



**RE - ADVERT**

**CONSTRUCTION EDUCATION AND TRAINING AUTHORITY**

**BID NO: 06-2021/2022-A**

**APPOINTMENT OF ATLEAST A 5GB CIDB REGISTERED CONTRACTOR FOR THE CONSTRUCTION OF SKILLS  
DEVELOPMENT CENTRE IN THE KWAZULU NATAL PROVINCE – AT BERGVILLE**

Issued by:

Construction Education and Training Authority: Supply Chain Management Unit

**CETA Head Office**

**52/53 on 14<sup>th</sup>**

**Road Noordwyk Midrand**

**1687**

Queries – [scmtenders@ceta.co.za](mailto:scmtenders@ceta.co.za)

Full Name of Bidding/Tendering Entity: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Tel Number: \_\_\_\_\_

Bidder's Authorised Signatory:

Initials and Surname: \_\_\_\_\_

Signature: \_\_\_\_\_

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CONSTRUCTION EDUCATION AND TRAINING AUTHORITY**

**BID NO: 06-2021/2022-A**

**APPOINTMENT OF ATLEAST 5GB CIDB REGISTERED CONTRACTOR FOR THE CONSTRUCTION OF SKILLS DEVELOPMENT  
CENTRE IN THE KWAZULU NATAL PROVINCE – BERGVILLE**

<b>RFP NUMBER:</b>	<b>BID NO: 06- 2021/2022-A</b>
<b>DESCRIPTION:</b>	<b>APPOINTMENT OF ATLEAST A 5GB CIDB REGISTERED CONTRACTORS FOR THE CONSTRUCTION OF SKILLS DEVELOPMENT CENTRES IN THE KWAZULU NATAL PROVINCE – AT BERGVILLE</b>
<b>PUBLISH DATE:</b>	<b>17 November 2021</b>
<b>CLOSING DATE:</b>	<b>01 December 2021</b>
<b>CLOSING TIME:</b>	<b>11h00 (Telkom time as per watch at CETA reception)</b>
<b>VALIDITY PERIOD</b>	<b>90 days from the closing date</b>
<b>PREFERENCEPOINT SYSTEM</b>	<b>80/20</b>
<b>BRIEFING SESSION</b>	<b>None</b>
<b>BID RESPONSES MUST BE HANDDELIVERED TO:</b>	<b>CETA Head Office 52/53 on 14<sup>th</sup> Road Noordwyk Midrand 1687</b>
<b>ATTENTION:</b>	<b>Supply Chain Management</b>

**NB: Bidders must ensure that they sign the tender register at the SCM Office when delivering their bids. Bidders who will use Courier companies are to ensure that the Courier company writes the name of the bidding company on the tender register. Submissions not registered on the tender register will be disqualified from further evaluation.**

**The CETA reserves the right not to appoint or to cancel this tender at any time as circumstances dictates.**

## COMPULSORY DOCUMENTS – CRITERION

Please note that failure to submit the following documents and/or proof will lead to immediate disqualification:

1. Attach proof of registration with National Treasury Central Supplier Database (CSD).
2. Attach proof of CIDB registration 5GB grade OR Higher.

N.B Only compulsory documents from legal entities specified on section 8.4 of SBD6.1 will be considered.

## OBJECTIVE CRITERIA

In line with the sections 2(1)f of the Preferential Procurement Policy Framework Act No. 5 of 2000, the CETA will apply an objective criterion in selecting the preferred bidder. CETA aims to empower local communities and therefore the bidders who meet one of the following conditions will be considered:

1. Bidders who are located in the area in which the skills centre is being built (provide proof of address).

CETA encourages bidders to subcontract work to contractors in the respective skills center areas. NB: This should however not discourage other bidders who do not meet the conditions above from submitting.

## BID CONDITIONS

- All bidders are required to be registered on the National Treasury Central Supplier Database (CSD). The CSD proof of registration will be used by CETA to verify the bidder's tax compliant status at the time of bid award.
- This tender will only be awarded to bidders who are tax compliant on National Treasury CSD OR SARS e-filing prior to appointment/award of the bid.
- **Bidders who meet all the requirements on criterion 1 (compulsory requirements) will be further evaluated on criterion 2 (functionality). Bidders who are successfully evaluated on criterion 2 will be further evaluated on criterion 3 (Price and Preference Evaluation).**

## OTHER REQUIRED DOCUMENTS

### B-BBEE CERTIFICATE

Please note that failure to attach the following documents will result in the forfeiture of preference points:

- EMEs:  
**Originally certified Sworn affidavit** confirming their annual total revenue of R10 million, on or less and level of black ownership or a B-BBEE level verification certificate.
- QSEs  
**Originally certified Sworn affidavit** confirming their annual total revenue of between R10 million and R50 million and level of black ownership or B-BBEE level verification certificate.
- Bidders other than EMEs and QSEs:  
**Original and valid B-BBEE** status level verification certificate verified by a SANAS accredited verification agency, or an **originally certified copy** thereof.

**STANDARD BIDDING DOCUMENTS (SBDs)**

- Completed and signed:
  - SBD 1
  - SBD 4
  - SBD 6.1
  - SBD 6.2 and Annexure C, D and E
  - SBD 7.2
  - SBD 8
  - SBD 9
  - GCCs, initialed each page.

**Please double-check that you have attached all the above documents before submitting your Bid.**

**BID DOCUMENTS SUBMISSION:**

Bidders are required to submit one (1) original and Two (2) copies of the bid document.:

The submission must contain the completed and signed bid documents with relevant supporting documents and must be clearly marked with the tender number, description and bidder name.

Please complete the checklist below to verify your submission of the relevant documents:

<b>Schedules</b>	<b>Description</b>	<b>Submitted – Indicate YES</b>
Schedule 1	Attach proof of registration with National Treasury Central Supplier Database (CSD).	
Schedule 2	Attach proof of CIDB registration 5GB grade OR Higher	
Schedule 3	Completed and signed SBD forms, General Conditions of Contract and Initialed Bid Document (each returnable page of this bid document must be initialed)	
Schedule 4	A bidder must provide proof of CIDB, EB registration with the grading equivalent to the value of electrical work that will be performed by contractor or subcontractor	
Schedule 5	Original stamped letter from the bank confirming banking details <b>(not older than 3 months from the submission due date)</b>	
Schedule 6	Pricing schedule and B-BBEE Verification Certificate/ Originally certified Sworn affidavit	
Schedule 7	Proof of current registration with relevant professional institute or body	
Schedule 8	Company profile and previous work assignments' references	
Schedule 9	Delivery approach, methodology and project implementation plan	

## TERMS OF REFERENCE

### APPOINTMENT OF ATLEAST A 5GB CIDB REGISTERED CONTRACTOR FOR THE CONSTRUCTION OF SKILLS DEVELOPMENT CENTRE IN THE KWAZULU NATAL PROVINCE – AT BERGVILLE

#### 1. INTRODUCTION

The Construction Education and Training Authority (CETA) is statutory body established in terms of the Skills Development Act of 1998. The SETA's mandate is to provide for the skills development needs of the construction sector through, inter alia, the implementation of learner ships, the disbursement of grants and the monitoring of education and training.

CETA wishes to appoint contractors with minimum of GRADE 5GB CIDB or Higher. CETA seeks to appoint contractors for the construction of Skills centers in the following areas:

No	Province	Location
1	KwaZulu Natal Province	Bergville (There's an existing structure already which will need to be renovated and extended according to the plans to be finalized)

#### 2. SCOPE OF WORK

The service provider will be expected to perform the following:

- The extent of works/contract covers supply of building material and the constructions of the Skills Development Centers.
- The successful contractors will be required to provide site preparation works, superstructure, roof, finishing's (Plastering, Painting, Tiling, and Carpentry & Joinery) as well as electrical fittings and fixtures.
- A bidder must provide proof of CIDB, EB registration with the grading equivalent to the value of electrical work that will be performed by contractor or subcontractor
- Please see the attached project designs on **Annexure A- TYPICAL SKILLS DEVELOPMENT CENTRE DESIGN** to these terms of reference.
- Any other construction related works required for completion of the SDC.

##### 2.1. DRAWINGS AND BILLS OF QUANTITIES

Refer to Annexure B.

The contractor must comply with all architectural designs and approved drawings. At no point in time is the contractor to deviate from the approved drawings except if such written notices for the alterations are directed from the Engineer and or the Architect; and the Architect and agreed to by the CETA in writing.

##### 2.2. TEMPORARY WORKS

The contractor will be responsible for the erection of work sheds and all necessary preliminary site preparations to enable him to commence work on the erection of the building. This will include ablution facilities and water connections.

**NB: Bidders are to note that for this SDC; the construction will not be for the full facility as per the prototype but for certain components to complete the structure that was previously started. This implies the quoted price may go down on discussion after appointment before construction when CETA gives clearance of the actual items to be added."**

### 2.3. THE DURATION OF ASSIGNMENT

It is envisaged that each Skills Development Centre will be constructed over a period of 12 months from commencement of the construction work.

### 3. EVALUATION CRITERIA

#### Criterion 1 – Compulsory Requirements

Bidders will first be evaluated in terms of the gatekeeper/minimum requirements on page 2 of this document. Bidders who do not fulfil all the requirements or do not submit the required documents will be disqualified. Those who fulfil all the requirements or have submitted the required documents will be further evaluated on functionality.

#### Criterion 2 – Functionality

Functionality is worth 100 points. The minimum threshold is 70 points. Bidders who score less than 70 points on functionality will therefore be disqualified. Those who score 70 points or more will be further evaluated on price and preference. The functionality evaluation is broken down as follows:

Criteria	Maximum number of tender evaluation points
<b>Capacity and competencies Resources and individuals</b>  The key team members must have a specific experience, skills and capacity to deliver in relation to score qualification criteria. Attach a brief CV's of the deputing team members <ul style="list-style-type: none"> <li>• Average experience 6 – and more years combined with supporting evidence of previous construction work completed per Project Value = <b>20pts</b></li> <li>• Average experience 3 – 5 years combined with supporting evidence of previous construction work completed per Project Value = <b>10pts</b></li> <li>• Average experience 1 – 2 years combined with supporting evidence of previous construction work completed per Project Value = <b>5pts</b></li> <li>• No CV's submitted = <b>0pts</b></li> </ul>	The proposal should clearly indicate whether three (3) key team members have capacity to meet the requirements.  <b>20 pts</b>
<b>Company profile</b> <ul style="list-style-type: none"> <li>• Company profile demonstrating the experience/ previous projects and capacity of the company in the construction industry-<b>10 pts</b></li> <li>• No relevant company profile-<b>0 pts</b></li> </ul>	Company profile demonstrating the experience and capacity of the company in the construction industry  <b>10pts</b>
<b>Methodology and project approach</b> Demonstrate an understanding of the scope of the project and the approach and methodology to be implemented to attain project objectives- <b>30pts</b> The Methodology and project approach should include the following: <ul style="list-style-type: none"> <li>• Planning the project</li> <li>• Executing</li> <li>• Reporting</li> <li>• Risks and Responses</li> </ul>	Demonstrate an understanding of the scope of the project and the approach and methodology to be implemented to attain project objectives.

Demonstrate some understanding of the scope of the project and the approach and methodology to be implemented to attain project objectives- <b>20pts</b> No Methodology and project approach- <b>0pts</b>	<b>30pts</b>
<b>Demonstration of intention to employ local residents</b> - Recruitment plan to employ local residents = <b>10pts</b> - No plan to recruit local residents = <b>0pts</b>	Recruitment plan to employ local residents <b>10 Pts</b>
<b>Locality-20</b> • Bidder located within the District Municipality which the proposed site is located- 20 points • Bidder located within Kwazulu Natal Province- 10 points • Bidder not located within district or province- 0 points	Provide proof of locality and indicate location of the office <b>20 points</b>
<b>Assignment Experience</b>  The potential bidder must provide List of references which include the project Value and attach three formal testimonial/ references letters with logo, letterhead, contactable details and relevant work/services executed signed by company representative/ Senior Official.  • Three (3) capacity to proof value of projects completed and a provision of the Certificate of Completion = <b>10pts</b> • Two (2) capacity to proof value of projects completed and a provision of the Certificate of Completion = <b>5pts</b> • One (1) capacity to proof value of projects completed and a provision of the Certificate of Completion = <b>pts</b> No submission of capacity to proof prior work completed = <b>0pts</b>	Provide list of references and attach at least three (3) relevant contactable testimonial/ reference letters in the construction Industry in the last ten (10) years.  <b>10pts</b>
<b>Total evaluation points for functionality</b>	<b>100 Points</b>

### Criterion 3 – Price and Preference Evaluation

Bidders who score 70 points or more on functionality will be further evaluated in terms of Price and Preference points (B- BBEE status level of contributor). As per the table below, price is evaluated over 80 points and preference points over 20:

<b>Price Assessment</b>	<b>80 Points</b>
TOTAL	80
<b>Preferential Elements</b>	<b>20 Points</b>
B-BBEE Status Level of Contributor	Number of Points
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

**4. VALIDITY PERIOD**

Validity period: 90 days. The Bidder is required to confirm that it will hold its proposal valid for 90 days from the closing date of the submission of proposals, during which time it will maintain without change, the personnel proposed for the services.

**5. DUE DILIGENCE**

Recommended bidder will be subjected to a due diligence which will assess the following but not limited:

- Financial strength.
- Existence of offices.

Bidders are therefore to submit with the tender response; the most recently audited or reviewed financial statements in order for CETA to ascertain financial sustainability and stability of the bidder. Financials should cover the latest period of last 3 years. Proof of existing offices in the form of active signed lease or proof of ownership is to be submitted together with the tender response.

**Failure to satisfy the due diligence requirements may result in disqualification.**

**6. PRICING SCHEDULE**

(Refer to the attached BOQs) for used in pricing the bid response.

**The above terms of reference, were approved for issuing by:**

**Signature:**.....

**Date:** 17 November 2021