Specialist			
Health and Safety Agent			



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The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

Signed

Date

Name

Position

Tenderer



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T2.2.3: SCHEDULE 3: APPROACH PAPER

The approach paper must respond to the scope of work the nature of the contract, the main option that has been selected for the contract and outline the proposed approach / methodology including that relating to the controlling programming and management of sub consultants in relation to the works that may be provided over the term of the contract. The approach paper as such needs to:

Table of Contents: Listing of contents of the approach paper with page numbers and/ references to annexures (if any);

Executive Summary: A brief summary of the whole contents of the approach paper;

Approach: Detailed approach that the tenderer feels best to deliver the intended services for the Project with identification of tasks, for each of the activities/ deliverables as per the category (ies) you are applying for, detailing at least the following:

1. Understating of Project Scope
2. Methodology to be adopted; including generic Project implementation schedule for the services as given in scope of work (Activity, task and sub-task wise to achieve the deliverables); Organogram for the proposed project team and their responsibilities;
3. Identified project implementation Risks and Risk Management proposal;
4. Quality control mechanism to be adopted for project deliverables;
5. Stakeholder identification, management and reporting mechanism to be followed.

Evaluating Point	Assessment Criteria	Maximum allocated point(s)
Approach Paper		<u>25 points</u>



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Understating of Project Scope	Demonstration of clear understanding of Project objectives (2), scope and deliverables with timeframes (3). Adequacy and appropriateness will be assessed.	5 points
Methodology	Program knowledge, informative appropriateness of proposed approach/implementation (4) and presentation and organogram of team (3) including outline approach to be used when working with for sub-consultants (3)	10 points
Project implementation Risks and Risk Management	Adequacy of understanding of project risks (2) and appropriateness of proposed mitigation measures (3)	5 points
Quality Control and Quality Assurance mechanism to be adopted	Appropriateness and adequacy of tools (2) and processes (3) to ensure quality control and assurance in all phases of the project.	3 points
Stakeholder management and reporting	Adequate description of how stakeholders will be managed including but not limited to identification of the stakeholders (3). Indicate appropriate reporting requirement and summary of content (2).	2 points



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CATEGORIES THAT YOUR FIRM WISHES TO APPLY FOR PLACING IN THE PANEL

Mark the categories that your firm wishes to apply for placing on the panel.

Please mark the relevant blocks in the table below with an X

Item No	Description	Mark (x)	Name of Leading Professional	Years of Experience
A	Water resources engineering			
	Water Resources and Bulk			
	Water Reticulation			
	Water Treatment			
	Water Demand and Conservation Management			
	Dams, Reservoirs			
	Bulk Sewer and Network System			
	Wastewater Treatment			
	Water and Sanitation Master Plan			
	Water Services Institutional / Audits			
	Groundwater Development and Management			
B	Transportation engineering			
	Traffic Engineering			
	Roads			
	Roads Pavement Management			
	Stormwater designs			
	Roads and stormwater master plan			
C	Structural engineering			
	structural design			
	Towers			



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	Buildings (structural analysis)			
	Dams, Reservoirs			
	retaining walls,			
D	Urban engineering			
	Solid Waste			
	Asset Management			
	Housing Projects			
	Labour Intensive Projects			
	Geoscience			
	Telemetry / Scada			
E	Surveying			
	Land surveying			
	Geographic information systems.(GIS)			
F	Geotechnical engineering			
	Geotechnical			
	Site investigation Reports			
	Landfills sites			
H	Environmental specialist			
	EIA			
I	Geohydrological specialist			



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The category of expertise applied for above must be substantially supported with documentary proof as follows:

Furnish names, qualifications and expertise of the individuals in the company in the table below:

Names and Qualifications of Partners, Directors and Associates (only list Ones in this office)	Expertise	Total years of Experience	Years with Firm
Names and Qualifications of Registered Professional staff other than those Listed above. (Only list the ones in this office)	Expertise	Total Experience	Years with Firm

Previous experience:

Please provide the following information concerning the partners/directors, in the spaces provided below, and in a **separate annexure attached to this form, giving complete details, including a CV, indicating for which of the categories applied for, they are responsible**: The types of projects handled, stating the involvement in each project: (i.e. Design, leader, supervision, assisted in design, about 10% of total value, etc): the total value of the project and of the work directly involved with, and date completed . Similar information must also be provided, in abbreviated form, for other senior staff members in the categories applied for.

Names and qualifications of all professionals/ Directors/ Partners in the firm	Total experience	Years with firm



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Personnel:

State the total number of employees involved with the categories applied for: (i.e. Engineers, Engineering technicians etc.)

Occupation	Number
Professional Civil Engineers	
Engineers / Technologists	
Technicians	
Tech. Assistants (Clerk of Works)	
Number of technical personnel	
Number of non-technical personnel	
Other (Please Specify)	

Ownership of the Firm (please provide copy of original certificate of share-holding with stamp from registrar of companies)

Name	Position occupied in firm	Identity Number	Citizenship	Date of Ownership

NOTE: Where owners are themselves a company or partnership, identify the ownership of the holding firm.

SPECIALISATION / EXPERTISE

It is the intention of GLM to split the Consultants' Panel into various specialized fields for which the firm may claim expertise and experiences. When considering a firm for appointment to a project, only those registered in that category will be short-listed. The following Fields of



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Specialization are those, which are of interest to, and in use by GLM. Should you have specialized knowledge and expertise which, you feel, will be useful to GLM, you are welcome to draw our attention to this with an addendum to the application form. It is a condition of registration that at least one of the Principals (Directors, Partners or Associates) shall have the necessary expertise, and will supervise the running of the project. Minimums of 3 (three) past projects are to be listed with values and contact person or referee.

Please be advised that the references will be checked. The Principal with the necessary expertise must be in the employment of the firm/company.

FIELDS OF SPECIALISATION

A. Water resources engineering (PROJECTS):

Clear and definite knowledge in Design, Water Reticulation, Water and Sanitation Master Plan and Water and sanitation projects coupled with hands-on experience and proof of previous involvement is a necessity/requirement to claim this expertise.

PROJECT	VALUE (Mill)	CONTACT	PHONE

Does this office claim this expertise? (Tick)

Yes	No
-----	----

If Yes, Give the name of the Principal/s who claim this expertise?



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B. Transportation engineering (PROJECTS)

Clear and definite knowledge in Traffic Engineering, Roads design, Stormwater designs and Roads Pavement Management projects coupled with hands-on experience and proof of previous involvement is a necessity/requirement to claim this expertise.

PROJECT	VALUE (Mill)	CONTACT	PHONE

Does this office claim this expertise? (Tick)

Yes	No
-----	----

If Yes, Give the name of the Principal/s who claim this expertise?.....

C. Structural engineering

Clear and definite knowledge in structural design, Towers, Reservoir and buildings projects coupled with hands-on experience and proof of previous involvement is a necessity/requirement to claim this expertise.

PROJECT	VALUE (Mill)	CONTACT	PHONE



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Does this office claim this expertise? (Tick)

Yes	No
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If Yes, Give the name of the Principal/s who claim this expertise?.....

D. Urban engineering

Clear and definite knowledge in Solid Waste, projects, Housing Projects and Labour Intensive Projects coupled with hands-on experience and proof of previous involvement is a necessity/requirement to claim this expertise.

PROJECT	VALUE (Mill)	CONTACT	PHONE

Does this office claim this expertise? (Tick)

Yes	No
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If Yes, Give the name of the Principal/s who claim this expertise?.....

E. Surveying



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Clear and definite knowledge in Land surveying and GIS projects coupled with hands-on experience and proof of previous involvement is a necessity/requirement to claim this expertise.

PROJECT	VALUE (Mill)	CONTACT	PHONE

Does this office claim this expertise (Tick)

Yes	No
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If Yes, Give the name of the Principal/s who claim this expertise?.....

F. Geotechnical engineering

Clear and definite knowledge in Site investigation Reports and Environmental efforts projects coupled with hands-on experience and proof of previous involvement is a necessity/requirement to claim this expertise.

PROJECT	VALUE (Mill)	CONTACT	PHONE

Does this office claim this expertise (Tick)



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Yes	No
-----	----

If Yes, Give the name of the Principal/s who claim this expertise?.....



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The Gamagara Local Municipality is located in the Northern Cape Province comprising of three towns namely; Kathu, Olifantshoek and Dibeng. It is predominantly a mining municipality that attract migration of job seekers towards Kathu town and subsequently a creation of a burden on the existing infrastructure.

The Gamagara Local Municipality's objective is to establish a panel for Professional Service Providers (PSP's) from proven experienced, qualified companies to render Civil Engineering professional services as-and-when required basis for a period of 3 years for the projects to be implemented. The appointed professional service providers will execute these services within Gamagara Local Municipality area of jurisdiction.

Implementation of the Works will predominantly be the provision of professional engineering services to investigate, design, develop, document, assist in procuring a necessary construction, bulk supply upgrading and service connections, monitoring and validation of the project.

The scope of services for Professional Services will be subjected to Guideline for Services and Processes for Estimating Fees for Persons Registered in terms of the Engineering Profession Act, 2000 (Act 46 of 2000) as published by the Engineering Council of South Africa.

The work to be carried out by the Professional Service Provider (PSP) shall include but not limited to the following scope of works:

- **Planning, studies, investigations and assessments**
- **Business plans compilation**
- **Normal Services**
 - Stage 1: Inception
 - Stage 2: Concept and Viability
 - Stage 3: Design Development
 - Stage 4: Documentation and Procurement
 - Stage 5: Contract Administration and Inspections
 - Stage 6: Close Out

When required, bidders on the panel will be requested on a rotational basis to submit a request for proposal and / or request for quotation. Companies on the panel will be ranked per category according to final points allocated for Functionality & Preferential Procurement Policy.



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GAMAGARA LOCAL MUNICIPALITY

To: The Gamagara Local Municipality
Po Box 1001
KATHU
8446

Sir

In response to the official notice calling for the delivery of the services listed, I/we, the undersigned, carrying on a business under the name of:

Address: _____

Tel no: _____

do hereby bid to supply the services in accordance with the General Conditions of Bid and the Specifications attached hereto except in so far as amended in our accompanying covering letter, at the prices given and to deliver those services within the stated delivery period measured from the date of the Council's letter of acceptance of my/our bid. Bid prices are included in Section "D" hereof

The undersigned agrees, that in terms of these documents this bid shall remain open for acceptance for a period of **3 (three)** months from the date on which bids are returnable and that notification of acceptance by the Municipal Manager shall constitute a binding contract with effect from the date of such notification. All payments will be in line with ECSA Guidelines and Disbursements will be approved by the Municipality otherwise it will not be paid.

SIGNED AT _____ ON THIS _____ DAY OF _____

Signed by, or on behalf of the Bidder, in the presence of the undersigned witnesses.

WITNESSES:

1. _____

2. _____

SIGNATURE OF BIDDER



BID NO: GM2023/49: APPOINTMENT OF A PANEL OF CONSULTING ENGINEERING SERVICE PROVIDERS FOR THE PROVISION OF PROFESSIONAL CIVIL ENGINEERING SERVICES FOR A PERIOD OF THREE (3) YEARS AS AND WHEN REQUIRED

The bidder must obtain a minimum score of 50 from points allocated for key staff, previous experience and Approach paper (Methodology) to qualify to be on the panel of municipality. Companies will be ranked per category according to final points allocated for Functionality & Preferential Procurement Policy.