

 Eskom	Tender Technical Evaluation Strategy	Group Capital
---	--------------------------------------	---------------

Title: **Tender Technical Evaluation Strategy**

Document Identifier: **348-10119199**

Alternative Reference Number: **N/A**

Area of Applicability: **Medupi Power Station Project**

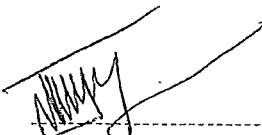
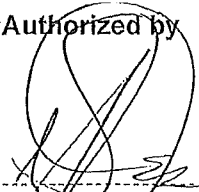
Functional Area: **Support Services**

Revision: **1**

Total Pages: **15**

Next Review Date: **May 2028**

Disclosure Classification: **Controlled Disclosure**

Compiled by	QA, Interface & Governance Review	Functional Responsibility	Authorized by
 MJ Manyathela Officer Project Support	 L. Ndlovu Quality Manager	 HH Botha Discipline Contract Manager	 EL Basson Middle Manager Construction
Date:2025-05-04	Date:2025-05-15	Date:2025-05-06	Date:2025-05-015

Content

	Page
1. Introduction	3
2. Supporting Clauses	3
2.1 Scope.....	3
2.1.1 Purpose.....	3
2.1.2 Applicability	3
2.1.3 Effective date	3
2.1.4 Normative.....	3
2.1.5 Informative	3
2.2 Definitions	4
2.3 Abbreviations	4
2.4 Roles and Responsibilities	4
2.5 Related/Supporting Documents.....	4
3. Tender Technical Evaluation Strategy	4
3.1.1 Review Period	14
4. Process for Monitoring.....	14
4.1 Key Performance Areas and Indicators	14
% of Tender evaluated within policy timeline	14
6. Revisions	15
7. Development Team.....	15

Figures

Tables

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg. No 2002/015527/30.

1. Introduction

Medupi Power Station Project decided to source a suitably qualified service provider for the services of general office cleaning, park homes and ablution facilities. The need for the general office cleaning services is as a result of always keeping the offices and Park-homes 'at Medupi Power Station Project clean and hygienic. Maintaining cleanliness in offices and ablution facilities is essential for promoting health, safety, productivity, and a positive image for Eskom and to prevent the build-up of debris and food particles that can attract pests' infestations in the workplace. Clean offices will create a positive impression on clients, visitors, and employees. It reflects professionalism and maintain a high standard of cleanliness. Regular cleaning of equipment and facilities will contribute to their longevity by preventing the accumulation of dirt, dust and debris that may cause wear and damage. This is an all-inclusive General Office, park homes and Ablution Facilities Cleaning Service that will render a service daily to Medupi Power Station Project in Lephalale.

2. Supporting Clauses

2.1 Scope

2.1.1 Purpose

The purpose of this tender technical evaluation strategy/criteria is to define the Mandatory Evaluation Criteria, Qualitative Evaluation Criteria. The technical evaluation strategy serves as basis for the tender technical evaluation process.

2.1.2 Applicability

This document shall apply to Medupi Power Station Project for general office cleaning, park homes and ablution facilities contract.

2.1.3 Effective date

This document shall be effective from the latest date of authorisation.

2.1.4 Normative

[1] ISO 9001 Quality Management Systems - Requirements

2.1.5 Informative

N/A

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg. No 2002/015527/30.

2.2 Definitions

Term	Explanation
Enquiry	A competitive or non-competitive request for information, interest, quotations or proposals made to a supplier, a group of suppliers or the market at large.
Local	Within the borders of the Republic of South Africa
Tender	A tender refers to an open or closed competitive request for quotations / prices against a clearly defined scope / specification.

2.3 Abbreviations

Abbreviation	Explanation
SOW	Scope of Work
TET	Technical Evaluation team
QCP	Quality Control Plan
SHEQ	Safety, Health, Environment and Quality
ISO	International Standard of Organisation

2.4 Roles and Responsibilities

a) Responsible

This evaluation exercise is performed by the appointed Eskom TET.

b) Processes for Monitoring

This procedure shall be monitored by 348-80423: Internal Audit Procedure

2.5 Related/Supporting Documents

All related documents are listed under normative and informative documents.

3. Tender Technical Evaluation Strategy

This section details the methodology to be followed by Eskom in scoring the “Technical” category of the tender evaluation. This evaluation exercise is performed by the appointed Eskom TET.

The evaluation of the tenders will be based on the tenderer's ability to meet the technical requirements. The evaluation consists of mandatory criteria and qualitative criteria. Results of mandatory evaluation will be “Compliant” or “Non-Compliant.”

The qualitative evaluation shall apply a weighted score card approach to evaluate the tenders against the specifications and Employer's requirements.

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg. No 2002/015527/30.

Tender Technical Evaluation Strategy

Unique Identifier: 348-10119199

Revision: 1

Page: 5 of 15

Technical Evaluation Threshold

The minimum weighted final score (threshold) required for a tender to be considered from a technical perspective is 70%.

Mandatory Technical Evaluation Criteria

Table 1: Mandatory Technical Evaluation Criteria

	Mandatory Technical Criteria Description	Reference to Technical Specification	Tender Returnable	Motivation for use of Criteria Factor, Yes = 1, No 0
	A Valid Hazardous Waste (Sanitary waste) Transportation Permit from Lephalale Local Municipality AND/OR Provincial Certificate of Registration/Permit for Transportation of Hazardous Waste (e.g. For Limpopo or Gauteng etc).	Provision of sanitary waste management services to ensure proper disposal, along with a valid Hazardous Waste (Sanitary waste) Transportation Permit issued by Lephalale Local Municipality AND/OR Provincial Certificate of Registration/Permit for Transportation of Hazardous Waste (e.g. For Limpopo or Gauteng etc)	A bidder is required to submit Valid Hazardous Waste (Sanitary waste) Transportation Permit from Lephalale Local Municipality AND/OR Provincial Certificate of Registration/Permit for Transportation of Hazardous Waste (e.g. For Limpopo or Gauteng etc).	Factor, Yes = 1, No 0

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg. No 2002/015527/30.

Table 2: Qualitative Technical Evaluation Criteria

	Qualitative Technical Criteria Description	Weight (100%)	Reference to Technical Specification	Tender Returnable	Scoring Criteria
1.	Five (5) Years Company Experience in office cleaning.	30%	Bidder must have five (5) years' experience specifically within the company. Documented involvement in general office cleaning which can be verified through orders numbers linked to past contracts.	Attach the following as proof: - The bidder must submit a reference letter from a current or previous client as proof of successfully completed office cleaning work, demonstrating a minimum of five years of relevant experience linked to past contract. - The reference letter must include reachable contact details.	Required evidence as stated. Not Satisfactory - No Letter Submitted - 0% Satisfactory – 1 Year experience - 5% Good – 2 Year experience - 10% Very Good – 3 to 4 years' experience with reachable contact details- 20%. Excellent – 5 Years experience with reachable contact details- 30%.
2.	CV of Key Personnel/ Detailed quantity & skills list of technical staff provided	15%	Site Manager: The Site Manager must have a minimum of Five (5) years' experience in office related or management, hold a National N Diploma/National Diploma in a Business management or office related field, and possess a Grade 12 certificate.	Attach the following as proof: - A comprehensive CV detailing relevant experience in office related or management. - Grade 12 certificate. National Diploma Certificate, in Business management or office related field.	Not Satisfactory - No CV and proof of Qualifications and experience submitted - 0% Satisfactory – Grade 12 without managerial experience - 2% Good – Grade 12 with at least three (3) years of experience in office related management - 5%

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg. No 2002/015527/30.

Tender Technical Evaluation Strategy

Unique Identifier: **346-10119199**

Revision: 1

Page: 7 of 15

				Very Good – National Diploma office related plus 3+yrs managerial experience 10%. Excellent – Grade 12 coupled with National Diploma in Business Management or related office field, plus a minimum of five years relevant experience. 15%.
3.	Skills list of technical staff provided	10%	Supervisor: Must have a Grade 12 (Matric) and a SAMTRAC certificate, with a minimum of three (3) years of experience in a cleaning environment or in a role aligned with the scope of work and must have held a supervisory position for at least three years.	Attach the following as proof: - A detailed CV & proof of qualifications with a minimum of three (3) years of supervisory experience in a cleaning environment or in a role aligned with the scope of work. - Grade 12 and SAMTRAC Certificate Not Satisfactory – No CV and proof of Qualifications and experience submitted - 0% Good – Grade 12 with at least one (1) year supervisory experience in a cleaning environment or in a role aligned with the scope of work - 2% Very Good – Grade 12 and SAMTRAC plus 2+yrs experience in a cleaning environment or in a role aligned with the scope of work 5%. Excellent – Grade 12 (Matric) and a SAMTRAC certificate, with a minimum of (3) years of experience in a cleaning environment or in a role aligned with the scope of work and must have held a supervisory position for at least three years. 10%.

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg. No 2002/015527/30.

Tender Technical Evaluation Strategy

Unique Identifier: **348-10119199**

Revision: 1

Page: 8 of 15

4.	Skills list of technical staff provided	5%	Driver: Must have a Grade 12 (Matric) certificate, a valid driver's license with PDP, and a minimum of five (5) years of driving experience.	Attach the following as proof: A detailed CV & proof of qualifications with a minimum of three (3) years of driving experience	Not Satisfactory - No CV and proof of Qualifications and experience submitted - 0% Good – Without Grade 12 (Matric) certificate, but with a valid driver's license with PDP, and a minimum of five (5) years of driving experience. - 2% Very Good – Grade 12 (Matric) certificate, a valid driver's license with PDP, and a minimum of five (5) years of driving experience. 5%
5.	SHEQ Officer:	20%	Minimum Requirements: A well experienced Safety Officer with: Grade 12 and a National Diploma in Safety Management, plus at least 2 years relevant experience.	- Attach 1X CV - Submit proof of qualifications, Grade 12 National Diploma in Safety management.	Not Satisfactory - No CV and proof of Qualifications and experience submitted - 0% Good - Grade 12, National Diploma in Safety Management +1yrs experience- 10% Very Good – Grade 12, National Diploma Safety +2yrs experience- 20%.

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg. No 2002/015527/30.

6.	Operations Work Execution Plan (Explain how the tenderer will perform all work required to execute the full scope of work)	10%	A bidder is required to submit a comprehensive plan for office and toilet cleaning, including a detailed disinfection program. This must include but not limited to a cleaning schedule, procedure for different areas, types of cleaning and disinfectant products to be used, consumable stock control measures, supervision and monitoring record-keeping practices, and cleaning methodologies. The submission should clearly outline how cleaning tasks will be carried out to ensure hygiene standards are consistently maintained.	The submission must include a comprehensive operational cleaning plan for office and toilet areas. It should detail a structured cleaning schedule, area-specific procedures, and a list of cleaning and disinfectant products. The plan must also cover consumables stock control, supervision and monitoring processes, record-keeping practices, and clearly defined cleaning methodologies to ensure consistent hygiene standards are maintained throughout the contract period.	Not Satisfactory – Not submitted, Lacks structure, key components, or sufficient explanation. - 0% Good - Covers most required elements with basic structure and clarity 3%. Very Good – Well-organized, with clear detail on all components and realistic implementation 5%. Excellent – Thorough, highly structured, and demonstrates best practices with a clear focus on sustainability and quality assurance. 10%.
7.	Recruitment process for the required cleaning staff proposed to this project.	10%	Recruitment plan. A detailed timeline of the proposed recruitment process to this project must be provided, including the recruitment plan covering local recruitment, vetting, interviews and induction.	A detailed recruitment plan with timelines including the following: - Recruitment from local - Vetting - interview - Induction	Not Satisfactory – Not submitted, the recruitment plan is vague or incomplete. 0% Good - The plan outlines the basic recruitment process and touches on most required components but lacks clarity 3%. Very Good – The plan is clear and well-organized. It includes all key components 5%.

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd.
Reg. No 2002/015527/30.

Tender Technical Evaluation Strategy

Unique Identifier: 348-10119199

Revision: 1

Page: 10 of 15

						Excellent – The plan is comprehensive and strategically thought out- 10%.
--	--	--	--	--	--	---

Score totals (1) + (2) +(3) +(4) +(5) +(6) +(7)

Final score (Score total x (1))

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg. No 2002/015527/30.

Table 3: TET Member Responsibilities

Mandatory Criteria Number	TET 1	TET 2	TET 3	TET 4	TET 5
Provincial Certificate of Registration/ Permit for Transportation of Hazardous Waste (e.g. For Limpopo or Gauteng etc)					
Qualitative Criteria Number	TET 1	TET 2	TET 3	TET 4	TET 5
Does the bidder have at least five (5) years of experience specifically within the company, with documented involvement in general office cleaning that can be verified through order numbers linked to past contracts					
Site Manager – Does the Site Manager have a minimum of five (5) years of experience in office-related or management roles, a National Diploma in Business Management or a related field, and a Grade 12 certificate.					

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg. No 2002/015527/30.

Tender Technical Evaluation Strategy

Unique Identifier: 348-10119199

Revision: 1

Page: 12 of 15

Does the Supervisor have a Grade 12 (Matric) and a SAMTRAC certificate, along with a minimum of three (3) years supervisory experience in a cleaning environment or a role aligned with the scope of work, and have they held a supervisory position in cleaning services or a similar environment for at least three years.						
Does the driver have a Grade 12 (Matric) certificate, a valid driver's license with PDP, and at least five years of driving experience.						
Does the Safety Officer have a minimum of two years of relevant experience aligned with the scope of work, along with a Grade 12 (Matric) and a National Diploma in Safety Management						
Has the bidder provided sanitary waste management services that ensure proper disposal, along with a valid Hazardous Waste (Sanitary Waste) Transportation Permit issued by Lephalale Local Municipality and/or a Provincial Certificate of Registration or Permit for the Transportation of Hazardous Waste (e.g., from Limpopo or Gauteng)						

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg. No 2002/015527/30.

Tender Technical Evaluation Strategy

Unique Identifier: 348-10119199

Revision: 1

Page: 13 of 15

Does the recruitment plan show clear, realistic timelines, detailed actions for each step, assigned responsibilities, risk mitigation measures, and alignment with project goals and local engagement requirements					
--	--	--	--	--	--

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg. No 2002/015527/30.

3.1.1 Review Period

All QMS documents shall undergo a 3-yearly compulsory review.

4. Process for Monitoring

4.1 Key Performance Areas and Indicators

The following Key Performance Areas / Indicators (KPA's / KPI's) shall be measured, analysed and reported. The Process Owner shall be accountable and assign the responsibility at the frequency as indicated below, documented as part of the QMS measurement, analysis and improvement initiative.

Table 4: KPA's/KPI's

Key Performance Area	Key Performance Indicator	Target	Measure Frequency	Responsible	Record
Compliance with Tender procedure	% of Tender evaluated within policy timeline	100%	Compare actual vs policy timelines.	Tender evaluation Officer	Tender evaluation reports
Fairness and Transparency	Number of Tenders contested due to bias or unfairness	0	Audit reports complaints	Service Manager	Independent reports, complaints register
Cost Competitiveness	% Percent of tenders awarded to lowest complaint bidder	80%	Tender award reports	Evaluation Committee Chair	Award Recommendation reports.

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg. No 2002/015527/30.

5. Acceptance

This document has been seen and accepted by:

Name	Designation
Julius Manyathela	Project Officer Support
Salmina Mokgohloa	Officer Properties
Percy Netshivhangoni	Senior Tech Supervisor
Luyolo Mokhatla	Senior Clerk General Administration

6. Revisions

Date	Rev.	Compiler	Remarks
April 2025	0	MJ Manyathela	Specify reasons for compiling of document.

7. Development Team

The following people were involved in the development of this document:

- Julius Manyathela
- Luyolo Mokhatla
- Percy Netshivhangoni
- Salmina Mokgohloa

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg. No 2002/015527/30.