



the dtic

Department:
Trade, Industry and Competition
REPUBLIC OF SOUTH AFRICA

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NOTIFICATION TO ALL BIDDERS

dtic 02/25-26: QUESTION & ANSWER

BID dtic 02/25-26: TO INVITE INTERESTED SERVICE PROVIDERS TO SUBMIT PROPOSALS TO PROVIDE RESEARCH SERVICES TO the dtic FOR A PERIOD OF THREE YEARS.

QUESTIONS AND ANSWERS IN LINE WITH SPECIAL CONDITIONS OF THE ToR.

1. It is noted that foreign qualifications must be certified by SAQA. If SAQA accreditation is not available at date of bid closure, will a letter from SAQA confirming that application for the certificate has been made, suffice until it is received?

Response: The Terms of Reference require that foreign qualifications must be SAQA accredited. Bidders will not be disqualified for not having the SAQA accreditation but will be evaluated and scored according to compliance with the requirements stated in the ToR.

2. When documents are couriered, will the Courier receive a receipt for depositing in the bid box?

Response: No, receipts are not provided for depositing documents in the bid box. It is possible for anyone to submit an empty document and providing a person with a receipt as acknowledgement that they submitted a document whilst being an empty document can taint the bid process.

3. It is noted that physical delivery and the two-envelope approach is required. Is it allowed to submit two envelopes (Sealed and labelled correctly) one for financial and one for technical, into one larger envelope?

Response: Yes.

4. Copies of qualifications that have been certified to be true copies of the original do not have to be the originals.

Response: Yes.

5. Under POPIA, is it allowed to share executive summaries of work done for either government departments or agencies?

Response: This Office unfortunately do not have the legal expertise to enable us to respond to this question.

6. Almost all research work includes a requirement to supply recommendations, which is an advisory function. So typically, the research and advisory elements are both in the same report. What is the difference therefore between providing information with advisory references and research references.

Response: the dtic is looking for two different things:

6.1 Researchers, who have in-depth knowledge and experience in doing research in a particular theme including providing findings and recommendations.

6.2 Sector experts who have experience in advising government regarding various policy issues. It might be a sector expert advising a government department/agency in developing and implementing a certain programme or on how to navigate developing a certain policy. For example, when master plans were being developed, there were experts who would advise departments and even participate in various working groups. Even different tiers of government would have experts advising on different programmatic or policy issues.

7. If it is not possible to legally provide full research reports owned by others once delivered, as we do not own those reports, the client does, how do we go about providing the evidence required?

Response: the dtic may not prescribe to bidders how they should respond to a requirement. It is taken that if requested, clients are likely to agree that their research reports/executive summaries that have passed the sensitive stage, have already been utilised to inform policies they were commissioned for, can be utilised as evidence.

8. May I assume that references and reports prepared for say, very large private sector, firms and international agencies are also in order?

Response: Yes, the focus is not on who the report was produced for but on whether the report is relevant for the theme the bidder is bidding for. Even papers published in journals qualify, as long as they are relevant to the theme.

- END OF Q & A -