



REQUEST FOR QUOTATIONS (RFQ)

<p>You are hereby invited to submit Quotation for the requirements of</p> <p>SALGA</p>	
RFQ number:	119265
RFQ Issue Date	04 February 2025
COMPULSORY/ NON COMPULSORY SITE INSPECTION	No
Briefing Session Date and Time: (if applicable)	N/A
RFQ Closing date:	07 February 2025 @ 11:00 am
RFQ Description:	Provision of Personal Development Panel for Data Analytics Training at SALGA National Office.
<p><u>SPECIFICATIONS:</u></p> <p>Data Analytics Course Specifications: Course Outline:</p> <ul style="list-style-type: none"> • What is Data Analytics • Introduction to Data Analytics Framework • Where is Data Analytics used • Data Analyst vs Statistics • Data Analytics vs Business Analytics • Types of Data Analytics 	

- Phases of Data Analytics
- Communication of Data
- Monitoring and Evaluation of Data
- What are important tools that are required for the implementation of a data analytics
- Learn a strong problem-solving ability
- What is required by data analysts to execute and maintain the data analytics
- What are factors affecting data analytics framework
- Data collection, Data preparation, Data exploration
- Implementation of Data

Course Method of Presentation:

Online / Public Classes

NQF Level:

04 – 05

Number of Delegates:

08 (please advise if members of the panel offers so we can ask for public class)

Additional Notes:

Must have a POE element, Service provider must be accredited, have be able to provide public dates should a delegate not be able to attend SALGA Class and there must an alternative of minimum of 2 Dates.

• **Please note:**

1. Quotation should be valid for at least 90 days.
Is the offer strictly according to specifications? Yes/No
2. If not to specification, state deviation(s)
3. Please indicate your delivery period:
4. All the Standard Bidding Documents (SBD) forms must be completed in full and returned with the quotation.
5. Please indicate a valid Central Supplier Database (CSD) registration number on your quotation. Tax status will be verified on CSD.
6. All prices must be VAT inclusive, if no indication is given, prices will be evaluated as inclusive.
7. No quotations received after closing time and date will be accepted without prior arrangement with the sender of this request.
8. It is the responsibility of the vendor to verify the receipt of any quotations forwarded to

this office.

9. If you are unable to quote, please respond to the sender and state the reason/s for not quoting.

10. This quotation is subject to the general conditions of contract, as well as any special conditions stated in the specifications.

11. Requests relating to procurement of goods for designated sectors, the quotations shall be evaluated in relation with the minimum thresholds for local production and content prescribed per sector:

a) Textiles, Clothing, Leather and Footwear: 100 % b) Office Furniture: 85 %

12. For bids of above R30 000 to R50 million, SALGA evaluates these in terms of the 80/20 adjudication criteria where:

a) Price: 80 b) BBBEE Level of contribution: 20 TOTAL: 100

13. For bids of above R50 million, SALGA evaluates these in terms of the 90/10 adjudication criteria where:

a) Price: 90 b) BBBEE Level of contribution: 10 TOTAL: 100

NAME OF SERVICE PROVIDER: _____

TOTAL PRICE (INCL VAT): _____

RETURNABLE DOCUMENTS:

- Fully completed and signed RFQ
- Official Quotation on the company letter head
- Latest Tax Compliance Status (SARS Pin document)
- Latest BBBEE certificate- SANAS Accredited or sworn affidavit for EME/QSE
- Company CK documents
- Full CSD Registration Report or (MAAA number)
- ID copies of company directors

I, the undersigned, for and on behalf of the Service Provider, hereby confirm that I/we understand the information as stated above and that I/we will comply with all of the above.

.....
Name (print)

.....
Signature

