

**Request for Quotations – Scope of work**  
**B reclaimer Bucket Wheel**  
**RFQ Number 11281722**



Dear Bidder,

**SBD 1 FORM**

**PART A - INVITATION TO BID**

**YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF TRANSNET PORT TERMINALS, A DIVISION OF TRANSNET SOC LTD**

BID NUMBER:	<b>11283742</b>	ISSUE DATE:	<b>19/10/2022</b>	CLOSING DATE:	<b>26/10/2022</b>	CLOSING TIME:	<b>23:59 PM</b>
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DESCRIPTION B-reclaimer bucketwheel repairs

**BID RESPONSE DOCUMENTS SUBMISSION**

Transnet has implemented a new electronic tender submission system, the e-Tender Submission Portal, in line with the overall Transnet digitalization strategy where suppliers can view advertised tenders, register their information, log their intent to respond to bids and upload their bid proposals/responses on to the system.

**RESPONDENTS ARE TO UPLOAD THEIR BID RESPONSE PROPOSALS ONTO THE TRANSNET SYSTEM AGAINST EACH TENDER/RFQ SELECTED.**

The Transnet e-Tender Submission Portal can be accessed as follows:

- Log on to the Transnet eTenders management platform website/Portal ([transnetetenders.azurewebsites.net](https://transnetetenders.azurewebsites.net)) (please use **Google Chrome** to access Transnet link/site free of charge);
- Click on "ADVERTISED TENDERS" to view advertised tenders
- Click on "SIGN IN/REGISTER – for bidder to register their information (must fill in all mandatory information);
- Click on "SIGN IN/REGISTER" - to sign in if already registered;
- Toggle (click to switch) the "Log an Intent" button to submit a bid;
- Submit bid documents by uploading them into the system against each tender selected.
- No late submissions will be accepted. The bidder guide can be found on the Transnet Portal [transnetetenders.azurewebsites.net](https://transnetetenders.azurewebsites.net)

**Note to the bidders:**

*Bidders are required to ensure that electronic bid submissions are done at least a day before the closing date to prevent issues which they may encounter due to their internet speed, bandwidth or the size of the number of uploads they are submitting. Transnet will not be held liable for any challenges experienced by bidders as a result of the technical challenges. Please do not wait for the last hour to submit. A Bidder can upload 30mb per upload and multiple uploads are permitted.*

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO		TECHNICAL ENQUIRIES MAY BE DIRECTED TO:	
CONTACT PERSON	<b>Sabelo Swapi</b>	CONTACT PERSON	<b>Phethole Kapasha</b>
TELEPHONE NUMBER	<b>041 507 2092</b>	TELEPHONE NUMBER	<b>041 507 2156</b>
FACSIMILE NUMBER	<b>041 507 2092</b>	FACSIMILE NUMBER	<b>060 537 5772</b>
E-MAIL ADDRESS	<b>Sabelo.Swapi@Transnet.net</b>	E-MAIL ADDRESS	

**SUPPLIER INFORMATION**

NAME OF BIDDER			
POSTAL ADDRESS			
STREET ADDRESS			
TELEPHONE NUMBER	CODE	NUMBER	

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CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN: .....	OR	CENTRAL SUPPLIER DATABASE	UNIQUE REGISTRATION REFERENCE NUMBER: ..... MAAA: .....	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT MUST BE SUBMITTED FOR PURPOSES OF COMPLIANCE WITH THE B-BBEE ACT]</b>					
1.ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		2.ARE YOU A FOREIGN BASED SUPPLIER FOR <b>THE GOODS /SERVICES /WORKS OFFERED?</b>		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER QUESTIONNAIRE BELOW ]
<b>QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? <input type="checkbox"/> YES <input type="checkbox"/> NO					
DOES THE ENTITY HAVE A BRANCH IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO					
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO					
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO					
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? <input type="checkbox"/> YES <input type="checkbox"/> NO					
<b>IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 1.3 BELOW.</b>					

**PART B**  
**TERMS AND CONDITIONS FOR BIDDING**

<b>1. TAX COMPLIANCE REQUIREMENTS</b>
1.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
1.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
1.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.

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- 1.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 1.5 IN BIDS WHERE UNINCORPORATED CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 1.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

SIGNATURE OF BIDDER: .....

CAPACITY UNDER WHICH THIS BID IS SIGNED: .....  
 (Proof of authority must be submitted e.g. company resolution)

**1. EVALUATION: B-BBEE AND PRICE**

The following will be considered in the evaluation:

EVALUATION CRITERIA
▪ Price ( <b>80</b> )
▪ B-BBEE ( <b>20</b> )

**1.1. Price schedule:**

Transnet Port Terminal invites you to supply a quote for Repairs of B Charger Travel Gearbox as per the Scope of work below.

NB:- for fair price comparison, bidders must indicate whether they are VAT registered.

Item	Scope of work	Delivery Date	Numeric Quantity	UOM	Unit price (ZAR)	Total Price (ZAR)
1	B-reclaimer bucketwheel repairs					
<b>TOTAL PRICE EXCL. VAT</b>						
<b>VAT (15%)</b>						
<b>TOTAL PRICE INCL. VAT</b>						

**1.2. B-BBEE:**

In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18

B-BBEE Status Level of Contributor	Number of points (80/20 system)
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

**2. NB: Please note that the following documentation are to be submitted together with the quotation:**

**2.1. Mandatory Returnable documents:**

- 2.1.1. SBD1 Form
- 2.1.2. Completed pricing schedule
- 2.1.3. Valid proof of Respondent's compliance to B-BBEE requirements

**2.2. Essential Returnable documents:**

- 2.2.1. RFQ Declaration and Breach of Law Form
- 2.2.2. Protection of Personal Information

Kindly note that if your company is interested in submitting a quotation then a response must be submitted on or before 26/10/2022

**LATE TENDERS WILL BE DISQUALIFIED.**

**Validity Period**

Transnet requires a validity period of 30 [thirty] Business Days from the closing date of this RFQ, excluding the first day and including the last day. Bidders are to note that they may be requested to extend the validity period of their bid, on the same terms and conditions, if the internal evaluation process has not been finalised within the validity period. However, once the adjudication body has approved the process and award of the business to the successful bidder(s), the validity of the successful bidder(s)' bid will be deemed to remain valid until a final contract has been concluded.

**3. DISCLAIMERS**

Please note that **Transnet reserves the right to:**

- a) modify the RFQ's Goods/Services and request Respondents to re-bid on any such changes;
- b) reject any Proposal which does not conform to instructions and specifications which are detailed herein;
- c) disqualify Proposals submitted after the stated submission deadline [closing date];
- d) award a contract in connection with this Proposal at any time after the RFQ's closing date;
- e) award a contract for only a portion of the proposed Goods/Services which are reflected in the scope of this RFQ;
- f) split the award of the contract between more than one Supplier/Service provider, should it at Transnet's discretion be more advantageous in terms of, amongst others, cost or developmental considerations;
- g) cancel the bid process;

- h) validate any information submitted by Respondents in response to this bid. This would include, but is not limited to, requesting the Respondents to provide supporting evidence. By submitting a bid, Respondents hereby irrevocably grant the necessary consent to Transnet to do so;
- i) request audited financial statements or other documentation for the purposes of a due diligence exercise;
- j) not accept any changes or purported changes by the Respondent to the bid rates after the closing date and/or after the award of the business, unless the contract specifically provided for it;
- k) to cancel the contract and/request that National Treasury place the Respondent on its Database of Restricted Suppliers for a period not exceeding 10 years, on the basis that a contract was awarded on the strength of incorrect information furnished by the Respondent or on any other basis recognised in law;
- l) to award the business to the next ranked bidder, provided that he/she is still prepared to provide the required Goods/Services at the quoted price, should the preferred bidder fail to sign or commence with the contract within a reasonable period after being requested to do so. Under such circumstances, the validity of the bids of the next ranked bidder(s) will be deemed to remain valid, irrespective of whether the next ranked bidder(s) were issued with a Letter of Regret. Bidders may therefore be requested to advise whether they would still be prepared to provide the required Goods/Services at their quoted price, even after they have been issued with a Letter of Regret.

Note that Transnet will not reimburse any Respondent for any preparatory costs or other work performed in connection with its Proposal, whether or not the Respondent is awarded a contract.

All clarifications prior to closing should be submitted onto the system or be directed to **Sabelo Swapi** via email: **Sabelo.Swapi@Transnet.net**

#### **4. DISCLOSURE OF CONTRACT INFORMATION**

##### **Johannesburg Stock Exchange Debt Listing Requirements**

Transnet may also be required to disclose information relating to the subsequent contract i.e. the name of the company, goods/services provided by the company, the value and duration of the contract, etc. in compliance with the Johannesburg Stock Exchange (JSE) Debt Listing Requirements.

##### **Domestic Prominent Influential Persons (DPIP) OR Foreign Prominent Public Officials (FPPO)**

Transnet is free to procure the services of any person within or outside the Republic of South Africa in accordance with applicable legislation. Transnet shall not conduct or conclude business transactions, with any Respondents without having:

- Considered relevant governance protocols;
- Determined the DPIP or FPPO status of that counterparty; and
- Conducted a risk assessment and due diligence to assess the potential risks that may be posed by the business relationship.

As per the Transnet Domestic Prominent Influential Persons (DPIP) and Foreign Prominent Public Officials (FPPO) and Related Individuals Policy available on Transnet website <https://www.transnet.net/search/pages/results.aspx?k=FPIDP#k=DPIP>, Respondents are required to disclose any commercial relationship with a DPIP or FPPO (as defined in the Policy) by completing the following section:

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The below form contains personal information as defined in the Protection of Personal Information Act, 2013 (the "Act"). By completing the form, the signatory consents to the processing of her/his personal information in accordance with the requirements of the Act. Consent cannot unreasonably be withheld.

**Is the Respondent**  
*(Complete with a "Yes" or "No")*

<b>A DPIP/FPPO</b>		<b>Closely Related to a DPIP/FPPO</b>		<b>Closely Associated to a DPIP/FPPO</b>	
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**List all known business interests, in which a DPIP/FPPO may have a direct/indirect interest or significant participation or involvement.**

<b>No</b>	<b>Name of Entity / Business</b>	<b>Role in the Entity / Business</b> (Nature of interest/ Participation)	<b>Shareholding %</b>	<b>Registration Number</b>	<b>Status</b> (Mark the applicable option with an X)	
					<b>Active</b>	<b>Non-Active</b>
1						
2						
3						

Respondents declaring a commercial relationship with a DPIP or FPPO are to note that Transnet is required to annually publish on its website a list of all business contracts entered into with DPIP or FPPO. This list will include successful Respondents, if applicable.

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**RFQ DECLARATION AND BREACH OF LAW FORM**

NAME OF ENTITY: \_\_\_\_\_

We \_\_\_\_\_ do hereby certify that:

1. Transnet has supplied and we have received appropriate responses to any/all questions [as applicable] which were submitted by ourselves for RFQ Clarification purposes;
2. We have received all information we deemed necessary for the completion of this Request for Quotation [**RFQ**];
3. We have been provided with sufficient access to the existing Transnet facilities/sites and all relevant information relevant to the Supply of the Goods as well as Transnet information and Employees, and have had sufficient time in which to conduct and perform a thorough due diligence of Transnet's operations and business requirements and assets used by Transnet. Transnet will therefore not consider or permit any pre- or post-contract verification or any related adjustment to pricing, service levels or any other provisions/conditions based on any incorrect assumptions made by the Respondent in arriving at his Bid Price.
4. At no stage have we received additional information relating to the subject matter of this RFQ from Transnet sources, other than information formally received from the designated Transnet contact(s) as nominated in the RFQ documents;
5. We have complied with all obligations of the Bidder/Supplier as indicated in the Transnet Supplier Integrity Pact which includes but are not limited to ensuring that we take all measures necessary to prevent corrupt practices, unfairness and illegal activities in order to secure or in furtherance to secure a contract with Transnet;
6. We are satisfied, insofar as our entity is concerned, that the processes and procedures adopted by Transnet in issuing this RFQ and the requirements requested from Bidders in responding to this RFQ have been conducted in a fair and transparent manner;
7. We declare that a family, business and/or social relationship **exists / does not exist** [delete as applicable] between an owner / member / director / partner / shareholder of our entity and an employee or board member of Transnet including any person who may be involved in the evaluation and/or adjudication of this Bid;
8. We declare that an owner / member / director / partner / shareholder of our entity **is / is not** [delete as applicable] an employee or board member of the Transnet;
9. In addition, we declare that an owner / member / director / partner / shareholder/employee of our entity **has / has not been** [delete as applicable] a former employee or board member of Transnet in the past 10 years. I further declare that if they were a former employee or board member of Transnet in the past 10 years that they **were/were not** involved in the bid preparation or had access to the information related to this RFQ; and
10. If such a relationship as indicated in paragraph 7, 8 and/or 9 exists, the Respondent is to complete the following section:

FULL NAME OF OWNER/MEMBER/DIRECTOR/

PARTNER/SHAREHOLDER/EMPLOYEE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

Indicate nature of relationship with Transnet:

\_\_\_\_\_

\_\_\_\_\_

***[Failure to furnish complete and accurate information in this regard will lead to the disqualification of a response and may preclude a Respondent from doing future business with Transnet]. Information provided in the declarations may be used by Transnet and/or its affiliates to verify the correctness of the information provided]***

11. We declare, to the extent that we are aware or become aware of any relationship between ourselves and Transnet [other than any existing and appropriate business relationship with Transnet] which could unfairly advantage our entity in the forthcoming adjudication process, we shall notify Transnet immediately in writing of such circumstances.

**BIDDER'S DISCLOSURE (SBD4)**

**12 PURPOSE OF THE FORM**

12.1 Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

12.2 Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

**13 Bidder's declaration**

13.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state?

**YES/NO**

13.1.1. If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.



13.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution?

**YES/NO**

13.2.1. If so, furnish particulars:

.....  
.....

13.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

**YES/NO**

13.3.1. If so, furnish particulars:

.....  
.....

#### **14 DECLARATION**

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

14.1 I have read and I understand the contents of this disclosure;

14.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

14.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.

14.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

14.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

14.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

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<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

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14.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 12, 13 and 14 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

**BREACH OF LAW**

**We** further hereby certify that *I/we have/have not been* [delete as applicable] found guilty during the preceding 5 [five] years of a serious breach of law, including but not limited to a breach of the Competition Act, 89 of 1998, by a court of law, tribunal or other administrative body. The type of breach that the Respondent is required to disclose excludes relatively minor offences or misdemeanours, e.g. traffic offences. This includes the imposition of an administrative fine or penalty.

Where found guilty of such a serious breach, please disclose:

NATURE OF BREACH:

\_\_\_\_\_

DATE OF BREACH: \_\_\_\_\_

Furthermore, I/we acknowledge that Transnet SOC Ltd reserves the right to exclude any Respondent from the bidding process, should that person or entity have been found guilty of a serious breach of law, tribunal or regulatory obligation.

SIGNED at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

For and on behalf of _____ duly authorised hereto	AS WITNESS:
Name:	Name:
Position:	Position:
Signature:	Signature:
Date:	Registration No of Company/CC _____
Place:	Registration Name of Company/CC _____

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**PROTECTION OF PERSONAL INFORMATION**

1. The following terms shall bear the same meaning as contemplated in Section 1 of the Protection of Person information act, No.4 of 2013.("POPIA"):  
  
consent; data subject; electronic communication; information officer; operator; person; personal information; processing; record; Regulator; responsible party; special information; as well as any terms derived from these terms.
2. Transnet will process all information by the Respondent in terms of the requirements contemplated in Section 4(1) of the POPIA:  
  
Accountability; Processing limitation; Purpose specification; Further processing limitation; Information quality; Openness; Security safeguards and Data subject participation.
3. The Parties acknowledge and agree that, in relation to personal information that will be processed pursuant to this RFQ, the Responsible party is "Transnet" and the Data subject is the "Respondent". Transnet will process personal information only with the knowledge and authorisation of the Respondent and will treat personal information which comes to its knowledge as confidential and will not disclose it, unless so required by law or subject to the exceptions contained in the POPIA.
4. Transnet reserves all the rights afforded to it by the POPIA in the processing of any of its information as contained in this RFQ and the Respondent is required to comply with all prescripts as detailed in the POPIA relating to all information concerning Transnet.
5. In responding to this bid, Transnet acknowledges that it will obtain and have access to personal information of the Respondent. Transnet agrees that it shall only process the information disclosed by Respondent in their response to this bid for the purpose of evaluating and subsequent award of business and in accordance with any applicable law.
6. Transnet further agrees that in submitting any information or documentation requested in this RFQ, the Respondent is consenting to the further processing of their personal information for the purpose of, but not limited to, risk assessment, assurances, contract award, contract management, auditing, legal opinions/litigations, investigations (if applicable), document storage for the legislatively required period, destruction, de-identification and publishing of personal information by Transnet and/or its authorised appointed third parties.
7. Furthermore, Transnet will not otherwise modify, amend or alter any personal data submitted by the Respondent or disclose or permit the disclosure of any personal data to any third party without the prior written consent from the Respondent. Similarly, Transnet requires the Respondent to process any personal information disclosed by Transnet in the bidding process in the same manner.
8. Transnet shall, at all times, ensure compliance with any applicable laws put in place and maintain sufficient measures, policies and systems to manage and secure against all forms of risks to any information that may be shared or accessed pursuant to this RFQ (physically, through a computer or any other form of electronic communication).
9. Transnet shall notify the Respondent in writing of any unauthorised access to information, cybercrimes or suspected cybercrimes, in its knowledge and report such crimes or suspected crimes to the relevant authorities in accordance with applicable laws, after becoming aware of such crimes or suspected crime. The Respondent must take all necessary

remedial steps to mitigate the extent of the loss or compromise of personal information and to restore the integrity of the affected personal information as quickly as is possible.

10. The Respondent may, in writing, request Transnet to confirm and/or make available any personal information in its possession in relation to the Respondent and if such personal information has been accessed by third parties and the identity thereof in terms of the POPIA. The Respondent may further request that Transnet correct (excluding critical/mandatory or evaluation information), delete, destroy, withdraw consent or object to the processing of any personal information relating to the Respondent in Transnet's possession in terms of the provision of the POPIA and utilizing Form 2 of the POPIA Regulations.
11. In submitting any information or documentation requested in this RFQ, the Respondent is hereby consenting to the processing of their personal information for the purpose of this RFQ and further confirming that they are aware of their rights in terms of Section 5 of POPIA

**Respondents are required to provide consent below:**

<b>YES</b>	
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<b>NO</b>	
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12. Further, the Respondent declares that they have obtained all consents pertaining to other data subject's personal information included in its submission and thereby indemnifying Transnet against any civil or criminal action, administrative fines or other penalty or loss that may arise as a result of the processing of any personal information that the Respondent submitted.
13. The Respondent declares that the personal information submitted for the purpose of this RFQ is complete, accurate, not misleading, is up to date and may be updated where applicable.

Signature of Respondent's authorised representative: \_\_\_\_\_


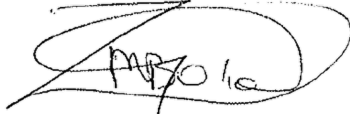
Should a Respondent have any complaints or objections to processing of its personal information, by Transnet, the Respondent can submit a complaint to the Information Regulator on <https://www.justice.gov.za/infoereg/>, click on contact us, click on complaints.IR@justice.gov.za

PE MULTI-PURPOSE TERMINAL

<b>Document Title:</b>
<b>SCOPE OF WORK</b>

<b>Scope of work title:</b>
<b>Service and Repair B Reclaimer bucket wheel gearbox, Replace B Reclaimer bucket wheel bearings, bucket wheel shaft and shrink disk.</b>

Document control

	Name	Title	Signature	Date
Compiled by	Phetole Kaphasha	Engineering technician		07/09/2022
Approved by	Zukisa Mboto	Tech Manager		14/09/2022

## 1. PURPOSE

The purpose of this SOW for **Service and Repair B Reclaimer bucket wheel gearbox, Replace B Reclaimer bucket wheel bearings, bucket wheel shaft and shrink disk.**

## 2. PE MPT BACKGROUND

Port Elizabeth Multi-Purpose Terminal (PEMPT's) core business is to import and export dry bulk cargo manganese ore. This is accomplished with terminal infrastructure such as rail wagon tippler, feeders, conveyor belts, storage facilities and ship-loaders and a network of machine mobile equipment such as excavator, sky jacks, cherry pickers and bulldozer. The reclaimers are one of the key equipment on the shipping side as they are used for scooping the ore from the bin on to the shipping conveyor belts.

## 3. OBJECTIVE

The main objective of this SOW is for **Service and Repair B Reclaimer bucket wheel gearbox, Replace B Reclaimer bucket wheel bearings, bucket wheel shaft and shrink disk.**

## 4. SCOPE OF WORK

**Service and Repair B Reclaimer bucket wheel gearbox, Replace B Reclaimer bucket wheel bearings, bucket wheel shaft and shrink disk.**

- Position machine in such a way it will give easy access to remove the gearbox in prep for the repairs
- Place the blocks under the boom to ensure that it does not lift up as a result the removed weight.
- Strip out the old shrink disk and replace with new one TPT to supply the shrink disk specs **(MAV 3208-360x590 SHINK DISK)**
- Strip out the bucket wheel from the machine and place on the ground
- Strip the bucket wheel gearbox from the machine in preparation for service and replacement of bearings
- Strip out the shaft from the machine and put on the ground
- Inspect machine for any structural damage especially around the shaft casing.
- Supply, deliver, and install new bearings, seals, bolts and nuts from item 1 to 20 on the drawing supplied.
- **(Gearbox service scope should include the following as a minimum)**
  - Replacement of all bearings, supplier to ensure that the correct bearings are used as per OEM OR drawings and gearbox specifications
  - Replacement of all oil seals
  - Perform a full crack test or analysis on both the output shafts of the gearboxes
  - Replace both input and reduction gear on the gearbox
- Install the newly refurb gearbox

- Fit back new bearings
- Fit back new shaft
- Fit back bucket wheel
- Strip out all added components to secure the upper deck if free
- Commission and hand over the machine
- Ensure that all mountings are fitted back and in working conditions
- Replace all oil circulation pipes and pump and ensure that there no leaks

## 5. TPT REQUIREMENTS

- a) Complete all repairs as per scope of work above
- b) All steelwork to be corrosion protected.
- c) Lead time
  - The service provider will be given a lead time of 10 days for delivery after received the Purchase order from our procurement department.
  - Supplier will be notified in time as to when the works will commence
- d) Warranties
  - TPT requires a 12-month warranty in all work undertaken on the dust suppression system as outlined on the scope of work

## 6. TPT to provide

- Machine needed for repairs
- Gate access for the supplier
- Deliver from workshop 17 to the machine
- TPT and supplier to sign off the works after repairs are completed

## 7. Safety file requirements

### SHERQTPT-PE SHE FILE SITE REQUIREMENTS

**NOTE: THE CONTRACTOR SHOULD ONLY FOCUS ON AREAS ON THE SHEQ FILE THAT ARE**

**RELATING TO THE WORK THAT WILL AT HAND.**

- ✓ Letter of Good Standing (Workman's Compensation)
- ✓ Notification of construction work
- ✓ Mandatory Agreement-Section 37 (2)- **Fill and sign TPT template**
- ✓ Project Specific Method Statement
- ✓ Project Specific Risk Assessments
- ✓ Project Specific Legal Appointments
- ✓ Project Specific Safety Management Plan
- ✓ Project Specific Environmental Management Plan
- ✓ Project Specific Quality Plan
- ✓ Post Project Site Clean-up Plan
- ✓ Onsite emergency plan and evacuation procedure
- ✓ Project Specific Written Safe Work Procedures
- ✓ Project Specific Certificates of Competencies for project personnel e.g. Riggers, Hot work
- ✓ personnel, SHE Officer, Site Supervisor etc.
- ✓ Lock Out Procedures
- ✓ Hazardous Substance Control Procedure
- ✓ Project Specific Medical Fitness Certificates from an Occupational Health Practitioner



- ✓ Project Personnel ID Documents
- ✓ Proof of Equipment Inspection Records e.g. hot work Equipment, Cranes etc.

Public Liability Insurance Covering Letter

## 8. Technical evaluation items

	TECHNICAL EVALUATION: REPAIRS TO A-REPAIRER BUCKET WHEEL GEARBOX.		
Item No.	Description	Evidence required	Weight
1	<b>Compulsory criteria: Experience</b> <ul style="list-style-type: none"> <li>• Past experience( at least 3 years' experience in structural repairs and maintenance/ services of bulk handling equipment gearboxes (specifically reclaimers, stackers ship loaders and tipplers) , 3 projects which include structural repairs and maintenance of bulk handling equipment(specifically reclaimers, stackers ship loaders and tipplers)</li> <li>• 3 contactable references from the original equipment owner with the services were rendered for all projects successfully completed</li> </ul>	3 contactable references 3 years' experience 3 projects	100
Item No.	Description	Evidence required	Weight
1	<b>TECHNICAL EVALUATION: REPAIRS TO A-RECLAIMER BUCKET WHEEL GEARBOX</b>		100
1,1	<b>lead time</b> ( contractor to indicate how long it will take to complete all planned jobs as indicated on the scope )	Written confirmation - Letter	30
1,2	<b>Certificate confirming OEM OR OEM rights to work on the paramax gearboxes</b>	Written confirmation - Detailed quotation	30
1,3	<b>Resources.</b> (Contractor shall submit of full CV and trade certificates for the resources placed in the project plan for execution of the activities as stipulated in the scope of work. (Resources shall include but not limited to the following: welders, boilermakers, fitters, machinists, process workers and semi-skilled workers.)	CV and trade certificate of qualification	10
1,4	<b>Quality control plan.</b> (Contractor shall submit full QCP indicating all important points during execution of all planned activities (QCP to cover at least the following points: all hold , inspection, control, witness, verification, surveillance, test and test points)	Detailed QCP (typed word format or excel) QCP to submit in a table form.	10
1,5	<b>Method statement</b> (Contractor shall Submit method statement /methodology stating clearly the sequence of events from striping, installation and commissioning)	Detailed method statement (typed word format )	10
1,6	<b>Guarantees and warranties</b> (TPT requires a 12 months warranty on all work done from the day of commissioning.)	Written confirmation - Letter	10
	□		100
	<b>Sum Total of weight</b>		
	<b>Total scored</b>		

Threshold = 80%

Note: TPT reserves the right to reduce the threshold to 70% if only one or no bidder meet the threshold.

## **9. SAFETY RELATED ITEMS**

- Prior to start of the work a comprehensive safety file needs to be submitted to the TPT RISK Manager for approval.
- If scaffolding is to be used, it must only be erected under the supervision of a certified person.
- As part of the safety file a comprehensive risk assessment and method statement must be included for approval.
- All related test and inspection certificates of all lifting used must be submitted prior to the commencing of work activities.
- All artisans used must be qualified artisans – proof of qualifications to be included in safety file.
- Area of work activities must be suitably barricaded and sign posted to prevent unauthorized access.

### **GENERAL;**

The contractor shall supply all necessary tools, equipment and consumables.  
All lifting gear and rigging equipment shall be safety certified.  
All electrical tools shall be safety checked and certified on a regular basis.  
All scaffolding shall be erected by qualified, certified, erectors and certified.  
Contractor shall practice "good housekeeping" and leave the site clean and tidy.  
All provisions and regulations of the Factory act shall be adhered to.

15  
Additional Lager A  
cover bearing A  
Zeichung -Nr./  
drawing no. 09035881

18  
Schraube M12x5 - DIN934-8.8  
bolt  
Zeichung -Nr./  
drawing no. 06068265 (S1 003-1-15.10.001)

8  
Lager A  
(Loslager)  
rolling bearing  
Zeichung -Nr./  
drawing no. 06068265 (S1 003-1-15.10.001)

9  
Sattelbolz Festlager  
bearing (fixed bearing)  
Zeichung -Nr./  
drawing no. 06068266 (S1 003-1-15.10.001)

10  
Lagerfedern  
rolling bearing  
Zeichung -Nr./  
drawing no. 09018611 (10104.151010)

11  
Labyrinth B aussen  
Zeichung -Nr./  
drawing no. 09018642 (10104.151101)

6  
Radwellendichtung  
A 4405508428

13  
Labyrinth B innen  
Zeichung -Nr./  
drawing no. 09018644 (10104.151101)

21  
Schraube M12x20 - DIN934-8.8  
bolt  
Zeichung -Nr./  
drawing no. 06068265 (S1 003-1-15.10.001)

19  
Schraube M12x20 - DIN934-8.8  
bolt  
Zeichung -Nr./  
drawing no. 06068265 (S1 003-1-15.10.001)

7  
Sattelbolz  
bearing (fixed bearing)  
Zeichung -Nr./  
drawing no. 09148455 (S1 01104.02.001)

17  
Schraube M16x50 - DIN931-8.8  
bolt  
Zeichung -Nr./  
drawing no. 09018645 (10104.151001)

20  
Schraube M6x30 - F5 Schornitz  
washer  
Zeichung -Nr./  
drawing no. 09018645 (10104.151001)

Mitte Schaufelrad  
center bucket wheel

R 300

R 162

R 295

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