



**prasa**

PASSENGER RAIL AGENCY  
OF SOUTH AFRICA

## **REQUEST FOR QUOTATION**

### **2-IN-1 NOTEBOOK COMPUTERS**

#### **1 INTRODUCTION**

The purpose of the RFQ is to solicit quotations for the procurement of 100 Two-in-One Notebook Computers. A 2-in-1 defined as a Personal Computer that has the features of both a notebook and a tablet.

#### **2 BACKGROUND**

PRASA has an urgent requirement to procure 2-in-1 Notebook Computers. The 2-in-1 Notebook Computers were not awarded in the desktops/notebooks tender that was finalized in February 2022. As such, a separate procurement process is being followed for the procurement of the devices.

#### **3 SCOPE OF WORK**

PRASA has a requirement of 100 "2-in-1" Notebook Computers.

The devices are to be delivered to the following address:

Umjanthsi House  
30 Wolmarans Street  
Braamfontein, JHB

#### 4 SPECIFICATION OF THE WORK OR PRODUCTS OR SERVICES REQUIRED

In the table below, it is the minimum specification for the required 2-in-1 Notebook Devices. Bidders are required to proposed notebook computers that meet the device specification below. **All specification required must be met.** Failure to meet all requirement will lead to the disqualification of the bid.

##### 2-in-1 Mobile Specification

NO	COMPONENT / FEATURE	REQUIREMENT (2-in-1 Mobile computer Specification)
1	Form factor and dimensions in mm (maximum)	2-in-1 Convertible 360 tablet mode mobile computer with not more than the following dimensions:  (Width x Depth x Height) 305 x 214 x 15.9mm
2	Processor (minimum)	Gen 12 Intel® Core™ i7-1265U vPro (E-Core Max 3.50 GHz up to 4.8 GHz with Turbo Boost, 12 MB cache, 10 cores or Higher
3	Memory (minimum)	16GB Soldered memory, 4266MHz
4	Camera (minimum)	Integrated FHD IR 1080p Webcam with integrated microphone
5	Graphics (minimum)	Integrated intel Iris Xe Graphics or better
6	Hard drive (minimum)	1 TB SSD M.2 2280 PCIe Gen4 Performance with Opal2 security
7	Display	12 - 13.3-inch WQXGA (2560x1600) IPS, anti-reflective, anti- smudge, touchscreen with Dolby Vision, low power, 400 nits
8	LTE Modem (minimum)	Integrated LTE 4G CAT4 Mobile Broadband Module WWAN
9	Wireless Networking	Support Wi-Fi 6E AX 211 (2x2) and Bluetooth® 5.1 or above with vPro
10	Operating System	Windows 11 Pro  (All Devices to be delivered imaged with PRASA's standard image. PRASA to provide the image.)
11	Chassis	Carbon fiber Hybrid black

12	Warranty	3 Years Repair/Replace, next business day onsite support with Disk Media Retention
13	Battery	10 + Hours Long Life Battery, must have a 3 Year Battery Warranty
14	Supplied Ports replicator to include the following. Must be OEM approved	Thunderbolt™ (USB Type-C™ connector)
15		2 x USB 3.2
16		HDMI 2.0b
17		RJ-45 port
18		Headphone/microphone combo
19		VGA port
20	AC Adapter	AC Adapter
21	Security and Asset management	Fingerprint Reader
22		Persistence Module
23		Trusted Platform Module TPM 2.0
24		Absolute Resilience Computer Tracking Tools and theft recovery Solution 36-month subscription
25	Management	Must be supplied Management Integration Kit for integration into Microsoft SCCM for security, patch and device management
26		Unit must be VPro/AMT Enabled – To allow remote access to the PC for management and security tasks, when an OS is down or PC power is off
27	Audio	Built-in speaker(s)
28	Keyboard	Internal US International Qwerty Backlit Keyboard and a touchpad with multi-touch gesture support, spill resistant keyboard.
29	Accessories	Combination Cable Lock
		Integrated rechargeable Pen
30		Executive Trolley bag
31	Weight (maximum)	Not more than 1.4kg

**NB.** The bidder's proposed computer make/model MUST meet all the specification items above. Failure to meet all the specification items will result with immediate disqualification for nonresponsive bid.

## 5 SUPPLIERS BRIEFING

- No briefing

## 6 TIMELINES

Event	Timelines
RFQ Invite	TBA
Non-Compulsory Site Visit	NONE
Questions and Answers / Site Inspections	
RFQ Closure	
Evaluation	
Award/Appointment	

## 7 EVALUATION PROCESS

Interested bidders for this project shall be evaluated in terms for their administrative responsiveness, substantive responsiveness, technical/functional (capacity testing) evaluation and preference points. The evaluation committee shall use the following Evaluation Criteria depicted in table below for the selection of the preferred bidder that shall render / deliver the required works, goods and / or services.

EVALUATION PROCESS	
<b>Stage 1A - Mandatory Compliance</b>	Substantive responsiveness (mandatory)
<b>Stage 1B - Basic Compliance</b>	Administrative Responsiveness
<b>Stage 2</b>	
Technical/Functional Criteria	In this stage, the proposed device will be verified that it meets all specification requirements as in Section 4. Only bidders that submitted devices that meet all the specification requirements will pass this stage to proceed to be evaluates in Stage 3 (Price and BBBEE)
<b>Stage 3</b>	
<b>Preference Points</b>	
Price	80
BBBEE	20
<b>TOTAL</b>	<b>100</b>

Figure 7.1: Evaluation criteria for the selection of a potential bidder

**STAGE 1 - Mandatory and Basic Compliance Requirements (Substantive and Administrative Responsiveness)**

**Stage 1A - Mandatory Compliance Requirements (Substantive Responsiveness)**

If a supplier / bidder does not submit the following documents the Proposal will be disqualified automatically:

No.	Description of requirement	Compliant
a)	Completion of ALL RFP documentation (includes ALL declarations, ALL Standard Bidding Documents (SBD) and Commissioner of Oath signatures required)	
b)	Signed Joint Venture, Consortium Agreement or Partnering Agreement ( <i>whichever is applicable</i> )	
c)	Bidders <b>MUST</b> submit a <b>letter or certificate from the OEM</b> of the proposed Notebook Computer to proof that they are authorised to sell the proposed Notebook computers.	
d)	Bidders <b>MUST</b> submit <b>letter from the OEM or Distributor</b> of the proposed notebook devices confirming <b>delivery of the devices within 4 weeks of receiving the Purchase Order</b> from PRASA. PRASA reserves the right to levy penalties for delivery outside the 4 weeks.	
e)	Bidders <b>MUST</b> submit <b>TWO reference letters</b> (on clients' s letterhead) to proof experience in supplying laptop/notebook computer devices. The references must <b>not be older than 5 years</b> from the issue date of the RFQ. <b>Each reference letter MUST at least be R500,000.</b>	

**Stage 1B - Basic Compliance Requirements (Administrative Responsiveness)**

If you do not submit the following basic compliance documents your bid may be disqualified and these documents must be made available within a specified period should an award be made: e.g 7 days



No.	Description of requirement	Compliant
a)	Signed Joint Venture, Consortium Agreement or Partnering Agreement ( <i>whichever is applicable</i> )	
b)	Original or certified B-BBEE certificate issued by SANAS (Certificates issued by IRBA and Accounting Officers have been discontinued, however valid certificates already issued before 1 January 2017 may be used until they phase out completely by December 2017) Bidder to include Affidavit for QSEs and EMEs. In cases of JVs or consortiums, a combined B-BBEE certificate in the name of the JV/Consortium must be submitted	
c)	CSD supplier registration number ( <i>should a bidder not registered on CSD, the bidder will be afforded 14 days after the closing date to register accordingly</i> )	
d)	A valid and Original Tax Clearance Certificate (valid as at the closing date of this RFP) Or supply SARS Pin	
e)	Company registration documents	
f)	Copies of Directors' ID documents	

### 9.2.1 STAGE 2 - Technical / Functionality Requirements

Qualifying bidders shall be evaluated on technicality / functionality after meeting all compliance requirements outlined above.

In this stage, bidder MUST propose a computer device that meets all the requirements below. The bidder MUST indicate the **Make/Model of the proposed computer** and **also indicate per requirement item that the proposed device meet the requirement**. Only bidders that proposed computer device that meet all the specification requirements below will proceed to Stage 3.

#### Specification Requirement for 2-in-1 Mobile

Make/Model Proposed: \_\_\_\_\_ (Indicate)

NO	COMPONENT / FEATURE	REQUIREMENT (2-in-1 Mobile computer Specification)	COMPLY (YES/NO)
1	Form factor and dimensions in mm (maximum)	<b>2-in-1</b> Convertible 360 tablet mode mobile computer with not more than the following dimensions:  (Width x Depth x Height) 305 x 214 x 15.9mm	
2	Processor (minimum)	Gen 12 Intel® Core™ i7-1265U vPro (E-Core Max 3.50 GHz up to 4.8 GHz with Turbo Boost, 12 MB cache, 10 cores or Higher	
3	Memory (minimum)	16GB Soldered memory, 4266MHz	
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5	Graphics (minimum)	Integrated intel Iris Xe Graphics or better	
6	Hard drive (minimum)	1 TB SSD M.2 2280 PCIe Gen4 Performance with Opal2 security	
7	Display	12 - 13.3-inch WQXGA (2560x1600) IPS, anti-reflective, anti-smudge, touchscreen with Dolby Vision, low power, 400 nits	
8	LTE Modem (minimum)	Integrated LTE 4G CAT4 Mobile Broadband Module WWAN	
9	Wireless Networking	Support Wi-Fi 6E AX 211 (2x2) and Bluetooth® 5.1 or above with vPro	
10	Operating System	Windows 11 Pro  (All Devices to be delivered imaged with PRASA's standard image. PRASA to provide the image.)	
11	Chassis	Carbon fiber Hybrid black	

12	Warranty	3 Years Repair/Replace, next business day onsite support with Disk Media Retention	
13	Battery	10 + Hours Long Life Battery, must have a 3 Year Battery Warranty	
14	Supplied Ports replicator to include the following. Must be OEM approved	Thunderbolt™ (USB Type-C™ connector)	
15		2 x USB 3.2	
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20	AC Adapter	AC Adapter	
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22		Persistence Module	
23		Trusted Platform Module TPM 2.0	
24		Absolute Resilience Computer Tracking Tools and theft recovery Solution 36-month subscription	
25	Management	Must be supplied Management Integration Kit for integration into Microsoft SCCM for security, patch and device management	
26		Unit must be VPro/AMT Enabled – To allow remote access to the PC for management and security tasks, when an OS is down or PC power is off	
27	Audio	Built-in speaker(s)	
28	Keyboard	Internal US International Qwerty Backlit Keyboard and a touchpad with multi-touch gesture support, spill resistant keyboard.	
29	Accessories	Combination Cable Lock	
		Integrated rechargeable Pen	



30		Executive Trolley bag	
31	Weight (maximum)	Not more than 1.4kg	

### 9.2.2 STAGE 3 - Pricing and BBEE

**Pricing Evaluation:** Only Bidders who have proposed computer devices that meet all specification requirement under Stage 2 will be evaluated for BBEE and Price. The submitted price MUST include all items in the device specification requirement. For example, tracking software, bags, cable locks, etc.

**BEE Evaluation:** The B-BBEE component of evaluation is weighted at 20% of the evaluation criteria. Determination of points of B-BBEE is based on the B-BBEE Recognition Level as per table below:

CATEGORY	80/20 PREFERENTIAL POINT SYSTEM	CATEGORY	80/20
Price	80	1	20
		2	18
		3	14
BBEE Level Contributor	20	4	12
		5	8
		6	6
		7	4
		8	2
		Non-Compliant Contributor	0

The formula for calculating price scores is as follows:

$$P_s = 80 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right)$$


Where

Ps = Points scored for price of tender under consideration

Pt = Rand value of tender under consideration

Pmin = Rand value of lowest acceptable tender

**PREPARED BY**

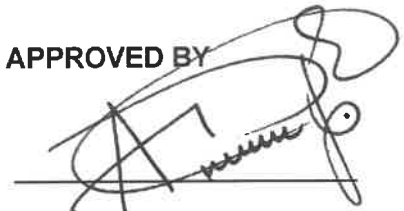


**Thaodi Mapodile**

**ICT PMO**

**DATE:** 13 October 2022

**APPROVED BY**



**David Mphelo**

**GCIO**

**DATE:** 14/10/2022

ANNEXURE A: PRICING SCHEDULE

ITEM	DESCRIPTION	QTY	UNIT PRICE			TOTAL AMOUNT	
			R	C		R	C
01	2-in-1 Notebook Computer	100					
		TOTAL					
		VAT					
		GRAND TOTAL					

Bidder MUST also submit detail device pricing quotation

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