



UMzimkhulu Municipality

PROVINCE OF KWAZULU-NATAL

KZN435/22/23/004/PNLG

INVITATION TO TENDER

uMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

PROJECT NAME	PROPOSAL NUMBER	BRIEFING DATE
SUPPLY AND DELIVERY OF MOTOR MECHANIC TOOLS AT WARD 17	ULM-PNLG 003//23	30 September 2022 at 14h30am.

Tender documents will be available on the Municipal website (www.umzimkhululm.gov.za) and will also be available from the cashier at **169 Main Street, uMzimkhulu, 3297** upon the non-refundable payment of **R100.00** per document or a bank guaranteed cheque made out to uMzimkhulu Municipality during working hours between **09h30am and 16h00pm from the 26th of September 2022; cut-off time for buying documents is the 30th of September 2022, 15 minutes before the briefing time.**

Non-compulsory briefing meeting is scheduled to take place at **uMzimkhulu Municipality Makhosini Building Boardroom, 247 Mzimkhulu Mlonyana Street, uMzimkhulu 3297.**

Invalid or non-submission of the following documents will render the tenderer disqualified, BBBEE points will not be allocated if the Certificate is not submitted:

- Registered on Central Suppliers Database (CSD) attach proof of Registration
- Valid BBBEE Certificate with SANAS logo and verified by agencies accredited by SANAS/Commissioned **SWORN** Affidavit
- MBD 4, 8 and 9
- Municipal rates and services Certificate/statement/billing for the directors, owners, shareholders of the company to confirm that Municipal rates are not in arrears for more than 90 days
- Attach valid lease agreement if the company is leasing the office space
- Attach a valid lease agreement if the director is leasing accommodation
- Attach affidavit if the account is under your parents, siblings, grandparents, and you are not paying any Municipal rates
- Copy of a marriage certificate if Municipal account in under your spouse
- Certificate of Authority to sign all documents in connection with this tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head. (Example is provided in the tender document).

80/20 Preference Point System will be used on the following project and uMzimkhulu Local Municipal SCM policy.

Conditions of acceptance: Quotations must be valid for **120 days.**

Second Phase: Service providers must meet the specification.

All specification enquiries shall be directed to: Mr Z. Masiz, on tel. (039) 259 5390, fax. (039) 259 0427, e-mail: masizaz@umzimkhululm.gov.za

SCM Compliance enquiries shall be directed to: Miss O. Basi, on tel. (039) 259 5034, fax. (039) 259 0427, e-mail: basio@umzimkhululm.gov.za

Tender documents in a sealed envelope clearly indicating the **TENDER NUMBER AND TENDER NAME**, must be deposited in the tender box of **UMzimkhulu Local Municipality, located at 169 Main Street, UMzimkhulu, 3297, Reception area, not later than 14 October 2022 at 12h00.** Telegraphic, telex, telephone, electronic, facsimile and late tenders **WILL NOT** be accepted.

TENDERS MAY ONLY BE SUBMITTED ALONG WITH THE TENDER DOCUMENTATION PROVIDED BY THE MUNICIPALITY.

The UMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. UMzimkhulu Municipality Supply Chain Management policy will apply.

K.V. NYAMELA: ACTING MUNICIPAL MANAGER