



SITA SOC Ltd, 459 Tsitsa Street, Erasmuskloof, Pretoria, South Africa • PO Box 26100, Monument Park, 0105, South Africa  
Tel: +27 12 482 3000 • Fax +27 12 367 5151 • Reg. No 1999/001899/30 • [www.sita.co.za](http://www.sita.co.za)

Our Ref: **RFB 2826/2023**

Enquiries: Athini Ndungane  
Tel: 021 442 8531  
Date: 01 December 2023

## Request for Bids:

### Prospective Bidders

**RFB 2826/2023: Procurement of switches For the Department of Economic Development, Tourism and Environmental Affairs Including Installation And Maintenance For The Period of three (3) years.**

1. Publication Date for the RFB is **01 December 2023**.
2. Non-Compulsory Virtual briefing session is **13 December 2023; Time 12 O'clock**
3. The closing date for RFB submission is **26 January 2024, Time 11 O'clock**

### Notes to the bidders:

Bidders must ensure they are registered on the CSD and that all company details have been updated on the CSD.

The following will apply for this Bid:

- **CLOSING OF BIDS** - Bidders must submit their Bid responses at 459 Tsitsa Street, Erasmuskloof, Pretoria, 0105;
- **BID PRICING SCHEDULE** - Bidders will complete the bid pricing schedule in the Excel spreadsheet format provided.

The published bid document is packaged as follows:

Bidders must submit their bid response as follows and must tick in the box to confirm if the bid response is submitted as such:

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### Non-Executive Directors:

Mr K Pillay (Chairperson), Ms L Petele (Deputy Chairperson), Ms N Pietersen, Ms K Sibanda,  
Ms L Abrahams (Dr), Mr M Mnisi, Mr L Keyise, Ms L Mseme, Ms R Naidoo

### RESTRICTED Executive Directors:

Dr BA Mabaso (Managing Director) Mr MK Kgauwe (Chief Financial Officer),  
PH Attorneys (Company Secretary: Acting)

Manner of submission	Bidder to tick ✓ to indicate that the bid response has been submitted in this sequence
Responses must be delivered at 459 Tsitsa Street, Erasmuskloof, Pretoria, 0105; at 11h00 am on the Bid Closing date	
Bid document	
Bid Specification	
Pricing Schedule	
1 X USB (with copies of the original document)	

All queries to this bid must be submitted in writing to the following email address: responsible  
[Athini.Ndungane@sita.co.za](mailto:Athini.Ndungane@sita.co.za)

Yours sincerely

Approved



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Mphikeleli Radebe

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01/12/2023

Date

Procurement Manager: Central Region (Acting)

Cc: SITA Tender Office