

## 15. TENDER EVALUATION CRITERIA

The following criteria will be used to award the tender. Should there be a criteria over and above the listed below, that will be used, such criteria will be specifically stated.

No.	Technical Criteria	Evaluation	Weightings	Scoring guideline									
1.	<p><b>The methodology, standards and working procedures that will be used in the execution of this contract (detailed written process and project plan to be supplied by the bidder):</b></p> <p>The methodology that will be used in the execution of this contract is provided. A process /project plan for the execution of this contract is provided.</p>		30 points	<p>Methodology provided including topics such as: (a) fully detailed (very clear) call centre service / dedicated line for TE and turnaround time (24 hours). (b) reporting to Transnet about attending to faulty vehicles and turnaround time for fixing faulty vehicles, (c) certificates (LMI, LME, Inspection &amp; Performance reports)</p> <table><tr><td>3 topics covered / included in the submitted methodology</td><td>30 points</td></tr><tr><td>2 topics covered / included in the submitted methodology</td><td>20 points</td></tr><tr><td>1 topic covered / included in the submitted methodology</td><td>10 points</td></tr><tr><td>Methodology not provided.</td><td>0</td></tr></table>		3 topics covered / included in the submitted methodology	30 points	2 topics covered / included in the submitted methodology	20 points	1 topic covered / included in the submitted methodology	10 points	Methodology not provided.	0
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2 topics covered / included in the submitted methodology	20 points												
1 topic covered / included in the submitted methodology	10 points												
Methodology not provided.	0												
2.	<p><b>Lead time</b></p> <p><b>Time from issuing of PO to delivery of vehicles.</b></p> <p>Lead time is time that will be taken by the supplier from receipt of PO to delivery of vehicles (forklifts and shunting tractor) to Transnet Engineering.</p>		25 points	<table><tr><td>4 weeks and less than 4 weeks.</td><td>25 points</td></tr><tr><td>5 weeks – 6 weeks</td><td>20 points</td></tr><tr><td>7 weeks – 8 weeks.</td><td>15 points</td></tr><tr><td>More than 9 weeks.</td><td>10 points</td></tr></table>	4 weeks and less than 4 weeks.	25 points	5 weeks – 6 weeks	20 points	7 weeks – 8 weeks.	15 points	More than 9 weeks.	10 points	
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More than 9 weeks.	10 points												

Signature of Bidder/s: \_\_\_\_\_

Date: \_\_\_\_\_

No.	Technical Criteria	Evaluation	Weightings	Scoring guideline								
4.	<b>Specific knowledge</b> <b>Track record in renting out / lease of vehicles (cars or trucks or tractors or forklifts).</b>  Bidders to provide evidence to demonstrate work previously done and track record. Bidders must attach reference letters or completion certificates in letterheads of previous clients. Only completed jobs / tenders are acceptable. Records of jobs / tenders that are ongoing will not be accepted.		25 points	<p>Only records for completed projects will be accepted, the projects shall have been done within the past 10 years. Reference letters or completion certificates to have contactable references are acceptable.</p> <ul style="list-style-type: none"><li>• 4 or more submitted reference letters or completion certificates <b>25 points</b></li><li>• 3 submitted reference letters or completion certificates <b>15 points</b></li><li>• 2 submitted reference letters or completion certificates <b>10 points</b></li><li>• 1 submitted reference letter or completion certificate <b>5 points</b></li><li>• 0 submitted reference letters or completion certificates <b>0</b></li></ul> <p>Each reference letter or completion certificate shall have 2 dates (date of project completion and date showing as to when the letter was signed), otherwise it will not be acceptable, and zero (0) score will be allocated.</p> <p>Each reference letter or completion certificate shall have contactable contact person(s) and working contact numbers, otherwise it will not be acceptable, and zero (0) score will be allocated.</p> <p>Each reference letter or completion certificate shall be in the letterhead of the previous client, otherwise it will not be acceptable, and zero (0) score will be allocated.</p>								
5.	<b>Interval service and maintenance</b> Interval service plan and maintenance plan, repairs, call centre service and fair turn round time.		20 points	<table><tr><td>Submitted service plan.</td><td>10 points</td></tr><tr><td>No service plan.</td><td>0</td></tr><tr><td>Submitted maintenance plan.</td><td>10 points</td></tr><tr><td>No maintenance plan.</td><td>0</td></tr></table>	Submitted service plan.	10 points	No service plan.	0	Submitted maintenance plan.	10 points	No maintenance plan.	0
Submitted service plan.	10 points											
No service plan.	0											
Submitted maintenance plan.	10 points											
No maintenance plan.	0											

Total Weighting:

**100 points**

Minimum qualifying score required:

**70 points**

Name: Elsie Ndaba Designation: Fleet Officer

Name: Phumla Nyikila Designation: Assets Manager

Name: Chris Ramasunzi Designation: Plant Engineer

Name: Mpho Mashau Designation: Executive Manager

Signature and date: [Signature] 11.06.2025

Signature and date: [Signature] 11.06.2025

Signature and date: [Signature] 11.06.2025

Signature and date: [Signature] 2025.06.11

Signature of Bidder/s: \_\_\_\_\_

Date: \_\_\_\_\_