

169 Main Street
Private Bag 53
Umzimkhulu
3297



Email: info@umzimkhulum.gov.za
Tel: (039) 259 5000/5300
Fax: (039) 259 0427

BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL
KZN 435

Date issued 16/03/2023.
KZN435/22/23/013/CORP

INVITATION TO TENDER UMZIMKHULU LOCAL MUNICIPALITY

uMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

TENDER NAME	PROPOSAL NUMBER	BRIEFING DATE
PANLE OF TRAINING PROVIDERS (36 MONTHS CONTRACT) Categories; 1. Soft skills 2. Construction technical skills 3. Managerial skills 4. Specialized Skills 5. Administration technical skills 6. Elementary skills	ULM-CORP 005/23	29/03/2023 @09h:30 am.

Tender documents will be available on the municipal website (www.umzimkhulum.gov.za) and will also be available from the cashier at 169 Main Street, uMzimkhulu, 3297 upon the non-refundable payment of R300 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality during working hours between 09:30am and 16:00pm from the 22nd of March 2023; cut-off time for buying documents is the 29th of March 2023, 15 minutes before the briefing time.

Compulsory briefing meeting is scheduled to take place at uMzimkhulu Municipality Makhosini Building Boardroom, 247 Mzimkhulu Mlonyana Street, uMzimkhulu 3297.

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Invalid or non-submission of the following documents will render the Tenderer disqualified, Specific Goal points will not be allocated if the required documents are not submitted.

- Registered on Central Suppliers Database (CSD) attach proof of Registration.
- MBD 4, 8 & 9 -
- Municipal rates and services certificate / statement / billing for the directors, owners, shareholders of the company to confirm that Municipal rates are not in arrears for more than 90 days or.
- Attach valid lease agreement if the company is leasing the office space.
- Attach a valid lease agreement if the director is leasing accommodation.
- Attach affidavit if the account is under your parents, siblings, grandparents, and you are not paying any Municipal rates.
Copy of a marriage certificate if Municipal account in under your spouse.
- Certificate of Authority” to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed, and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head. (Example is provided in the Tender document)

80/20 Preference Point System will be used on the following project and functionality will be considered. uMzimkhulu Local Municipal SCM policy will apply.

Second Phase

Evaluation Criteria

Functionality Criteria – Minimum threshold 20 points or 67%

CRITERIA	POINTS	VERIFICATION METHOD
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<p>Training experience in specific occupational category: - Years performing in training in any other institutions.</p> <p>6 Years of experience performing training = 20 points.</p> <p>3 Years of experience performing training = 10 points.</p>	<p>20</p>	<p>Attach Reference letters proving years of experience.</p>
<p>Accreditation with relevant SETA in training. e.g. LGSETA, PSETA, CSETA etc.</p>	<p>10</p>	<p>Attach Confirmation letter or Accreditation Certificate</p>

NB:

- Being part of the Database of Panellists of Service Providers to undertake training does not necessary mean will automatically be selected to provide service.
- For any service for capacity building, **relevant experience, qualification, and accreditation** will further be verified or tested.
- Verification with relevant Seta's (e.g., LGSETA, PSETA, etc.) will also be undertaken when we select service provider to provide training.

NB: It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 50 % of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive.

SPECIFIC GOALS

The specific goals allocated points in terms of this tender	Number of points allocated	Verification document(s)
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	(80/20 system)	
RDP Goals :(maximum points 10)		
Promotion of South African Owned enterprises	20	1. CIPC registration Certificate (Companies and Intellectual Property Commission) And Detailed CSD report 2. Certified Copy RSA Identity document of the director(s)

120 days Price Validity

Contact Details

All Technical enquiries shall be directed to:

Attention : Mr S. Shinga
Telephone : (039) 259 5079
Fax No : (039) 259 0427
Email Address : shingas@umzimkhulum.gov.za

SCM Compliance enquiries shall be directed to:

Attention : Miss O. Basi
Telephone : (039) 259 5034
Fax No. : (039) 259 0427
Email Address : basio@umzimkhulum.gov.za

Closing date

Bid documents in a sealed envelopes clearly indicating the **Bid number and Bid Name**, must be deposited in the tender box of uMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu, 3297 reception area, not later than **12h: 00, 21st of April 2022** Telegraphic, telex, telephone, electronic, facsimile, and late tenders will not be accepted.

Tenders may only be submitted on the tender documentation provided by the municipality.

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**The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder.
uMzimkhulu Municipality Supply Chain Management policy will apply.**


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MR C. A. NGQOYIYA
MUNICIPAL MANAGER