



BID NUMBER

SCMU10-25/26-0018

FOR

**PROVISIONING OF MATERIAL TESTING LABORATORY
SERVICES FOR IN HOUSE CONSTRUCTION FOR A PERIOD OF
THIRTY-SIX (36) MONTHS**

NAME OF BIDDER: _____

CSD NUMBER: _____

CLOSING DATE: 13th MARCH 2026 at 11AM

BID DOCUMENT

ISSUED BY

**Supply Chain Management Unit
Department of Transport
Private Bag x 714
GRAAFF-REINET
6280**



An efficient, safe, sustainable, affordable and accessible transport system

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INVITATION FOR BID

BID NO: SCMU10-25/26-0018

Closing Date: 13th MARCH 2026

Time: 11:00

PROJECT NAME: SCMU10-25/26-0018 – PROVISIONING OF MATERIAL TESTING LABORATORY SERVICES FOR IN HOUSE CONSTRUCTION FOR A PERIOD OF THIRTY SIX (36) MONTHS

Tenderers are hereby invited by the **Department of Transport, Eastern Cape Province** for the **PROVISIONING OF MATERIAL TESTING LABORATORY SERVICES FOR IN HOUSE CONSTRUCTION FOR A PERIOD OF THIRTY SIX (36) MONTHS**

The minimum specifications are detailed in the Bid document.

Bid documents will be made available as from **9h00** on the **20th February 2026**. Bid documents can be downloaded from E-portal on the following; website: www.e-tenders.gov.za and on the Departmental website www.ectransport.gov.za.

No compulsory site briefing

The completed Bid documents must be submitted on eTender Publication Portal (eSubmission) not later than **11H00** on **13th March 2026**.

Click on the link to see how to submit your bid proposal on eSubmission – press Ctrl + the link to see the video <https://youtu.be/B7pNseNJYHM>

It is the responsibility of the bidder/s to ensure that bid documents /proposals are submitted on or before closing time. Any technical queries with regard to eSubmission must be directed to National Treasury @ etenders@treasury.gov.za / **+27(0)12 406 9222 / 012 406-9229 / 012 312-5000**.

The lowest / any bid will not necessarily be accepted.

Enquiries should be directed to:

Ms. Thandi Mafani | Cell: 072 690 1534 (Admin / SCM Enquiries)

Mr. Phakamisa Ngqola: | Telephone: 066 381 7987 Cell: (Technical Enquiries)

BID EVALUATION CRITERIA:

This bid will be evaluated in a two (2) stages process as follows:

Stage 1 - Compliance

Stage 2 - Price points & Specific Goals

Stage 1 - Mandatory and Administrative Compliance

Please note bidders who do not comply with the following requirements will not be moving to the third stage.

Tenderers must take particular note of the following:

Only those tenderers who satisfy the following criteria are eligible to submit tenders:

- Bidders are required to be registered with Centralized Suppliers Database [CSD] with Treasury prior to submit this Bid.
- The tender will be evaluated according to the preferential procurement model in the preferential Procurement Policy Framework Act (PPPFA 5 of 2000): Preferential Procurement Regulations, 2022 as well as the SCM Policy of the Department of Transport.
- The 80 /20 preference point system will be applicable with 80 points allocated to Price and 20 points towards Specific Goals.
- If the tenderer is a JV, a copy of the JV agreement or letter of intent to form a JV must be attached to the tender document. This agreement or letter must clearly state the percentage participation between the parties and any other conditions which might highlight the parties' responsibilities;
- Goods and Services shall comply with the relevant SABS / ISO 9001 standards and guidelines stipulated in SANS 3000 series and relevant sections in COTO / COLTO & TRH 14
- **The main construction materials laboratory must be accredited with SANAS, failure to provide a valid SANAS accreditation certificate will render the bid non-responsive**
- The Bid is **RATES BASED**, the tendered rates shall be binding for the duration of the Contract.
- The following Declarations must be completed: (**SBD1, SBD 4, SBD 6.1 & SBD 7.2**)
- **Pricing Schedule and Bid Pricing Form, MUST be fully completed failure to do so will render the bidder non-responsive.**
- Bidders who are not registered for VAT are not eligible to claim VAT in their pricing;
- **The amount reflected on the Bid Pricing Form takes precedence over any other total amount indicated elsewhere in the Bidders tender submission. If the Bid Pricing Form has no offer, both in figure and words, the bidder will be regarded as having made no offer and therefore non-responsive.**

Furthermore, quotation offers will only be accepted if:

- Bidders are registered with Central Supplier Database (CSD) with Treasury prior to submitting this Bid (see <https://secure.csd.gov.za/>).
- The tenderer is in good standing with SARS as verified on the Central Supplier Database.

“Bidders must note that in addition to being tax compliant at the time of award of the contract, which will be verified with SARS or the CSD, it is incumbent upon the successful bidder/s to ensure that they are at all times tax compliant over the entire duration of the contract. Failure to ensure tax compliance may prevent the Department/Public Entity from issuing orders when goods/services are required. In such instances, the Department/Public Entity reserves the right to procure outside of the contract. Furthermore, if the Department/Public Entity is prevented from obtaining the relevant goods/services on the contract, such

constitutes a breach of contract and will be dealt with accordingly, including the recovery of damages/adverse costs where applicable”.

- The tenderer or any its directors or shareholders is not listed on the register of tender defaulters in terms of the prevention and compacting of corrupt activities Act of 2004 as a person prohibited from doing business within the public sector.
- The tenderer has not abused the employers Supply Chain Management System or failed to perform on any previous contract and has been given written notice to this effect.

All tenders shall be held valid for **90 days** after the tender closing date. The Department reserves the right not to accept the lowest or any tender.

Electronic, telegraphic, facsimile and late tenders will not be accepted. Tenders may only be submitted on the tender documentation that has been issued.

Stage 2 - Price points & Specific goals

Please note that bidders who make it to this stage will automatically proceed through to the following stage.

1. The following criteria shall apply:-
 - The tender will be evaluated according to the preferential procurement model in the preferential Procurement Policy Framework Act (PPPFA 5 of 2000): Preferential Procurement Regulations, 2022 as well as the SCM Policy of the Department of Transport.
- 1.1. **Price:**
 - 80 points will be awarded to the bidder submitting the lowest price (all other bidders will receive points proportionately thereto):
- 1.2. **Calculation of points for specific goals**
 - The tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender

PREFERENTIAL SPECIFIC GOALS POINTS TABLE		
The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Historically Disadvantaged Individuals		
(a) black ownership	5	

Women ownership:-		
(b) women ownership	5	
Locality:-		
(c) Within the Eastern Cape Province	10	

1.3. Bidders are required to submit, together with their bids, the following:

Points for specific goals (a) to (d) shall be calculated according to the percentage ownership on each category as it appears on CSD.

1.3.1. The Specific Goals supporting documents required to verify claimed points may in-line with the specified requirements include:

- For black ownership, women, youth and locality **CSD** will be used.
- For locality, "**Preferred Address**" on **CSD** will be used.
- Disability Ownership: valid **medical documentary** proof.

* **The Central Supplier Database will be used to verify the specific goals other than the specific goals stated under paragraph 1.3**

1.3.2. A bid will not be disqualified from the bidding process if the bidder does not submit a certificate substantiating the SPECIFIC GOALS. Such bidders will score 0 out of maximum of 20 points for SPECIFIC GOALS

ADMIN/SCM ENQUIRIES

Contact Person: T. Mafani

Tel.: 072 690 1534

Email: Thandi.mafani@ectransport.gov.za

TECHNICAL ENQUIRIES

Contact Person: P. Ngqola

Tel.: 066 381 7987

Email: Phakamisa.ngqola@ectransport.gov.za

FOR COMPLAINTS, FRAUD AND TENDER ABUSE:

CALL: 0800 701 701

SCOPE OF WORKS

PROVISIONING OF MATERIAL TESTING LABORATORY SERVICES FOR IN HOUSE CONSTRUCTION FOR A PERIOD OF THIRTY SIX (36) MONTHS

The scope refers to testing required for all material types in pavement structures, including soils and gravels, aggregates, bituminous materials and cementitious materials. All the tests required will be requested from sites (projects) in a formal prescribed request and the response to requests is expected within two (2) working days.

All services supplied must comply with the standard specification that is approved and must be accredited with SANAS, and all tests must conform to the latest South African National Standards (SANS) 3000.

1. SERVICES REQUIRED:

1.1. TESTS REQUIRED

1.1.1. Tests on soils and gravels

- Material classification
- Grading (SANS 3001 – GR1; SANS 3001 – GR2)
- Moisture Content (SANS 3001 – GR20)
- Atterberg Limits (SANS 3001 – GR10; SANS 3001 – GR12)
- Compaction and density tests
- Strength tests (SANS 3001–GR40)
- Durability tests

1.1.2. Tests on aggregates

- Grading: Sieve Analysis Testing (SANS 3001-GR1)
- Flakiness Index (SANS 3001–AG4)
- Atterberg Limit Testing (SANS 3001–GR10)
- CBR Testing (SANS 3001–GR40)
- ACV and 10% FACT Tests (SANS 3001–AG10)
- pH and Electrical Conductivity Tests (SANS 3001-AG32)
- Ethylene Glycol Soak Tests (SANS 3001-AG14 & 15)
- Compaction Tests

1.2. Tests on Bituminous materials

1.3. Tests on Cementitious materials

1.4. Tests on other materials (as well as specialized testing e.g, borrow pit investigation)

2. OTHER SERVICES

2.1.1. Development of construction laboratory management system

- Develop a working system document for a departmental stationed existing laboratory as required by SANAS (ISO/IEC 17025)

- Ensure the working system developed above is accredited by SANAS

2.1.2. Laboratory support services (assistance with compliance etc)

- Trainings
- Project file (laboratory related)
- Mentoring

3 RATES FOR BID

3.1. Completeness of Bid document

It is important for an evaluation purpose that every column in the schedule relating to the item offered is completed. Failure to complete all the columns will result in that item of be excluded from the official list.

4 GENERAL REQUIREMENTS

4.1. Laboratory Services

The laboratory testing shall be as per the SANS 3000 series.

4.2. Radius from Supply Centre's

A map must be attached indicating where your Supply Centre's / Depots are situated so that the radius can be determined from their accordingly. Failure could eliminate your bid.

4.3. Analysing of Product / Services

Duplicate samples can be requested from client who will forward the samples to the applicable laboratory for testing. The cost incurred for this will be carried by the supplier who must issue an Order No. for the above analysis of a specified laboratory which will be conveyed to the services provider.

4.4. Travelling Cost as per radius from supply depot

The distance covered shall be deemed to be the total running distance travelled to site. The rate must also incorporate the return trip to the depot.

4.5. Provisional Sums

These Items shall not be claimed once -off, the amounts claimed shall be equivalent to the cost of what would have been requested, and the successful bidders shall be compensated on percentage (%) handling cost that has been priced.

4.6. Accommodation Cost / Overtime

Accommodation cost [Item A.1(f)] has been provided for the successful bidder to accommodate the staff that will be conducting testing on projects where due to its vastness can not return back on the same day, in this case, the **Overtime cost** billed in Item A.1 (g) can not be claimed.

5. NOTIFICATION OF SERVICE / TESTING REQUIREMENTS

The procedure which will be followed during normal working hours, when the services is required to be follows:-

5.1. The supplier will be advised by email about services required, the date when they will be required, the name of the contact person by email, if for any reason there was a verbal notification, it must be formalised by email with the request form detailing the types of tests to be carried out.

5.2. The official Request Form will be submitted by email to the service provider and the service provider will not commence with any work without such request.

5.3. The supplier must be able to render the service within maximum two (2) days of receiving the official request from the project.

The procedure to be followed during, normal working hours, notifying when the services are required is:-

- The service provider will be advised by email on what particular product, the date, when it is to commence, the name of the person who is in charge of the site and the period for which it will be required. The Contractor will be given the Official Order Number as soon as it is available.
- Where a Contractor cannot be available for the specific reason, he/she shall within 24 hours confirm by email to the Department that the service cannot be rendered and giving reason for the non-availability. Failure to respond within 24 hours will be deemed non responsive and the Department will make alternative arrangements to ensure that services delivery is not hampered.
- No payment will be made for any other service, other than that specified on the Official Request Form, and the agreed invoice shall be submitted to inhouseconstruction.invoices@ectransport.gov.za.
- A minimum of seven (7) days' notice shall be given to the Supplier by the Employer in writing for the termination of the order. Failure to comply with this requirement may result in the Bidder's Schedule of Rates being no longer acceptable to the Employer.

6. INVOICE

The invoice shall refer to the official Order Number and shall have attached thereto copies of the lab results received by a representative of the employer, and must be sent to inhouseconstruction.invoices@ectransport.gov.za

7. CONTRACT PERIOD

This contract period is intended to run for three years (36 months) after awarding but can be terminated at any time.

NB!

Bidders shall base their proposals on the information provided; should bidders identify omissions (either of their own or those requested by these terms of reference), these should be listed separately so that the bulk of the proposal can be evaluated on an equal basis between all bids.

SBD 1

PART A: INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (DEPARTMENT OF TRANSPORT)					
BID NUMBER:	SCMU10-25/26-0018	CLOSING DATE:	13 March 2026	CLOSING TIME:	11: 00
DESCRIPTION	PROVISION OF MATERIAL TESTING LABORATORY SERVICES FOR IN HOUSE CONSTRUCTION UNIT FOR A PERIOD OF 36 MONTHS				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
DEPARTMENT OF TRANSPORT					
32 FLEMMING STREET					
STELLENBOSCH PARK, SCHORNVILLE					
QONCE					
5600					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Mrs. T. Mafani		CONTACT PERSON	P. NGQOLA	
TELEPHONE NUMBER	072 690 1534		TELEPHONE NUMBER	066 381 7987	
FACSIMILE NUMBER			FACSIMILE NUMBER		
E-MAIL ADDRESS	thandi.mafani@ectransport.gov.za		E-MAIL ADDRESS	phakamisa.ngqola@ectransport.gov.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]	
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE A BRANCH IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

PART B
TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF THE BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

.....

(Proof of authority must be submitted e.g. company resolution)

DATE:.....

SBD 3.1

**PRICING SCHEDULE – FIRM PRICES
 (PURCHASES)**

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of bidder.....	Bid number: SCMU10-25/26-0018
Closing Time 11:00	Closing date: 13 March 2026

OFFER TO BE VALID FOR 90 DAYS FROM THE CLOSING DATE OF BID.

SCHEDULE OF QUANTITIES

SCMU10-25/26-0018: PROVISION OF MATERIAL TESTING LABORATORY SERVICES FOR IN HOUSE CONSTRUCTION UNIT FOR A PERIOD OF 36 MONTHS					
SECTION A					
Item No.	Description	Unit	Quantity	Rate	Amount
A.1	Investigation and sampling for roadbed, borrow pits, quarries, structure founding materials and other areas, e.g. Cuttings				
	(a) Establishment of personnel and equipment for test pitting	Day	1		
	(b) Test pit excavation by hand	No.	1		
	(c) Sampling and profiling of test pits excavated by excavator	No.	1		
	(d) DCP test	No.	1		
	(e) Travelling to site and transportation of samples to laboratory	R/km	1		
	(f) Accommodation cost	Day	1		
	(g) Overtime (rate per tester travelling after hours to conduct testing)	R/hr	1		
SUB TOTAL A.1 [sum (a) to (g)]:					R.....
A.2	Laboratory testing and reporting				
	(a) Standard tests				
	(i) In-situ density	No.	1		
	ii) Moisture content	No.	1		
	iii) Sieve analysis	No.	1		
	(iv) Atterberg limits	No.	1		
	(v) M.D.D + OMC (Mod AASHTO) natural	No.	1		
	(vi) M.D.D + OMC (Mod.AASHTO) stabilised	No.	1		
	(vii) California Bearing Ratio (CBR)	No.	1		

	(viii) Apparent Density “(ARD)”	No.	1		
	(ix) Bulk Density “(BRD)”	No.	1		
	(x) ITS (stabilised) (set of 3)	No.	1		
	(xi) UCS (stabilised) (set of 3)	No.	1		
	(xii) PH value	No.	1		
	(xiii) Wet/dry durability (150mm) (set of 3)	No.	1		
	(xiv) Initial consumption lime/cement (ICL)	No.	1		
	(xv) Ethylene glycol Durability Index	No.	1		
	(xvi) ACV	No.	1		
	xvii) 10% FACT (dry)	No.	1		
	(xviii) 10% Fact (wet)	No.	1		
	xix) 10% Fact (ethylene glycol)	No.	1		
	(xx) Aggregate Flakiness Index	No.	1		
	(xxi) Aggregate Average Least Dimension	No.	1		
	xxii) Polished Stone Value	No.	1		
	(xxiii) Sand Equivalent	No.	1		
	(xxiv) Bitumen content and grading	No.	1		
	(xxv) Asphalt void content (cores)	No.	1		
	(xxvi) Binder recovery (Absom)	No.	1		
	xxvii) Bitumen penetration	No.	1		
	(xxviii) Bitumen softening point	No.	1		
	(xxix) Sand Patch	No.	1		
	b) Concrete complete test (MPA) cubes	No.	1		
	c) Complete concrete design	No.	1		
	d) Concrete press	No.	1		
SUB TOTAL A.2 [sum (a) (i) to (xxix) +b+c+d] :					R.....
TOTAL A (Sub-total A.1 + Sub-total A.2)					R.....

SECTION B					
Item No.	Description	Unit	Quantity	Rate	Amount
B.1	Development of construction laboratory management system				
	a) Develop a working system document for a departmental stationed existing laboratory as required by SANAS (ISO/IEC 17025)	Lump sum	1		
	b) Accreditation of (a) above by SANAS	Lump sum	1		
SUB TOTAL B.1 [sum (a) to (b)]:					R.....

B.2	Laboratory support services (assistance with compliance etc)				
	a)Trainings	Prov. sum	1	R270 000	R270 000
	b) Project file (laboratory related)	Prov. sum	1	R30 000	R30 000
	c) Handling costs for (a) and (b)	%	R300 000%	
	d) Mentoring	months	12		
SUB TOTAL B.2 [sum(a) to (d)]:					R.....
B.3	Miscellaneous items				
	a) Calibration of laboratory and survey equipment	Prov. sum	1	R400 000	R400 000
	b) Laboratory and survey inventory	Prov. sum	1	R850 000	R850 000
	c) Handling costs for (a) and (b)	%	R1 250 000%	
SUB TOTAL B.3 [sum (a) to (c)]:					R.....
TOTAL B (Sub-total B.1 + Sub-total B.2 + Subtotal B.3)					R.....
C	TOTAL (YEAR 1) = (TOTAL A + TOTAL B)				R.....
D	Add % Escalation for Year 2 to TOTAL (YEAR 1) above		%	R.....
E	TOTAL (YEAR 2) = C + D:				R.....
F	Add % Escalation for Year 3 to TOTAL (Year 2) above		%	R.....
G	TOTAL (Year 3) = E + F:				R.....
H	ADD 15% VAT (G x 1.15)				R.....
I	TOTAL BID PRICE CARRIED FORWARD TO FORM OF OFFER / BID PRICING FORM (G + H)				R.....

BID PRICING FORM

For ease of reference, Bidders shall enter their Bid Price, copied from the Pricing Schedule, in the space provided below. Should there be any discrepancy, then the sum calculated from the Pricing Schedule, subject to any arithmetic correction, shall hold precedence.

Total Price (amount in words):

.....

.....

....., inclusive of VAT

Total Price (amount in figures)

R, inclusive of VAT

NAME OF BIDDER:

.....

SIGNED ON BEHALF OF THE BIDDER:

.....

SBD4

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....

3 DECLARATION

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

SBD4:

DECLARATION OF EMPLOYEES OF THE STATE OR OTHER STATE INSTITUTIONS

1. In terms of section 30 of the Public Service Act;

No employee shall perform or engage himself or herself to perform remunerative work outside his or her employment in the relevant department, except with the written permission of the executive authority of the department.

2.

Are any of the shareholders/ directors of your company employed by the State?	Yes/No
-------------------------------------------------------------------------------	--------

3. "State" means –

- (a) Any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (b) Any municipality or municipal entity;
- (c) Any provincial legislature;
- (d) national Assembly or the national Council of provinces; or
- (e) Parliament.
- (f) Any Parastatal (A company or agency owned or controlled wholly or partly by the government).

4. Should you indicate "yes" above, please provide the following details:

No	NAME & SURNAME OF DIRECTOR	STATE INSTITUTION WHERE EMPLOYED	ID NUMBER	EMPLOYEE/ PERSAL NUMBER
1				
2				
3				
4				
5				

5. Please note: The "state" is clearly defined in paragraph 3 above. In the event that "no" is selected and subsequently any false declaration are detected, the non-disclosure of such "state employment" will be deemed as "fraud". Therefore the state may reject the Quotation and in addition may proceed with further action should this declaration prove to be false.

6. DECLARATION

I,(NAME & SURNAME).....ID NUMBER.....

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 AND 4 ABOVE IS CORRECT.

.....

Signature

.....

Date

.....

Position

.....

Name of Bidder

SBD 6.1

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT
REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 To be completed by the organ of state

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the 80/20 preference point system.
- b) Either the 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{min} = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right)$$

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{max} = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system, then the organ of state must indicate the points allocated for specific goals for both the 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

PREFERENTIAL SPECIFIC GOALS POINTS TABLE		
The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Historically Disadvantaged Individuals		
(a) black ownership	5	
Women ownership:-		

(b) women ownership	5	
Youth ownership:-		
Locality:-		
(e) Within the Eastern Cape Province	10	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

4.6. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]

4.7. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not

exceeding 10 years, after the *audi alteram partem* (hear the other side) rule
has been applied; and

- (e) forward the matter for criminal prosecution, if deemed necessary.

..... SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:
DATE:
ADDRESS:

CONTRACT FORM – RENDERING OF SERVICES

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SUCCESSFUL BIDDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SUCCESSFUL BIDDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE BIDDER)

1. I hereby undertake to render services described in the attached bidding documents to (name of institution)..... in accordance with the requirements and specifications stipulated in bid number **SCMU10-25/26-0018** at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the purchaser during the validity period indicated and calculated from the closing time of bid.
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bidding documents, viz
 - Invitation to bid;
 - Proof of tax compliance status;
 - Pricing schedule(s);
 - Technical Specification(s);
 - Preference claim form for Preferential Procurement in terms of the Preferential Procurement Regulations;
 - Bidder's Disclosure form;
 - Special Conditions of Contract;
 - (ii) General Conditions of Contract; and
 - (iii) Other (specify)
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT)

CAPACITY

SIGNATURE

NAME OF FIRM

DATE

WITNESSES	
1
2.
DATE:

SBD 7.2

CONTRACT FORM - RENDERING OF SERVICES

PART 2 (TO BE FILLED IN BY THE PURCHASER)

1. I.....in my capacity as.....
 accept your bid under reference number **SCMU10-25/26-0018** dated.....for the rendering of
 services indicated hereunder and/or further specified in the annexure(s).
2. An official order indicating delivery instructions is forthcoming.
3. I undertake to make payment for the services rendered in accordance with the terms and conditions of the
 contract, within 30 (thirty) days after receipt of an invoice accompanied by the delivery note.

DESCRIPTION OF SERVICE	PRICE (ALL APPLICABLE TAXES INCLUDED)	COMPLETION DATE	TOTAL PREFERENCE POINTS CLAIMED	POINTS CLAIMED FOR EACH SPECIFIC GOAL

4. I confirm that I am duly authorised to sign this contract.

SIGNED ATON.....

NAME (PRINT)

SIGNATURE

OFFICIAL STAMP

WITNESSES

1.

2.

DATE

ANNEXURE A

RESOLUTION FOR SIGNATORY

A: CERTIFICATE OF AUTHORITY FOR SIGNATORY

Signatory for companies shall confirm their authority hereto by attaching a duly signed and dated copy of the relevant resolution of the board of directors to this form.

An example is given below:

“By resolution of the board of directors passed at a meeting held on _____

Mr/Ms _____, whose signature appears below, has been duly authorised to sign all documents in connection with the Bid for

Contract No. : SCMU10-25/26-0018

and any Contract which may arise there from on behalf of (Block Capitals) _____

SIGNED ON BEHALF OF THE COMPANY: _____

IN HIS/HER CAPACITY AS: _____

DATE: _____

SIGNATURE OF SIGNATORY: _____

WITNESSES:

1. _____ SIGNATURE: _____

IMPORTANT NOTICE: RESOLUTION TO SIGN

1. In the event that a resolution to sign is not completed by all directors/ shareholders of the enterprise, the signature of any one of the director or shareholder to this quotation will bind all the directors/ shareholders of the enterprise and will therefore render the quotation valid.

2. In the event that a non-shareholder/ non-director to the enterprise sign this declaration, and no authority is granted, it will automatically invalidate the quotation.
3. In the case of a joint venture or consortium, at least one director/ shareholder of each of the parties need to sign the joint venture or consortium agreement.
4. Furthermore, in the case of a joint venture or consortium at least one director/ shareholder of each party to the joint venture or consortium must give consent to give authorisation for signatory to this bid.

DECLARATION

I, THE UNDERSIGNED NAME).....

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2.1 TO 2.3.1 ABOVE IS CORRECT.

I ACCEPT THAT THE PRINCIPAL MAY ACT AGAINST ME IN TERMS OF PARAGRAPH 23 OF THE GENERAL CONDITIONS OF CONTRACT SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

ANNEXURE B:

PROVISIONING OF MATERIAL TESTING LABORATORY SERVICES FOR 36 MONTHS

SCHEDULE OF WORK CARRIED OUT BY THE TENDERER

The Bidder shall enter in the spaces provided below a complete list of material testing contracts successfully completed in the last ten (10) years.

EMPLOYER (NAME, TEL. NO. OR FAX NO.)	CONSULTING ENGINEER (NAME, TEL. NO. OR FAX NO.)	DETAILS OF PROJECT (LENGTH, SCOPE OF WORK ETC)	VALUE OF WORK R MILLION	YEAR COMPLETED

SIGNED ON BEHALF OF TENDERER:

ANNEXURE C:

PROVISIONING OF MATERIAL LABORATORY SERVICES FOR 36 MONTHS

C: SCHEDULE OF TESTING EQUIPMENT

The Tenderer must state below what items of testing equipment will be available for this Contract, what testing equipment will become available by virtue of outstanding orders, and what further testing equipment will be acquired or hired for the work should he/she be awarded the Contract. The Contractor must also state which equipment is owned by him/her, and which is leased or subject to hire purchase agreement. Additional sheets may be attached if necessary.

(a) Testing Equipment Available

DESCRIPTION, SIZE, CAPACITY	NUMBER

SIGNED ON BEHALF OF TENDERER

PROVISIONING OF MATERIAL LABORATORY SERVICES FOR 36 MONTHS

E: KEY PERSONNEL

Tenderers shall enter in the table below in respect of the key personnel who will be engaged on the project. Curriculum Vitae, including the relevant certificates, must be attached. Only one person may be entered against each category

Designation	Name	Qualification	Years of Experience	ECSA Registration Number	NQF Level

SIGNED ON BEHALF OF THE TENDERER



Province of the Eastern Cape
Department of Transport
Directorate: In-House Construction Unit

Provision of material testing laboratory services for In
House Construction unit for a period of 36 months
BID NO: SCMU10-25/26-0018

F: PROOF OF ACCREDITATION WITH SANAS

SIGNED ON BEHALF OF THE TENDERER

GENERAL CONDITIONS OF CONTRACT

- The latest General Conditions of Contract [GCC] and Contract Law shall be applicable to this Quotation and obtainable by visiting the National Treasury website at www.treasury.gov.za
- Tenderers must familiarize themselves with these GCCs

Compiled By:

.....
P. Ngqola
Project Leader

Supported / Not Supported

.....
M. Goxa
Program Manager

Approved / Not Approved

.....
.....
.....

.....
Chairperson: Bid Specification Committee
Date: