

TECHNICAL EVALUATION SCORECARD- PNEUMATIC STARTER MOTOR CONTRACT.

EVALUATION CRITERIA FOR THE PROVISION OF SERVICES FOR PROPOSED PNEUMATIC STARTER MOTOR CONTRACT.					
Technical Evaluation Sheet					

Bidder Name:

Evaluator Name:

No	Category	Total Weight	Weight	Requirements	Type of Proof / Detail to be submitted	Model Answer
Scope of Work, Evaluation Criteria						
<p>1- The bidder fully meets requirements and value adding is extensive 2- Meets critical requirements 3- Partially meets requirements 4- Complete technical level "Not met"</p>						
11 Company Experience						
		20	10	Bidder to submit evidence of company profile on company letter head, indicating special areas in mechanical and fitting work of pneumatic starter motors.	The bidder to submit evidence: Company profile on company letter heads, indicating special areas in mechanical and fitting work of pneumatic starter motors.	Bidder submitted a Company profile specific of specified experience which includes: 1 = < 2 Years, Experience 2 = 2 Years, Experience 3 = 3 Years, Experience 4 = 4 Years, Experience
			10	Bidder to submit signed traceable reference letters or completion certificates from the client that service was rendered to on respective company letter heads that they have rendered services for, indicating special areas in mechanical and fitting work of pneumatic starter motors.	The bidder to submit evidence: signed traceable reference letters or completion certificates from the client that service was rendered to on company letter heads including the location of contract in pneumatic starter motor maintenance. (No previous or current PO's or letter of award will be accepted)	Bidder submitted relevant proof of specified involvement which includes: 1 = < 2 Years active involvement 2 = 2 Years active involvement 3 = 3 Years active involvement 4 = 4 Years active involvement
12 Company Involvement						
13 Personnel Experience						
	Key personnel experience	20	20	Bidder to submit CV's with contactable references including the experience and valid certified qualification of the key staff members as per the role description. (Academic qualification of key skilled personnel) (ALL CERTIFICATION TO BE CERTIFIED BY COMMISSIONER OF DART)	(a) Technician/Mechanics or Fitting (National Diploma or Trade test) (b) Millwright (Trade test)	CV's of key staff members, indicating at least two (2) years experience and relevant qualifications (Millwright trade test or Technician/Fitting) 1 = (2) personnel CV's submitted with less than one (1) year experience and relevant qualifications (Millwright trade test or Technician/Fitting) 2 = (2) personnel CV's submitted with two (2) years experience and relevant qualifications (Millwright trade test or Technician/Fitting) 3 = (2) personnel CV's submitted with three (3) years and more experience and relevant qualifications (Millwright trade test or Technician/Fitting)
14 Guarantees & Warranties on work performed on Pneumatic Starter Motor & Parts Supplied						
	Guarantees	10	10	Bidder to provide minimum of six (06) months written guarantee pertaining to work performed on starter motor.	Bidder to provide minimum six (06) months written guarantee on workmanship.	0 = No written guarantee submitted 1 = Bidder has submitted less than six (06) Months written guarantee on Workmanship. 2 = Bidder has submitted six (06) Months written guarantee on Workmanship. 3 = Bidder has submitted more than six (06) Months written guarantee on Workmanship.
	Warranties	10	10	Bidder to provide minimum of twelve (12) months written warranty pertaining to parts supplied for repairing of starter motor.	Bidder to provide minimum twelve (12) months warranty on parts supplied for repairing of starter motor.	0 = No written warranty submitted 1 = Bidder has submitted less than twelve (12) Months written warranty on Spares. 2 = Bidder has submitted twelve (12) Months written warranty on Spares. 3 = Bidder has submitted more than twelve (12) Months written warranty on Spares.
15 Lead time & Supply						
	Lead time to attend to breakdowns	10	10	Bidder to provide signed written confirmation on company letterhead from previous clients pertaining to lead time to attend to breakdowns.	Bidder to provide signed written confirmation on company letterhead from previous clients pertaining to lead time to remove, service and commission a pneumatic starter motor in shortest time - 48 hrs maximum (SUBMIT WRITTEN & SIGNED CONFIRMATION ON CLIENTS COMPANY LETTERHEAD)	0 = No Letter submitted. 1 = Signed Letter submitted with confirmation of more than 48 hrs. 2 = Signed Letter submitted with confirmation of 48 hrs maximum. 3 = Signed Letter submitted with confirmation of less than 48 hrs.
	Lead time of Spares	10	10	Bidder to provide signed written confirmation on company letterhead pertaining to the ability to supply spares, as stock and possible lead times of ordering of spares not kept in stock.	Bidder to provide written confirmation pertaining to spares availability as per BOQ - Local Acquisition or Imported in shortest time - minimum 6 to 8 weeks maximum waiting period for import. (SUBMIT ORDER CONFIRMATIONS, NOTIFICATIONS OF DISPATCH AND SIGNED DELIVERY NOTE/INVOICES)	0 = No Order confirmation, notification of dispatch or signed delivery note/invoices submitted or corresponding document omitted. 1 = Submitted order confirmation, notification of dispatch with corresponding delivery note/invoice confirming the ability to obtain and supply spares as per BOQ in more than 8 weeks. 2 = Submitted order confirmation, notification of dispatch with corresponding delivery note/invoice confirming the ability to obtain and supply spares as per BOQ in specified 8 weeks. 3 = Submitted order confirmation, notification of dispatch with corresponding delivery note/invoice confirming the ability to obtain and supply spares as per BOQ in less than 8 weeks.
	Stock levels	10	10	Bidder to provide signed written confirmation on company letterhead pertaining to the ability to keep critical spares inventory.	Bidder to provide written confirmation pertaining to availability of stock. Stock Levels-detailed inventory pertaining to pneumatic starter motor spares. (SUBMIT WRITTEN & SIGNED UNDER TAKING ON COMPANY LETTERHEAD) (COMPLETE ANNEXURE D1) (PLEASE NOTE FAILURE TO ADHERE TO THIS POINT DURING CONTRACT EXECUTION, TPA WILL IMPOSE PENALTIES).	0 = No signed inventory list submitted. 1 = Signed inventory list submitted with confirmation of less than 75% critical spares kept in stock. 2 = Signed inventory list submitted with confirmation of 100% critical spares kept in stock. 3 = Signed inventory list submitted with confirmation of more than 100% critical spares kept in stock.
		100.00	100.00			
		3	3			
		2	2			
		1	1			
		0	0			

Minimum threshold for technical evaluation is 66.67%

Technical Pre-qualification Criteria:

Proof that the supply is an Original Equipment Manufacturer (OEM) approved service agent and can supply OEM's approved spares. Submit OEM's signed letter in OEM's company letterhead confirming partnership.

Substantive Checks:

Letter Of Good Standing (LOGS) with the Compensation Commissioner or a CODA certificate if a new company

