



Terms of Reference: Convene Software License and Maintenance Renewal for 2022

The ARC is requesting Service Providers to provide the ARC with a quote to renew its Convene Software License and Maintenance for 2022.

Specifications:

Customer: **Agricultural Research Council**

System type: **Convene Licenses (Maintenance & Support)**

Renewal for: **Annual (12 months, 5 May 2022 – 4 May 2023)**

Detail Specifications:

Item	Type
Convene Subscription	Annual
Convene Subscription for - 60 Users 5 May 2022 – 4 May 2023	Annual
MS Exchange Integration - Support	Annual
Conversations (Instant Messenger) - Support	Annual
Surveys	Annual
Training	
Digital Board Meeting Training and Certification Hand Holding for first 2 Board meetings (Remote)	Secretariat / Admin/User/ Board /Exco
Remote Training	When needed