

## TENDER NOTICE AND INVITATION TO TENDER

THEEWATERSKLOOF MUNICIPALITY, The Directorate: Community Services invites tenders for **CONTRACT NO. COMM 05/2025/26 – THE PROVISION OF SECURITY SERVICES FOR THEEWATERSKLOOF MUNICIPALITY: GUARDING, ALARM INSTALLATION, MONITORING AND RESPONSE FROM DATE OF APPOINTMENT TO 30 JUNE 2028**

Only tenderers who satisfy the eligibility criteria and responsiveness criteria stated in the Tender Conditions, Tender Data and Special Conditions of Tender are eligible to submit tenders.

All bids received shall be evaluated in terms of the Theewaterskloof Municipality Supply Chain Management Policy, read with the Preferential Procurement Regulations of 2022. It is estimated that the 80/20 preference points system will be applicable. Tenders will be evaluated in terms of price and preference.

**The successful tenderer must also be registered on the Centralized Supplier Database (CSD). Tenderers can register on [www.csd.gov.za](http://www.csd.gov.za)**

A set of tender documents may be obtained from the Theewaterskloof Municipality, Supply Chain Management Department, from **Wednesday, 14 May 2025** during office hours, Monday to Thursday, 07:45 to 13:00 and 13:45 to 16:45 and Fridays 07:45 to 13:00 and 13:45 to 15:30.. Payment of a non-refundable tender participation fee of **R550.00** (VAT inclusive) is applicable. This is an eligibility criterion and is payable by means of electronic transfer or direct deposit only. Proof of payment of the participation fee must accompany your tender document when submitting it. Refer enquiries **only in the aforementioned regard** to Mr. Hanro September at [HanroSe@twk.gov.za](mailto:HanroSe@twk.gov.za)

All technical enquiries must be directed to Adneshel Voss [adneshelvo@twk.gov.za](mailto:adneshelvo@twk.gov.za). Please note that no verbal queries will be entertained.

The **closing time** for receipt of tenders is **12:00 on Friday, 06 June 2025**, at Theewaterskloof Municipality, 6 Plein Street, Caledon. Tenders, in sealed envelopes, marked **COMM 05/2025/26 FOR THE PROVISION OF SECURITY SERVICES FOR THEEWATERSKLOOF MUNICIPALITY: GUARDING, ALARM INSTALLATION, MONITORING AND RESPONSE FROM DATE OF APPOINTMENT TO 30 JUNE 2028**, must be placed in Tender Box No. 1, located at the main entrance of Theewaterskloof Municipality, 6 Plein Street, Caledon. Please note that the tender box is open 24/7 and that the deposit slot opening is 5 x 30 cm. Telegraphic, telephonic, telex, facsimile, electronic / email and late tenders will not be accepted. Tenders may only be submitted on the tender documentation that has been issued.

**A compulsory clarification meeting with representatives of the Employer will take place at the Municipal Town Office, 22 Plein Street, Caledon, 22 May 2025 at 10:00. Prospective tenderers who arrive later than 10:15 will not be allowed into the Clarification meeting. Tenderers should be represented at the site visit/ clarification meeting by a person who is suitably qualified and experienced to comprehend the implications of the work involved.**

The successful tenderer must also be registered on the Centralized Supplier Database (CSD). Tenderers can register on [www.csd.gov.za](http://www.csd.gov.za).

Council reserves the right to accept a tender in full, partially or not at all and is not obliged to accept the lowest tender received.

**The 80/20 preference point system** in terms of the Theewaterskloof Municipality's Preferential Procurement Policy will be applicable as follows:

**Price 80**

**Specific goals: (20)**

**a) B-BBEE status level of contributor 10**

**b) promotion of local area enterprises 10**

**Total points 100**

Walter Hendricks  
Acting Municipal Manager  
Theewaterskloof Municipality  
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