



land reform & rural development

Department:
Land Reform and Rural Development
REPUBLIC OF SOUTH AFRICA



Chief Directorate: Supply Chain and Facilities Management
Directorate: Demand and Acquisition Management; Sub-Directorate: Acquisition Management
600 Lilian Ngoye, PRETORIA, 0001; Private Bag X833, PRETORIA, 0001
TEL: (012) 312 8383/8381/9627

ADDENDUM 1

THE APPOINTMENT OF A SERVICE PROVIDER TO ASSIST THE DEPARTMENT TO CONDUCT PRE-EMPLOYMENT SECURITY SCREENING SERVICES FOR A PERIOD OF 36 MONTHS.

BID NUMBER: 5/2/2/1- DLRRD 0008 (2026/2027)

Addendum No 1 consists of the following:

1. Amendment of the closing date from 18 September 2026 to 25 September 2026 on the bid document.
2. Amendment of the Pricing schedule on the bid document.

ADDENDUM 1

This Addendum forms part of the Tender Documents.

Each Tenderer for this Contract shall incorporate the following amendments and additions in his Tender.

Each Tenderer is required to acknowledge receipt and acceptance of the amendments and additions contained in this Addendum and to submit the completed and signed addendum with his Tender.

ACCEPTANCE AND INCORPORATION OF ADDENDUM

I/We accept that Addendum No 1 forms part of the Tender Documents.

I/We confirm that I/we -

- (a) have noted the contents of this Addendum
- (b) have fully considered this Addendum



Department of Land Reform and Rural Development | Departement van Grondhervorming en Landelike Ontwikkeling | UmNyango wokuBuyiselwa kweNarha nokuThuthukisa iNdawo zemaKhaya | ISebe loBuyekezo lweMihlaba noPhuhliso lwamaPhandle | UMnyango Wezigunguuko Zomhlaba Nokuthuthukiswa Kwezindawo Zasemaphandleni | Kgoro ya Peakanyoleswa ya Naga le Tihabollo ya Dinagamagae | Lefapha la Kabobotjha ya Naha le Ntshetsopele ya dibaka tsa Mahaeng | Lefapha laTokafatso ya Lefatshe le Tihabololo ya Magae | Litiko Letingucuko Kutemhlaba Nekutfutukiswa Kwetindzawo Tasemaphandleni | Muhasho wa Mbuyedzedzo ya Mavu na Mveledziso ya Mahayani | Ndzawulo ya Antswiso wa Misava, na Nhluvukiso wa Matikoxikaya-

5/2/2/1- DLRRD 0008 (2026/2027) THE APPOINTMENT OF A SERVICE PROVIDER TO ASSIST THE DEPARTMENT TO CONDUCT PRE-EMPLOYMENT SECURITY SCREENING SERVICES FOR A PERIOD OF 36 MONTHS.

- (c) have incorporated the amendments and additions contained in this Addendum in my/our Tender for Tender No. **5/2/2/1- DLRRD 0008 (2026/2027)**

SIGNED ON BEHALF OF THE TENDERER.....:

NAME OF SIGNATORY (BLOCK LETTERS).....:

NAME OF TENDERER (BLOCK LETTERS).....:

TENDERER'S ADDRESS :
.....

TENDERER'S TEL NO :

TENDERER'S FAX NO :

SIGNATURES OF WITNESSES : 1.

2.

NAMES OF WITNESSES (BLOCK LETTERS) : 1.

2.

DATE :

PRICING SCHEDULE FOR THE APPOINTMENT OF A SERVICE PROVIDER TO CONDUCT PRE-EMPLOYMENT SECURITY SCREENING SERVICES
FOR A PERIOD OF 36 MONTHS.

SBD3.1

PRICING SCHEDULE
FIRM

NAME OF SERVICE PROVIDER..... BID NO.: 5/2/2/1- DLRRD 0008 (2026/2027)

CLOSING TIME: 11H00

CLOSING DATE: 25 SEPTEMBER 2026

OFFER TO BE VALID FOR 90 DAYS FROM THE CLOSING DATE OF REQUEST FOR BIDS.

1. Service providers must complete this SBD 3.1 form in full (Pricing Schedule).
2. Prices must be firm for the full period of the contract.
3. Total bid price must be inclusive of travel costs (daily commuting to and from office) and admin fees.
4. Service providers are required to indicate total cost for the project for a **period of thirty-six (36) months**.

Name of Service provider:

PRICING SCHEDULE FOR THE APPOINTMENT OF A SERVICE PROVIDER TO CONDUCT PRE-EMPLOYMENT SECURITY SCREENING SERVICES FOR A PERIOD OF 36 MONTHS.

SECURITY BACKGROUND CHECKS SCREENING SYSTEM					
ACTIVITIES AS THE SCOPE OF WORK	QUANTITY	RATE PER SEARCH			TOTAL COST FOR (YEAR 1 TILL YEAR 3)
		RATE PER UNIT PRICE	RATE PER UNIT PRICE	RATE PER UNIT PRICE	
		YEAR 1	YEAR 2	YEAR 3	
1. Biometric (fingerprint) Record Checks	1	R.....	R.....	R.....	R.....
2. Identity Verification	1	R.....	R.....	R.....	R.....
3. Citizenship Verifications	1	R.....	R.....	R.....	R.....
4. Financial/Credit Record Checks	1	R.....	R.....	R.....	R.....
5. (a) Pre 1992 Matric Verification (b) Post 1992 Matric Verification	1 1	R..... R.....	R..... R.....	R..... R.....	R..... R.....
6. Tertiary Qualification Verification: (a) Local University Qualification (b) TVET and Teacher Colleges (c) Foreign/Global Qualifications	1 1 1	R..... R..... R.....	R..... R..... R.....	R..... R..... R.....	R..... R..... R.....
7. Private Security Industry Regulating Authority (PSIRA) Verification	1	R.....	R.....	R.....	R.....
8. Driver's License Verification	1	R.....	R.....	R.....	R.....
9. E-Natis Vehicle Checks	1	R.....	R.....	R.....	R.....
10. Comprehensive Business Interest Checks	1	R.....	R.....	R.....	R.....
11. Fingerprint Readers/Gadgets	25	R.....	R.....	R.....	R.....
12. Biometric Fingerprints Training (Per individual, as and when needed)	25	R.....	R.....	R.....	R.....
TOTAL COST EXCLUDING VAT					R.....
VAT 15%					R.....
GRAND TOTAL COST INCLUDING VAT					R.....

Name of Service provider:

PRICING SCHEDULE FOR THE APPOINTMENT OF A SERVICE PROVIDER TO CONDUCT PRE-EMPLOYMENT SECURITY SCREENING SERVICES FOR A PERIOD OF 36 MONTHS.

Any enquiries regarding bidding procedures may be directed to:

DEPARTMENT OF LAND REFORM AND RURAL DEVELOPMENT

PRIVATE BAG X 833

PRETORIA

0001

Telephone number: (012) 312 8615

Email Address: Nkosivile.Tuswa@drdlr.gov.za

Bidder's Initials.....
Bidder's Signature.....
Date:.....