

South African National Accreditation System
 Libertas Office Park
 Cnr Libertas and Highway Streets
 Equestria
 Pretoria
 0184

REQUEST FOR QUOTATION



PLEASE COMPLETE AND SUBMIT TOGETHER WITH REQUIRED DOCUMENTS AND QUOTATION

DATE OF ISSUE:	08 July 2022	REQUISITION NUMBER	REQ0004404
CLOSING DATE:	14 July 2022	CLOSING TIME:	11:00
QUOTE VALIDITY:	30 days from the date the RFQ closed	Submissions and enquires to be made to:	Ms Nkhesani Mathebula procurement@sanas.co.za 012 740 8536

1. PRODUCT /SERVICE DETAILS

Description of goods / services: Server room integrity testing	Quantity required
<p>1</p> <p>SANAS requires that an accredited and proficient service provider to perform a yearly Server room Integrity testing over 36 months (3 years).</p> <p>Our server room dimension is about 16 square meters and about 3,5 meters high with a single-entry door..</p> <p>A certificate will need to be given for each of the yearly test as evidence that the integrity test has been passed successfully.</p> <p>The minimum retention rate must be achieved as required by SANS standards and insurance companies</p> <p>If any leaks are found the service provider must repair and make good to ensure the successful passing of the integrity testing</p> <p>Any other repairs / tasks not covered in the below pricing Annexure A must be quoted upon and permission granted by SANAS before proceeding with the repairs</p>	1 Service provider
Expected date of delivery:	July 2022
Contract or once-off:	36 Months contract
Technical / Mandatory requirements:	N/A
Other information:	

SECTION TO BE COMPLETED BY SUPPLIER

2. SUPPLIER DETAILS

Supplier name:	
CSD number:	
Contact person:	
Contact number:	
Email:	
VAT number (if applicable):	
Physical address:	

3. SCM COMPLIANCE REQUIREMENTS (please tick)

Central Supplier Database Report or Summary	
Completed and signed SBD 4	
Completed and signed SBD 6.1	
Completed and signed SBD 8	N/A
Completed and signed SBD 9	N/A
Certified valid B-BBEE Certificate	

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(Please note bidders will not be disqualified for not submitting a valid certified BBBEE certificate or a sworn affidavit but will lead to the service provider not being awarded preference (BEE) points where the preferential point system is applicable)

EVALUATION PROCESS

All bids will be evaluated as follows:

- **The First stage**, bids will be evaluated first for Administrative requirements. Only bids that meet Administrative and Compliance requirements will be considered for further evaluation.
- **The second stage**, bids will be evaluated in terms of price and 80/20 preference point system for quotations above R30 000 and below R50 000 000.

4. QUOTATION TERMS & CONDITIONS:

1. Quote validity refers to calendar days
2. SANAS reserves the right to award to multiple suppliers.
3. SANAS reserves the right to increase or decrease quantities at the prices quoted.
4. SANAS reserves the right to cancel this request.
5. All goods/services must be quoted in Rand value.
6. SANAS reserves the right to negotiate with bidders.
7. All fields must be filled in / completed for this document to be accepted.
8. Failure to submit the quotation by the date and time stipulated will result in disqualification.
9. Payment will be made 30 days after delivery of goods of services.
10. THIS QUOTE DOES NOT CONSTITUTE AN ORDER

5. ACKNOWLEDGEMENT AND SUBMISSION:

I hereby acknowledge and accept the terms and conditions of this request for quotation:

Name:

Signature:

Date:

Annexure A-Pricing

Server room integrity testing			
Item	Year 1 Pricing including VAT	Year 2 Pricing including VAT	Year 3 Pricing including VAT
One (1) Server room integrity testing yearly			
Sealing of leaks if present			
Travelling (km)			
Total			
Grand total (for the 3 years)			

AD-HOC Repair Services

	Year 1	Year 2	Year 3
Hourly rate (VAT Inclusive) Monday to Friday			
Travelling Rates (Rate / Kilometre (VAT Inclusive))			

Any other repairs / tasks not covered in the above pricing Annexure A must be quoted upon and permission granted by SANAS before proceeding with the repairs