

**27688-(5E) – Bid Initiation Form**  
**TRADING SERVICES CLUSTER**  
**ELECTRICITY UNIT**  
**BID SPECIFICATION INITIATION FORM**

Page 1 of 2

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**PROJECT OVERVIEW**

Project Name	SUPPLY AND DELIVERY OF MILD STEEL MATERIAL DURING A THIRTY-SIX MONTH PERIOD		
Tender No	27688-(5E)	Unit	ELECTRICITY
Project Number		Project Initiator	Nazeer Vawda
Ward/s	All	Project requested by, (where dept is acting as an Implementing Agent)	Raj Dicrochand
Estimated Start Date	2024-10-01	Estimated End date	2027-09-30

**Detailed Project description and over-view of scope**

The project details the supply and delivery of mild steel material used for the fabrication of frames, overhead line hardware and other items used for mounting of electrical equipment..

**Financial info**

Vote number to be used	3711135510.906B990000000PD0010010		
Total Contract Budget	Funding source (USDG etc)	Signed Budget Confirmation attached (Y/N)	Bid Spec Report attached
R 29 500 000	MSCOA	Y	Y
Projected expenditure	Year 1	Year 2	Year 3
	R 9 833 333,33	R 9 833 333,33	R 9 833 333,34
Is the Contract duration >3 yrs (Y/N/NA)	N	If so, state contract duration	
If Yes, Section 33 approval in place (attach proof)			N/A

**PROCUREMENT STRATEGY/CONTRACT DOCUMENT INFO**

Type of bid document	Mark applicable (X)	State governing/originating contract, where applicable	State governing/originating contract expiry date
CIDB PSC - Professional Services			
SAICE 2015 Construction Works Procurement document			
Expression of Interest			
Framework			
Task Order			
Panel appointment			
Other (State type)			
Form of contract (GCC2015/NEC3/JBCC/CE SA etc)	GCC 2015	Contract type (as & when, once-off, 36 month etc)	36 months
Evaluation Criteria (80/20 or 90/10)	80/20	Evaluation Method (1, 2, 3, 4)	Method 2
Tender Validity (days) (Normally 84 d)	120 days	Points threshold (if applicable)	N/A
Possible to award main contract to more than one company? (Y/N)	Y	If yes, anticipated number of main contractors to be appointed	1+
If No, provide reasons			

**APPLICABLE EMPOWERMENT INITIATIVES**

CPG applicable (Y/N)	N	% CPG	N/A
If No, provide reasons	Procurement of goods only. No CPG component		
	scope	Est. Value	% of Contract
Anticipated scope of works for CPG			

Total

**CPG STRATEGY AND RELATED INFO**

(Provide other info. in support of CPG strategy; add in additional pages if required)

**OTHER CONSIDERATIONS**

(Provide other info. in support of project, if required; Add in lines/pages as necessary)

**APPROVAL**

NAZEER VAWDA

2023-10-30

3119635

Project Initiator

Signature

Date

Tel. No

P. DARIN NAIDOO

(N. Nazeer Naidoo) 2023-10-30

3119347

Senior Manager

Signature

Date

Tel. No

RAJ DHROCHAND

2023-10-31

3119004

Deputy Head

Signature

Date

Tel. No

MAXWELL MTHEMBU

2023/10/31

3119001

Head: Electricity

Signature

Date

Tel. No

SIBUSISO MAKHANYA

2023/10/08

031 3225821

DCM: Trading Services

Signature

Date

Tel. No

**NOTE: Names of signatories are to be inserted in BLOCK CAPITALS by the signatory**

Ver. Date 25-11-2019



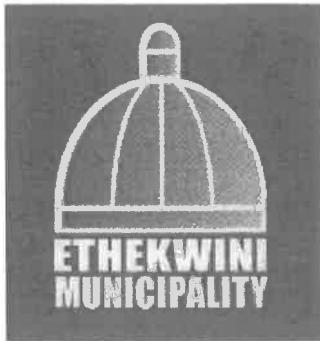
## BID SPECIFICATION REPORT CIRCULATION

This form is to be dated and signed by all the under-mentioned persons/positions once they have completed their input to the report

This page is to be returned to the Originating Department

Date: 2023-10-30

Contract Number	27688-(5E)		
Contract Title	SUPPLY AND DELIVERY OF MILD STEEL MATERIAL DURING A THIRTY-SIX MONTH PERIOD		
NAME	SIGNATURE	DATE	TIME
<b>Originating Department/Branch: Technical Support</b>			
Senior Engineer – Nazeer Vawda (to also sign the report on page 7)		2023-10-30	08:30
Team Leader – Nazeer Vawda		2023-10-30	08:30
Senior Manager – Darin Naidoo (to also sign the report on page 7)	M. NAIHEVE NAGEESWAH	2023-10-30	10:12
Deputy Head – Raj Dicrochand (to also sign the report on page 7)		2023-10-31	09:58
Head – Maxwell Mthembu		2023/10/31	11:45
DCM – Sibusiso Makhanya		2023/11/01	17:24
Senior Engineer – Nazeer Vawda (scan to PDF)		2023-10-30	08:30
<b>Supply Chain Management (Tenders and Contracts)</b>			
Received			
Processed for Committee			
Due at Bid Specification Committee	Date:		
<b>SCM are to detach this circulation sheet from the report and return it to the Originating Department/Branch: Technical Support/Technology Services</b>			
Team Leader – Nazeer Vawda			
Senior Engineer – Nazeer Vawda (scan to PDF and file)			


**REPORT for BID SPECIFICATION COMMITTEE**

Approval of responsiveness, evaluation criteria and evaluation panel

**TRADING SERVICES  
ELECTRICITY UNIT  
TECHNICAL SUPPORT DEPARTMENT**

Ref: 27688-(5E)

Date: 2023-10-30

Contract No: **27688-(5E)**Contract Description **SUPPLY AND DELIVERY OF MILD STEEL MATERIAL DURING A THIRTY-SIX MONTH PERIOD**

Project Initiator

**Nazeer Vawda**

Telephone:

**031 311 9635**

E-mail address

**Nazeer.vawda@durban.gov.za**

Cellular:

**082 87 00 237**
**Background, Objectives, and Summary of Scope of Works**

**Background** The material required under this contract is to be used by eThekini Electricity for fabrication of frames, overhead line hardware and other items used for mounting of electrical equipment.

**Objectives** To procure mild steel material in accordance with the specification.

**Summary of Scope of Works** To supply and deliver mild steel material.

Ward/s project within

eThekini Electricity Area of Supply

Ward/s served

eThekini Electricity Area of Supply

**Category of Service**

Goods  
Services  
Engineering and Construction Works  
Leases

✓

Professional Services (Built Environment)  
Professional Services (Other)  
Movable Asset Disposal  
Immovable Asset Disposal


**Duration of Proposed Contract**

Short Term

Annual

Bi- Annual

3 Years

Specify

			✓	
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**Details of Existing Contract/Previous Procurement Method**

Refer to ANNEXURE 1 on Page 8

Yes

If applicable, these are described in ANNEXURE 1 on Page 8

**Project Estimate**

	Excl VAT	VAT	Incl VAT
Estimated Contract Value	R 25 652 173,91	R 3 847 826,09	R 29 500 000
Contingencies			
Escalation			
Consultant's Fees			
Design and Supervision			
Departmental Works			
Other			
<b>TOTAL COST TO COUNCIL</b>	<b>R 25 652 173,91</b>	<b>R 3 847 826,09</b>	<b>R 29 500 000</b>

**Value Threshold & Tender Charge**

R 0 to R 10,000	Nil
R 10,000 to R 120,000	Nil
R 120,000 to R 200,000	R 50
R 200,000 to R 1 mil	R 100
R 1 mil to R 5 mil	R 250
R 5 mil to R 10 mil	R 500
> R 10 mil	R 1,000

Tender Documentation will be made available (free of charge) from the National Treasury's eTenders website. Tenderers are to download, print, and suitably bind the documentation.

**Financial Authority (see ANNEXURE 2 - Contract Approval Form)**

Refer to ANNEXURE 2 on Page 9

BU	Item	Funding	Costing	Project	Region	Provision	Commitment to Date	Amount Available
37111	35510.906	99000	0000	PD001	0010	R 2 833 333,34	N/A – Inventory	N/A – Inventory
37111	35510.906	99000	0000	PD001	0010	R 9 833 333,33	N/A – Inventory	N/A – Inventory
37111	35510.906	99000	0000	PD001	0010	R 9 833 333,33	N/A – Inventory	N/A – Inventory
37111	35510.906	99000	0000	PD001	0010	R 7 000 000,00	N/A - Inventory	N/A – Inventory

**Tender Notice and Invitation to Tender**

(refer to Clause 4.4.1.3 of the CIDB SFU)

Refer to ANNEXURE 3 on Page 10

Tender Notice and Invitation to Tender

Tender Advert Form (see ANNEXURE 3)

✓



**Quality Scoring Method**

(refer to Clause F.3.11.9 of the Tender Data and the Evaluation Schedules)

Logarithmic : 0, 40, 70, 90, 100

N/A

Linear : 0, 20, 40, 60, 80, 100

N/A

Other : Specify

**Standard Returnable Schedules, Forms, and Certificates**

(These STANDARD forms need not be attached, but must be included, if applicable, in the tender documentation)

## General

- Certificate of Attendance at Clarification Meeting
- Certificate of Authority
- Amendments, Qualifications, and Alternatives
- Contractor's Health and Safety Declaration
- Joint Venture Agreement and Power of Attorney in the case of Joint Ventures

N/A
N/A
N/A
✓
N/A

## Municipal Bidding Documents

- MBD 4: Declaration of Interest
- MBD 5: Declaration for Procurement above R10 Million
- MBD 6.1: Preference Points Claim in Terms of the Preferential Procurement Regulations (2022)
- MBD 6.2: Declaration Certificate for Local Content
- MBD 8: Declaration of Bidder's Past SCM Practices
- MBD 9: Certificate of Independent Bid Determination

✓
✓
✓
N/A
✓
✓
✓

## CIDB

- Form of Offer and Acceptance (refer to Clause 4.4.1.4 and Annex C of the CIDB SFU)
- Compulsory Enterprise Questionnaire (refer to Clause 4.4.1.6 and Annex K of the CIDB SFU)
- Record of Addenda to Tender Documents (refer to Clause 4.4.1.6 and Annex L of the CIDB SFU)

N/A
N/A
N/A

## Other

- Authority of Signatory
- Tax Compliance Status PIN/Tax Clearance Certificate
- Declaration of Municipal Fees

✓
✓
✓

## Certificates

- Tax Clearance Certificate (valid original)
- B-BBEE Level Contributor Certificate (original or certified copy)

✓
✓
✓

## Form of Offer

**Particular Returnable Schedules, Forms, and Certificates**

(Add project specific schedules including Quality Criteria qualitative indicators or prompts for judgement)

**Evaluation Schedules**

- Experience of Tenderer over last xx years
- Experience of Principal Consultant
- Experience of Construction Monitoring Personnel
- Methodology (Interpretation, Approach, and Timeframes)
- Project Team (Skills and Related Experience)
- Response to Brief (level of understanding)
- Expertise and Experience (respondent's experience, experience of key staff, site experience)
- System Hardware / Software (Spares, Hardware)

N/A

**Conditions of Contract** (refer to Clause 4.4.4.1 of the CIDB SFU)Engineering and Construction Works Contract

GCC for Construction Works (3 <sup>rd</sup> Edition 2015)	N/A	FIDIC "Red Book"	N/A
JBCC series 2000 PBA (March 2014 Ed. 6.1)	N/A	FIDIC "Yellow Book"	N/A
JBCC series 2000 MWA (March 2014 Ed. 5.1)	N/A	FIDIC "Silver Book"	N/A
NEC3 Engineering and Construction Short Contract	N/A	FIDIC "Gold Book"	N/A
NEC3 Engineering and Construction Contract	N/A	FIDIC Short Form of Contract "Green Book" (1999)	N/A

Services Contract (professional)

CIDB Standard PSC (July 2009)	N/A	NEC3 Professional Services Contract	N/A
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Services Contract (facilities)

NEC3 Term Services Contract	N/A	CIDB General Conditions of Service	N/A
NEC3 Term Services Short Contract	N/A		

Supply Contract

NEC3 Supply Contract	N/A	CIDB General Conditions of Purchase	N/A
NEC3 Supply Short Contract	N/A	CIDB Contract for the Supply and Delivery of Goods	N/A

Other Contracts

Government Procurement GCC (National Treasury for Goods and Services) – July 2010

CIDB General Conditions of Service

Other: Specify

✓
N/A

**Surety, Retention, and Performance Guarantee**

(Select only 1 : refer to Clause 4.4.4.3 and 4.4.4.4 of the CIDB SFU and Clause 6.2.1 of the Contract Data)

Cash deposit of a % of the Contract Sum

N/A

Performance Guarantee of a % of the Contract Sum

Retention of a % of the value of the Works

Cash deposit of a % of the Contract Sum plus Retention of a % of the value of the WorksPerformance Guarantee of a % of the Contract Sum plus Retention of a % of the value of the Works

Other : Specify

**Contract Participation Goal Evaluation**

(refer to Clause PS.x.x of the Contract Data)

Discuss CPG possibilities here.

CPG % or value

N/A

Penalty clause included?

N/A

**Specifications**

Standard Technical Specifications

- Ethekwini Municipality Standard Engineering Specifications (based on SABS 1200)
- SANS 1200
- COLTO (1998)
- Other: As per the normative references detailed on Table 1 in Section 7 of the scope and specification.

N/A
N/A
N/A
✓

Project Specific Technical Specification – see Annexure 8

- Project Specification – Scope of Works
- Project Specific OH&S Information
- Amendments to the Standard Specifications
- Other: Specify

✓
N/A
N/A
N/A

Particular Specifications (these are standard and do not need to be included in the BSC submission)

- Participation and Conditions Pertaining to Targeted Procurement: July 2003
- Code of Conduct: October 2006
- Use of CLO's and Local Labour
- Standard Environmental Management Plan for Civil Engineering Construction Projects: October 2002
- OHS : Ethekwini Municipality Specification : Part AH
- Other : Specify

N/A

**Environmental / Land Issues (If applicable)**

Environment : Refer to Clause PS.X of the Project Specification

N/A

EIA application number and date :

N/A

ROD date :

N/A

**Anticipated Tender/Contract Dates**

Submission of BSC Report to SCM

2023-10-30

Bid Specification Committee Meeting

2023-11-13

Tender Advert

2023-12-01

Compulsory Clarification Meeting

N/A

Tender Closing

2024-01-19

Submission of BEC Report to SCM

2024-02-23

Bid Evaluation Committee

2024-03

Bid Adjudication Committee

2024-04

Letter-of-Award

2024-05-01

Contract Commencement

2024-10-01

Contract Period

36 months

Contract Completion

2027-09-30

**Contact Persons**

<u>Position</u>	<u>Name</u>	<u>Telephone</u>	<u>Cell</u>
Senior Manager	Darin Naidoo	031 311 9347	082 8700 022
Team Leader	Nazeer Vawda	031 311 9635	082 8700 237
Engineer	Nazeer Vawda	031 311 9635	082 8700 237

Consultant's Details (if appointed)

Consultancy Name	N/A		
Letter of appointment	N/A		
Contact Person	N/A	N/A	N/A

**LIST of ANNEXURES**

1	✓	Details of Existing Contract/Previous Procurement Method (if applicable)
2	✓	Financial Authority – Contract Approval Form
3	✓	Tender Advert Form

**SIGNATURES & DECLARATIONS**

I, the undersigned Project Initiator, declare that the latest\* documentation and templates, as published on the iThekunet/SCM Process facility, have been used in the compilation of the associated procurement document; that the contents of this report accurately reflects the contents of the associated procurement document; and that the requirements for Specifications used in the associated procurement document, as detailed in the current SCM Policy Cl.27(2), have been have complied with.

Nazeer Vawda

PROJECT INITIATOR



2023-10-30

Date

\* latest: excludes documentation and templates published within 4 weeks of the submission of this report for inclusion on the BSC agenda

We, the undersigned responsible Departmental Manager and Deputy Head, declare that the Specifications (contract specific, standard, and technical) that have been used in the associated procurement document are appropriate for the effective management of the contract; are the latest applicable; and have been thoroughly checked for completeness and correctness of content.

Darin Naidoo

SENIOR MANAGER



2023-10-30

Date

Raj Dhrochand

DEPUTY HEAD



2023-10-31

Date

**DETAILS OF EXISTING/PREVIOUS CONTRACT**

The previous contract was awarded to BC Industrial and Engineering Supplies cc for a thirty-six month period under contract E.9644 as follows:

**BC Industrial and Engineering Supplies cc**

Item	Description of Item	Stock Code	Price Including VAT	
			R	c
1	Mild steel flat bar (25 mm × 5 mm × 6 m)	3202	78	49
2	Mild steel flat bar (40 mm × 5 mm × 6 m)	3206	126	50
3	Mild steel flat bar (40 mm × 10 mm × 6 m)	3209	247	25
4	Mild steel flat bar (50 mm × 10 mm × 6 m)	3211	319	70
5	Mild steel flat bar (50 mm × 12 mm × 6 m)	3212	397	90
6	Mild steel flat bar (65 mm × 12 mm × 6 m)	3214	492	20
7	Mild steel plate (2 500 mm × 1 200 mm × 6 mm)	3228	2 052	75
8	Mild steel sheet (2 450 mm × 1 225 mm × 1,6 mm)	3226	542	80
9	Mild steel sheet (2 450 mm × 1 225 mm × 2 mm)	3231	700	35
10	Mild steel sheet (2 450 mm × 1 225 mm × 3 mm)	3227	1 001	65
11	Galvanised flat sheet (2 450 mm × 1 225 mm × 0,8 mm)	3088	338	10
12	Tapered flange channel iron (76 mm × 38 mm × 6 mm × 6 m)	3096	531	30
13	Tapered flange channel iron (100 mm × 50 mm × 6 mm × 6 m)	3097	875	15
14	Parallel flange channel iron (100 mm × 50 mm × 5 mm × 6 m)	TBA	826	85
15	Mild steel angle iron (50 mm × 50 mm × 6 mm × 6 m)	3084	349	60
16	Mild steel round tube (25,4 mm × 2 mm × 6 m)	104307	117	30
17	Mild steel round tube (34 mm × 3 mm × 6 m)	3120	223	10
18	Mild steel round tube (42,8 mm × 3 mm × 6 m)	3121	289	80
19	Mild steel round tube (76,2 mm × 3,5 mm × 6 m)	3126	615	25
20	Mild steel round tube (88,9 mm × 3,5 mm × 6 m)	3118	784	30
21	Stainless steel set screw (M8 × 20 mm)	3412	1	23
22	Stainless steel grub screw (M6 × 10 mm)	3234	0	58



**ELECTRICITY UNIT**

**CONTRACT FINANCE APPROVAL FORM**

Ref: 27688-(5E)  
Date: 2023-10-30

Position	Name	Signed	Date
(i) Snr. Engineer: Technology Services	Nazeer Vawda		2023 - 10 - 30
(ii) Snr. Manager: Technology Services	Darin Naidoo		2023 - 10 - 30
For circulation to:	Kevin Kirkpatrick		2023 - 11 - 03
(iii) Departmental Financial Accountant	Raj Dicrochand		2023 - 10 - 31
(iv) Deputy Head: Technical Support	Nyaniso Mlilo		2023 - 11 - 03
(v) SCM - Contracts Administrator			

Contract No.: 27688-(5E)

Contract Description: **SUPPLY AND DELIVERY OF MILD STEEL MATERIAL DURING A**

**THIRTY-SIX MONTH PERIOD**

Project Estimate Date: 2024-10-01 to 2027-09-30

**The Present Estimated Costs are as follows**

	EXCL. VAT	INCL. VAT
Estimated contract value in terms of the draft documents	R 25 652 173,91	R 29 500 000
Contingencies	R	R
Escalation	R	R
Estimated Contract Authority	R 25 652 173,91	R 29 500 000
*Consultant's Fee	R	R
Departmental Works	R	R
Design & Supervision (internal)	R	R
Other Costs	R	R
<b>Total Cost to Council</b>	<b>R 25 652 173,91</b>	<b>R 29 500 000</b>

\* If fees for preliminary proposals, design, and documentation have been paid, only the outstanding fee due for supervision should be shown

**FINANCIAL PROVISION HAS BEEN PROVIDED**

FY	BU	Item	Fund	Cost	Project	Region	Provision	Commitment to Date	Amount Available
2024/2025	37111	35510.906	99000	0000	PD001	0010	R 2 833 333,34	R	R
2025/2026	37111	35510.906	99000	0000	PD001	0010	R 9 833 333,33	R	R
2026/2027	37111	35510.906	99000	0000	PD001	0010	R 9 833 333,33	R	R
2027/2028	37111	35510.906	99000	0000	PD001	0010	R 7 000 000,00	R	R

**ANTICIPATED EXPENDITURE**

BU	Item	Funding	Costing	Project	Region	2024/2025	2025/2026	2026/2027	2027/2028
37111	35510.906	99000	0000	PD001	0010	R 2 833 333,34	R 9 833 333,33	R 9 833 333,33	R 7 000 000,00

**SUBMITTED BY** **Name** **Tel** **Signature**

Senior Engineer: Technology Nazeer Vawda 031 311 9635

Senior Manager: Technology Services Darin Naidoo 031 911 9347

\* Please see attached finance note.  
Version: 11/12/2019

## **INVENTORY CONTRACT - FINANCE NOTE**

**Contract: 27688 (5E)**

### **SUPPLY AND DELIVERY OF MILD STEEL MATERIAL DURING A THIRTY-SIX MONTH PERIOD**

**Note:**

No budget is provided for Inventory Account codes, as they are control accounts.

Budgeted funds are utilised as inventory is issued. The planned usage should be adequately budgeted for on Operating /Capital votes.

Quantities are to be ordered economically based on usage and planned requirements to prevent excessive stock holding, which presents a risk to inventory and cash flow restrictions.

Signed:

Date: 2023/11/03

Kevin Kirkpatrick: Manager Electricity Finance





**TENDER/BID ADVERT INSTRUCTIONS**

**TRADING SERVICES**  
**ELECTRICITY UNIT**  
**TECHNICAL SUPPORT**

30 October 2023

To: 1) Manager: Tenders and Contract Coordination  
 2) Legal Services

**PLEASE ARRANGE TO ADVERTISE THE UNDERMENTIONED CONTRACT**

**ELECTRICITY UNIT/TECHNICAL SUPPORT DEPARTMENT**

All tenders must be submitted on official tender documentation issued, in electronic format, by the eThekini Municipality. Electronically downloaded documentation (obtainable free of charge) should be printed and suitably bound by tenderer.

Tender/Bid Number	Contract Title		Bid Advertising Date	Bid Closure Date	Estimated CIBD Grading and Class	Non-Refundable Tender Charge
	SUPPLY AND DELIVERY OF MILD STEEL MATERIAL DURING A THIRTY-SIX MONTH PERIOD		2023-12-12	2024-01-19	N/A	N/A
There will be no clarification meeting.						
27688-(5E)	General Enquiries	Technical Enquiries	Preference Point System	Functionality Evaluation and Minimum Points	Local Production Content	30% Sub-Contracting Provision
	Nyaniso Mlilio Nyaniso.mlilio@durban.gov.za	Nazeer Vawda Nazeer.Vawda@durban.gov.za	80/20	No	No	No
<b>Functionality Criteria (Weight)</b>			<b>Pre-Qualifying Criteria (ito PPPFA)</b>			
N/A			N/A			

BU	Item	Funding	Costing	Project	Region	Name	Signed
37111	35510.906	99000	0000	PD001	0010	Nazeer Vawda	

\* See Attached Finance note.

Date: 2023-10-30

