



Physical Address: No. 01 Seller Street | Nqanqarhu | 5480

Postal Address: P.O. Box 1 | Nqanqarhu | 5480

Tel: 045 9328100 | **Fax:** 045 9321094 | **Facebook:** @Elundini Local Municipality | **Twitter:** @ElundiniLM | **YouTube Channel:** @Elundini Local Municipality | **Instagram:** @elundini_lm

ELUNDINI LOCAL MUNICIPALITY TENDER NOTICE AND INVITATION TO TENDER

The Elundini Local Municipality is Requesting for Proposals on the following goods and services:

PROJECT NAME	Contract Number
Pool of service providers to assist municipal mechanic with the maintenance and repairs of municipal plant	ELM-3/031/2022-2023

The municipality requires services from one or more service provider for the period of three years in each of the following categories:

1. Supply of serviced kits for the plant.
2. Implementation of the servicing and/ or repairs of the plant.
3. Supply parts/ components for the plant which the municipality will purchase from the original equipment manufacturers as well as a service provider that may be implemented to repair the plant except for those components which are used by multiple equipment manufacturers such as the wearing parts on earth moving equipment (bucket tips/ cutting edges).
4. The provision of services by a boilermaker.
5. The provision of a services for maintenance and repairs of hydraulic components.
6. The provision of services for the maintenance and repairs of air conditioning units in plant.
7. The provision of services for the repairs of electrical faults on plant.

Contracts will be based on the National Treasury General Condition of Contracts. The bids will be evaluated on the basis of the Preferential Procurement Policy Framework Act (Act No. 5, 2000), the Elundini Local Municipality's Supply Chain Management Policy and the regulations pertaining thereto (2017) **PRICE AND B-BBEE:** Price 80, B-BBEE 20

Stage 1 of Evaluation - Functionality

The following functionality will be applicable in all the seven categories of services	
Evaluation Criteria	Points
Business Establishment	20
Company Experience	25
Distance	30
Workshop	25
Total Points	100

A minimum score of 70% out of total points must be score in order to proceed to the Financial Evaluation in all of the above categories.

The scope of work, specification and detailed functionality including mandatory documents (eligibility criteria) and bid conditions will be uploaded on ELM Website. www.elundini.gov.za and will be also attached in the tender document.

If you are aware of any instances of fraud or corruption in the municipality, report anonymously to:
Freecall: 0800 117844 | SMS 32840 | Email: elundini@tip-offs.com | Freepost: KZN138 Umhlanga Rocks 4320
All correspondence must be addressed to the Municipal Manager

Tender documents may be obtained from the Elundini Local Municipality SCM Unit upon payment of a non-refundable amount of R250 (two hundred and fifty Rand), either paid in cash or by means of electronic funds transfer (EFT) to the Elundini Local Municipality. The cash amount is to be paid at the cashier's office between the hours of 08:00 and 16:00, prior to the collection of the tender documents from the SCM unit.

The tender documents will be available from **Friday, 25 November 2022**.

NB: For EFT payment deposit at ELM FNB cheque account No: 62159933772 and use this reference No. 020114350000. Proof of payment to be sent to: kwaneles@elundini.gov.za upon receiving proof payment, Elundini Municipality will email the tender document to the service providers who are unable to make collections.

Technical enquires may be addressed to Mr G. Hall, Tel No. 045 932 8216 or email: gavinh@elundini.gov.za Queries relating to the issue of these documents may be addressed to Ms H. Mduzulwana, Tel No. 045 932 8125 or email: hlubikazi@elundini.gov.za

Completed bid documents and CD or Memory-Stick of the whole tender submission converted into PDF format and supporting documentation must to be placed in a sealed envelope endorsed with **RELEVANT PROJECT NAMES AND BID NUMBERS**: must be delivered to the **Elundini Local Municipality, at No. 1 Seller Street, Nqanqarhu, Finance Department, Cashier's reception area, and placed in the Tender Box not later than 12H00 Noon on Tuesday 10, January 2023** for this bids at which time the tenders will be opened in public. Failure to adhere to the above conditions shall deem a bidder non-responsive.

Telegraphic, telephonic, telex, facsimile, e-mail and late tenders will not be accepted. Tenders may only be submitted on the tender documentation that is issued. Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.



JACK MDANI
MUNICIPAL MANAGER

Terms of Reference for Pool of service providers to assist municipal mechanic with the maintenance and repairs on municipal plant

1. Project Description

It is the intension of the Elundini Municipality to appoint a pool of service providers who will be responsible to assist the municipal mechanic with the maintenance and repairs of municipal plant as and when he chooses. Service providers will be appointed for a period of three years.

2. Scope of work / deliverables

The services required are as follows:- *Please ensure that you tick the boxes below to show the Bid Evaluation Committee for which services you are bidding.*

- A. Supply of serviced kits for the plant listed below. ☐
- B. Implementation of the servicing and/ or repairs of the plant listed below. ☐
- C. Supply parts/ components for the plant listed below which the municipality will purchase from the original equipment manufacturers as well as a service provider that may be implemented to repair the plant except for those components which are used by multiple equipment manufacturers such as the wearing parts on earth moving equipment (bucket tips/ cutting edges). The municipality reserves the right to request quotations from other suppliers for such components. ☐
- D. The provision of services by a boilermaker. ☐
- E. The provision of a services for maintenance and repairs of hydraulic components. ☐
- F. The provision of services for the maintenance and repairs of air conditioning units in plant. ☐
- G. The provision of services for the repairs of electrical faults on plant. ☐

- A. Specification for Annual Tender for the Supply of Service Kits for the maintenance of Municipal Plant as specified in the list of plant indicated below

1. Potential service providers must be able to provide the required service kit. The municipal mechanic may choose to service the plant himself or appoint one of the service providers from a pool of service providers. These kits must comply with the manufactures specifications of plant. These service kits must include the specified lubricants according to manufacture specifications. Name the brand names of filters and lubricants when tendering. The service kits quoted on must be made up from filters which are supplied by the OEM filters or equivalent filters. Only lubricants from long standing reputable companies will be accepted. The potential service providers must indicate from which company the lubricants are purchased from, brand name and proof must be provided that the lubricants meet plant specifications.
2. Kits must be made available for a 250 hour, a 500 hour service and a 1000/ 2000 hour service of the municipal plant. Potential service providers must quote for the cost of the service kits and the delivery cost of the courier services. Generally a half a ton to one ton loads of kits and lubricants will be ordered at a time. Delivery will need to be made to 1 Seller Street, Nqanqarhu (Maclear), 5480, Eastern Cape. An annual increase for the supply of service kits inclusive of lubricants can be requested in line with the annual CPI. Proof for the escalation must be substantiated at the time of increase. Bidders must take note that delivery of service kits and lubricants must be made within 7 days of receiving an order
3. The templates below need to be completed as per the municipal plant

Machine Name: Bell Grader 670G (GH-1) Vin No: 1DW670GXEA0628846: Serial No: BMG 628846

500 HR SERVICE KIT	Item No	Make of Filter/ Lubricant or State if from OEM	Unit	Qty.	Price per Unit	Extended Price
Filter Air Primary	AT178516		No	1		
Element, UDF TR5 Fuel Filter	AT365869		No	1		
Filter Element	RE522878		No	1		
Filter Engine Oil	278179		No	1		
Filter Element	RE541922		No	1		
Engine oil	BN005541		Lt	30L		
Sub Total						
VAT						
Total						

1000 HR SERVICE	Item No	Make of Filter/ Lubricant or State if from OEM	Unit	Qty.	Price per Unit	Extended Price
Filter	AT335492		No	1		
Filter Air Primary	AT178516		No	1		
Filter Air Secondary	AT178517		No	1		
Element UDF TR5 Fuel Filter	AT365869		No	1		
Fuel Tank Breather	H216169		No	1		
Filter Element	RE522878		No	1		
Filter Engine Oil	278179		No	1		
Filter Element	RE541922		No	1		
Engine Oil	BN005541		Lt	30L		
Hydraulic Oil	BN005541		Lt	120L		
Coolant	BN005608		Lt	?		
Transmission Oil	BN005583		Lt	30L		
Axles	BN005583		Lt	40L		
Circle Driver Box	BN005583		Lt	10L		
Tandem Housing (each side)			Lt	150L		

500 HR SERVICE KIT	Item No	Make of Filter/ Lubricant or State if from OEM	Unit	Qty.	Price per Unit	Extended Price
Filter Air Primary	AT178516		No	1		
Element, UDF TR5 Fuel Filter	AT365869		No	1		
Filter Element	RE522878		No	1		
Filter Engine Oil	278179		No	1		
Filter Element	RE541922		No	1		
Engine Oil 15W-40	BN005541		Lt	30L		
Sub Total						
VAT						
Total						

1000 HR SERVICE	Item No	Make of Filter/ Lubricant or State if from OEM	Unit	Qty.	Price per Unit	Extended Price
Filter	AT335492		No	1		
Filter Air Primary	AT178516		No	1		
Filter Air Secondary	AT178517		No	1		
Element UDF TR5 Fuel Filter	AT365869		No	1		
Fuel Tank Breather	H216169		No	1		
Filter Element	RE522878		No	1		
Filter Engine Oil	278179		No	1		
Filter Element	RE541922		No			
Engine Oil 15W-40	BN005541		Lt	30L		
Hydraulic Oil 15W-40	BN005541		Lt	120L		
Coolant	BN005608		Lt			
Transmission Oil	BN005583		Lt	30L		
Axles	BN005583		Lt	40L		
Circle Driver Box	BN005583		Lt	10L		
Tandem Housing			Lt	150L		

[illegible]

2000 SERVICE KIT	ITEM NO	Make of Filter/ Lubricant or State if from OEM	Unit	QTY	Price	Extended Price
Filter	AT101565		No	2		
Filter Air Primary	AT178516		No	1		
Filter Air Secondary	AT178517		No	1		
Filter, Hydraulic Diff-Lock	AT335492		No	1		
Filter, Transmission	AT365492		No	1		
Element, UDF TR5 Fuel Filter	AT365869		No	1		
Filter, Main Hydraulic	AT367840		No	1		
Fuel Tank Breather	H216169		No	1		
Filter Element	RE522878		No	1		
Gasket, Valve Cover	R524497		No	1		
Filter, Engine Oil	278179		No	1		
Filter Element	RE541922		No	1		
Engine Oil	BN005541		Lt	30L		
Hydraulic Oil	BN005541		Lt	120L		
Coolant	BN005608		Lt			
Transmission Oil	BN005583		Lt	30L		
Axles	BN005583		Lt	40L		
Circle Driver Box	BN005583		Lt	10L		
Tandem Housing			Lt	150L		
Sub Total						
Vat						
Total						

For the following machines:-

- a) Machine Name: Bell ADT-1 B20D 6X4 Vin No: AEBA821DP06005302: Serial No: BAT 17623
- b) Machine Name: Bell ADT-2 B20D 6X4 Vin No: AEBA821DC06005305: Serial No: BAT 17622
- c) Machine Name: Bell ADT-3 B20D 6X4 Vin No: AEBA821DJ06005304: Serial No: BAT 17624
- d) Machine Name: Bell AWT-1 B18D 6X4 Vin No: AEBA817DA06105423: Serial No: BAT 19887

500 HR SERVICE	ITEM NO	Make of Filter/ Lubricant or State if from OEM	Unit	Qty.	Price	Extended Price
Element, Oil Filter OM906LA	DC221578		No	1		
Element, Filter, 29Micron GUD	220010		No	1		
Filter, Air Assy (Air Con)	226019		No	1		
Engine Oil	BN005545		Lt	30L		
Sub Total						
Vat						
Total						

		State if from OEM			
Gasket, Tappet Cover	DC221529		No	1	
Element, Oil Filter OM906LA	DC221578		No	1	
Kit, Element, Fuel Filter	DC221899		No	1	
Element, Filter, 10Micron	207694		No	1	
Element, Filter, 29Micron GUD	220010		No	1	
Element, Outer, Air Cleaner	220725		No	1	
Element, Filter, Hydraulic 5Micron	222389		No	1	
Filter, Air Dryer	226000		No	1	
Filter, Air Assy (Air Con)	226019		No	1	
Engine Oil	BN005545		Lt	30L	
Hydraulic Oil	BN005556		Lt	120L	
Coolant Extended life coolant-premix 50	BN005611		Lt		
Transmission Syn ATF Ultra	BN005548		Lt		
Transfer Box Syn ATF Ultra	BN005548		Lt		
Axles Gear oil limited slip 80w-90	BN005574		Lt		
Sub Total					
Vat					
Total					

2000 SERVICE KIT	ITEM NO	Make of Filter/ Lubricant or State if from OEM	Unit	Qty.	Price	Extended Price
Gasket, Tappet Cover	DC221529		No	1		
Element, Oil Filter OM906LA	DC221578		No	1		
Kit, Element, Fuel Filter	DC221899		No	1		
Kit, Suction Filter	ZF210424		No	1		
Element, Filter, 10Micron	207694		No	1		
Breather, Reservoir	210016		No	5		
Element, Filter, 29Micron GUD	220010		No	1		
Element, Outer, Air Cleaner	220725		No	1		
Element, Inner, Air Cleaner	220747		No	1		
Element, Filter, Hydraulic 5Micron	222389		No	No		
Filter, Air Dryer	226000		No	1		
Filter, Air Assy (Air Con)	226019		No	1		
Engine Oil	BN005545		Lt	30L		
Hydraulic Oil	BN005556		Lt	120L		
Coolant Extended life coolant-premix 50	BN005611		Lt			
Transmission Syn ATF Ultra	BN005548		Lt			
Transfer Box Syn ATF Ultra	BN005548		Lt			
Axles Gear oil limited slip 80w-90	BN005574		Lt			
Sub Total						
Vat						
Total						

For the following machines:-

- a) Machine Name: BOMAG ROLLER-1 BW211D-40 Vin No: 101582432264: Serial No: SDR432264
b) Machine Name: BOMAG ROLLER-2 BW211D-40 Vin No: 861583551796: Serial No: SDR551796

500 HR SERVICE	Item No	Make of Filter/ Lubricant or State if from OEM	Unit	Qty.	Price	Extended Price
Filter, Oil	MBG05710640		No	1		
Filter, Fuel BW211/2D-40	MBG05716779		No	1		
Filter, Fuel BW213D40	MBG05825015		No	1		
Engine Oil 10W-40	BN005545		Lt	20L		
Sub Total						
Vat						
Total						

1000 HR SERVICE KIT	Item No	Make of Filter/ Lubricant or State if from OEM	Unit	Qty.	Price	Extended Price
Filter, Oil	MBG05710640		No	1		
Gasket	MBG05712580		No	1		
Belt, Ribbed BW211/2D-41	MBG05715360		No	1		
Filter, Fuel	MBG05716779		No	1		
Gasket, BW211/2D-41	MBG257716942		No	1		
Loop Ring	MBG05719591		No	2		
Filter, Air Primary	MBG05821147		No	1		
BW211/2D-4						
Filter, Air SafetyBW211/2D-41	MBG05821148		No	1		
Filter, Fuel BW213D40	MBG05825015		No	1		
Ring Loop BW211/2D-41	MBG06220882		No	1		
Filter, HYD, Element	MBG07993014		No	1		
BW211/2D-4						
Engine Oil 10W-40	BN005545		Lt	20L		
Hydraulic Oil VG46	BN005602		Lt	40L		
Vibrating Bearing 15w-40	BN 005541		Lt			

Axle oil Gear oil limited slip 85w-140	BN005586		Lt			
Final Drive Gear oil limited slip 85w-140	BN 005586		Lt			
Water coolant engine extended life coolant-premix 50	BN005611		Lt	20L		
Sub Total						
Vat						
Total						

For the following machines:-

- a) Machine Name: Bell TLB-2 315SJ 4X4 Vin No: AEBF877JT02001351: Serial No: BTLB 4630
b) Machine Name: Bell TLB-3 315SJ 4X4 Vin No: AEBF877LT01000163: Serial No: BTLB 7579

500 HR SERVICE	Item No	Make of Filter/ Lubricant or State if from OEM	Unit	Qty.	Price	Extended Price
Filter, Air Primary	227844		No	1		
Filter, Element Fuel	227857		No	1		
Filter, Element-Filter 2000	277490		No	1		
Filter, Engine Oil	278179		No	1		
Filter, Cab Air	278182		No	1		
Engine Oil 15W-40	BN005541		Lt	20L		
Sub Total						
Vat						
Total						

1000 HR SERVICE KIT	Item No	Make of Filter/ Lubricant or State if from OEM	Unit	QTY	Price	Extended Price
Filter, Fuel	AM107314		No	1		
Filter	AT101565		No	1		
Filter, Cab Air	AT184590		No	1		
Filter, Main Hydraulic	AT367840		No	1		
Belt, Poly, with/A/C	T227609		No	1		
Filter, Transmission	ZF200866		No	1		
Filter, Air Primary	227844		No	1		
Filter Secondary Air	227845		No	1		
Filter, Element Fuel	227857		No	1		
Filter, Element-Filter 2000	277490		No	1		
Filter, Engine Oil	278179		No	1		
Filter, Cab Air	278182		No	1		
Engine Oil 15W-40	BN005541		Lt	20L		
Hydraulic Oil 15W-40	BN005541		Lt	60L		
Coolant extended life coolant-premix 50/50 N	BN005609		Lt	20L		
Axles UTTO Ultra	BN005584		Lt	20L		
Transmission UTTO Ultra	BN005584		Lt	20L		
Super heavy-duty grease	BN005601		Kg	18KG		
Sub Total						
Vat						
Total						

2000 SERVICE KIT	Item No	Make of Filter/ Lubricant or State if from OEM	Unit	Qty.	Price	Extended Price
Filter, Fuel	AM107314		No	1		
Filter	AT101565		No	1		
Filter, Cab Air	AT184590		No	1		
Filter, Main Hydraulic	AT367840		No	1		
Gasket, Rocker Arm Cover	R123542		No	1		
Belt, Poly, with/A/C	T227609		No	1		
Filter, Transmission	ZF200866		No	1		
Filter, Air Primary	227844		No	1		
Filter Secondary Air	227845		No	1		
Filter, Element Fuel	227857		No	1		
Filter, Element-Filter 2000	277490		No	1		
Filter, Engine Oil	278179		No	1		
Filter, Cab Air	278182		No	1		
Engine Oil 15W-40	BN005541		Lt	20L		
Hydraulic Oil 15W-40	BN005541		Lt	60L		
Coolant extended life	BN005609		Lt	20L		
coolant-premix 50/50 N			Lt	20L		
Axles UTTO Ultra	BN005584		Lt	20L		
Transmission UTTO Ultra	BN005584		Kg	18KG		
Superb heavy-duty grease	BN005584					

Machine Name: BELL EX-1 HD820 Vin No: KWJ9370HA0002435 Serial No: HD 8202435

500 HR SERVICE KIT	Item No	Make of Filter/ Lubricant or State if from OEM	Unit	Qty.	Price	Extended Price
Element, Fuel Filter	ME035393		No	1		
Element, Oil Filter	ME088532		No	1		
O-Ring Filter assembly	221651		No	1		
Seal, Lid	221704		No	1		
Element, Filter 2Micron 900FG	221734		No	1		
Filter Micro Fuel-Yellow	221740		No	1		

Tender Document

Elundini Local Municipality

Element Hyd, Return Filter	689-37310024		No	2		
Filter, Aircon All New Kato's	709-82614003		No	1		
Engine Oil 15W-40	BN005541		Lt	30L		
Sub Total						
Vat						
Total						

		from OEM	No	1		
Element, Fuel Filter	ME035393		No	1		
Gasket, Rocker Cover HD820	ME081522		No	1		
Filter Oil (820)	ME088532		No	1		
V-Belt Set HD 1023 MKII	ME902746		No	1		
O-Ring, Filter Assembly	221651		No	1		
Seal, Lid	221704		No	1		
Element, Filter 2Micron 900FG	221734		No	1		
Filter, Micron Fuel-Yellow	221740		No	1		
Element, Inner Air Filter (800)	224500		No	1		
Element, Outer HD820MKII	119-71201001		No	1		
Element Breather	689-17602011		No	1		
Element Assy Inline (HD820II)	689-29300102		No	1		
BMH						
Cartridge Drain Line (1250+1880	689-35703032		No	1		
Element Filter Return	689-37310020		No	2		
Shim Bucket HD820	707-85005000		No	5		
Filter, Aircon All New Kato's	709-82614003		No	1		
Aircon Belt (HD82011)	817-76211000		No	1		
Engine Oil 15W-40	BN005541		Lt	30L		
Hydraulic Oil UTTO Ultra	BN005583		Lt	120L		
Coolant Extended life-premix 50 N	BN 005608		Lt	20L		
Final Drive & Slew box gear box gear oil limited slip 85w-140	BN005586		Lt			
Pump Distributor Gear 80w-90	BN005574		Lt			
Sub Total						
Vat						
Total						

Machine Name: AGRICO TRACTOR 4 +160i Vin No: AA9160A44CLAG1685: Serial No:

250 HR SERVICE KIT	Item No	Make of Filter/ Lubricant or State if from OEM	Unit	QTY	Price	Extended Price
Filter, Fuel, Merc 906 P7735	0000901551		No	1		
Filter, Oil, Engine	0001801709MB		No	1		
Filter, Fuel, Water trap, Merc906	0004771302		No	1		
Engine Oil			Lt	30		
Sub Total						
Vat						
Total						

500 HR SERVICE KIT	Item No	Make of Filter/ Lubricant or State if from OEM	Unit	Qty.	Price	Extended Price
Filter, Fuel, Merc 906 P7735	0000901551		No	1		
Filter, Oil, Engine	0001801709MB		No	1		
Filter, Fuel, Water trap, Merc906	0004771302		No	1		
Filter, Transmission	0750131060		No	1		
Filter, Hydraulic, Return, Long (Black)P16-5876	011105002		No	1		
Filter, Air, Set 100-200 (010302012KIT)	010302012		Lt	30		
Engine Oil			Lt	80		
Hydraulic Oil						
Sub Total						
Vat						
Total						

B. Specification for Annual Tender for the Implementation of the servicing and/ or repairs of the plant listed below.

1. Travelling costs must be calculated from the service provider's physical address. The table below needs to be completed indicating travelling costs.
2. The potential service provider must be able to supply other parts/components in the event that the municipal mechanic want to implement repairs internally.
3. Potential service providers must provide the municipality with the lead time that it will take them to attend a call out, for the purpose of attending to a break down and must be able to attend to basic repairs in the field. If unable to repair the plant in the field, the plant will be moved to a workshop by the municipality. When evaluating potential service providers preference will be given to service providers who are in the closest to Elundini and have an established workshops. Points are given for this in the functionality criteria.
4. The template and example is provided below.
5. Please provide travelling rates and distances as per your company rates and submit in a table. An example of table 1 is shown below. Please provide us with a lead time when called out for the implementation of repairs on plant. Points will be issued for the lead time given by your company. If the service provider has workshops located in different areas then the completion of the table below is required
6. Complete table 1 as indicated in the example below if the service provider may send personnel from more than one location with the first location which is the closest and the last location which is the furthest which must include the charge per kilometer as well as the labour rate for travelling.

Example of table 1 and a blank table to be completed by the service provider:

	City/ Town	Distance	Travel Cost/ Km	Travel time	Cost/HR for travelling	Lead time to respond to call out in the event of a break down	Must indicate number of qualified mechanics at each branch and must attach their CVs with the returnable documentation
Closest location to (Maclear) Nq	Mthata	200Km return trip	R18/Km	2hrs	R250/HR	48HRs	2
Second closest location to (Maclear)	East London	660Km return trip	R18/Km	6hrs 30 min	R250/HR	72HRs	3
Third Closest Location to (Maclear)	Durban	880Km return trip	R18/Km	8hrs 30 min	R250/ HR	96HRs	5

Table 1 to be completed

	City/ Town	Distance	Travel Cost/ Km	Travel time	Cost/HR for travelling	Lead time to respond to call out in the event of a break down	Must indicate number of qualified mechanics at each branch and must attach their CVs with returnable documentation

7. If called out for repairs the same rates for travelling costs as indicated above are expected to be applied. Some service providers have different rates which are applied for small plant and large plant. Service providers normally have set hours which are charged for given for a 250/500 hour service and another for a 1000/2000 hour service. Below is an example of table 2 and a blank table which must be completed by the service provider

Example of Table 2

Task	HRs	R/ Hr Labour Rate	Other rates which may be applicable	Other rates which may be applicable
Service Hours for small plant 250Hr/ 500HR	4Hrs	R765.00		
Service Hours for large plant 1000/ 2000Hrs	8HRs	R850.00		
Repairs	As per quotation	As per quotation		

Table 2 to be completed

Task	HRs	R/ Hr Labour Rate	Other rates which may be applicable	Other rates which may be applicable

Below is an example as to the cost of a service provider to the municipality for the various situations which may arise. From the returnable rates the municipality will populate the cost:-

Machine Name: Bell Grader 670G Vin No: 1DW670GXEA0628846: Serial No: BMG 628846

Highlight cells are an example

500Hr Service _____

A quotation will be requested for repairs if inclusive of the service

	Rates/ Units	Total Cost	Comments
Service Kits will be supplied by the municipality			
Normal No. of hours to carry out service	4		
Type of Service (250Hrs, 500Hrs and 1000Hrs)/ Repairs	500Hr Service		
Rand/hour for labour cost	R750.00	Normal No. of Hours to carry out service x Rand/ hour for labour (R 3000.00)	
Distance Traveled	200Km		
Travel Cost Rand/Km	R12.00	Distance Travel x Travel Cost Rand/Km (R2400.00)	
Travel Cost Rand/Hour for travelling time (If applicable)	R250.00	Travel Time x Travel Cost Rand per Hour	
Travel Time (Hours)	1Hr	Travel cost Rand/Hour x Travel Time (R250.00)	
Lead Time to attend to call out or Service	48Hrs		

Total Cost Exclusive of VAT _____

Total Cost Inclusive of VAT _____

- C. Supply parts/ components for the plant listed below which the municipality will purchase from the original equipment manufacturers as well as a service provider that may be requested to implement repairs to the plant except for those components which are used by multiple equipment manufacturers such as the wearing parts on earth moving equipment (bucket tips/ cutting edges). The municipality reserves the right to request quotations from other suppliers for such components.

In the event that original equipment service provider or the municipal mechanic is unable to implement repairs or service on request, an alternate service provider may be requested to implement the repairs/ service but will be required to purchase parts/ components from the original equipment provider in event of repairs. The service provider who is implementing the repairs must provide the municipality with the percentage mark-up on those parts/ components that they will charge the municipality and proof must be given of the purchases made from the original equipment manufacturer. The table below requires the tenderer to enter the percentage for the mark-up of components purchased from the OEM.

The service provider must include courier fees in their quotation.

Percentage Mark - Up	%
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Criteria

1. Potential service providers must have been in business as per the above description of repairs and maintenance to plant, for at least a period of 3 years.
State no of years in business _____

2. Potential service providers must be able to supply a list of contactable references as provided in the table below:-

Company Name	Contact Person	Contact Number	Years serviced

FUNCTIONALITY CRITERIA

Criteria	Sub criteria	Points Allocation
Service provider's business should have been established for minimum of 3 years in the field of a boiler maker	5 points for 3years 10 points from 4 years to 7 years 15pontos from 7 years to 10 years 20 points from 11 years and over	20
As list of contactable references	15 points for 1 to 3 contactable references 20 points for 4 to 6 contactable references 25 points for 7 to 9 contactable references	25

Criteria	Sub criteria	Points Allocation
Service provider's business should have been established for minimum of 3 years in the field of a boiler maker	5 points for 3years 10 points from 4 years to 7 years 15 points from 7 years to 10 years 20 points from 11 years and over	20
As the distance from Elundini will have a direct impact on costs, points based on the distance between service provider location and Maclear is of importance	100 to 200 km radius of Maclear – 30 points 201 to 300 km radius of Maclear -25 points 301 km to 400 km radius of Maclear - 15 points >400 km radius from Maclear - 10 points	30
There must be have an established workshop at the registered address of business	No = 0 points Yes = 25	25
Total Points		100

3. Functionality

Functionality will be used to prequalify the bidders. Service providers will pass functionality if, and only if they score an overall 70 points or higher for functionality. A proposal that scores less than 70 points out of 100 will not be considered further.

D. The provision of services by a boilermaker

Should traveling be required please complete table below

Traveling cost per kilometer	
No of Kilometers from workshop/office	

Please enter labour rate per hour for implementation of work

Rand per hour	
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Criteria

4. Potential service providers must have been in business as per the above description of boilermaker, for at least a period of 3 years.

State no of years in business _____

5. Potential service providers must be able to supply a list of contactable references as provided in the table below:-

Company Name	Contact Person	Contact Number	Years serviced

Criteria	Sub criteria	Points Allocation
Service provider's business should have been established for minimum of 3 years in the field of a boiler maker	5 points for 3 years	20
	10 points from 4 years to 7 years	
	15 points from 7 years to 10 years	
	20 points from 11 years and over	
As list of contactable references	15 points for 1 to 3 contactable references	25
	20 points for 4 to 6 contactable references	
	25 points for 7 to 9 contactable references	
As the distance from Elundini will have a direct impact on costs, points based on the distance between service provider location and Maclear is of importance	100 to 200 km radius of Maclear – 30 points	30
	201 to 300 km radius of Maclear -25 points	
	301 km to 400 km radius of Maclear – 15 points	
	>400 km radius from Maclear - 10 points	
There must be have an established workshop at the registered address of business	No = 0 points Yes = 25	25
Total		100

6. Functionality

Functionality will be used to prequalify the bidders. Service providers will pass functionality if, and only if they score an overall 70 points or higher for functionality. A proposal that scores less than 70 points out of 100 will not be considered further.

E. The provision of a services for maintenance and repairs of hydraulic components
Should traveling be required please complete table below

Traveling cost per kilometer	
No of Kilometers from workshop/office	