



**RAND WEST CITY**  
LOCAL MUNICIPALITY

**RAND WEST CITY LOCAL  
MUNICIPALITY**

**TENDER No: RWCLM-3/001/2023/2024: MANUFACTURE, SUPPLY AND INSTALLATION OF PROTECTIVE STRUCTURES FOR SECURING MINIATURE SUBSTATIONS, POLE AND GROUND MOUNTED PILLAR BOXED(ENCLOSURES) THAT CAN BE ELECTRONICALLY CONTROLLED ON AN AS AND WHEN REQUIRED BASIS FOR A 36 MONTH PERIOD.**

**TENDER FOR THE APPOINTMENT OF ONE OR MORE CONTRACTORS**

**TENDERING PROCEDURE**

**ISSUED BY;**

**THE MUNICIPAL MANAGER**

Rand West City Local  
Municipality  
P O Box 218

**Randfontein**

1760

Tel: 011 411 0051

Fax: 011 693 3865

**PREPARED BY;**

**THE PROGRAMME MANAGER**

Rand West City Local  
Municipality  
P O Box 218

Randfontein

1760

Tel: 011 411 0216

Fax: (011) 412 3424

**NAME OF THE TENDERER:**

.....  
**BIDDERS TOTAL PRICE FOR YEAR ONE (INCL VAT):**

**R.....**

## Special conditions of contract and required documentation

The following mandatory documents must be submitted with the tender document and failure to submit either will lead to your submission being declared non-responsive:

- Prices must be valid for at least ninety (90) days from the closing date and must be inclusive of VAT if the bidder is a VAT vendor.
- A valid Tax Clearance Certificate and Tax Compliance status document with PIN from SARS.
- Proof of registration with the National Treasury Central Supplier Database (a bidder must attach CSD registration report with Supplier No. and Unique Code).
- Original BBBEE certificate, certified copy or a certified original copy of EME or QSE verified affidavit in the case of EMEs and QSEs. Failure to submit either will lead in the bidder scoring no points for BBBEE. Must be a consolidated certificate for Joint Ventures.
- Certified copies of Company Registration Documents and ID copies of company directors
- Completed MBD FORMS.
- A current municipal account statement reflecting the bidder is not in arrears for more than 3 months, lease agreement or SAPS affidavit stating that the bidder not obliged to pay municipal rates.

**NB: No bids will be considered from persons in the service of the state.**

**BIDDERS SHOULD ALSO TAKE NOTE OF THE FOLLOWING BID CONDITIONS:**

- The Rand West City Local Municipality Supply Chain Management Policy will apply.
- The Rand West City Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the bid in whole or in part.
- Bids, which are late, incomplete, unsigned, faxed or sent electronically, will not be accepted.
- The latest General Conditions of Contract and any Special Conditions of Contract will apply.
- The bid will be evaluated on local production content the minimum threshold as stipulated by the DTI in each designated sector will apply.
- For all procurement that exceed 10 Million, (all application taxes included) bidders must submit the audited annual financial statements for the past three years.
- The municipality reserve the right for appoint more than one service provider.
- CIDB Grading 6EP

### **The Compulsory Briefing Session as Follows:**

**Date: 28 July 2023**

**Time: 10:00am**

**Venue: SCM Stores, CNR Fedler and Second Street, Randfontein**

Failure to comply with these conditions may invalidate your offer.

**Acknowledgement**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**



## PART A INVITATION TO BID

|                                                                                                                                                                       |                                                                                                                                                                                                                                                                                              |               |                                                                                                                                                                                              |                                   |       |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|-------|
| <b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF MUNICIPALITY/ MUNICIPAL ENTITY)</b>                                                                 |                                                                                                                                                                                                                                                                                              |               |                                                                                                                                                                                              |                                   |       |
| BID NUMBER:                                                                                                                                                           | RWCLM-3/001/2023/2024                                                                                                                                                                                                                                                                        | CLOSING DATE: | 18 AUGUST 2023                                                                                                                                                                               | CLOSING TIME:                     | 11:00 |
| DESCRIPTION                                                                                                                                                           | APPOINTMENT OF ONE (1) OR MORE CONTRACTORS TO MANUFACTURE, SUPPLY AND INSTALLATION OF PROTECTIVE STRUCTURES FOR SECURING MINIATURE SUBSTATIONS, POLE AND GROUND MOUNTED PILLAR BOXED (ENCLOSURES) THAT CAN BE ELECTRONICALLY CONTROLLED ON AS AND WHEN REQUIRED BASIS FOR A 36 MONTH PERIOD. |               |                                                                                                                                                                                              |                                   |       |
| <b>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).</b>                                                                     |                                                                                                                                                                                                                                                                                              |               |                                                                                                                                                                                              |                                   |       |
| BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX<br>SITUATED AT (STREET ADDRESS                                                                                 |                                                                                                                                                                                                                                                                                              |               |                                                                                                                                                                                              |                                   |       |
| CNR Fedler and Second Street                                                                                                                                          |                                                                                                                                                                                                                                                                                              |               |                                                                                                                                                                                              |                                   |       |
| Randfontein                                                                                                                                                           |                                                                                                                                                                                                                                                                                              |               |                                                                                                                                                                                              |                                   |       |
| 1760                                                                                                                                                                  |                                                                                                                                                                                                                                                                                              |               |                                                                                                                                                                                              |                                   |       |
|                                                                                                                                                                       |                                                                                                                                                                                                                                                                                              |               |                                                                                                                                                                                              |                                   |       |
| <b>SUPPLIER INFORMATION</b>                                                                                                                                           |                                                                                                                                                                                                                                                                                              |               |                                                                                                                                                                                              |                                   |       |
| NAME OF BIDDER                                                                                                                                                        |                                                                                                                                                                                                                                                                                              |               |                                                                                                                                                                                              |                                   |       |
| POSTAL ADDRESS                                                                                                                                                        |                                                                                                                                                                                                                                                                                              |               |                                                                                                                                                                                              |                                   |       |
| STREET ADDRESS                                                                                                                                                        |                                                                                                                                                                                                                                                                                              |               |                                                                                                                                                                                              |                                   |       |
| TELEPHONE NUMBER                                                                                                                                                      | CODE                                                                                                                                                                                                                                                                                         |               | NUMBER                                                                                                                                                                                       |                                   |       |
| CELLPHONE NUMBER                                                                                                                                                      |                                                                                                                                                                                                                                                                                              |               |                                                                                                                                                                                              |                                   |       |
| FACSIMILE NUMBER                                                                                                                                                      | CODE                                                                                                                                                                                                                                                                                         |               | NUMBER                                                                                                                                                                                       |                                   |       |
| E-MAIL ADDRESS                                                                                                                                                        |                                                                                                                                                                                                                                                                                              |               |                                                                                                                                                                                              |                                   |       |
| VAT REGISTRATION NUMBER                                                                                                                                               |                                                                                                                                                                                                                                                                                              |               |                                                                                                                                                                                              |                                   |       |
| TAX COMPLIANCE STATUS                                                                                                                                                 | TCS PIN:                                                                                                                                                                                                                                                                                     |               | OR                                                                                                                                                                                           | CSD No:                           |       |
| B-BBEE STATUS LEVEL<br>VERIFICATION CERTIFICATE<br>[TICK APPLICABLE BOX]                                                                                              | <input type="checkbox"/> Yes<br><br><input type="checkbox"/> No                                                                                                                                                                                                                              |               | B-BBEE<br>STATUS<br>LEVEL<br>SWORN<br>AFFIDAVIT <input type="checkbox"/> Yes<br><br><input type="checkbox"/> No                                                                              |                                   |       |
| <b>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES &amp; QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]</b> |                                                                                                                                                                                                                                                                                              |               |                                                                                                                                                                                              |                                   |       |
| ARE YOU THE ACCREDITED<br>REPRESENTATIVE IN SOUTH<br>AFRICA FOR THE GOODS<br>/SERVICES /WORKS OFFERED?                                                                | <input type="checkbox"/> Yes <input type="checkbox"/> No<br><br>[IF YES ENCLOSE PROOF]                                                                                                                                                                                                       |               | ARE YOU A<br>FOREIGN BASED<br>SUPPLIER FOR<br>THE GOODS<br>/SERVICES<br>/WORKS<br>OFFERED?<br><br><input type="checkbox"/> Yes <input type="checkbox"/> No<br><br>[IF YES, ANSWER PART B:3 ] |                                   |       |
| TOTAL NUMBER OF ITEMS<br>OFFERED                                                                                                                                      |                                                                                                                                                                                                                                                                                              |               | Pricing                                                                                                                                                                                      |                                   |       |
| SIGNATURE OF BIDDER                                                                                                                                                   |                                                                                                                                                                                                                                                                                              |               | DATE                                                                                                                                                                                         |                                   |       |
| CAPACITY UNDER WHICH THIS<br>BID IS SIGNED                                                                                                                            |                                                                                                                                                                                                                                                                                              |               |                                                                                                                                                                                              |                                   |       |
| <b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:</b>                                                                                                                |                                                                                                                                                                                                                                                                                              |               | <b>TECHNICAL INFORMATION MAY BE DIRECTED TO:</b>                                                                                                                                             |                                   |       |
| DEPARTMENT                                                                                                                                                            | SCM                                                                                                                                                                                                                                                                                          |               | CONTACT PERSON                                                                                                                                                                               | Francois kuhn                     |       |
| CONTACT PERSON                                                                                                                                                        | Cecilia Mofokeng                                                                                                                                                                                                                                                                             |               | TELEPHONE NUMBER                                                                                                                                                                             | 011 411 0000                      |       |
| TELEPHONE NUMBER                                                                                                                                                      | 011 411 0467                                                                                                                                                                                                                                                                                 |               | FACSIMILE NUMBER                                                                                                                                                                             |                                   |       |
| FACSIMILE NUMBER                                                                                                                                                      |                                                                                                                                                                                                                                                                                              |               | E-MAIL ADDRESS                                                                                                                                                                               | Francois.kuhn@randwestcity.gov.za |       |
| E-MAIL ADDRESS                                                                                                                                                        | Cecilia.Mofokeng@randwestcity.gov.za                                                                                                                                                                                                                                                         |               |                                                                                                                                                                                              |                                   |       |

## PART B TERMS AND CONDITIONS FOR BIDDING

|                                                                                                                                                                                                                                          |                                                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|
| <b>1. BID SUBMISSION:</b>                                                                                                                                                                                                                |                                                          |
| 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.                                                                                                             |                                                          |
| 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR ONLINE                                                                                                                                            |                                                          |
| 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT. |                                                          |
| <b>2. TAX COMPLIANCE REQUIREMENTS</b>                                                                                                                                                                                                    |                                                          |
| 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.                                                                                                                                                                           |                                                          |
| 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.                                                          |                                                          |
| 2.3 APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.         |                                                          |
| 2.4 FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B:3.                                                                                                                                                             |                                                          |
| 2.5 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.                                                                                                                                                             |                                                          |
| 2.6 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.                                                                                       |                                                          |
| 2.7 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.                                                                                                        |                                                          |
| <b>3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>                                                                                                                                                                                     |                                                          |
| 3.1. IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?                                                                                                                                                                     | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 3.2. DOES THE ENTITY HAVE A BRANCH IN THE RSA?                                                                                                                                                                                           | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 3.3. DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?                                                                                                                                                                          | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 3.4. DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?                                                                                                                                                                               | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 3.5. IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?                                                                                                                                                                           | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.                      |                                                          |

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.  
NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.

SIGNATURE OF BIDDER: .....

CAPACITY UNDER WHICH THIS BID IS SIGNED: .....

DATE: .....



## PREREQUISITE AND DISQUALIFYING FACTORS

➤ CIDB grading of **6 EP**

| A) Infrastructure and Resources Available. Provide proof of ownership or letter of Intent / Agreement from Hiring Company is required to score points. Proof to be provided of ownership by means of certified vehicle registration (E-NATIS)                                                                                         |                                                                                                        |        |           | Maximum Points    | Points Awarded |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|--------|-----------|-------------------|----------------|
| Item                                                                                                                                                                                                                                                                                                                                  | Equipment                                                                                              | Hiring | Ownership |                   |                |
| 1                                                                                                                                                                                                                                                                                                                                     | One (1) Truck equipped with lifting crane                                                              | 5      | 10        | 20                |                |
| 2.                                                                                                                                                                                                                                                                                                                                    | One (1) Light Delivery Vehicle                                                                         | 5      | 10        |                   |                |
|                                                                                                                                                                                                                                                                                                                                       |                                                                                                        |        |           |                   |                |
| B) Qualified Personnel CVs and certified qualification certificates for each team member must be attached                                                                                                                                                                                                                             |                                                                                                        |        |           | Maximum Points    | Points Awarded |
| Item                                                                                                                                                                                                                                                                                                                                  | Personnel                                                                                              | Points |           |                   |                |
| 1                                                                                                                                                                                                                                                                                                                                     | One (1) Qualified Electrician Minimum 3 Years's with relevant trade certificates and Wireman's license | 10     |           | 10                |                |
|                                                                                                                                                                                                                                                                                                                                       |                                                                                                        |        |           |                   |                |
| C) Previous experience – supply and installation of protective structures pole or ground mounted electronically controlled enclosures or street light pole covers and or securing of miniature substations Completed in the past 5 years * Certified copies of appointment and corresponding completion certificates must be attached |                                                                                                        | Points |           | Maximum Points    | Points Awarded |
| Three (3) projects completed successfully                                                                                                                                                                                                                                                                                             |                                                                                                        | 10     |           |                   |                |
| Four (4) projects completed successfully                                                                                                                                                                                                                                                                                              |                                                                                                        | 15     |           |                   |                |
| Five (5) projects completed successfully                                                                                                                                                                                                                                                                                              |                                                                                                        | 20     |           |                   |                |
|                                                                                                                                                                                                                                                                                                                                       |                                                                                                        |        |           |                   |                |
| D) Financial Resources – In terms of bank letter to confirm financial assistance from approved Financial Institution.                                                                                                                                                                                                                 |                                                                                                        | Points |           | Maximum Points    | Points Awarded |
| 1                                                                                                                                                                                                                                                                                                                                     | Letter of good standing with financial institution                                                     | 20     |           | 20                |                |
| A minimum score of 50 out of 70 points for functionality is required for the bidder to be further evaluated.                                                                                                                                                                                                                          |                                                                                                        |        |           | Minimum threshold | Maximum points |
| TOTAL                                                                                                                                                                                                                                                                                                                                 |                                                                                                        |        |           | 50                | 70             |

**Rand West city Local Municipality reserves the right to appoint one or more supplier/s on this bid. Only up to the top 5 highest scorers, will be appointed on this bid.**

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TENDER FOR THE APPOINTMENT OF ONE OR MORE CONTRACTORS

T2.2 RETURNABLE DOCUMENTS

FORM G SCHEDULE OF PLANT AND EQUIPMENT

As part of Functionality Requirements, Tenderers must demonstrate their functionality ability to carry out this assignment successfully by completing the following table.

1. Plant and Equipment

| No | Description                               | Number Required | Points to be Allocated for ownership | Size or Capacity | Number Owned | Number to be Hired |
|----|-------------------------------------------|-----------------|--------------------------------------|------------------|--------------|--------------------|
| 1  | One (1) Truck equipped with lifting crane | 1               | 10                                   |                  |              |                    |
| 3. | LDV                                       | 1               | 10                                   |                  |              |                    |

*The tenderer must attach proof of ownership in the form of copy of certified e-natis registration.*

Name of Tenderer : .....Date: .....  
Signature : .....Position: .....I name of signatory:



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TENDER FOR THE APPOINTMENT OF ONE OR MORE CONTRACTOR/S

RETURABLE DOCUMENTS REQUIRED FOR TENDER EVALUATION PURPOSES

*(TENDERERS ARE NOT TO REFER TO THEIR COMPANY PROFILE)*

| No | Project Name | Value in Rands R'000 | Date     |           | Employer         |                     |         |
|----|--------------|----------------------|----------|-----------|------------------|---------------------|---------|
|    |              |                      | Assigned | Completed | Name of employer | Contact Person Name | Tel. No |
| 1. |              |                      |          |           |                  |                     |         |
| 2. |              |                      |          |           |                  |                     |         |
| 3. |              |                      |          |           |                  |                     |         |
| 4  |              |                      |          |           |                  |                     |         |
| 5  |              |                      |          |           |                  |                     |         |

*Tenderers are required to Attach Proof in the form of Certified copies of Appointment Letters and corresponding completion certificates.*

Name of Tenderer: ..... Date: ..... Full name of signatory: .....

Signature: ..... Position: .....

**MANUFACTURE, SUPPLY AND INSTALLATION OF PROTECTIVE STRUCTURES FOR SECURING MINIATURE SUBSTATIONS, POLE AND GROUND MOUNTED PILLAR BOXED(ENCLOSURES) THAT ARE ELECTRONICALLY CONTROLLED ON AN AS AND WHEN REQUIRED BASIS FOR A 36-MONTH PERIOD**

| <b>BILL OF QUANTITIES</b>                                    |                                                                                                                                              |             |            |             |  |
|--------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|-------------|------------|-------------|--|
| <b>12 - WAY ELECTRONIC OR MECHANICAL CONTROL SAFE KIOSKS</b> |                                                                                                                                              |             |            |             |  |
| <b>Item</b>                                                  | <b>Manufacturing</b>                                                                                                                         | <b>Unit</b> | <b>Qty</b> | <b>Rate</b> |  |
| 1                                                            |                                                                                                                                              |             |            |             |  |
| 1.1                                                          | Supply and delivery of safe type 12- way distribution kiosk.                                                                                 | Per         | 1          | R           |  |
| 1.2                                                          | Supply and install 80-Ampere Samite 6 kA single pole circuit breakers (12 per distribution kiosk) as per IEC 60898                           | Per         | 1          | R           |  |
| 1.3                                                          | Supply and install indoor lightning arrestors. (12 per distribution kiosk)                                                                   | Per         | 1          | R           |  |
| 1.4                                                          | Installation only of din rail PLC split meters.                                                                                              | Per         | 1          | R           |  |
| 1.6                                                          | Supply and install all wiring in each 12 Way distribution kiosk.                                                                             | Per         | 1          | R           |  |
| 1.7                                                          | Supply and install electronically controlled locking mechanism.                                                                              | Per         | 1          | R           |  |
| 1.8                                                          | Supply key for proposed electronic locks                                                                                                     | Per         | 1          | R           |  |
| 1.9                                                          | Supply and install secure 50mm x 30mm barrel type mechanical type vandal proof locking mechanism                                             | Per         | 1          | R           |  |
| 1.10                                                         | Supply mechanical key for 50mm x 30mm barrel type mechanical locking mechanism.                                                              | Per         | 1          | R           |  |
| 1.11                                                         | Supply and install 30mm busbars (red, white, blue, neutral and earth) including busbar insulators (at least two per busbar) as per SANS 1195 | Per box     | 1          | R           |  |



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| Item                                                                    | Installation                                                                                                         | Unit    | Qty | Rate     |
|-------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|---------|-----|----------|
| 1.10                                                                    | Disconnect all feeder and service cables and remove existing distribution box including existing plinth.             | Per box | 1   | R        |
| 1.11                                                                    | Supply and install new plinth as per specification.                                                                  | Per     | 1   | R        |
| 1.12                                                                    | Install complete vandal proof distribution kiosk and connect all cables.                                             | Per     | 1   | R        |
| Item                                                                    | Test and commissioning                                                                                               | Unit    | Qty | Rate     |
| 1.13                                                                    | Test and general safety check (including the supply and installation of all warning labels) as per SANS 1186-1       | Per     | 1   | R        |
| <b>TOTAL SECTION ONE</b>                                                |                                                                                                                      |         |     | <b>R</b> |
|                                                                         |                                                                                                                      |         |     |          |
| <b><u>ELECTRONIC OR MECHANICA CONTROLLED POLE MOUNTED ENCLOSURE</u></b> |                                                                                                                      |         |     |          |
| 2                                                                       |                                                                                                                      |         |     |          |
| 2.1                                                                     | Supply Allbro Allvault or similar safe type 6- way pole mounted boxes. (Attach drawings) IEC 61529 <b>Annexure B</b> | Per     | 1   | R        |
| 2.2                                                                     | Supply and install 80-Ampere Samite 6 kA single pole circuit breakers (6 per pole mounted box) as per IEC 60898      | Per     | 1   | R        |

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|                   |                                                                                                                    |      |     |   |      |
|-------------------|--------------------------------------------------------------------------------------------------------------------|------|-----|---|------|
| 2.3               | Installation only of din rail PLC split meters.                                                                    | Per  | 1   | R |      |
| 2.4               | Supply and install indoor lightning arrestors. (6 per distribution box)                                            | Per  | 1   | R |      |
| 2.5               | Supply and install electronic controlled locking mechanism.                                                        | Per  | 1   | R |      |
| 2.6               | Supply and install secure 50mm x 30mm barrel type mechanical type vandal proof lock                                | Per  | 1   | R |      |
| 2.7               | Supply and install neutral and earth bar (1 of each per pole mounted box)                                          | Per  | 1   | R |      |
| Item              | Installation                                                                                                       | Unit | Qty |   | Rate |
| 2.7               | Disconnect all feeder and service cables and remove existing pole mounted box and deliver to the Municipal stores. | Per  | 1   | R |      |
| 2.8               | Install complete vandal proof pole mounted distribution box complete with all wiring as per SANS 10142             | Per  | 1   | R |      |
| TOTAL SECTION TWO |                                                                                                                    | R    |     |   |      |
|                   |                                                                                                                    |      |     |   |      |

**MANUFACTURE, SUPPLY AND INSTALLATION OF PROTECTIVE STRUCTURES FOR SECURING MINIATURE SUBSTATIONS, POLE AND GROUND MOUNTED PILLAR BOXED(ENCLOSURES) THAT CAN BE ELECTRONICALLY CONTROLLED ON AN AS AND WHEN REQUIRED BASIS FOR A 36-MONTH PERIOD**

| <u>3</u>                   | <u>STREET LIGHT CONTROLLER ENCLOSURE</u>                                                            |             |            |             |
|----------------------------|-----------------------------------------------------------------------------------------------------|-------------|------------|-------------|
| 3.1                        | Manufacturing of streetlight controller Allbro Allvaulit or similar - pole mounted boxes. IEC 61529 | Per         | 1          |             |
| 3.2                        | Supply and install 50-Ampere Samite 6 kA single pole circuit breaker (1 per pole mounted box)       | Per         | 1          |             |
| 3.3                        | Supply and install 25-Ampere Samite 6kA single pole circuit breakers. (4 per distribution box)      | Per         | 1          |             |
| 3.4                        | Supply and install 35-Ampere 220V coil contactor (1 per controller)                                 | Per         | 1          |             |
| 3.5                        | Supply and install 15 Amp photocell. (1 per controller)                                             | Per         | 1          |             |
| 3.6                        | Supply and install indoor lightning arrestors. (1 per controller)                                   | Per         | 1          | R           |
| 3.7                        | Supply and install neutral and earth bar (1 of each per controller)                                 | Per         | 1          | R           |
| Item                       | <b>Installation</b>                                                                                 | <b>Unit</b> | <b>Qty</b> | <b>Rate</b> |
| 3.8                        | Install complete streetlight pole mounted controller box including all wiring as per SANS 10142     | Per         | 1          |             |
| <b>TOTAL SECTION THREE</b> |                                                                                                     |             |            | <b>R</b>    |

**MANUFACTURE, SUPPLY AND INSTALLATION OF PROTECTIVE STRUCTURES FOR SECURING MINIATURE SUBSTATIONS, POLE AND GROUND MOUNTED PILLAR BOXED(ENCLOSURES) THAT CAN BE ELECTRONICALLY CONTROLLED ON AN AS AND WHEN REQUIRED BASIS FOR A 36-MONTH PERIOD**

| <b><u>REPAIRING OF MINIATURE SUBSTATION ENCLOSURES AND SECURING OF THE TOP COVER</u></b> |                                                                                                                                                                                                                                      |     |   |   |  |
|------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|---|---|--|
| <b>4</b>                                                                                 | <b><u>315 KVA Miniature Substation</u></b>                                                                                                                                                                                           |     |   |   |  |
| <b>4.1</b>                                                                               | Repairing of all rusted and damaged enclosure panels and doors and fitting of electronic locking mechanism. (Complete enclosure refurbishment and securing of miniature substation)                                                  | Per | 1 | R |  |
| <b>4.2</b>                                                                               | Repairing of all rusted and damaged enclosure panels and doors and fitting of secure 50mm x 30mm barrel type mechanical type vandal proof locking mechanism. (Complete enclosure refurbishment and securing of miniature substation) | Per | 1 | R |  |
| <b><u>500 KVA Miniature Substation</u></b>                                               |                                                                                                                                                                                                                                      |     |   |   |  |
| <b>4.3</b>                                                                               | Repairing of all rusted and damaged enclosure panels and doors and fitting of electronic locking mechanism. (Complete enclosure refurbishment and securing of miniature substation)                                                  | Per | 1 | R |  |
| <b>4.4</b>                                                                               | Repairing of all rusted and damaged enclosure panels and doors and fitting of secure 50mm x 30mm barrel type mechanical type vandal proof locking mechanism. (Complete enclosure refurbishment and securing of miniature substation) | Per | 1 | R |  |
| <b><u>630 KVA Miniature Substation</u></b>                                               |                                                                                                                                                                                                                                      |     |   |   |  |
| <b>4.5</b>                                                                               | Repairing of all rusted and damaged enclosure panels and doors and fitting of electronic locking mechanism. (Complete enclosure refurbishment and securing of miniature substation)                                                  | Per | 1 | R |  |
| <b>4.6</b>                                                                               | Repairing of all rusted and damaged enclosure panels and doors and fitting of secure 50mm x 30mm barrel type mechanical type vandal proof locking                                                                                    | Per | 1 | R |  |



**MANUFACTURE, SUPPLY AND INSTALLATION OF PROTECTIVE STRUCTURES FOR SECURING MINIATURE SUBSTATIONS, POLE AND GROUND MOUNTED PILLAR BOXED(ENCLOSURES) THAT CAN BE ELECTRONICALLY CONTROLLED ON AN AS AND WHEN REQUIRED BASIS FOR A 36-MONTH PERIOD**

|     |                                                                                                                                                                                                                                      |     |   |   |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|---|---|
|     | mechanism. (Complete enclosure refurbishment and securing of miniature substation)                                                                                                                                                   |     |   |   |
|     | <b><u>1000 kVA Miniature Substation</u></b>                                                                                                                                                                                          |     |   |   |
| 4.7 | Repairing of all rusted and damaged enclosure panels and doors and fitting of electronic locking mechanism. (Complete enclosure refurbishment and securing of miniature substation)                                                  | Per | 1 | R |
| 4.8 | Repairing of all rusted and damaged enclosure panels and doors and fitting of secure 50mm x 30mm barrel type mechanical type vandal proof locking mechanism. (Complete enclosure refurbishment and securing of miniature substation) | Per | 1 | R |
|     | <b><u>TOTAL SECTION FOUR</u></b>                                                                                                                                                                                                     |     |   |   |
|     |                                                                                                                                                                                                                                      |     |   |   |
| 5   | <b><u>ELECTRONIC CONTROL AND MONITORING SYSTEM</u></b>                                                                                                                                                                               |     |   |   |
| 5.1 | Supply and install electronic monitoring system.                                                                                                                                                                                     | Per | 1 | R |
|     | <b><u>TOTAL SECTION FIVE</u></b>                                                                                                                                                                                                     |     |   |   |
|     |                                                                                                                                                                                                                                      |     |   |   |

**MANUFACTURE, SUPPLY AND INSTALLATION OF PROTECTIVE STRUCTURES FOR SECURING MINIATURE SUBSTATIONS, POLE AND GROUND MOUNTED PILLAR BOXED(ENCLOSURES) THAT CAN BE ELECTRONICALLY CONTROLLED ON AN AS AND WHEN REQUIRED BASIS FOR A 36-MONTH PERIOD**

| <u>TRAINING AND TECHNICAL SUPPORT</u>                   |                                                                                                                                                                                                       |     |   |   |
|---------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|---|---|
| 6                                                       |                                                                                                                                                                                                       |     |   |   |
| 6.1                                                     | The supplier shall provide comprehensive training on the configuration, programming, installation, operation, and maintenance of the system.                                                          | Per | 1 | R |
| TOTAL SECTION SIX                                       |                                                                                                                                                                                                       | R   |   |   |
| <b>SECURING OF STREET LIGHTS POLE WITH STEEL COVERS</b> |                                                                                                                                                                                                       |     |   |   |
| 7                                                       |                                                                                                                                                                                                       |     |   |   |
| 7.1                                                     | Manufacture and secure various sizes street light poles circuit breaker compartment with steel covers as per the attached drawing.                                                                    | Ea  | 1 | R |
| TOTAL SECTION SEVEN                                     |                                                                                                                                                                                                       | R   |   |   |
| <b>SECURING OF HIGHMAST LIGHTS POLE STEEL COVERS</b>    |                                                                                                                                                                                                       |     |   |   |
| 8                                                       |                                                                                                                                                                                                       |     |   |   |
| 8.1                                                     | Manufacture and secure various sizes high mast light poles circuit breaker compartment with steel covers complete with electronically controlled locking mechanism.                                   | Ea  | 1 | R |
| 8.2                                                     | Manufacture and secure various sizes high mast light poles circuit breaker compartment with steel covers complete with secure 50mm x 30mm barrel type mechanical type vandal proof locking mechanism. |     |   |   |
|                                                         |                                                                                                                                                                                                       | R   |   |   |
| <b>SECTION TOTALS</b>                                   |                                                                                                                                                                                                       |     |   |   |
| Section One Total                                       |                                                                                                                                                                                                       | R   |   |   |
| Section Two Total                                       |                                                                                                                                                                                                       | R   |   |   |
| Section Three Total                                     |                                                                                                                                                                                                       | R   |   |   |
| Section Four Total                                      |                                                                                                                                                                                                       | R   |   |   |

MANUFACTURE, SUPPLY AND INSTALLATION OF PROTECTIVE STRUCTURES FOR SECURING MINIATURE SUBSTATIONS, POLE AND GROUND MOUNTED PILLAR BOXED(ENCLOSURES) THAT CAN BE ELECTRONICALLY CONTROLLED ON AN AS AND WHEN REQUIRED BASIS FOR A 36-MONTH PERIOD

|                     |   |
|---------------------|---|
| Section Five Total  | R |
| Section Six Total   | R |
| Section Seven Total | R |
| Section Eight Total | R |
| TOTAL ALL SECTIONS  | R |

Total price must be carried over to the front page of this document. Bidders will be allowed to price per section. However, each section of your choice must be priced in full. Failure to price a section in full will lead to disqualification from this bid.

Note: Any item not listed here will be procured at market related prices by the bidder and will be based on three (3) quotations and /or cost plus 10%

**MANUFACTURE, SUPPLY AND INSTALLATION OF PROTECTIVE STRUCTURES FOR SECURING  
MINIATURE SUBSTATIONS, POLE AND GROUND MOUNTED PILLAR BOXED(ENCLOSURES)  
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36-MONTH PERIOD**

**RAND WEST CITY LOCAL MUNICIPALITY**

**MANUFACTURE, SUPPLY AND INSTALLATION OF PROTECTIVE STRUCTURES FOR SECURING  
MINIATURE SUBSTATIONS, POLE AND GROUND MOUNTED PILLAR BOXED(ENCLOSURES)  
THAT ARE ELECTRONICALLY CONTROLLED ON AN AS AND WHEN REQUIRED BASIS FOR A 36-  
MONTH PERIOD.**

**TENDER FOR THE APPOINTMENT OF ONE OR MORE SERVICE PROVIDER/S**

**PROVISIONS RE-CONTRACT PRICE ADJUSTMENT**

Any rise or fall in the cost of labor, materials and transport subsequent to the tender closing date shall be for the Employer's account.

**Definition of Dates of Applicable Indices**

In the application of formulae designated hereafter suffixes to indexes will determine the date of the applicable index as follows:

**Note**

Suffix (o)            The index ruling during the month prior to that during which the bid closed.

Suffix (n)            The index ruling on the Adjustment Date as defined below.

"Base Month": for this contract, shall mean: **Month Prior to Advertising of the Bid**

"Adjustment Date" shall mean:

1 January for orders placed from and including this date up to 30 June

1 July for all orders places from and including this date up to 31 December

**Important Note:**

**NO ADJUSTMENT shall be made from date of award of contract until the first Adjustment Date stipulated above.**

**NO ADJUSTMENT of prices shall be made at any time other than on the adjustment dates stipulated above.**

**The adjusted prices shall be fixed and firm until the date of the next adjustment.**

**The date that a faxed or e-mailed order is transmitted to the supplier or a written order is delivered by hand shall be taken as the Date of Order**

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**RAND WEST CITY LOCAL MUNICIPALITY**

**TENDER No: RWCLM-3/001/2023-2024: MANUFACTURE, SUPPLY AND INSTALLATION OF  
PROTECTIVE STRUCTURES FOR SECURING MINIATURE SUBSTATIONS, POLE AND GROUND  
MOUNTED PILLAR BOXED(ENCLOSURES) THAT ARE ELECTRONICALLY CONTROLLED ON AN  
AS AND WHEN REQUIRED BASIS FOR A 36 MONTH PERIOD**

**3 SCOPE OF WORKS**

**C 3.1 Employer's Objective**

The objective of the employer is to improve the delivery of services to the community it serves in accordance with its constitutional mandate.

**C 3.2 Overview of the Works**

This tender calls for the removal of existing electrical distribution boxes as well as the supply and installation of new safe type electrical distribution boxes on an as and when required basis for a 36-month period.

**C 3.3 Extend of the Works**

Supply, delivery and installation of safe type pole top and ground mounted electronically controlled enclosures and street light controller enclosures.

Also included is the safe removal and replacement of old enclosures.

**C 3.4 Locations of the Works**

Works are located within Rand West City Local Municipality area and the details are specified in the bill of quantities. *(Also see Part C4: Site Information)*

**C 3.5 Resources Required**

Tenderers will be evaluated based on the available resource's human, infrastructure, factory equipment and overhead line equipment required for this Project.

**(a) Relevant Tenderers Experience and Understanding of Municipal Environment**

**MANUFACTURE, SUPPLY AND INSTALLATION OF PROTECTIVE STRUCTURES FOR SECURING  
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- a) Tenderers must demonstrate the capacity and capability that they will be able to carry out this assignment successfully.
- b) Tenderers must also demonstrate their understanding regarding the Municipal Environment.

**C 3.4 Construction program**

Tenderers shall submit with their tender their **preliminary weekly programme for the construction** of the Works under this contract to suit their proposed method of executing the Works. The programme shall be sufficiently detailed to differentiate between the various activities so that the contract may be properly evaluated.

**C 3.6 Change in works**

The Engineer may, from time to time by order in writing without in any way vitiating the Contract or giving to the Contractor any claim for additional payment, require the Contractor to proceed with the execution of the works in such order as in his opinion may be necessary, and may alter the order of or suspend any part of the Works at such time and times as he may deem desirable and the Contractor shall not, after receiving such written order, proceed with work ordered to be suspended until he shall receive a written order to do so from the Engineer. Where the work must be carried out in conjunction with work of other Contractors, or with that of the Employer, it shall be coordinated and arranged in such a manner as to interfere as little as possible with the progress of such other work so as to offer every reasonable facility to other Contractors or to employees of the Employer.



**MANUFACTURE, SUPPLY AND INSTALLATION OF PROTECTIVE STRUCTURES FOR SECURING  
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AS AND WHEN REQUIRED BASIS FOR A 36 MONTH PERIOD**

**C 4 PROJECT SPECIFICATIONS**

**TECHNICAL SPECIFICATION**

**SCOPE OF TENDER**

Manufacture, delivery and installation of safe type pole top and ground mounted electronically controlled enclosures.

**GENERAL**

Quantities will be as indicated in the BoQ and are only for evaluation purposes. All quantities will be altered according to work and project required. The work will be identified by the Electrical Manager and will be carried out in accordance in the Westonaria and Randfontein areas of supply.

**ELECTRONICALLY CONTROLLED SAFE KIOSKS**

- Kiosk housing will be from 3mm **3CR12 Steel**, with a 5mm **3CR12** door
- 1.5mm Gland plate. Tamper proof hinges on the inside of the door
- IP 54 rating. IEC 61529
- The kiosk shall be ground mount by means of a suitable concrete or steel base.
- Doors must close without the use of keys.
- All screws and nuts and spring washers used shall be stainless steel.
- To prevent tampering on the door, the locking mechanism must be fitted on the door.
- The complete enclosure shall be **passivated, and powder coated** with avocado green or battleship grey.
- Provision for lifting lugs must be made.
- A legend shall be fitted on the inside of the door.
- The kiosk will accommodate and be prewired with 12 × 63 Ampere 6kA circuit breakers as well as 12 × single phase split type prepaid meters supplied by the council.
- The kiosk will be prewired complete with three phase busbars of 15mm in width and neutral and earth bar of the same width each with enough pre-drilled holes and M8 bolts and nuts for the house connections.
- All wiring shall be done with 16mm<sup>2</sup> stranded copper PVC conductors. There shall be no joints or splicing in the enclosure.
- Each side of the conductor that is connected to the phase busbars shall be fitted with a tinted copper lug.

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- The busbars will be covered with a Perspex cover clearly marked LV.
- The busbars shall be supported by insulators which are 40mm long and 40mm in diameter. The insulators shall be cylindrical in shape. The insulators shall have M10 inserts on either side. The insulator shall be colour coded to indicate each phase. The order of the busbars shall be from left to right, neutral, red, white and blue as viewed from the back.
- The kiosk will have space for electronic controlled door mechanism.
- The roof shall be at an angle for water to run off.
- The kiosk and base shall overlap by 15mm to prevent an attempt to cut the bolts to gain access.
- The kiosk shall have front and rear opening doors.
- The door surround shall incorporate splash proof sill around the inner border of the door opening.
- The gap between door and housing shall be less than 5mm.
- All doors will be fitted with handles.
- The inner plate shall be installed to fit the electronic equipment on the kiosk
- The enclosure shall be earthed to the chasing with a flexible earth lead.
- The concrete plinth shall have a compressive strength of 25MPa
- The plinth surface shall be smooth and flat
- The M12 fixing bolts to secure the enclosure to the plinth shall be cast in the concrete, secured to the steel reinforcing and shall be supplied with two M12 washers and one M12 lock nut.
- The thickness of the plinth shall be at least 100mm
- The plinth will be 650mm high and installed with 100mm above ground level.
- The plinth shall be steel reinforced to provide strength and decrease the possibility to gain access via the plinth. Contractor to supply detail of the proposal.
- The enclosure shall be marked with the Manufacturer name and year of manufacture.
- Danger sign shall be mounted on the outside of the enclosure by means of rivets.
- Remove old kiosk and install new kiosk as per SANS 10142.

**Securing of Street lights pole with steel covers as per the attached drawing marked  
Annexure A**

- Secure various sizes street light poles circuit breaker compartment with lockable steel covers

**Street light Controller Enclosure as per the attached drawing marked Annexure B**

- Kiosk housing will be from Glass Reinforced Polyester (GRP)
- Tamper proof hinges on the inside of the door
- IP 66 rating.
- The enclosure shall be mounted using a pole bracket to fit 4, 10 and 20kN concrete poles and wooden poles.
- Weather and UV Resistant (25 Years +)
- All screws and nuts and spring washers used shall be stainless steel.

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- The complete enclosure shall be passivated, and power coated with orange.
- A legend shall be fitted on the inside of the door.
- Danger sign shall be mounted on the outside of the enclosure by means of rivets.
- The enclosure will accommodate and be prewired with a 50 Ampere single phase 6kA circuit breaker for mains, 35 Ampere contactor and four 25 Ampere single phase 6kA circuit breakers as well as a seven day programmable timer.
- A Neutral bar and earth bar shall be fitted inside the box.
- All wiring shall be done with 16mm<sup>2</sup> stranded copper PVC conductors. There shall be no joints or splicing in the enclosure.
- Remove old enclosure and install new enclosure as per SANS 10142.

**Electronically Controlled Pole mounted Enclosure as per the attached drawing marked  
Annexure B**

- Kiosk housing will be from Glass Reinforced Polyester (GRP)
- Tamper proof hinges on the inside of the door
- IP 66 rating, IEC 61529
- Weather and UV Resistant (25 Years +)
- The kiosk shall be mounted using a pole bracket to fit 4, 10 and 20kN poles.
- All screws and nuts and spring washers used shall be stainless steel.
- A legend shall be fitted on the inside of the door.
- Danger sign shall be mounted on the outside of the enclosure by means of rivets.
- The kiosk will accommodate and be prewired with 6 × 63Ampere 6kA circuit breakers as well as 6 × single phase split type prepaid meters supplied by the council. DIN rail mount
- All wiring shall be done with 16mm<sup>2</sup> stranded copper PVC conductors. There shall be no joints or splicing in the enclosure.
- Remove old kiosk and install new kiosk as per SANS 10142.

**Repairing of miniature substation enclosures and Securing of the roof (Final sizes and  
possible design will be indicated during the site briefing)**

**315 kVA Miniature Substation**

- Repairing of all rusted and damaged enclosure panels and doors and fitting of electronic locking mechanism or secure 50mm x 30mm vandal proof locking mechanism.

**500 kVA Miniature Substation**

- Repairing of all rusted and damaged enclosure panels and doors and fitting of electronic locking mechanism or secure 50mm x 30mm vandal proof locking mechanism

**630 kVA Miniature Substation**

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- Repairing of all rusted and damaged enclosure panels and doors and fitting of electronic locking mechanism or secure 50mm x 30mm vandal proof locking mechanism.

**1000 kVA Miniature Substation**

- Repairing of all rusted and damaged enclosure panels and doors and fitting of electronic locking mechanism or secure 50mm x 30mm vandal proof locking mechanism.

**Electronic control and monitoring System**

- Smart electronic bypass key must be able to record the date, time, kiosk number etc.
- Key shall be programmable for single or multiple opening of one or more enclosures.
- Keys shall be reprogrammable such a way that multiple keys can be used to open a single enclosure and a single key is capable of opening multiple enclosures.
- Keys shall be uniquely identifiable and uniquely assigned to individual users.
- In case a key is lost, it shall be possible to disable that key from opening any enclosure.
- The system shall be able to report on which key opened the secure enclosure, shall keep date and identify the authorised person who opened the enclosure.
- The system must also be able to identify the location of any enclosure.

**Training and Technical Support**

- The supplier shall provide comprehensive training on the configuration, programming, installation, operation and maintenance of the system.
- The supplier shall provide technical support on the system and equipment queries.

**SECURING OF STREET LIGHTS POLE STEEL COVERS**

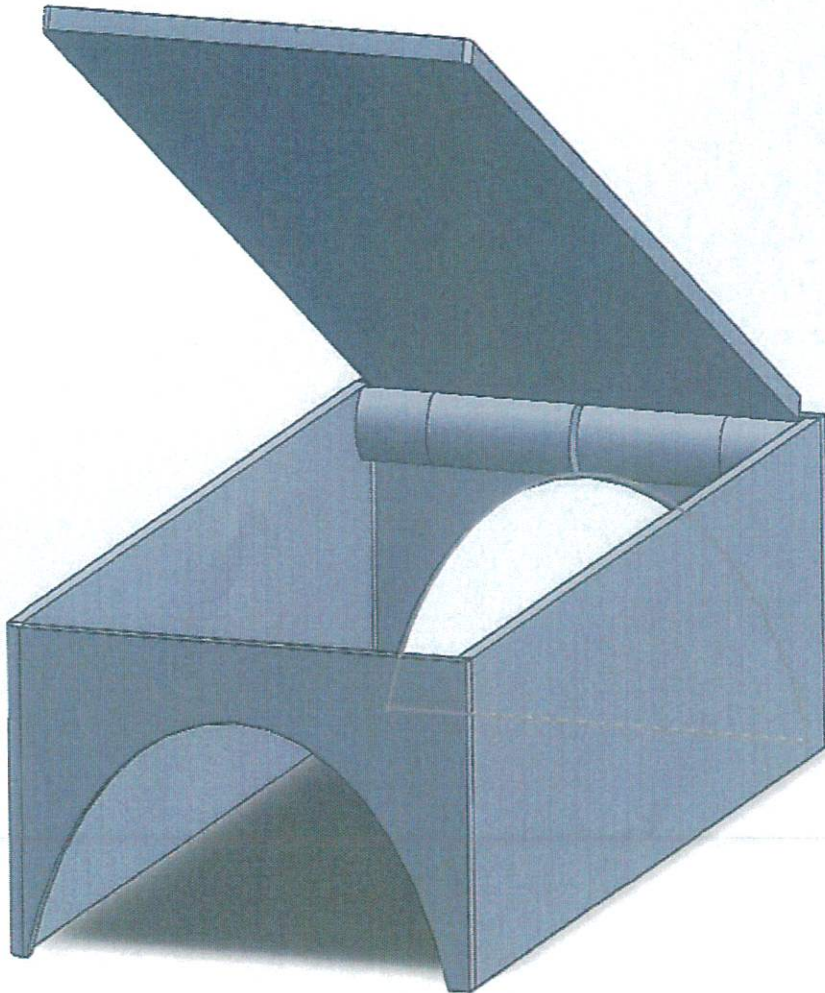
- Manufacture and secure various sizes street light poles circuit breaker compartment with steel covers.

**SECURING OF HIGHMAST LIGHTS POLE STEEL COVERS**

- Manufacture and secure various sizes high mast light poles circuit breaker compartment with steel covers.

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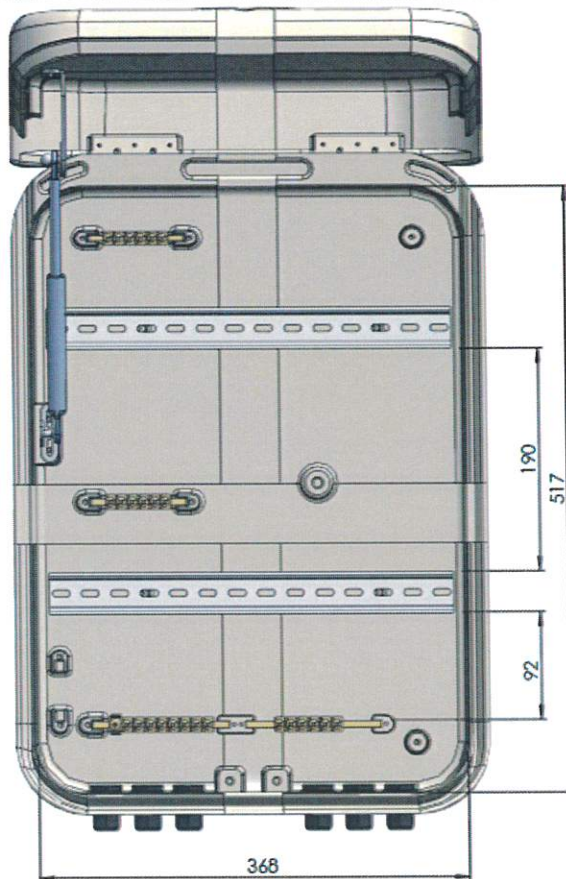
**ANNEXURE A (Proposed drawing on streetlight pole cover or similar)**



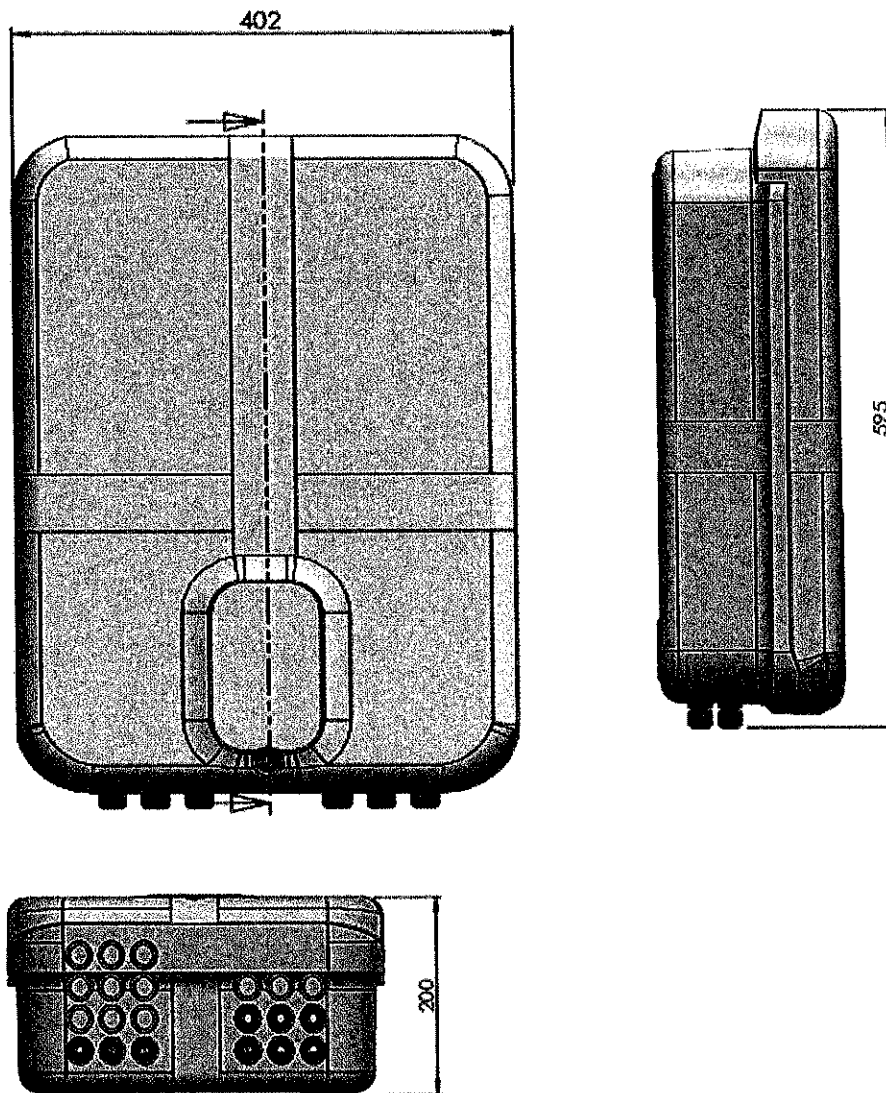


**MANUFACTURE, SUPPLY AND INSTALLATION OF PROTECTIVE STRUCTURES FOR SECURING  
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**ANNEXURE B (Proposed drawing on pole mounted box)**



**MANUFACTURE, SUPPLY AND INSTALLATION OF PROTECTIVE STRUCTURES FOR SECURING  
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### PRICING SCHEDULE – FIRM PRICES (PURCHASES)

**NOTE:** ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

|                     |                    |
|---------------------|--------------------|
| Name of Bidder..... | Bid Number.....    |
| Closing Time .....  | Closing Date ..... |

OFFER TO BE VALID FOR.....DAYS FROM THE CLOSING DATE OF BID.

| ITEM NO. | QUANTITY | DESCRIPTION | BID PRICE IN RSA CURRENCY<br>**(ALL APPLICABLE TAXES INCLUDED) |
|----------|----------|-------------|----------------------------------------------------------------|
|----------|----------|-------------|----------------------------------------------------------------|

- |   |                                                  |       |                          |
|---|--------------------------------------------------|-------|--------------------------|
| - | Required by:                                     | ..... |                          |
| - | At:                                              | ..... |                          |
|   |                                                  | ..... |                          |
| - | Brand and Model                                  | ..... |                          |
| - | Country of Origin                                | ..... |                          |
| - | Does the offer comply with the specification(s)? |       | *YES/NO                  |
| - | If not to specification, indicate deviation(s)   | ..... |                          |
| - | Period required for delivery                     | ..... |                          |
|   |                                                  |       | *Delivery: Firm/Not firm |
| - | Delivery basis                                   | ..... |                          |

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

\*\* "all applicable taxes" includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

\*Delete if not applicable

## MBD 4

### DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state<sup>1</sup>.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
3. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

3.1 Full Name of bidder or his or her representative:.....

3.2 Identity Number: .....

3.3 Position occupied in the Company (director, trustee, shareholder<sup>2</sup>):.....

3.4 Company Registration Number: .....

3.5 Tax Reference Number:.....

3.6 VAT Registration Number: .....

3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state? YES / NO

3.8.1 If yes, furnish particulars. ....

.....

<sup>1</sup>MSCM Regulations: "in the service of the state" means to be –

(a) a member of –

- (i) any municipal council;
- (ii) any provincial legislature; or
- (iii) the national Assembly or the national Council of provinces;

(b) a member of the board of directors of any municipal entity;

(c) an official of any municipality or municipal entity;

(d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);

(e) a member of the accounting authority of any national or provincial public entity; or

(f) an employee of Parliament or a provincial legislature.

<sup>2</sup> Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

3.9 Have you been in the service of the state for the past twelve months? .....YES / NO

3.9.1 If yes, furnish particulars.....

.....

3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? ..... YES / NO

3.10.1 If yes, furnish particulars.

.....

.....

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? YES / NO

3.11.1 If yes, furnish particulars

.....

.....

3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? YES / NO

3.12.1 If yes, furnish particulars.

.....

.....

3.13 Are any spouse, child or parent of the company's directors trustees, managers, principle shareholders or stakeholders in service of the state? YES / NO

3.13.1 If yes, furnish particulars.

.....

.....

3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract. YES / NO

3.14.1 If yes, furnish particulars:

.....

.....

4. Full details of directors / trustees / members / shareholders.

| Full Name | Identity Number | State Employee Number |
|-----------|-----------------|-----------------------|
|           |                 |                       |
|           |                 |                       |
|           |                 |                       |
|           |                 |                       |
|           |                 |                       |
|           |                 |                       |
|           |                 |                       |
|           |                 |                       |
|           |                 |                       |

.....  
Signature

.....  
Date

.....  
Capacity

.....  
Name of Bidder

**DECLARATION FOR PROCUREMENT ABOVE R10 MILLION (ALL APPLICABLE TAXES INCLUDED)**

For all procurement expected to exceed R10 million (all applicable taxes included), bidders must complete the following questionnaire:

1 Are you by law required to prepare annual financial statements for auditing?

1.1 If yes, submit audited annual financial statements for the past three years or since the date of establishment if established during the past three years.

**\*YES / NO**

.....

.....

2 Do you have any outstanding undisputed commitments for municipal services towards any municipality for more than three months or any other service provider in respect of which payment is overdue for more than 30 days?

2.1 If no, this serves to certify that the bidder has no undisputed commitments for municipal services towards any municipality for more than three months or other service provider in respect of which payment is overdue for more than 30 days.

2.2 If yes, provide particulars.

.....

.....

.....

.....

\* Delete if not applicable

**\*YES / NO**

3 Has any contract been awarded to you by an organ of state during the past five years, including particulars of any material non-compliance or dispute concerning the execution of such contract?

3.1 If yes, furnish particulars

.....  
.....

**\*YES / NO**

4. Will any portion of goods or services be sourced from outside the Republic, and, if so, what portion and whether any portion of payment from the municipality / municipal entity is expected to be transferred out of the Republic?

**\*YES / NO**

4.1 If yes, furnish particulars

.....  
.....

**CERTIFICATION**

I, THE UNDERSIGNED (NAME) .....

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS CORRECT.

I ACCEPT THAT THE STATE MAY ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of Bidder



## PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

### 1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

*(delete whichever is not applicable for this tender).*

- a) The applicable preference point system for this tender is the **90/10** preference point system.
- b) The applicable preference point system for this tender is the **80/20** preference point system.
- c) Either the **90/10 or 80/20 preference point system** will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

|                                                  | POINTS     |
|--------------------------------------------------|------------|
| PRICE                                            |            |
| SPECIFIC GOALS                                   |            |
| <b>Total points for Price and SPECIFIC GOALS</b> | <b>100</b> |

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

## 2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

## 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

### 3.1. POINTS AWARDED FOR PRICE

#### 3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$P_s = 80 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right) \text{ or } P_s = 90 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

$P_s$  = Points scored for price of tender under consideration

$P_t$  = Price of tender under consideration

$P_{min}$  = Price of lowest acceptable tender

### 3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

#### 3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80 \left( 1 + \frac{Pt - P_{max}}{P_{max}} \right) \text{ or } Ps = 90 \left( 1 + \frac{Pt - P_{max}}{P_{max}} \right)$$

Where

- Ps = Points scored for price of tender under consideration  
Pt = Price of tender under consideration  
Pmax = Price of highest acceptable tender

#### 4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
  - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

| The specific goals allocated points in terms of this tender | Number of points allocated (90/10 system)<br>(To be completed by the organ of state) | Number of points allocated (80/20 system)<br>(To be completed by the organ of state) | Number of points claimed (90/10 system)<br>(To be completed by the tenderer) | Number of points claimed (80/20 system)<br>(To be completed by the tenderer) |
|-------------------------------------------------------------|--------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|------------------------------------------------------------------------------|------------------------------------------------------------------------------|
| At least 51% black ownership                                | 5                                                                                    | 10                                                                                   |                                                                              |                                                                              |
| At least 51% Women ownership                                | 5                                                                                    | 10                                                                                   |                                                                              |                                                                              |
|                                                             |                                                                                      |                                                                                      |                                                                              |                                                                              |
|                                                             |                                                                                      |                                                                                      |                                                                              |                                                                              |
|                                                             |                                                                                      |                                                                                      |                                                                              |                                                                              |
|                                                             |                                                                                      |                                                                                      |                                                                              |                                                                              |
|                                                             |                                                                                      |                                                                                      |                                                                              |                                                                              |

#### DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number: .....

4.5. TYPE OF COMPANY/ FIRM

Partnership/Joint Venture / Consortium

One-person business/sole propriety

Close corporation

Public Company

Personal Liability Company

(Pty) Limited

Non-Profit Company

State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
  - (a) disqualify the person from the tendering process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution, if deemed necessary.

|                             |       |
|-----------------------------|-------|
| .....                       |       |
| SIGNATURE(S) OF TENDERER(S) |       |
| SURNAME AND NAME:           | ..... |
| DATE:                       | ..... |
| ADDRESS:                    | ..... |
|                             | ..... |
|                             | ..... |
|                             | ..... |



## DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Municipal Bidding Document (MBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2011 and the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

### 1. General Conditions

- 1.1. Preferential Procurement Regulations, 2011 (Regulation 9) makes provision for the promotion of local production and content.
- 1.2. Regulation 9.(1) prescribes that in the case of designated sectors, where in the award of bids local production and content is of critical importance, such bids must be advertised with the specific bidding condition that only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for bids referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by the South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as required in paragraph 4.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on [http://www.thedti.gov.za/industrial development/ip.jsp](http://www.thedti.gov.za/industrial%20development/ip.jsp) at no cost.

1.6. A bid may be disqualified if –

- (a) this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation; and
- (b) the bidder fails to declare that the Local Content Declaration Templates (Annex C, D and E) have been audited and certified as correct.

## 2. Definitions

2.1. **“bid”** includes written price quotations, advertised competitive bids or proposals;

2.2. **“bid price”** price offered by the bidder, excluding value added tax (VAT);

2.3. **“contract”** means the agreement that results from the acceptance of a bid by an organ of state;

2.4. **“designated sector”** means a sector, sub-sector or industry that has been designated by the Department of Trade and Industry in line with national development and industrial policies for local production, where only locally produced services, works or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content;

2.5. **“duly sign”** means a Declaration Certificate for Local Content that has been signed by the Chief Financial Officer or other legally responsible person nominated in writing by the Chief Executive, or senior member / person with management responsibility (close corporation, partnership or individual).

2.6. **“imported content”** means that portion of the bid price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or its subcontractors) and which costs are inclusive of the costs abroad (this includes labour and intellectual property costs), plus freight and other direct importation costs, such as landing costs, dock duties, import duty, sales duty or other similar tax or duty at the South African port of entry;

2.7. **“local content”** means that portion of the bid price which is not included in the imported content, provided that local manufacture does take place;

2.8. **“stipulated minimum threshold”** means that portion of local production and content as determined by the Department of Trade and Industry; and

2.9. **“sub-contract”** means the primary contractor's assigning, leasing, making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract.

3. **The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:**



| <u>Description of services, works or goods</u> | <u>Stipulated minimum threshold</u> |
|------------------------------------------------|-------------------------------------|
| _____                                          | _____ %                             |
| _____                                          | _____ %                             |
| _____                                          | _____ %                             |

4. Does any portion of the services, works or goods offered have any imported content?  
(Tick applicable box)

|     |                          |    |                          |
|-----|--------------------------|----|--------------------------|
| YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
|-----|--------------------------|----|--------------------------|

- 4.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by the SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on [www.reservebank.co.za](http://www.reservebank.co.za).

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

| <b>Currency</b> | <b>Rates of exchange</b> |
|-----------------|--------------------------|
| US Dollar       |                          |
| Pound Sterling  |                          |
| Euro            |                          |
| Yen             |                          |
| Other           |                          |

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

5. Were the Local Content Declaration Templates (Annex C, D and E) audited and certified as correct?  
(Tick applicable box)

|     |                          |    |                          |
|-----|--------------------------|----|--------------------------|
| YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
|-----|--------------------------|----|--------------------------|

- 5.1. If yes, provide the following particulars:

- (a) Full name of auditor: .....
- (b) Practice number: .....
- (c) Telephone and cell number: .....
- (d) Email address: .....

(Documentary proof regarding the declaration will, when required, be submitted to the satisfaction of the Accounting Officer / Accounting Authority)

6. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the Accounting Officer / Accounting Authority provide directives in this regard.

**LOCAL CONTENT DECLARATION**  
**(REFER TO ANNEX B OF SATS 1286:2011)**

**LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)**

**IN RESPECT OF BID NO. ....**

**ISSUED BY:** (Procurement Authority / Name of Municipality / Municipal Entity):  
.....

NB

1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.

2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on <http://www.thedti.gov.za/industrialdevelopment/ip.jsp>. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, ..... (full names),  
do hereby declare, in my capacity as .....  
of .....(name of bidder  
entity), the following:

(a) The facts contained herein are within my own personal knowledge.

(b) I have satisfied myself that

- (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (ii) the declaration templates have been audited and certified to be correct.

(c) The local content percentages (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C;

|                                                                    |   |
|--------------------------------------------------------------------|---|
| Bid price, excluding VAT (y)                                       | R |
| Imported content (x), as calculated in terms of SATS 1286:2011     | R |
| Stipulated minimum threshold for local content (paragraph 3 above) |   |
| Local content %, as calculated in terms of SATS 1286:2011          |   |

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above. The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.

(d) I accept that the Procurement Authority / Municipality /Municipal Entity has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.

(e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Municipal / Municipal Entity imposing any or all of the remedies as provided for in Regulation 13 of the Preferential Procurement Regulations, 2011 promulgated under the Preferential Policy Framework Act (PPFA), 2000 (Act No. 5 of 2000).

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

WITNESS No. 1 \_\_\_\_\_

DATE: \_\_\_\_\_

WITNESS No. 2 \_\_\_\_\_

DATE: \_\_\_\_\_

## DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
  - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
  - b. been convicted for fraud or corruption during the past five years;
  - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
  - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 4 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

| Item  | Question                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Yes                             | No                             |
|-------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|--------------------------------|
| 4.1   | Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?<br><br>(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied).<br><br><b>The Database of Restricted Suppliers now resides on the National Treasury's website(<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) and can be accessed by clicking on its link at the bottom of the home page.</b> | Yes<br><input type="checkbox"/> | No<br><input type="checkbox"/> |
| 4.1.1 | If so, furnish particulars:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                 |                                |
| 4.2   | Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?<br><br><b>The Register for Tender Defaulters can be accessed on the National Treasury's website (<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) by clicking on its link at the bottom of the home page.</b>                                                                                                                                                                                                                                                                           | Yes<br><input type="checkbox"/> | No<br><input type="checkbox"/> |
| 4.2.1 | If so, furnish particulars:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                 |                                |
| 4.3   | Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Yes<br><input type="checkbox"/> | No<br><input type="checkbox"/> |



|             |                                                                                                                                                                                                                                        |                                 |                                |
|-------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|--------------------------------|
| 4.3.1       | If so, furnish particulars:                                                                                                                                                                                                            |                                 |                                |
| <b>Item</b> | <b>Question</b>                                                                                                                                                                                                                        | <b>Yes</b>                      | <b>No</b>                      |
| 4.4         | Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months? | Yes<br><input type="checkbox"/> | No<br><input type="checkbox"/> |
| 4.4.1       | If so, furnish particulars:                                                                                                                                                                                                            |                                 |                                |
| 4.5         | Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?                         | Yes<br><input type="checkbox"/> | No<br><input type="checkbox"/> |
| 4.7.1       | If so, furnish particulars:                                                                                                                                                                                                            |                                 |                                |

### CERTIFICATION

**I, THE UNDERSIGNED (FULL NAME) .....  
 CERTIFY THAT THE INFORMATION FURNISHED ON THIS  
 DECLARATION FORM TRUE AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT,  
 ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION  
 PROVE TO BE FALSE.**

.....  
**Signature**

.....  
**Date**

.....  
**Position**

.....  
**Name of Bidder**

Js367bW

## CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Municipal Bidding Document (MBD) must form part of all bids<sup>1</sup> invited.
  
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).<sup>2</sup> Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
  
- 3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
  - a. take all reasonable steps to prevent such abuse;
  - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
  - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
  
- 4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
  
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

<sup>1</sup> Includes price quotations, advertised competitive bids, limited bids and proposals.

<sup>2</sup> Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

**CERTIFICATE OF INDEPENDENT BID DETERMINATION**

I, the undersigned, in submitting the accompanying bid:

---

(Bid Number and Description)

in response to the invitation for the bid made by:

---

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: \_\_\_\_\_ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
  - (a) has been requested to submit a bid in response to this bid invitation;
  - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
  - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder



6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium<sup>3</sup> will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
  - (a) prices;
  - (b) geographical area where product or service will be rendered (market allocation)
  - (c) methods, factors or formulas used to calculate prices;
  - (d) the intention or decision to submit or not to submit, a bid;
  - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
  - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

<sup>3</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of Bidder

Js9141w 4

# **THE NATIONAL TREASURY**

**Republic of South Africa**



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## **GOVERNMENT PROCUREMENT: GENERAL CONDITIONS OF CONTRACT**

**July 2010**

**GOVERNMENT PROCUREMENT**  
**GENERAL CONDITIONS OF CONTRACT**  
**July 2010**

**NOTES**

The purpose of this document is to:

- (i) Draw special attention to certain general conditions applicable to government bids, contracts and orders; and
- (ii) To ensure that clients be familiar with regard to the rights and obligations of all parties involved in doing business with government.

In this document words in the singular also mean in the plural and vice versa and words in the masculine also mean in the feminine and neuter.

- The General Conditions of Contract will form part of all bid documents and may not be amended.
- Special Conditions of Contract (SCC) relevant to a specific bid, should be compiled separately for every bid (if applicable) and will supplement the General Conditions of Contract. Whenever there is a conflict, the provisions in the SCC shall prevail.

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## **General Conditions of Contract**

### **1. Definitions**

1. The following terms shall be interpreted as indicated:
  - 1.1 "Closing time" means the date and hour specified in the bidding documents for the receipt of bids.
  - 1.2 "Contract" means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
  - 1.3 "Contract price" means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
  - 1.4 "Corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution.
  - 1.5 "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
  - 1.6 "Country of origin" means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
  - 1.7 "Day" means calendar day.
  - 1.8 "Delivery" means delivery in compliance of the conditions of the contract or order.
  - 1.9 "Delivery ex stock" means immediate delivery directly from stock actually on hand.
  - 1.10 "Delivery into consignees store or to his site" means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
  - 1.11 "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the



RSA.

- 1.12 "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 1.13 "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.14 "GCC" means the General Conditions of Contract.
- 1.15 "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
- 1.16 "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
- 1.17 "Local content" means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.
- 1.18 "Manufacture" means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.19 "Order" means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20 "Project site," where applicable, means the place indicated in bidding documents.
- 1.21 "Purchaser" means the organization purchasing the goods.
- 1.22 "Republic" means the Republic of South Africa.
- 1.23 "SCC" means the Special Conditions of Contract.
- 1.24 "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such

obligations of the supplier covered under the contract.

- 1.25 "Written" or "in writing" means handwritten in ink or any form of electronic or mechanical writing.

**2. Application**

- 2.1 These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.
- 2.2 Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.
- 2.3 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

**3. General**

- 3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.
- 3.2 With certain exceptions, invitations to bid are only published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from [www.treasury.gov.za](http://www.treasury.gov.za)

**4. Standards**

- 4.1 The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

**5. Use of contract documents and information; inspection.**

- 5.1 The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
- 5.2 The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.
- 5.3 Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.
- 5.4 The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

**6. Patent rights**

- 6.1 The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

**7. Performance security**

- 7.1 Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.
- 7.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.
- 7.3 The performance security shall be denominated in the currency of the contract, or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
- (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
  - (b) a cashier's or certified cheque
- 7.4 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.

**8. Inspections, tests and analyses**

- 8.1 All pre-bidding testing will be for the account of the bidder.
- 8.2 If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the Department or an organization acting on behalf of the Department.
- 8.3 If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
- 8.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
- 8.5 Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
- 8.6 Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
- 8.7 Any contract supplies may on or after delivery be inspected, tested or

analyzed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier.

- 8.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.

**9. Packing**

- 9.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.
- 9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.

**10. Delivery and documents**

- 10.1 Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.
- 10.2 Documents to be submitted by the supplier are specified in SCC.

**11. Insurance**

- 11.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.

**12. Transportation**

- 12.1 Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.

**13. Incidental services**

- 13.1 The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:
- (a) performance or supervision of on-site assembly and/or commissioning of the supplied goods;
  - (b) furnishing of tools required for assembly and/or maintenance of the supplied goods;
  - (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;

- (d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and
- (e) training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.

13.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.

#### **14. Spare parts**

14.1 As specified in SCC, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:

- (a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and
- (b) in the event of termination of production of the spare parts:
  - (i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
  - (ii) following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

#### **15. Warranty**

15.1 The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.

15.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.

15.3 The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.

15.4 Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.

15.5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take

such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

**16. Payment**

- 16.1 The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC.
- 16.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfillment of other obligations stipulated in the contract.
- 16.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.
- 16.4 Payment will be made in Rand unless otherwise stipulated in SCC.

**17. Prices**

- 17.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.

**18. Contract amendments**

- 18.1 No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.

**19. Assignment**

- 19.1 The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

**20. Subcontracts**

- 20.1 The supplier shall notify the purchaser in writing of all subcontracts awarded under this contracts if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.

**21. Delays in the supplier's performance**

- 21.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.
- 21.2 If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.
- 21.3 No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.
- 21.4 The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the

supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.

21.5 Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 21.2 without the application of penalties.

21.6 Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without canceling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

## **22. Penalties**

22.1 Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

## **23. Termination for default**

23.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:

- (a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
- (b) if the Supplier fails to perform any other obligation(s) under the contract; or
- (c) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.

23.3 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

23.4 If a purchaser intends imposing a restriction on a supplier or any



person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the intended penalty as not objected against and may impose it on the supplier.

23.5 Any restriction imposed on any person by the Accounting Officer / Authority will, at the discretion of the Accounting Officer / Authority, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the Accounting Officer / Authority actively associated.

23.6 If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:

- (i) the name and address of the supplier and / or person restricted by the purchaser;
- (ii) the date of commencement of the restriction
- (iii) the period of restriction; and
- (iv) the reasons for the restriction.

These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.

23.7 If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

#### **24. Anti-dumping and countervailing duties and rights**

24.1 When, after the date of bid, provisional payments are required, or anti-dumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which

may be due to him

**25. Force Majeure**

- 25.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.
- 25.2 If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

**26. Termination for insolvency**

- 26.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

**27. Settlement of Disputes**

- 27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
- 27.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.
- 27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.
- 27.4 Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.
- 27.5 Notwithstanding any reference to mediation and/or court proceedings herein,
- (a) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and
  - (b) the purchaser shall pay the supplier any monies due the supplier.

**28. Limitation of liability**

- 28.1 Except in cases of criminal negligence or willful misconduct, and in the case of infringement pursuant to Clause 6;
- (a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and

|                                                              |      |                                                                                                                                                                                                                                                                                                                                                                        |
|--------------------------------------------------------------|------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                              |      | (b) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.                                                                                                    |
| <b>29. Governing language</b>                                | 29.1 | The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.                                                                                                                                                                                         |
| <b>30. Applicable law</b>                                    | 30.1 | The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.                                                                                                                                                                                                                                                            |
| <b>31. Notices</b>                                           | 31.1 | Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice                                   |
|                                                              | 31.2 | The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.                                                                                                                                                                                             |
| <b>32. Taxes and duties</b>                                  | 32.1 | A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.                                                                                                                                                                                                             |
|                                                              | 32.2 | A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.                                                                                                                                                                                                            |
|                                                              | 32.3 | No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid the Department must be in possession of a tax clearance certificate, submitted by the bidder. This certificate must be an original issued by the South African Revenue Services.                                                                        |
| <b>33. National Industrial Participation Programme (NIP)</b> | 33.1 | The NIP Programme administered by the Department of Trade and Industry shall be applicable to all contracts that are subject to the NIP obligation.                                                                                                                                                                                                                    |
| <b>34. Prohibition of Restrictive practices</b>              | 34.1 | In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder (s) is / are or a contractor(s) was / were involved in collusive bidding (or bid rigging). |
|                                                              | 34.2 | If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the purchaser, has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in the Competition Act No. 89 of 1998.    |

- 34.3 If a bidder(s) or contractor(s), has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned.

Js General Conditions of Contract (revised July 2010)