



Glenwood Office Park
Cnr. Oberon & Sprite Streets
Faerie Glen 0043
PO Box 73000, Lynnwood Ridge 0040
Tel: (012) 845-2000 – Fax: (012) 348-1089
Website: www.idt.org.za

BID ADVERT

SBD 1

Bid Description	REQUEST FOR PROPOSALS FOR THE IDT FOR ACCESS CONTROL AND CCTV INCL MAINTENANCE 2024										
Bid number	IDT/HEAD OFFICE/SECURITY UNIT/2024										
Name of institution	INDEPENDENT DEVELOPMENT TRUST (IDT)										
Compulsory Briefing	<u>Join the meeting now</u> @10H00 Bidders not on the briefing session register will be eliminated.										
The place where goods, works or services are required	IDT HEAD OFFICE Glenwood Office Park Cnr. Oberon & Sprite Street Faerie Glen 0043										
Closing date and time	Date	0	2	0	7	2	0	2	4	Time	12h00 PM
Contact details	Physical address			IDT HEAD OFFICE Glenwood Office Park Cnr. Oberon & Sprite Street Faerie Glen 0043							
	Tel			N/A							
	email			CCTV01enquiries@idt.org.za							
	Contact person			Use email address above							
Where bids can be collected	IDT website https://idt.org.za/cat_doc/advertised-tenders/ and the National Treasury e-Tender Portal available on www.treasury.gov.za										
Where bids must be delivered	IDT HEAD OFFICE Glenwood Office Park Cnr. Oberon & Sprite Street Faerie Glen,0043										
Category (Goods/ Services)	Services										
Sector	Non-State Sector										
Region	Head Office										
Supplier Details											
Name of bidder											
Postal Address											
Street Address											
Telephone Number	Code			Number							
Cell phone Number											
Email Address											
Supplier Compliance Status	Tax Compliance System PIN			AND	Central Supplier Database No:					MAAA	

SIGNATURE OF BIDDER.....

CAPACITY UNDER WHICH THIS BID IS SIGNED.....
(Proof of authority must be submitted e.g. company resolution)

DATE:

TERMS AND CONDITIONS FOR BIDDING

ITEM	DESCRIPTION
1.1 Tender Issue Date	10 June 2024
1.2 Compulsory Briefing	Join the meeting now @ 10H00 Bidders not on the briefing session register will be eliminated.
1.3 Enquiries	Any queries shall be directed in writing to the IDT and shall be addressed to the email below: Email: CCTV01enquiries@idt.org.za

1. INTRODUCTION AND BACKGROUND

The Independent Development Trust (IDT) invites competent, experienced, PSIRA registered to bid for installation of access control, CCTV and Maintenance to the IDT head office in Pretoria East:

2. CURRENT ENVIRONMENT

IDT Head Office currently have an outdated access control system, CCTV without walk through metal detectors and X-ray machines and the entire system needs to be installed to replace the obsolete system.

PRODUCT TYPE: Access Control, CCTV, Alarm system and Intercom

3. SERVICE REQUIRED

The IDT requires a service provider to install the access control system (software and hardware), this would also require that the successful Bidder enter into miniatous agreement with IDT for the period of three years (3).

A service provider will be accompanied and monitored by a internal project manager or representative while providing the services and a Project Manager will have weekly meetings to track the progress until the project is handed over.

It is expected from service providers to familiarize themselves with the scope of work as the guide, for any additional work that will be executed outside the scope an approval will sought before commencement with additional work.

4. SCOPE OF WORK FOR INSTALLATION OF ACCESS CONTROL SYSTEM

HAED OFFICE: ACCESS CONTROL, CCTV, ALARM AND INTERCOM

1. Technical Specification

The following should be the minimum specifications for
SOFTWARE PC's / PRINTERS / SWITCHES:

1.1	SOFTWARE / PC's / PRINTERS / SWITCHES				
ITEM	DESCRIPTION	QTY	Unit price Ex Vat	UNIT PRICE Vat Inc	TOTAL
1.	CONTROL ROOM PC's Dell i7; 16GB; 512GB SSD; Quad view GPU and GEFORCH GAMING (NIVDIA) Graphics Card Upgrading the unit and add one additional license for alarm monitoring	4			
2.	CARD PRINTER DTC1250E DUAL SIDE PRINTER WITH HID DTC1250 YMCKO COLOUR RIBBON 250 PRINTS	2			
3.	CONTROL ROOM PC (ENROLMENT AND UPS BACKUP) Must be changed over to UPS backup UPS - 3KVA ECO and be reloaded.	4			
4.	VISITORS RECEPTION PC Dell i7; 16GB; 512GB SSD; Quad view GPU and GEFORCH GAMING (NIVDIA) Graphics Card Upgrading the unit and add one additional web camera	1			
5.	SWITHES Ubiquity Unifi switch 24 port POE 400-Watt switch Replacement of network switches for the ground / first floor and basement. For security and network	19			
6.	SOFTWARE Window and support Software	5			
7.	Screen 23,5" Monitor	5			
8.	Screen 32" Monitor	6			
Sub Total					
Vat (Inc)					
Grand Total					

The following should be the minimum specifications for CCTV Surveillance Cameras:

1.2	CCTV SURVEILLANCE CAMERAS				
ITEM	DESCRIPTION	QTY	Unit price Ex Vat	UNIT PRICE Vat Inc	TOTAL
1.	64CH 1.5U 4HDD WizSense N/work Video Recorder 64 Channels 1.5U 4HDD WizSense Network Video Recorder	1			
2.	Western Digital 8TB Surveillance Hard Drive - 3.5" SATA,6Gb/s, 128MB Cache	23			
3.	UPS - 3KVA ECO	18			
4.	CAT6E CABLE, SOLID COPPER UTP, ORANGE 500M	9			
5.	9U Wallbox, Swing Frame, 600mm Deep, Black 9U Wallbox, Swing Frame, 600mm Deep, Black	14			
6.	42U 800X1000MM, MESH DOOR,3 SHELVES,4 FANS 42U 800X1000MM, MESH DOOR,3 SHELVES,4 FANS	2			
7.	42U GLASS DOOR 42U GLASS DOOR	2			
8.	5MP Bullet, AI, Full Colour, 3.6mm Lens - Illumination 40m, Audio & Alarm & SD Card, Active Deterrence, built-in mic	24			
9.	IP Eyeball 5MP, 2.8mm Lens, 30m illumination - IVS, WDR, IP67, Audio & Alarm & SD Card, 12VDC & PoE, SMD3.0, Perimeter Vigilance	36			
10.	DSS Server, 1000 Video Ch/server 600Mbps input, 600Mbps Output, RAID, 15 HDD, 200TB per server, redundant power supply	1			
11.	DSS Pro Base Licence - 64 Video, 2 FR, 64 Access Control, 2 POSand 128 VDP Channel Pre licenced	1			
12.	Enclosure - CCTV surface mount box	60			
13.	RJ45 PLUG SHIELDED CONNECTORS WITH REINFORCED PLATES 100PK	130			
14.	Configuration	1			
15.	Consumables	1			
16.	Labour	1			
	Sub Total				
	Vat (Inc)				
	Grand Total				

The following should be the minimum specifications for Biometric Readers/System:

1.3	ACCESS CONTROL BIOMETRIC READERS/SYSTEM				
ITEM	DESCRIPTION	QTY	Unit price Ex Vat	UNIT PRICE Vat Inc	TOTAL
1.	Access Portal Pro License Access Portal Pro License: operates up to 25 sites, 200 APB doors and 5,000 tagholders per site	1			
2.	MA Lite (Multi) WR with Mifare card reader - 500 users standard, extendable to 10,000 users	60			
3.	Portal Cluster Controller, Wiegand Module, IPS Box - c/w 1 Wiegand Reader module, Supports 2 Wiegand Readers, 220Volt AC	30			
4.	MSO 330 (includes SWQ/MorphoPak LIC) includes MSO dongle Verif for Impro Portal	1			
5.	Desk mounted tag registration reader , for use with Access Portal, USB, 125kHz or 13.56MHz	1			
6.	ISO PVC CARD Dual frequency - 13.56MHz NXP Mifare 4k & 125kHz Prox	500			
7.	Electro Magnetic Lock - 12VDC or 24VDC input voltage, 136kg holding force	30			
8.	Z-Bracket - in-swing doors	30			
9.	Silver Door Closer - medium duty, 40-80kg, EN2-4	30			
10.	Call Point Double pole - resettable green, with lid	30			
11.	HID FARGO DTC RANGE CLEANING KIT HID C50 / DTC RANGE CLEANING KIT 2 PENS 10 CARDS 10 PADS	2			
12.	Mylar Screened Cable 4 Pair Twisted 100m Roll - 0.22mm, Stranded, Grey	13			
13.	Configuration	1			
14.	Consumables				
15.	Labour	1			
	Sub Total				
	Vat (Incl)				
	Grand Total				

The following should be the minimum specifications for Alarm System.

1.4	ALARM SYSTEM				
ITEM	DESCRIPTION	QTY	Unit price Ex Vat	UNIT PRICE Vat Inc	TOTAL
1.	Neo 128 Zone Hybrid Control Panel, 8 Partition - 8 onboard zones, 4 PGMs, 128 wired & wrls zones, support PowerG, c/w enclosure	1			
2.	Neo Hardwire LCD Keypad - Programmable labels, Menu programming, Input/Output terminal	2			
3.	Neo IP Alarm Communicator - c/w DSC Enclosure mounting accessories	1			
4.	Magnetic Reed Contact WHITE - Surface Mount, N/C	12			
5.	DSC Quad PIR Detector with Pet friendly - adjustable pet friendly max 25kg, Digital processing & white light technology	68			
6.	Optex Multi Dimensional Outdoor Detector - 12m x 180° PIR coverage, independent Left and Right detection zones, IP55	42			
7.	Neo Hardwire 8 Zone Expander Module - 125mA AUX power output (PTC protected), Tamper input	18			
8.	Sherlo Panic Button Remote - C/W Pendant Chain, Wall Mount Bracket Optional	20			
9.	Sherlo 1 Ch Receiver 500M - 12V~24Vac Operational	1			
10.	Sherlo Repeater - 9.8~16V/Dc Operational	1			
11.	3.2Amp Battery Backup Power Supply - 220VAC/12VDC, SMPS, Low voltage cut-out, Over current protection, for 7 & 17AH Battery	4			
12.	AS 12Volt 7AH - Sealed Lead Acid Battery - Maintenance-Free	6			
13.	Transformer with Filter - 220VAC Transformer with 16.5V & 18VAC terminals, 220VAC, Plug: Type C	2			
14.	Neo 64 Zone Hybrid Control Panel, 8 Partitions - 8 onboard zones, 4 PGMs, 64 wired & wrls zones, support PowerG, c/w enclosure	1			
15.	Siren 30W 30Watt - 12Volt DC, Electronic, White	1			
16.	PowerManage IP Base Software - Free Linux based ISO file software, c/w 500 Neo/Pro licenses,include	1			
17.	Cabtyre Cable 3 Core 0.5mm White 100m Roll - Stranded Copper	4			
18.	Comms Cable 8 Core White 100m Roll - Solid Copper, 8C 8x0.4mm	22			
19.	Ripcord Cable 0.19mm White 100m Roll - Stranded Copper	15			
20.	Configuration	1			
21.	Consumables	1			
22.	Labour	1			
	Sub Total Vat (Incl) Grand Total				

The following should be the minimum specifications for IP INTERCOM:

3.5	IP INTERCOM				
ITEM	DESCRIPTION	QTY	Unit price Ex Vat	UNIT PRICE Vat Inc	TOTAL
1.	GT-DB Audio Module	6			
2.	GT-DBP Audio Panel For GT-DB	6			
3.	GF-4P 4 Call Switch Panel	6			
4.	GT-SW Call Switch Module for GT Series Modular Entrance Stations	6			
5.	GF-2B Embedding Box - 2 Modules	6			
6.	GF-2F 2-Module Front Frame & Bracket - 2 Modules	6			
7.	GH-102SS S/Steel Rainshield On partial hold. Use 04HG 102SS	6			
8.	GT-1D. Telephone Audio Unit	4			
9.	GT-BC Bus Control Unit	1			
10.	GT-BCXB Expanded Bus Control Unit	1			
11.	PS-2420S 24v DC 2amp Power Supply	2			
12.	CAT6E CABLE, SOLID COPPER UTP, ORANGE 500M	1			
13.	RJ45 PLUG SHIELDED CONNECTORS WITH REINFORCED PLATES 100PK	1			
20.	Configuration	1			
21.	Consumables	1			
22.	Labour	1			
	Sub Total				
	Vat				
	Grand Total				

Security audit and testing will be conducted after the installation security system has been completed. However, the detailed report must be supplied by the service provider to the Security Unit within 72 hours following the commissioning, testing and certification.

DELIVERABLES	DUE DATE
Service Provider to handover the password and IP address to the Security Unit.	At the end of the duration of the contract
Software and hardware as per Item Number 03. of the contract.	As per project plan
Guaranteed repairs for both software and hardware	After completion of the project
Provide training to the security officials	When needed
Comprehensive report of work done after installation	12 months
File created by the Service Provider with IP address and password to be submitted IDT Head of Security	At the project handover

5. ADMINISTRATIVE COMPLIANCE

Please note that all bidders must comply with the following administrative compliance.

No.	Name of the document that must be submitted	Requirements
1	Invitation to bid –SBD 1	Please complete and sign the supplied <i>pro forma</i> document.
2	Registration with Central Supplier Database (CSD) as per National Treasury SCM Instruction 4 of 2015/17 par 5.2	Attach proof of print out as proof of registration or supplier number.
3	Declaration of Interest – SBD 4	Please complete and sign the supplied <i>pro forma</i> document.
4	Preference Point Claim Form – SBD6.1	Please complete and sign the form

6 EVALUATION CRITERIA

IDT Supply Chain Department will evaluate all proposals in terms of the Preferential Procurement Regulations 2017. A copy of the Preferential Procurement Regulations 2017 can be downloaded from www.treasury.gov.za. In accordance with the Preferential Procurement Regulations 2011, submissions will be adjudicated on 80/20 points system and the evaluation criteria. A three phase evaluation criteria will be considered in evaluating the bid. On the receipt of the proposals, the evaluation criteria shown below will be used for the selection of the most suitable bidder to undertake the assignment.

Phase 1: Mandatory compliance (if not complied with bid will be disqualified)

Phase 2: Functional / Technical Evaluation

Phase 3: Points awarded for Price and Specific goal (80/20 Preferential System)

PHASE 1: MANDATORY COMPLIANCE:

Please note that all bidders must comply with the following mandatory requirements-

Failure to submit any of the documents listed below will render your bid non-responsive and will be disqualified.

Yes - list the relevant documents required on the table below

No	Criteria	Yes	No
1	Attendance of compulsory briefing session		
2	Registration for compensation for occupational Injuries and Diseases (COID)		
3	Key Member(s) Registration with Ingeneering Council of South African		
4	Director(s) recently certified ID documents		
5	Valid Certified copy of Company Registration Certificate with PSIRA		
6	Valid PSIRA letter of good standing		
7	Valid Certified copy of PSIRA Registration Certificate for the individual Directors of the Company		

PHASE 2: FUNCTIONALITY/TECHNICAL EVALUATION:

Functional/Technical criteria totaling **70% out of 100**

Only bidders that have met the pre-qualification criteria will be evaluated for functional evaluation. In this phase the evaluation will be based on the bidder responses in respect of the bid proposal (evaluated on the minimum functional specifications). Prospective bidders who score a minimum of 70% or more on Functionality/Technical Evaluation will be considered for the next Phase 3 (Price and Specific Goal).

Values: 1 Poor.....2 Average.....3 Good.....4 Very Good.....5 Excellent

No.	Evaluation Criteria	Weight																		
	Experience and track record	30																		
	Experience																			
	<table><tr><th>Number of years</th><th>Score</th><th>Value</th></tr><tr><td>0 to 1 year</td><td>1</td><td></td></tr><tr><td>1 to 2 years</td><td>2</td><td></td></tr><tr><td>2 to 3 years</td><td>3</td><td></td></tr><tr><td>3 to 4 years</td><td>4</td><td></td></tr><tr><td>5 years and above</td><td>5</td><td></td></tr></table>	Number of years	Score	Value	0 to 1 year	1		1 to 2 years	2		2 to 3 years	3		3 to 4 years	4		5 years and above	5		
	Number of years	Score	Value																	
	0 to 1 year	1																		
	1 to 2 years	2																		
	2 to 3 years	3																		
	3 to 4 years	4																		
	5 years and above	5																		
	Contactable reference(s)	10																		
Respondents must have at least 4 client references where proposed solutions was maintained 0-1 reference=1 point 2-3 references= 2 points 4-5 references=3 points 6-7 references= 4 points 8 references and>=5 points																				
Detailed project management plan	20																			
Project plan attached; the service provider must provide a presentable proposal on how to carry out the project Unclear and unrealistic timelines=1 point Minimum and average timelines= 2 points Good and realistic timelines with reasonable milestones=3 points Detail project plan with realistic timelines: 4 points Clearly defined project milestones which depicts the actual phases and timelines of the project= 5 points																				
CVs of Project manager, Team leader to be involved in this project	10																			
Detailed approach and methodology General approach, planned methodology and proposed activities towards undertaking the project 1) project control plan 2) Project execution plan 3) Broad methodologies in line with the task description outlined under project scope/task description 4) Clear milestones, timeframe s for each task to be completed	30																			

	5) Evaluation and supervision Approach Detailed project plan on implementation of project on the following; a) Detailed project management plan b) Detailed management team c) Clear timeframes d) Team leaders' activities e) Team members activities	
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NB: Only bidders who obtain at least 70% on Functionality/Technical evaluation will be considered for further evaluation **(Phase 3)**.

A bidder is expected to achieve a minimum threshold/required score for functionality of 70 points, in order to qualify for further evaluation. Further evaluation on phase 3 will be based on Points awarded for Price and Specific Goal (80/20 Preferential System)

PHASE 3: THE 80/20 POINTS AWARDED FOR PRICE AND SPECIFIC GOALS

The 80/20 Preferential Procurement System will be used in evaluating these bids:

Evaluation element	Weighting (Points)
SPECIFIC GOAL	20
PRICE	80
Total	100

In terms of Regulation 6 (2) of the Preferential Procurement Regulations, Preference Points must be awarded to a bidder for Specific goal.

7. CONDITIONS

- Bidders need a minimum of 70% on Functionality/Technical evaluation to qualify in Phase 2 of the evaluation.
- Only bidders who fully comply with the requirements indicated under technical/ functional evaluation will be considered for further evaluation on Phase 3.
- It is a requirement that your company must be registered in the online Central Supplier Database (CSD) managed by National Treasury: www.csd.gov.za. This is to ensure that your company credentials can be verified online by government departments intending to do business with you.
- It is a requirement that bidders who do business with government must comply to the relevant tax legislations. The bidders Tax Compliance Status (TCS) should be up to date from the date of submission of quotations.
- The Independent Development Trust (IDT) will not be liable to any damage caused by the contractor, whatsoever.
- The Independent Development Trust (IDT) will not be held liable of injury of the contractor's employees.
- Bidders are requested to provide a clear agreement regarding joint ventures/consortia. The percentage involvement of each company in the joint venture agreement should be indicated on the agreement.
- In the event of a Joint Venture being formed, note that all members of the joint venture should sign the contract / agreement and are jointly or severally liable for the entire assignment.
- The Independent Development Trust (IDT) is not bound to select any of the service providers submitting proposals and therefore reserves the right not to award the bid.
- The Independent Development Trust (IDT) will not be held responsible for any cost incurred by the bidder in the preparation and submission of the bids.

- Travelling cost and time spent or incurred between home and office of the service providers and the Independent Development Trust (IDT) (Head Office) will not be for the account of the Independent Development Trust (IDT)
- The Bidders must complete all the necessary information required in the bidding document.

❖ **Note: State Security Agency Clearance Certificate.**

Phase 4	State Security Agency Clearance Certificate	The bid will be rendered nonresponsive if the bidder fails to be cleared positively by State Security Agency (SSA). A negative report from SSA will automatically disqualify the bid.	Note by Initialing
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CONFIDENTIAL

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. BIDDER'S DECLARATION

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise, employed by the state?

YES / NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution?

YES / NO

2.2.1 If so, furnish particulars:

.....

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?
YES / NO

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read, and I understand the contents of this disclosure.

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect.

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....

.....

Signature

Date

.....

.....

Position

Name of bidder

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PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

The applicable preference point system for this tender is the 80/20 preference point system.

- a) 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS	
PRICE	90	80
SPECIFIC GOALS	10	20
TARGETED GROUP		
Women	3	6
Youth	3	6
People with Disabilities	2	4
Black People	2	4
Total points for Price and SPECIFIC GOALS	100	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20	or	90/10
$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$	or	$Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$
Where		
Ps	=	Points scored for price of tender under consideration
Pt	=	Price of tender under consideration
Pmin	=	Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20	or	90/10
$Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)$	or	$Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)$

Where

Ps	=	Points scored for price of tender under consideration
Pt	=	Price of tender under consideration
Pmax	=	Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Women	3	6		
Youth	3	6		
People with Disabilities	2	4		
Black People	2	4		

Source Documents to be submitted with the Bid or RFQ

- *CIPC Document (Company Registration Document will be required for verification (CIPC DOC))
- *Woman (Originally Certified ID Document)
- *Youth (Originally Certified ID Document)
- *People with Disability (Letter from the Dr. Confirming the Disability)
- *Black Ownership (Originally Certified ID Document)

DECLARATION WITH REGARD TO COMPANY/FIRM

- 4.3. Name of company/firm.....
- 4.4. Company registration number:
- 4.5. TYPE OF COMPANY/ FIRM
- ☐ Partnership/Joint Venture / Consortium
 - ☐ One-person business/sole propriety
 - ☐ Close corporation
 - ☐ Public Company
 - ☐ Personal Liability Company
 - ☐ (Pty) Limited
 - ☐ Non-Profit Company
 - ☐ State Owned Company
- [TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:
.....