

	TENDER RETURNABLES CONTRACTUAL REQUIREMENTS	Document Identifier		Rev	1	
		Effective Date	01 November 2012			
		Review Date	May 2024			

Tender Description	Provision of Lifting Equipment Maintenance Services & Supply of Spares at Kusile Power Station for a period of 60 months
Tender Number	MPKUS10319GX
Closing Date	28 July 2022 at 10:00

TENDER RETURNABLES - CONTRACTUAL REQUIREMENTS

Contractual Requirements Returnable means that tenderers will be given an opportunity to submit once, within ten (10) calendar days the outstanding Contractual Requirements Returnable which they would have missed or not submitted during the tender close out. Only those tenderers who submitted/responded within the specified time will be considered and those who did not respond will be rendered non-responsive. Commercial, Financial, Supplier Development Localisation and Industrialisation, Health and Safety, Environmental and Quality will only evaluate the shortlisted suppliers who passed/complied with the mandatory requirements.

1. SHEQ REQUIREMENTS

SAFETY REQUIREMENTS

OHS requirements are stipulated in the SHE specifications that will be issued. The She spec will include the minimum requirements that must be adhered to by the successful contractor prior to commencement of the contract. The successful contractor will be approved in a form of an authorisation letter sent to the responsible contracts manager The following tender returnables must be submitted at tender submission deadline:

- Annexure B
- Health and Safety plan/OHS manual
- H&S costing
- Baseline OHS risk assessment
- Valid letter of good standing or equivalent (LOGs)
- OHS policy (must be signed by the director of the company or CEO)
- Proof of OHS competency

ENVIRONMENTAL REQUIREMENTS

- Environmental Policy
- Aspect and impact register or an environmental management plan (relevant to the scope of work)
- Environmental Management System Certificate (if certified) if not, an environmental management system manual or procedures
- Waste Management Plan
- Proof of training of persons performing activities that could have significant impact on the environment

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QUALITY REQUIREMENTS

CATEGORY 2 REQUIREMENTS:

- Complete and signed Form A
- Quality Management System manual
- Quality Policy, aligned with the supplier's strategic direction (documented information)
- Quality Objectives (documented information)
- Control of documented information (both maintain and retain documented information)
- Internal audit procedure (documented information)
- Control of nonconforming outputs (documented information)
- Nonconformity and Corrective action procedure (documented information)
- Latest copy of the management system internal audit reports.
- Draft contract quality plan.
- Inspection and test plan (ITP) or quality control plan (QCP) on similar or previous work done.
- Documented information for Control of Externally Provided Processes, Products and Services.
- Documented information for roles, responsibilities, and authorities in relation to the QMS.
- Documented information retained (records) of management review meetings

2. DUE DILIGENCE

FINANCIAL STATEMENTS

Audited Financial Statements of the tenderer for the previous 18 months, or to the extent that such statements are not available, for the last year. Tenderers must note that in the case of a joint venture or special purpose vehicle (SPV) especially formed for this tender, audited financial statements for each participant in the JV / SPV is required. Start-up enterprises formed within the last 12 months are not required to send in statements, but if successful with their tender will be required to send statements for the first year when once available.

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