

***SPECIFICATION FOR PROVISION
OF PEST CONTROL SERVICES AT
TRANSNET ENGINEERING
GERMISTON REGION FOR 36
MONTHS***

DOCUMENT AUTHORITIES

Departments	PEMM
Effective Date	July 2025
Compiled by	Phumla Nyikila
Designation	Assets Manager
Signature & Date	
Reviewed by	Zizile Mkhize
Designation	SHE Manager
Signature & Date	
Supported by	Chris Ramasunzi
Designation	Plant Engineer: Central Corridor
Signature & Date	p.p. 
Approved by	Mpho Mashau
Designation	FIM: Executive Manager
Signature & Date	

1. PURPOSE

In terms of the Occupational Health and Safety Act, Facilities Regulations, the Employer is required to provide pest control at a workplace and ensure that the facilities and surrounding are in safe and hygienic condition by providing the Pest control service for 36 Months. Therefore, Transnet Engineering Germiston Region requires pest control services to be provided to ensure compliance.

1.1 Germiston Region

Germiston Region encompasses a number of depots and sub-depots spread across five provinces with the central operation based in Germiston.

The Germiston Main Maintenance Depots (Including sub-depots)

- Germiston Main Plant
- Locomotive Maintenance Krugersdorp (Millsite)
- Locomotive Maintenance Sentrarand
- Locomotive Maintenance in service Klerksdorp
- Locomotive Maintenance in-service Sentrarand
- Locomotive Maintenance in service Kaserne west
- Locomotive Maintenance Coligny
- Locomotive Maintenance Germiston
- Locomotive Maintenance Springs
- Locomotive Maintenance in service Mafikeng
- Locomotive maintenance Welgedagt
- Locomotive Maintenance Leeuhof
- Locomotive Maintenance Kroonstad
- Locomotive Maintenance City Deep
- Wagon Maintenance Germiston
- Wagons Maintenance in service Krugersdorp (Waterfall)
- Wagon Maintenance out- service Sentrarand
- Wagons Maintenance in-service Sentrarand
- Wagons maintenance in service Katlehong
- Wagons Maintenance in Springs
- Wagons Maintenance Leeuhof
- Wagons Maintenance Karsene
- Wagons Maintenance in service Bethlehem
- Wagons Maintenance in service Bijlkor

- Wagons Maintenance in & out service Sasolburg
- Wagons Maintenance in service Coligny
- Wagons Maintenance Lichtenburg
- Wagons Maintenance in service Kroonstad
- Wagons Maintenance in service Klerksdorp
- Wagons Maintenance in & out service Mafikeng
- Wagons Maintenance in & out service Polokwane
- Wagons Maintenance Mesina
- Wagons Maintenance Tzaneen
- Auxiliary Container Repairs City Deep
- Phalaborwa Auxiliary
- Wagons Maintenance Welgedagt
- Wagons maintenance in and out Services Trichardt

2. SCOPE

Transnet Engineering Germiston Region requires the service of a reputable, competent and experienced service provider to provide Pest Control Services in the Region for a period of 36 Months in accordance with set requirements. All designated areas to be serviced and checked as per agreement.

2.1 Geographical areas of service

The service provider should have the capacity to provide the required services in the areas tabled below:

LOCATION	MAIN OPERATIONAL BUSINESS	SIZE	ESTIMATED KILOMETERS WITHIN / FROM GERMISTON CENTRE
Germiston	Wagons, Wheels, FOE, Auxiliary & Support Services Offices	Big	0 km
Germiston	Wagon Maintenance Depot	Small	100 m
Germiston	Diesel Locomotive Maintenance Depot	Small	100 m
Kathlehong	Wagons in service	Small	30km
Sentrarand	Wagon Maintenance Depot	Small	50 km
Sentrarand	Electrical Locomotive Maintenance Depot	Small	50 km

Sentrarand	Diesel Locomotive Maintenance Depot	Medium	50 km
Krugersdorp	Diesel & Electrical Locomotive Maintenance Depot	Medium	50 km
Krugersdorp	Millsite Wagon maintenance	Small	50km
Krugersdorp	Waterfall Loco Maintenance Depot	Small	50 km
Klerksdorp	Wagon Maintenance in service	Small	300km
Klerksdorp	Diesel Locomotive Maintenance Depot	Small	300 km
Leeuhof	Wagon Maintenance Depot	Small	70 km
Leeuhof	Locomotive Maintenance	Small	70 km
Sasolburg	Wagon Maintenance	Small	100 km
Sasolburg	Wagons Maintenance	Small	150km
Coligny	Wagon Maintenance Depot	Small	260 km
Coligny	Diesel Locomotive Maintenance Depot	Small	260 km
Bethlehem	Wagons Maintenance	Small	270Km
Kroonstad	Wagon Maintenance in service	Small	190km
Kroonstad	Locomotive Maintenance	Small	190km
City Deep	Electrical Maintenance	Small	15 km
City Deep	Auxiliary Container	Small	15 km
Kaserne	Wagons Maintenance	Small	20 km
Kaserne	Locomotives Maintenance	Small	20km
Polokwane	Wagon Maintenance Depot	Small	315 km
Springs	Diesel Locomotive Maintenance Depot	Small	40 km
Springs	Wagons Maintenance	Small	40km
Mafikeng	Wagons Maintenance	Small	300km
Mafikeng	Locomotive Maintenance	Small	300km
Bijlkor	Wagons in service	Small	120km
Lichtenburg	Wagons Maintenance	Small	320km
Musina	Wagons Maintenance	Small	325km
Tzaneen	Wagons Maintenance	Small	350Km
Welgedagt	Wagons Maintenance	Small	45 km
Welgedagt	Locomotive Maintenance	Small	45 km
Phalaborwa	Auxiliary	Small	370km
Potchefstroom	Wagons Maintenance	Small	140km
Trichardt	Wagons Maintenance	Small	125km

3. REQUIREMENTS (Pest Control Services)

3.1 Statutory Requirements

The contractor must take note that Transnet complies with the legislation and other requirements listed below, Transnet expects the contractor to also comply with the listed legislation and other requirements which includes but not limited to:

- Occupational Health & Safety Act (Act 85 of 1993) and its Regulations, as amended e.g. Regulations like the Hazardous Chemical Substances, Facilities Regulations etc.
- Compensation of Occupational Injuries and Diseases Act (Act 130 of 1993) as amended
- Comply with Foodstuffs, Cosmetics and Disinfectants Act (Act 54 of 1972) as amended
- National Health Act (Act 611 of 2003) as amended
- National Environmental Management: Waste Act (Act 59 of 2008)
- National Environmental Management 107 of 1998
- National Water Act (36 of 1998)
- Basic Conditions of Employment Act (Act 75 of 1997): Sectoral Determination - Contract Cleaning Sector; Taxes: PAYE, VAT, UIF; Regional Services Levies and Skills Development Levy, Public Liability and Provident fund.
- Employment Equity Act (Act 55 of 1998), as amended
- Labour Relations Act (Act 66 of 1995), as amended
- Local municipality by laws
- Transnet Contractor Management Procedure (TRN-IMS-GRP-PROC 014)
- Transnet Engineering waste management Standard.
- Transnet Engineering IMS Compliance Policy Statement

The contractor shall undergo Safety, Health and Environmental (SHE) Induction, and be issued with an Induction certificate and valid permits authorizing it to enter Transnet Engineering premises for the duration of the contract.

The contractor is required to produce an approved Compliance File or SHE File and Site Instruction Book on site at all times.

3.2 Specific Requirements:

	REQUIRED	DETAILS OF OFFER Comply (Yes) / Do not comply (No)
Compliance	➤ Compliance with all statutory requirements. ➤ Registration with the South African Pest Control Association (SAPCA) and in possession of a registration certificate with a P-number: Member of South African Pest Control Association (SAPCA) and must have a valid PCO Registration Certificate. ➤ Compliance with the requirement of the Fertilizers, Farm Feeds, Agricultural Remedies and Stock Remedies Act, 1947 (Act No. 36 of 1947), Section 10 (1) (a – d) Follow and adhere to the Pest Control Operator Regulation of the Fertilizers, Farm Feeds, Agricultural Remedies and Stock Remedies Act, 1947 (Act No. 36 of 1947), Section 10 (1) (a – d). ➤ Valid Registration Certificate for a Pest Control Operators ➤ Compliance to the Basic Conditions of Employment Act: Sectoral Determination - Contract Cleaning Sector; Taxes: PAYE, VAT, UIF; Regional Services Levies and Skills Development Levy. ➤ Compliance to the Compensation for Occupational Injuries and Diseases (COID), Occupational Health and Safety Act (Act No. 85 of 1993) as amended and its regulations such as the Hazardous Chemical Substances Regulations; Public Liability and Provident fund ➤ Occupational Health & Safety Act (Act 85 of 1993) and its Regulations, as amended e.g. Regulations like Hazardous Chemical Substances, Facilities Regulations etc.	

	REQUIRED	DETAILS OF OFFER Comply (Yes) / Do not comply (No)
	➤ Regulations; Public Liability and Provident fund. ➤ Contractor shall supply all pest control materials. ➤ Contractor to supply safe and environmentally friendly pesticides and herbicides. ➤ Protective clothing (including masks, shoes and gloves, safety reflectors, etc. ;) for use by their staff. ➤ Clearly marked uniform and no Transnet clothing to be worn. Correct PPE to be provided and always worn by employees before they commence work. ➤ All employees are to be medically fit, and a valid fitness certificate is to be kept in the SHE File.	
Pest Control and Scope of work	➤ Pest Control treatment of offices and workshops every month and on ad-hoc basis using the thermal fogging machine. ➤ Material or chemicals used for fogging must not have more than two hours of downtime. ➤ Safely removal bees, snakes, spiders and spider webs, scorpions, and doves in the offices and workshops using the best tools, methods, and practices. ➤ Refilling bait stations for rats and mice. ➤ Refilling of micro-burst for flies in offices and Kitchens. ➤ Keep premises clean, hygienic, safe, and free from all rodents, cockroaches, mosquitoes, fleas, wasps, carpet beetles, weevils, Scorpions, flies, ants, termites, booklice, or any other household pests by utilizing the best tools and procedures. ➤ Systems and procedures must be adhered to as per the	

	REQUIRED	DETAILS OF OFFER Comply (Yes) / Do not comply (No)
	pest control requirements. ➤ SHEQ-Safety, Health, Environment and Quality department within Transnet to approve the products prior the usage. ➤ Supply material safety data sheet for every product used for Pest Control. ➤ Provide TE with a detailed pest control treatment report for every treatment and fogging conducted. ➤ The contractor shall submit a safety file for the project ➤ Safety Induction shall be undertaken upon the approval of the safety file ➤ Transnet Engineering shall issue valid access permits for entering the site. ➤ Compliance with the registration as a pest control operator in terms of section 10 of the fertilizer, farm feeds, agricultural remedies, and stock remedies ACT 36 of 1947.	
Risk And Responsibility	➤ The contractor accepts full responsibility for its staff's actions and will ensure that such actions at no time places the staff or property of Transnet Engineering above-mentioned sites in danger (specific reference to hazardous activities like weed eating, moving and the spraying of insecticides). ➤ Should the contractor's workers participate in strikes, marches, riots, or any other actions that fall outside their duties, it is the contractor's responsibility to control its	

	REQUIRED	DETAILS OF OFFER Comply (Yes) / Do not comply (No)
	personnel, restore order, or, if necessary, to remove them from Transnet Engineering premises ➤ The contractor must discourage its workers from participating in any actions, such as mentioned above, whether these are initiated by staff of the institution concerned, or by any other outside body. ➤ In the case of any strike, stay-away or action where no, or only partial service is rendered, and where the contractor is not responsible for remuneration (no work, no pay) of such personnel, the contract price for the period concerned shall be adjusted accordingly. ➤ In the event of actions such as mentioned above, it is the responsibility of the contractor to calculate revised invoices and present them for payment at the end of the month in which only partial service was rendered. ➤ Where keys for access to areas of the site are required and keys are given to the contractor, the necessary care and responsibility for their safekeeping will be observed. The contractor must ensure that keys are not misused or used to allow access by unauthorized persons.	
Inspection	➤ All the services provided shall be subjected to inspection by the nominated officials of Transnet during any stage of the contract period.	
Reports	➤ Invoices must be accompanied by the signed job card of service rendered for that specific depot. ➤ Credit notes are to be given where applicable.	

	REQUIRED	DETAILS OF OFFER Comply (Yes) / Do not comply (No)
Mandatory documents	➤ Valid catch and release permit for snakes. ➤ Valid bee-removal certificate.	
	➤ Adherence to TE specification by reading, completing by typing yes, signing off on every page, and returning with the tender document).	
	➤ Bidders must provide a valid pest control certificate of registration from the Department of Agriculture, Forestry, and Fisheries for the Pest Control Operator who will be deployed/ employed to perform Pest Control services as per the tender requirements.	
	➤ Hazard Analysis and Critical Control Point (HACCP) compliant certificate.	
	➤ Valid certificate of transporter of Hazardous waste registered with Gauteng department of Agriculture	
	➤ Valid transfer station certificate	
	➤ Valid Company registration with SAPCA.	
	➤ SHE Specification (Contract questionnaire) Read, complete by ticking yes sign off the last page, and return with the tender document.	

4. Note: see attached layout on Excel. Annexure A

- Once off provision and installation of temper proof bait stations and rodent boxes in all offices, open plan offices and workshops.
- Monthly treatment of all temper proof bait stations and rodents' boxes.
- Once off installation of Electrical fly killers
- Monthly service of electrical fly killers
- Control of all Insects and pets (Bees, Cats, Birds, Snakes,, Ants, Wasps etc.) will be done when necessary – Ad hoc
- Treatment of all offices, storerooms, kitchens, meeting rooms, canteen and security gatehouse for crawling insects should be done monthly and when required
- Once off installation of space sprays in the offices and foyers.
- Monthly treatment of space sprays

NOTE: the quote must be itemized.

5. Reporting

- The service provider Representative should before commence with the service report to Assets Manager Office. After completion of rendering the service also report to the Assets Manager office in the Main Plant.
- The service provider Representative should before commence with the service report to the Transnet Representative at the specific office building and business line in the Maintenance Depots.
- Recorded proof of service provided to be signed by Transnet Engineering representative at the specific office building and business line who will be introduced once the tender is awarded.
- A Monthly Schedule for the service to be provided must be submitted to the Assets Manager once the tender is awarded.
- Service provider to report if any Kitchen / Mess room or Ablution were closed and service was not done as a result.

6. Safety, health and environmental requirements

- A valid permit to remove snakes and reptiles.
- A valid certificate for Bee / wasps removal.
- Valid Company registration with SAPCA.
- A valid Certificate for HACCP compliant.
- A valid Certificate for Pest Control Operator registered with the Department of Agriculture.

6.1 Emergency service

In case of emergency situation, 24 hours response is expected from the service provider to perform the service.

Business operation time is from Monday to Friday 07h00 to 15h30 and 06h00 to 18h00 (18h00 to 06h00) for in-service depots.

7. GENERAL INFORMATION

- Transnet Engineering will not be responsible for any loss of or damage to any vehicles and equipment belonging to the Contractor.
- The Contractor shall not interfere in any manner whatsoever with production nor shall they carry out any work or perform any act which affects production,

security or Transnet Engineering property except with the designated authorization of a Transnet Engineering representative.

8. CERTIFICATE OF COMPLIANCE WITH SPECIFICATIONS
[as per specifications attached]

I/We _____ do hereby certify that I/we acquainted myself/ourselves with all the documentation comprising the Specifications for the carrying out of the proposed supply for which I/we submitted my/our Proposal and shall comply 100% thereto should I/we be awarded business through this RFP process.

I/We furthermore agree that Transnet SOC Ltd shall recognize no claim from me/us for relief based on an allegation that I/we overlooked any provisions of the Specifications or failed to take it into account for the purpose of calculating my/our offered prices or otherwise.

I/We confirm having been advised that a signed copy of this Schedule can be submitted in lieu of the Specifications as confirmation in terms of the Returnable Schedule.

Respondents are required to indicate whether they comply with the Transnet specifications:

YES

☐

NO

☐

SIGNED at _____ on

this _____ day of _____ 2023

SIGNATURE OF RESPONDENT

SIGNATURE OF WITNESS