

# TENDER NO. 190Q/2025/26



SCM - 518 | Approved by Branch Manager: 15/07/2024

Version: 6.3

Page 1 of 291

## FRAMEWORK CONTRACT DOCUMENT (WINNER-TAKES-ALL TYPE) FOR THE TERM TENDER FOR THE CCTV AND VISUAL INSPECTION OF STORMWATER INFRASTRUCTURE IN THE CITY OF CAPE TOWN

**Framework Contract Period:** 36 Months from Commencement Date

**Works Projects:** 1CE or higher - Above R0 up to R 500 000

2CE or higher - Above R500 000 up to R1 000 000

## THE TENDER

**NOTE:**

- The Form of Offer and Acceptance (C1.1) is on **page 45 - 48** of this document
- Table 1: Tender Preference Claim Form is on **page 287** of this document

<b>ISSUED BY:</b>	<b>COMPILED BY:</b>	<b>For official use.</b>
<b>DIRECTOR:ROADS INFRASTRUCTURE AND MANAGEMENT: URBAN MOBILITY CITY OF CAPE TOWN Tower Block, Civic Centre 12 Hertzog Boulevard CAPE TOWN 8001</b>	<b>DIRECTOR:ROADS INFRASTRUCTURE AND MANAGEMENT: URBAN MOBILITY CITY OF CAPE TOWN Tower Block, Civic Centre 12 Hertzog Boulevard CAPE TOWN 8001</b>	<b>TENDER SERIAL No.:</b>
		<b>SIGNATURES OF CITY OFFICIALS AT TENDER OPENING</b>
		1.
		2.
		3.

February 2015

<b>NAME OF TENDERING ENTITY</b>	
<b>EMAIL ADDRESS OF TENDERING ENTITY</b>	
<b>FAX NUMBER OF TENDERING ENTITY</b>	
<b>NATURE OF TENDER OFFER (please indicate below)</b>	
<b>Main Offer (see clause C.2.12)</b>	
<b>Alternative Offer (see clause C.2.12)</b>	

FILE REFERENCE NO:

CITY OF CAPE TOWN

URBAN MOBILITY: ROADS INFRASTRUCTURE AND MANAGEMENT

CONTRACT NO. 190Q/2025/26

TERM TENDER FOR THE CCTV AND VISUAL INSPECTION OF STORMWATER INFRASTRUCTURE IN THE CITY OF CAPE TOWN

## General Tender Information

TENDER ADVERTISED	:	27 March 2026
CIDB CONTRACTOR GRADING DESIGNATION	:	1CE or higher - Above R0 up to R 500 000 2CE or higher - Above R500 000 up to R1 000 000
SITE VISIT/CLARIFICATION MEETING	:	Time: 10h00 on 15 April 2026 A non-compulsory, but strongly recommended hybrid clarification meeting with representatives of the Employer will take place at the below venue in person, as well as virtually via Teams on 15 April 2026 at 10:00am.
VENUE FOR SITE VISIT/CLARIFICATION MEETING	:	Hybrid meeting Council Chamber, Parow Civic Centre, corner of Voortrekker and Tallent Roads, Parow <a href="https://teams.microsoft.com/meet/37413554036857?p=5yVx1SpBbcD5F6oZYE">https://teams.microsoft.com/meet/37413554036857?p=5yVx1SpBbcD5F6oZYE</a> Meeting ID: 374 135 540 368 57 Passcode: E9of6j5g)
CLOSING DATE	:	11 May 2026
CLOSING TIME	:	10h00
TENDER BOX & ADDRESS	:	<b>Tender Box 241</b> at the <b>Tender &amp; Quotation Box Office</b> , 2 <sup>nd</sup> Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.

The Tender Document (which includes the Form of Offer and Acceptance) completed in all respects, plus any additional supporting documentation required, must be submitted in a sealed envelope with the name and address of the tenderer, the tender No. and title, the tender box No. and the closing date indicated on the envelope. The sealed envelope must be inserted into the appropriate official tender box before closing time.

If the tender offer is too large to fit into the abovementioned box or the box is full, please enquire at the public counter (Tender Distribution Office) for alternative instructions. The onus remains with the tenderer to ensure that the tender is placed in either the original box or as alternatively instructed.

**TENDERERS MUST NOTE THAT WHEREVER THIS DOCUMENT REFERS TO ANY PARTICULAR TRADE MARK, NAME, PATENT, DESIGN, TYPE, SPECIFIC ORIGIN OR PRODUCER, SUCH REFERENCE SHALL BE DEEMED TO BE ACCOMPANIED BY THE WORDS 'OR EQUIVALENT'**

**CITY OF CAPE TOWN**

**URBAN MOBILITY: ROADS INFRASTRUCTURE AND MANAGEMENT**

**CONTRACT NO. 190Q/2025/26**

**TERM TENDER FOR THE CCTV AND VISUAL INSPECTION OF STORMWATER INFRASTRUCTURE IN THE CITY OF CAPE TOWN**

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## Part T1: Tendering procedures

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**CITY OF CAPE TOWN**

**URBAN MOBILITY: ROADS INFRASTRUCTURE AND MANAGEMENT**

**CONTRACT NO. 190Q/2025/26**

**TERM TENDER FOR THE CCTV AND VISUAL INSPECTION OF STORMWATER INFRASTRUCTURE IN THE CITY OF CAPE TOWN**

## **T1.1 Tender Notice and Invitation to Tender**

The **CITY OF CAPE TOWN**, URBAN MOBILITY: ROADS INFRASTRUCTURE AND MANAGEMENT , invites tenders for Tender No. **190Q/2025/26: Term Tender for the CCTV and Visual Inspection of Stormwater Infrastructure in the City of Cape Town.**

This tender will be used City wide with in the City of Cape Town Metropolitan area

Tenderers must be registered on Supplier Databases as described in the tender conditions.

Tenderers who are not registered on these Databases are not precluded from submitting tenders, but must however be registered upon being requested to do so in writing and within the period contained in such a request.

Tenderers must have a CIDB contractor grading designation of 1CE or higher: Above R0 – R 500 000:  
2CE or higher: Above R 500 000 – R1 000 000:

Preferences are offered to tenderers who tender in accordance with the Preferential Procurement Regulations and the City of Cape Town's Supply Chain Management Policy (SCM Policy). Furthermore, in terms of these Regulations and the SCM Policy, tenderers are required to meet the HDI and/or RDP specific goals

The physical address for collection of tender documents is:

**Tender Distribution Office**, 2<sup>nd</sup> Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.

Documents may be collected during working hours between 08:30 – 15:00 from **27 March 2026**.

A non-refundable tender fee of R300.00 payable by cash or Electronic Funds Transfer (EFT) in favour of the City of Cape Town, is required on collection of the tender documents.

The Employer's Information Officer who is responsible for overseeing questions in relation to data protection may be contacted at via email [Popia@capetown.gov.za](mailto:Popia@capetown.gov.za). Additional contact details are provided in clause C.1.6.5.6 of the Tender Data.

Queries relating to any issues in these documents may be addressed to SCM, Tel 021 e-mail [SCM.tender8@capetown.gov.za](mailto:SCM.tender8@capetown.gov.za)

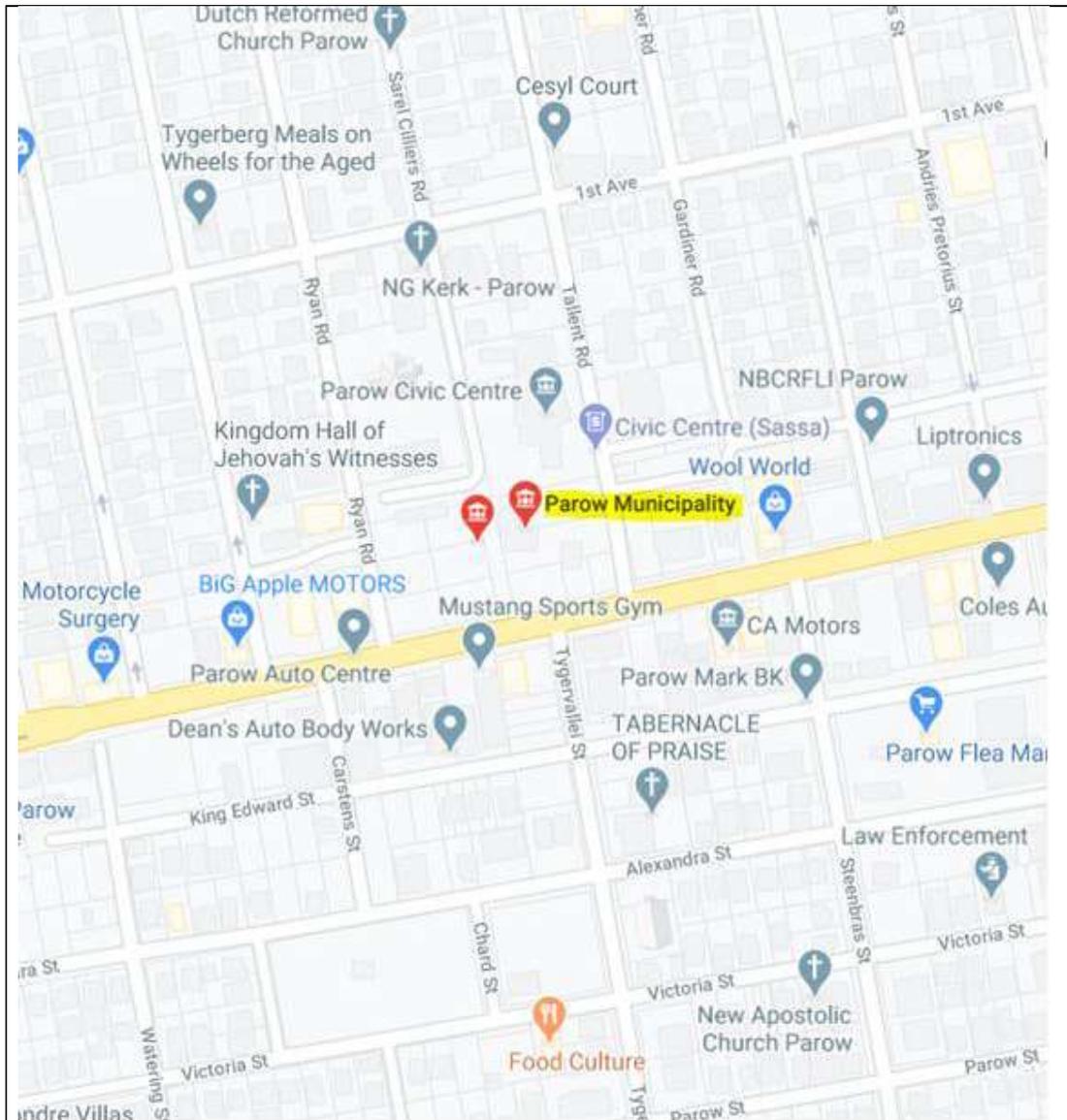
A non-compulsory but strongly recommended site visit/clarification hybrid meeting with representatives of the Employer will take place at the Council Chamber, Parow Civic Centre, corner of Voortrekker and Tallent Roads, Parow (Refer to Locality Plan – Site Visit/Clarification Meeting Venue overleaf) on **15 April 2026** starting at 10:00 am.

The closing time for receipt of tenders is **10:00 on 11 May 2026**.

Telegraphic, telephonic, telex, facsimile, e-mail and late tenders will not be accepted.

Tenders may only be submitted on the tender documentation that has been issued. Printed Schedules of Rates, in the same format (that is, layout, scheduled items, units and quantities, if applicable) as those issued electronically by the Employer upon request, may be submitted as stated in the Tender Data.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.



**Parow Municipal Offices**  
**Conference Room on the 1st Floor**  
**121 Voortrekker Road**  
**Parow**

**CITY OF CAPE TOWN**  
**URBAN MOBILITY: ROADS INFRASTRUCTURE AND MANAGEMENT**  
**CONTRACT NO. 190Q/2025/26**  
**TERM TENDER FOR THE CCTV AND VISUAL INSPECTION OF STORMWATER INFRASTRUCTURE IN**  
**THE CITY OF CAPE TOWN**

**LOCALITY PLAN – IN PERSON CLARIFICATION MEETING VENUE**

CITY OF CAPE TOWN

URBAN MOBILITY: ROADS INFRASTRUCTURE AND MANAGEMENT

CONTRACT NO. 190Q/2025/26

TERM TENDER FOR THE CCTV AND VISUAL INSPECTION OF STORMWATER INFRASTRUCTURE IN THE CITY OF CAPE TOWN

## T1.2 Tender Data

The conditions of tender for the Framework Contract are the Standard Conditions of Tender as contained in Annex C of Government Gazette No. 42622 of 8 August 2019, Construction Industry Development Board (CIDB) Standard for Uniformity in Construction Procurement. (see [www.cidb.org.za](http://www.cidb.org.za)) which are reproduced without amendment or alteration for the convenience of tenderers as an Annex to this Tender Data.

The Standard Conditions of Tender make several references to the Tender Data for details that apply specifically to this tender. The Tender Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the standard conditions of tender. Each item of data given below is cross-referenced to the clause in the Standard Conditions of Tender to which it mainly applies.

**The following variations, amendments and additions to the Standard Conditions of Tender as set out in the Tender Data below shall apply to this tender:**

### Clause Tender Data number

#### C.1 General

##### C.1.1 Actions

##### C.1.1.1 *Add the following:*

**The parties agree that this tender, its evaluation and acceptance and any resulting contract shall also be subject to the Employer's Supply Chain Management Policy ('SCM Policy') that was applicable on the date the bid was advertised. Please refer to this document contained on the Employer's website.**

**Abuse of the supply chain management system is not permitted and may result in the tender being rejected, cancellation of the contract, restriction of the supplier, and/or the exercise by the Employer of any other remedies available to it as described in the SCM Policy and / or applicable law.**

The Employer is the City of Cape Town ("City" or "CCT"), represented by the Director: URBAN MOBILITY: ROADS INFRASTRUCTURE AND MANAGEMENT.

##### C.1.2 Tender Documents

##### *Add the following:*

The documents issued by the employer for the purpose of this tender, is described in the **Contents** page preceding **Part T1: Tendering Procedures** of this document.

In addition to the above, the following further documents are part of the tender:

- VOLUME 1:** Drawings (listed in C3.2 Engineering and, if applicable, in each Works Project)
- VOLUME 2 :** The General Conditions of Contract for Construction Works, Third Edition, 2015, prepared by the South African Institution of Civil Engineering (SAICE). This publication is available and tenderers must obtain copies at their own cost from the South African Institution of Civil Engineering (SAICE), Private Bag X200, Halfway House 1685, Tel: (011) 805 5947, Fax: (011) 805 5971, e-mail: [civilinfo@saice.org.za](mailto:civilinfo@saice.org.za).
- VOLUME 3 :** The SANS Standardised Specifications for Civil Engineering Construction prepared by Standards South Africa. These publications are available and tenderers must obtain copies at their own cost from Standards South Africa, Private Bag X191, PRETORIA, 0001.

The standard forms of contract and the applicable reference standards may also be reviewed, by appointment, at the offices of the Employer's agent during normal office hours.

**VOLUME 4:** The Works Project contract document (this is a separate document to be issued for each Works Project)

C1.2.1 The employer will only issue tender documents through its Tender Distribution Office as described on **T1.1 Tender Notice and Invitation to Tender**. Bidders who obtain documents through any means other than described herein, will not be known to the employer and may thus not receive tender notices and addendums.

It is the responsibility of bidders who obtain documents through any means other than described herein to notify the employer in accordance with C1.4 of these tender conditions that they are participating in the tender. The employer accepts no liability for any tender notices or addendums not reaching any bidders who obtained documents through any means other than described herein.

**C.1.3 Interpretation**

Add the following to C.1.3.3:

- C.1.3.3 g) **framework contract** means the Framework Contract defined in Part C1.2 Contract Data
- h) **alternative panel** means Alternative Panel defined in Part C1.2 Contract Data
- i) **winner** means Winner defined in Part C1.2 Contract Data
- j) **winner-takes-all** means the basis on which the highest ranked contractor (main) per methodology for 1CE or higher and 2CE or higher, "the winner" in terms of the framework tender evaluation, is allocated work on an on-going basis, unless he refuses a work opportunity, in which circumstance, an alternative contractor (2nd highest ranked) will be appointed per methodology for 1CE or higher and 2CE or higher, which will be offered such work
- k) **Works Project** means Works Project defined in Part C1.2 Contract Data.

**C.1.4 Communication and employer's agent**

Delete the first sentence of the clause and replace with the following:

Verbal or any other form of communication, from the Employer, its employees, agents or advisors during site visits/clarification meetings or at any other time prior to the award of the Contract, will not be regarded as binding on the Employer, unless communicated by the Employer in writing to suppliers by its Director: Supply Chain Management or his nominee.

The Employer's contact details are:

Name: SCM Department  
Address: City of Cape Town  
Civic Centre  
12 Hertzog Boulevard  
Cape Town 8001  
Tel: 021 400 0000  
E-mail: [SCM.tender8@capetown.gov.za](mailto:SCM.tender8@capetown.gov.za)

**C.1.5 Cancellation and Re-Invitation of Tenders**

Delete the full stop at the end of C.1.5.1 d) and replace with  
Add the following after C.1.5.1 d):

- e) the parties are unable to negotiate market related pricing.

**C.1.6 Procurement procedures**

**C.1.6.1 General**

Add the following:

For the purposes of this tender, two (2) methodologies within the City of Cape Town municipal area have been identified and are outlined in the table below.

<b>Methodology (for both 1CE or higher and 2CE or higher)</b>
Basic inspections including emergency inspections
Specialised inspections including visual inspections

The Employer intends to appoint one tenderer (the highest ranked tenderer ("the winner") and in addition an alternative tenderer the 2<sup>nd</sup> highest ranked), for each methodology **for both 1CE or higher and 2CE or higher** for the allocation of work on a "winner-takes-all" basis in terms of the definitions in C.1.3

above. If insufficient responsive bids are received, the CCT reserves the right to appoint fewer tenderers or not to appoint any tenderers at all for a methodology for both 1CE or higher and 2CE or higher.

Please refer to C.3.11.1 c for the manner in which awards would be made.

Contractors, once appointed and subject to operational requirements, will be invited to execute the Works by means of Works Projects within the COCT municipal area boundary on a "winner-takes-all" basis, whereby the work will always be offered and, if accepted, allocated to the highest ranked tenderer ("the winner") in the framework contracts per methodology for both 1CE or higher and 2CE or higher and only if it is refused will the work be offered to the 2<sup>nd</sup> highest rank tenderer as the alternative tenderer per methodology for both 1CE or higher and 2CE or higher in terms of C.1.3.3 j)

Each Works Project shall be in the value range CIDB grading for 1CE or higher Above R0 – R500 000, and for 2CE or higher Above R500 000 – R1 000 000 which, will include contingencies and VAT, but exclude contract price adjustment, if applicable executed by a tenderer.

The framework contract period shall be for a period of **36 months** from the commencement date of the contract, as stated in Part C1.2 Contract Data.

#### C.1.6.2 **Competitive negotiation procedure**

*Add the following to C.1.6.2:*

A competitive negotiation procedure will not be followed.

#### C.1.6.3 **Proposal procedure using the two-stage system**

*Add the following to C.1.6.3:*

A two-stage system will not be followed.

*Add the following after C.1.6.3.2.2*

#### C.1.6.4 **Nomination of Alternative Bidder**

Alternative Bidder means a bidder, identified at the time of awarding a bid, that will be considered for award should the contract be terminated for any reason whatsoever. In the event that a contract is terminated during the execution thereof, the CCT may consider the award of the contract, or non-award, to the alternative bidder in terms of the procedures included its SCM Policy.

#### C.1.6.5 **Objections, complaints, queries and disputes/ Appeals in terms of Section 62 of the Systems Act/ Access to court**

##### C.1.6.5.1 **Disputes, objections, complaints and queries**

In terms of Regulations 49 and 50 of the Local Government: Municipal Finance Management Act, 56 of 2003 – Municipal Supply Chain Management Regulations (Board Notice 868 of 2005):

- a) Persons aggrieved by decisions or actions taken by the City of Cape Town in the implementation of its supply chain management system, may lodge within 14 days of the decision or action, a written objection or complaint or query or dispute against the decision or action.

##### C.1.6.5.2 **Appeals**

- a) In terms of Section 62 of the Local Government: Municipal Systems Act, 32 of 2000 a person whose rights are affected by a decision taken by the City, may appeal against that decision by giving written notice of the appeal and reasons to the City Manager within 21 days of the date of the notification of the decision.
- b) An appeal must contain the following:
  - i. Must be in writing
  - ii. It must set out the reasons for the appeal
  - iii. It must state in which way the Appellant's rights were affected by the decision;
  - iv. It must state the remedy sought; and
  - v. It must be accompanied with a copy of the notification advising the person of the decision
- c) The relevant City appeal authority must consider the appeal and **may confirm, vary or revoke** the decision that has been appealed, but no such revocation of a decision may detract from any rights that may have accrued as a result of the decision.

##### C.1.6.5.3 **Right to approach the courts and rights in terms of Promotion of Administrative Justice Act, 3 of 2000 and Promotion of Access to Information Act, 2 of 2000**

The sub- clauses above do not influence any affected person's rights to approach the High Court at any time or its rights in terms of the Promotion of Administrative Justice Act and Promotion of Access to Information Act.

- C.1.6.5.4 All requests referring to sub clauses C.1.6.5.1 and C.1.6.5.2 must be submitted in writing to:

**The City Manager** - C/o the Manager: Legal Compliance Unit, Legal Services Department, Corporate Services Directorate

**Via hand delivery at:** 20<sup>th</sup> Floor, Tower Block, 12 Hertzog Boulevard, Cape Town 8001

**Via post at:** Private Bag X918, Cape Town, 8000

**Via fax at:** 021 400 5963 or 021 400 5830

**Via email at:** [MSA.Appeals@capetown.gov.za](mailto:MSA.Appeals@capetown.gov.za)

- C.1.6.5.5 All requests referring to clause C.1.6.5.2 3 regarding access to information or reasons must be submitted in writing to:

**The City Manager** - C/o the Manager: Access to Information Unit, Corporate Services Directorate

**Via hand delivery at:** 20<sup>th</sup> Floor, Tower Block, 12 Hertzog Boulevard, Cape Town 8001

**Via post at:** Private Bag X918, Cape Town, 8000

**Via fax at:** 086 202 9982

**Via email at:** [Access2info.Act@capetown.gov.za](mailto:Access2info.Act@capetown.gov.za)

- C.1.6.5.6 **The minimum standards regarding accessing and 'processing' of any personal information belonging to another in terms of Protection of Personal Information Act, 2013 (POPIA).**

For purposes of the contract and these Conditions of Tender, the terms "data subject", "Personal Information" and "Processing" shall have the meaning as set out in section 1 of POPIA, and "Process" shall have the corresponding meaning.

The Employer, its employees, representatives and sub-contractors may, from time to time, process the tenderer's and/or its employees', representatives' and/or sub-contractors' personal information, for purposes of, and/or relating to, the tender, the contract and these conditions of tender, for research purposes, and/or as otherwise may be envisaged in the Employer's Privacy Notice and/or in relation to the Employer's Supply Chain Management Policy or as may be otherwise permitted by law. This includes the processing of the latter personal information by the Employer's due diligence assurance provider, professional advisors and the Appeal Authority as applicable. The Employer's justification for the processing of such aforesaid personal information is based on section 11(1)(b) of POPIA, i.e., in terms of which the Employer's processing of the said personal information is necessary to carry out actions for the conclusion and/or performance of the contract, to which the applicable data subject (envisaged in this clause 2.1.6.6 above) is a party.

All requests relating to data protection must be submitted in writing to:

**The City Manager** - C/o the Information Officer, Corporate Services Directorate

**Via hand delivery at:** 20<sup>th</sup> Floor, Tower Block, 12 Hertzog Boulevard, Cape Town 8001

**Via post at:** Private Bag X918, Cape Town, 8000

**Via fax at:** 086 202 9982

**Via email at:** [Popia@capetown.gov.za](mailto:Popia@capetown.gov.za).

- C.1.6.5.7 **Compliance to the City's Appeals Policy**

In terms of the City's Appeals Policy, a fixed upfront administration fee will be charged. In addition, a surcharge may be imposed for vexatious and frivolous or otherwise manifestly inappropriate tender related appeals.

The current approved administration fee is R300.00 and may be paid at any of the Municipal Offices or at the Civic Centre in Cape Town using the GL Data Capture Receipt attached as annexure 'B' (see Schedule 24) Alternatively, via EFT into the City's **NEDBANK** Account: **CITY OF CAPE TOWN** and using Reference number: **198158966**. You are required to send proof of payment when lodging your appeal.

The current surcharge for vexatious and frivolous or otherwise manifestly inappropriate tender related appeals will be calculated as ½ (Administrative cost of the tender appeal) + 0.25%(Appellant's tender price).

Should the payment of the administration fee of R300.00 or the surcharge not be received, such fee or surcharge will be added as a Sundry Tariff to the bidder's municipal account.

In the event where the bidder does not have a Municipal account with the City, the fee or surcharge may be recovered in terms of the City's Credit Control and Debt Collection By-law, 2006 (as amended) and its Credit Control and Debt Collection Policy.

- C.1.7 **City of Cape Town Supplier Database Registration**

Tenderers are required to be registered on the CCT Supplier Database as a service provider.

Tenderers must register as such upon being requested to do so in writing and within the period contained in such a request, failing which no orders can be raised or payments processed from the resulting contract. In the case of Joint Venture partnerships this requirement will apply individually to each party of the Joint Venture.

Tenderers who wish to register on the City of Cape Town's Supplier Database may collect registration forms from the Supplier Management Unit located within the Supplier Management / Registration Office, 2<sup>nd</sup> Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town (Tel 021 400 9242/3/4/5). Registration forms and related information are also available on the City of Cape Town's website [www.capetown.gov.za](http://www.capetown.gov.za) (follow the Supply Chain Management link to Supplier registration).

**C.1.8 National Treasury Web Based Central Supplier Database (CSD) Registration**

Tenderers are required to be registered on the National Treasury Web Based Central Supplier Database (CSD) as a service provider. Tenderers must register as such upon being requested to do so in writing and within the period contained in such a request, failing which no orders can be raised or payments processed from the resulting contract. In the case of Joint Venture partnerships this requirement will apply individually to each party of the Joint Venture.

Tenderers who wish to register on the National Treasury Web Based Central Supplier Database (CSD) may do so via the web address <https://secure.csd.gov.za>.

It is each tenderer's responsibility to keep all the information on the National Treasury Web Based Central Supplier Database (CSD) updated.