

RFQ Number	NO-216/2022
Issue Date	15 December 2022
Closing Date	13 January 2022, close of business
Submission Instruction on or before the closing date and time	<p>Please forward your responses either via email or hand delivered on or before the closing date as follows:</p> <p><u>Via Email</u> - <a href="mailto:bmasingi@seda.org.za">bmasingi@seda.org.za</a></p> <p>OR</p> <p><u>Hand delivered</u></p> <p>Small Enterprise Development Agency (Seda) The Fields Office Block A 1066 Burnett Street Hatfield 0833</p> <p>Contact Details Ms B Masingi at Tel: (012) 441-1000 or (012) 441-1226</p>

	PRICE QUOTATION REQUIRED FOR:	
Machine Type	* Detailed Specification of Goods Required /* Scope of Service Required	*Quantities (if applicable)
	<p>Description</p> <p>Service and maintenance of Easy UPS 3M 60kVA at Seda National Office, Hatfield, Pretoria for a period of twenty four (24) months</p>	

Suppliers must provide a quotation that meets the exact requirements 100%.

## 1. EVALUATION OF PRICE QUOTATIONS

### 1.1 Phase 1: Pre- qualification criteria

The following pre-qualification criteria will form the basis of the evaluation all price quotations and failure to comply may result in the elimination of the price quotation for further evaluation:

- Submission of completed and signed SBD 4; and
- Submission of completed and signed SBD 6.1 documents.

### 1.2 Phase 2: Compliance to the \*Specification of Goods Required /\*Scope of Service Required

Only price quotations that met the pre-qualification criteria will be evaluated further on compliance to the exact requirements 100% of the \*specification of goods required/\*scope of services required. Failure to meet the exact requirements will result in the elimination of the price quotation for further evaluation on 80/20 preference points system.

### 1.3 Phase 3: Preference Points System

Only price quotations that met the pre-qualification criteria and the exact requirements of the \*specification of goods required/ \*scope of services required will be evaluated further on the 80/20 preference points system described in the Preferential Procurement Regulations, 2017 as follows:

	Preference Point Criteria	Points Allocation
1.	Price	80
2.	Broad-Based Black Economic Empowerment Status Level of Contribution	20
Total Points		100

## 2. TERMS AND CONDITIONS

- 2.1 Price quotations submitted must be inclusive of all costs and applicable taxes (VAT) and be valid for a period of at least 30 days.
- 2.2 No late price quotations will be accepted under any circumstances.
- 2.3 Suppliers/service providers submitting price quotations must be registered on the National Treasury Central Supplier Database (CSD).

- 2.4 Failure to submit a valid Sworn Affidavit (EME) or an original/certified valid B-BBEE Status Level Verification Certificate (other than EME or QSE) will result in no preference points being awarded for B-BBEE.
- 2.5 Suppliers/service providers must complete and return all the required documents, failing which, the supplier/service provider's quotation will be declared invalid.
- 2.6 This RFQ is subject to the National Treasury's General Conditions of Contract (GCC) that can be accessed on the following link:

<http://www.treasury.gov.za/divisions/ocpo/sc/GeneralConditions/General%20Conditions%20of%20Contract-%20Inclusion%20of%20par%2034%20CIBD.pdf>

**Seda wishes to thank you in advance for your price quotation.**