



SITA SOC Ltd, 459 Tsitsa Street, Erasmuskloof, Pretoria, South Africa • PO Box 26100, Monument Park, 0105, South Africa  
Tel: +27 12 482 3000 • Fax +27 12 367 5151 • Reg. No 1999/001899/30 • www.sita.co.za

Our Ref: RFB 3227- 2025  
Enquiries: Bongji Mochalatjie  
Tel: 012 482 2034  
Date: 10-03-2026

## REQUEST FOR BIDS

### PROSPECTIVE BIDDERS

RFB No:	RFB 3227- 2025/ <b>ERP Number 205012</b>
Description	REQUEST FOR BID FOR THE APPOINTMENT OF A SERVICE PROVIDER FOR THE SUPPLY AND INSTALLATION OF SPLIT AIR CONDITIONING UNITS AT X 17 SAPS SITES ON BEHALF OF THE SOUTH AFRICAN POLICE SERVICES (SAPS), GAUTENG
Bid Response Submission Address	SITA – ERP Oracle Portal on the link as follows: <a href="#">Login</a> Step-by-step guide to navigate and respond to SITA transactions through the SITA Oracle-ERP: <a href="https://www.sita.co.za/content/erp-isupplier-ecatalogue-guidelines">https://www.sita.co.za/content/erp-isupplier-ecatalogue-guidelines</a>
Publication date	10 March 2026
Non-compulsory virtual briefing session:	Date :18 March 2026 Time: 10:00 pm Link : <a href="https://teams.microsoft.com/meet/39953749604203?p=7KJR19WPQ7EebGXKET">https://teams.microsoft.com/meet/39953749604203?p=7KJR19WPQ7EebGXKET</a> Meeting ID: 399 537 496 042 03 Passcode: 6cq6Xt6X
Closing Date for questions / queries	30 March 202
RFB Closing Details and Time	<b>Date: 09 April 2026</b> <b>Time: 11:00 AM (South African Time)</b>
RFB Validity Period	<b>120 Days from the Closing Date</b>

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#### Non-Executive Directors:

Ms Sedzani Mudau (Chairperson), Mr Willie Vukela, Mr Willie Mathebula, Adv. Johannes Collen Weapond,  
Mr Omega Shelembe

#### Executive Directors:

Mr G Reddy (Managing Director Acting), Ms C Le Grange (Interim Chief Financial Officer)

#### Company Secretary:

Ms. B Laka

## Invitation to Bid

### COMPULSORY SITE VISIT

SITE NAME	ADDRESS	DATE	TIME
Rietgat - SAPS and CID	112 COMMISSIONER STREET, RIETGAT	23/03/2026	9:00AM
Akasia - SAPS and CID	91 PIET RAUTENBACH STREET, ROSSLYN	23/03/2026	
Temba - SAPS and CID	366 KUDUBE UNIT 1 ROAD, TEMBA	23/03/2026	
Kameeldrift - SAPS and CID	171 PLOT ROAD, KAMEELDRIFT	23/03/2026	
Silverton - Mamelodi Cluster	270 HAAK STREET, WATLOO, SILVERTON	23/03/2026	
Bronkhorstspuit - SAPS	35 HAMMILTON STREET, BRONKHORSTSPRUIT	24/03/2026	9:00AM
Olifantsfontein - SAPS and CID	62 MAIN ROAD, OLIFANTSFONTEIN	24/03/2026	
Sandringham - SAPS and CID	2 MOPEDI ROAD, SANDRINGHAM	24/03/2026	
Boipatong - SAPS and CID	3 MAMELODI STREET, BOIPATONG	25/03/2026	9:00AM
Lenasia South - SAPS and CID	1 PERENESE STREET, EXT 4	25/03/2026	
Johannesburg - Diepkloof Garage	10 Z. DYNAMO STREET, DIEPKLOOF	25/03/2026	
Booyens - SAPS and CID	4, BOOYENS ROAD, BOOYENS	25/03/2026	
Moffatview - SAPS and CID	72 OUTSPAN ROAD, MOFFAT VIEW	25/03/2026	
Zonkiziswe - SAPS and CID	115 STAND STREET, ZONKIZIZWE	26/03/2026	9:00AM
Edenvale - SAPS and CID	104 1ST AVENUE, EDENVALE	26/03/2026	
Actonville - SAPS and CID	73 SINGH STREET, ACTIONVILLE	26/03/2026	
Benoni - SAPS and CID	117 HARPUR AVENUE, BENONI	26/03/2026	

**1. Notes to the bidders:**

Bidders must ensure they are registered on the Central Supplier Database and that all its company details have been updated on the CSD.

The following will apply for this Bid:

- **CLOSING OF QUOTATIONS** - The SITA-Supplier Oracle ERP portal is accessible on the URL link as follows: [www.suppliers.sita.co.za](http://www.suppliers.sita.co.za)
- **BID PRICING SCHEDULE** - Bidders will complete the bid pricing schedule in the Excel spreadsheet format provided.

The published bid document is packaged as follows:

**Bidders must submit their bid response as follows and must tick in the box to confirm if the bid response is submitted as such:**

Manner of submission	Bidder to tick ✓ to indicate that the bid response has been submitted in this sequence
Bid Response Submission Address : <b>The SITA-Supplier Oracle ERP portal is accessible on the URL link as follows:</b> <a href="http://www.suppliers.sita.co.za">www.suppliers.sita.co.za</a> at 11h00 am on the Bid Closing date	

All queries to this bid must be submitted in writing to the following email address:  
[bongi.mochalatjie@sitacoza.co.za](mailto:bongi.mochalatjie@sitacoza.co.za)

Yours sincerely

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**Pitsi Mashamaite**  
Procurement Manager (Acting)

CC/ Tender office