

**TECHNICAL EVALUATION FOR ESKOM ROTEK INDUSTRIES FOR THE PROCUREMENT OF PHYSICAL SECURITY
SERVICE FOR THE NATIONAL KEY POINT AT TUTUKA, DUVHA AND KUSILE POWERSTATIONS FOR THE
PERIOD OF 12 MONTHS (1 YEAR)**

1. QUALIFYING CRITERIA – SUBJECT TO CONTRACT AWARD (TENDER RETURNABLES)

ITEM	ADMINISTRATION COMPLIANCE	YES	NO	REMARKS
1	Proof of registration with CIPC (Companies Intellectual Property Commission) a certified copy of the Company registration certificate reflecting the name of the company and company registration number.			
2	Provide a valid PSIRA certificate, a certified copy of the company registration certification with Private Security Industry Regulatory Authority (PSIRA)			
3	Provide a valid letter of good standing with PSIRA (Private Security Industry Regulatory Authority)			
4	A certified copy of the identity documents of all the Directors / Members			

5	Provide proof of valid compliance certificate with UIF (Unemployment Insurance Fund)			
6	Provide proof of company vehicles and ownership (copy of valid vehicle registration certificate)			
7	Provide proof of public liability insurance min R10M (letters of intent will not be accepted)			
8	Provide proof of valid firearm registration and licenses for firearms in the possession of the company (applicable to the scope of services where firearm's are required)			
9	Valid letter from SAPS issued by the NKP office indicating company's application for registration to offer services at National Key Point (for services requiring at a NKP) •			

2. EVALUATION CRITERIA

The bids proposal will be evaluated in line with the following:

2.1 Phase One – Functional Criteria

*** Threshold of 70 points is applicable on phase one of the evaluation criteria, bidders not achieving the 70 points thresholds will not be considered for site inspection.

2.2 Phase Two – Site Inspection

*** Should any of the requirements not be met then the supplier will not be considered for contract award

Phase One – Functionality Criteria

PHASE TWO – FUNCTIONALITY CRITERIA	WEIGHTING	SCORING	REMARKS
<p>1. <u>Experience in the guarding services:</u></p> <p>The service provider must submit proof that indicates a minimum of consecutive one (1) years of working experience in successful security guarding services (e.g., contract award letter / contract number)</p> <p><i>1 Years (5)</i> <i>2 Years (7)</i> <i>3 Years (9)</i> <i>4 Years (10)</i> <i>5 Years (13)</i> <i>6 Years (15)</i></p>	15		
<p>2. <u>Reference:</u></p> <p>Service providers must submit at least a minimum of two (2) written and contactable reference letters of uninterrupted security guarding services in a NKP site. List of contracts with estimated value and duration of the security guarding service (start and end date of the guarding services). One Point for each Letter.</p>	15		

<p>2 Letter (7)</p> <p>3 Letters (10)</p> <p>4 Letters (13)</p> <p>5 Letters (15)</p>			
<p>3. <u>Project Implementation Plan:</u></p> <p>The Project Implementation Plan must include, but not limited to the following:</p> <p><i>Details of security risk assessment to be conducted on site and submission of the report during Project Implementation Phase (5)</i></p> <p><i>Details of deployment plan on assumption of duty (10)</i></p> <p><i>Weekly progress reporting template (5)</i></p> <p><i>Monthly progress reporting template (5)</i></p> <p><i>Monitoring and handing over plan of the project at completion (5)</i></p>	30		
<p>4. <u>Contingency Plan:</u></p> <p>The Contingency Plan during projects execution (e.g., measures to be implemented during industrial action, leave and absenteeism)</p> <p><i>Plan on strike that might be instigated by your own Security Guards (2)</i></p> <p><i>Strike instigated by Eskom Rotek Industries SOC Ltd personnel and Employees (2)</i></p> <p><i>Local community strike (2)</i></p> <p><i>Contingency plan for bomb threat, strike, suspicious parcel, and</i></p>	15		

<p><i>other circumstances (2)</i></p> <p><i>Contingency Plan for natural disaster, minimum of 3 x disasters:</i></p> <p><i>3 disasters (2)</i></p> <p><i>2 disasters (1)</i></p> <p><i>1 disaster (0)</i></p> <p>Availability of Tactical Team</p> <p><i>1 Hour – 5 Hours (2)</i></p> <p><i>Any time longer than 5 hours (2)</i></p>			
<p>5. <u>Accreditation:</u></p> <p>The successful bidder must demonstrate how he/she will provide training to the security personnel and provide proof (accreditation / certification) thereof in the identified areas within Eskom Rotek Industries. (e.g., electronic security system course, Safety Courses, PSIRA refresher training, additional training to security personnel)</p> <p>Security courses and Safety courses (First Aid Level 1 & 2, Fire Fighting) and proof of minimum 5 x security personnel, including Supervisors and site Managers that has successfully completed the safety courses.</p> <p><i>5 Security Guards Certification / Accreditation (10)</i></p> <p><i>3 Security Guards Certification / Accreditation (5)</i></p>	25		

<p><i>2-0 Security Guards Certification / Accreditation (0)</i></p> <p>Bi-annual PSIRA and NKP refresher training courses and proof for minimum of 5 x security personnel, including supervisors and site managers that has successfully completed the PSIRA and NKP bi-annual refresher courses (refresher PSIRA Grades, Safety courses, breathalyzer as per above</p> <p><i>5 Security personnel Certification / Accreditation (5)</i></p> <p><i>2-0 Security personnel officers Certification / Accreditation (0)</i></p> <p>Additional courses relevant to the security industry that will equip and develop security personnel performance on site. (5)</p>			
Total points	100		

Note:

Threshold of 70 points is applicable on phase one (1) of the evaluation criteria, bidders not achieving the 70 points thresholds will not be considered for further evaluation.

Compile Name: Motlhatlhani N. Khunou

Designation: Security Risk Manager

Date: 24 July 2025

Phase Two – Site Inspection Criteria

Evaluation Committee will conduct unannounced site visits on the shortlisted bidder's premises and the following items will be required:

ANNEXURE A

CONTROL ROOM AND COMPANY FACILITY CHECKLIST (ON – SITE EVALUATION)

ITEM NO.	FACILITY/OFFICE	EVIDENCE	REMARKS
01	Control room should be located in an immovable structure made of brick and cement walls	Building and walls	
02	24/7 operational control room with fixed telephone line and e-mail	Functional test to be conducted on site, personnel appointments to be verified	
03	Lockable door to control room (access restriction)	Functional test to be conducted on site	
04	Power supply to the control room building (electrified)	Power to the control room	
ITEM NO.	CONTROL ROOM EQUIPMENTS/SYSTEMS	EVIDENCE	REMARKS
01	Computer(s)/ laptops that are operational and used for Security Services	Desktops, fixtures, cabling, screens	
02	Land line	Functional test to be conducted on site	

03	Communication capability with operational teams (PTT/base radio)	Functional test to be conducted on site	
04	Panic button receiver established in the control linked to all operational sites	Functional test to be conducted on site	
ITEM NO.	REGISTERS/PROCEDURES	EVIDENCE	REMARKS
01	Occurrence book	Inspect registers on site	
02	Panic button test register	Inspect registers on site	
03	Incident register	Inspect registers on site	
04	Equipment register (s)	Inspect registers on site	
05	Emergency preparedness procedure displayed on the wall	Emergency preparedness procedure displayed on the wall	
06	Emergency contact list displayed on the wall	Emergency contact list displayed on the wall	
07	Site contingency plan	The company must demonstrate contingency during unrest period.	
ITEM NO.	VEHICLE ON SITE EVALUATION	EVIDENCE	REMARKS
01	Are the vehicles equipped with functioning communication capability?	communication capability to be checked on site in vehicle	

02	Do the vehicles meet all Eskom vehicle safety standards? (Standard to be issued with the tender)	Fire Extinguisher and first aid kit in vehicle, spare wheel. Check on site	
03	Are vehicles fitted/ equipped with Tracking system?	Request tracking reports on site	
04	Vehicles must be branded with the company's logo	Vehicle branding	
05	Spotlight to the vehicle must be mounted or handheld	Vehicle spotlights to be in working condition	
ITEM NO.	UNIFORM ON SITE EVALUATION	EVIDENCE	REMARKS
01	Uniform, rain suits, reflectors, and umbrella must be branded with the company's logo	Branded uniform	
ITEM NO.	ARMOURY COMPLIANCE	EVIDENCE	REMARKS
01	Firearm safe that is SABS approved	SABS compliant. Saps letter confirming safe is compliant DFO	
02	Firearm Register A7 and A8	Ammunition and firearm Control	
03	Firearm Discharged register	Firearm Discharged register	
04	Firearm inspection	a. Number of firearm available 50 and above b. Inspect on site (Depending on the site- 9mm Handgun and in good condition.	
05	Firearm safe work procedure		

Should any of the above requirements not be met then the bidder will not be considered for contract award.

Name of evaluators: _____ Name of Company: _____

Signature of Company Rep: _____

Date of evaluation:/...../.....

Armory compliance (where applicable)	
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	Handing over and receiving of firearms, storage of firearms and ammunitions.